

**Springfield Township Board of Education
Jobstown, NJ 08041
Wednesday, January 11, 2017
Agenda – Work Session - 011**

CALL TO ORDER

TIME:

P.M.

A **Work Session** of the Springfield Township Board of Education will be held on **Wednesday, January 11, 2017** at **6:30 p.m.** in the Springfield Elementary School **Media Center**.

ROLL CALL OF BOARD MEMBERS AND STAFF

	Board of Education Member	Present	Late	Absent	
1	Joseph Bucs	X			1
2	Andrew Eaton	X			2
3	Wade Hale	X			3
4	Kristen Lippincott	X			4
5	Gregory Madia	X			5
6	Michael Ramalho	X			6
7	James Specca		6:42PM		7
8	Gary G. Walker	X			8
9	Jennifer Webb	X			9

Others present:

[X] Craig Vaughn, Chief School Administrator
[X] Bruce Benedetti, School Business Administrator / Board Secretary
[X] Shawn Dennis, Educational Facilities Manager
[X] Asia Michael, Assistant Principal

PUBLIC NOTICE

"The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

PLEDGE OF ALLEGIANCE

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The President led the Board and the assemblage in the Pledge of Allegiance.

ADMINISTRATION OF OATH OF OFFICE

**Gregory Madia 2017-2020
Gary G. Walker 2017-2020
Joseph M. Bucs 2017-2020**

APPROVAL CERTIFIED ELECTION RESULTS

**A. ACCEPTING THE REPORT OF THE SECRETARY TO THE BOARD ON THE NOVEMBER
2016 SCHOOL BOARD ELECTION RESULTS**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-WS-011-131-210

**RESOLUTION ACCEPTING THE REPORT OF THE SECRETARY TO THE BOARD
ON THE NOVEMBER 2016 SCHOOL BOARD ELECTION RESULTS
AND AUTHORIZING THE ADMINISTERING OF OATHS OF OFFICE**

WHEREAS, the Secretary to the Board reports that the annual school election was held on **Tuesday, November 8, 2016** and the final certified results are below reported:

**Report of the Secretary to the Board
November 2017 School Board Election Results**

Polling Place	Gregory Madia	Gary G. Walker	Joseph M. Bucs	Personal Choice
1D	369	369	351	7
2D	304	288	278	4
3D	163	158	161	3
Mail-In	128	125	126	10
Provisional	11	11	13	0
TOTAL	975	951	929	24

The voter turnout at the polling locations in the **November 8, 2016** election was **one thousand nine hundred and fifty two (1,952)** registered voters in Springfield Township. The turnout percentage was **seventy seven and point thirty one percent (77.31%)** of the total registration **two thousand five hundred twenty five (2,525)** voters.

The Board Secretary has been provided with copies of the Springfield Township Return Sheets and the Burlington County Board of Elections Statement of Results for absentee/provisional ballots which

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confirms the above vote tallies. This Report of the Secretary shall be entered into the minutes of the **January 11, 2017 Organization Meeting** prior to the administration of the oath of office.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above outlined Report has been reviewed and accepted; and

BE IT FINALLY RESOLVED that the Secretary to the Board is hereby authorized to administer the oath of office to the Board of Education members-elect.

***** **CERTIFICATION OF THE BOARD SECRETARY** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Work Meeting held on Wednesday, January 11, 2017** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton			X					2
3	Wade Hale			X					3
4	Kristen Lippincott			X					4
5	Gregory Madia		X	X					5
6	Michael Ramalho			X					6
7	James Specca						X		7
8	Gary G. Walker			X					8
9	Jennifer Webb	X		X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

ELECTION OF BOARD OF EDUCATION PRESIDENT

Board Member MADIA placed the name of Board Member Bucs in nomination for President of the Board of Education. Hearing no further nominations, the President Pro Tempore requested that nominations be closed and that a unanimous ballot be cast as below indicated.

***** **CERTIFICATION OF THE BOARD SECRETARY** *****

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1	Joseph Bucs			X					1
2	Andrew Eaton			X					2
3	Wade Hale			X					3
4	Kristen Lippincott			X					4
5	Gregory Madia			X					5
6	Michael Ramalho			X					6
7	James Specca						X		7
8	Gary G. Walker			X					8
9	Jennifer Webb			X					9

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ELECTION OF BOARD OF EDUCATION VICE PRESIDENT

Board Member MADIA placed the name of Board Member Hale in nomination for Vice President of the Board of Education. Hearing no further nominations, the President Pro Tempore requested that nominations be closed and that a unanimous ballot be cast as below indicated.

***** **CERTIFICATION OF THE BOARD SECRETARY** *****

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3	Wade Hale			X					3
4	Kristen Lippincott			X					4
5	Gregory Madia			X					5
6	Michael Ramalho			X					6
7	James Specca						X		7
8	Gary G. Walker			X					8
9	Jennifer Webb			X					9

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PUBLIC COMMENT #1 – SHALL NOT EXCEED THIRTY (30) MINUTES

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Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent.

The Springfield Township BOE welcomes public comment during our public meetings. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public Comment #1 is reserved for agenda specific comments or statements and shall not exceed thirty (30) minutes. Public Comment #2 is for general comments or statements.

CODE OF ETHICS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RO-011-131-211

**RESOLUTION ACKNOWLEDGING ADHERENCE WITH
THE SCHOOL ETHICS ACT AND CODE OF ETHICS
PURSUANT TO N.J.A.C. 6A:30 AND 6:3 AND N.J.S.A. 18A:12-24.1**

WHEREAS, the State of New Jersey Board of Education regulations require local boards of education to meet to discuss the ethics laws at a regularly scheduled public meeting; and

WHEREAS, each Board of Education must discuss the School Ethics Act and the Code of Ethics at a regularly scheduled public meeting and annually adopt policies and procedures regarding training in understanding the Code of Ethics; and

WHEREAS, each Board of Education member shall sign an acknowledgment of receipt that she/he has read and become familiar with the Code of Ethics; and

WHEREAS, copies of N.J.S.A. 18A:12-24 and N.J.A.C. 6A:30 and 6:3, the New Jersey School Board Member Code of Ethics, and the New Jersey School Boards Association training materials were distributed to every Board Member; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the School Ethics Act and Code of Ethics were reviewed and accepted by each member of the Board of Education as evidenced by the executed "Acknowledgment of Receipt" by each member which is kept on file in the Administration Building of the Township of Springfield Board of Education.

CALENDAR OF MEETINGS

**Springfield Township Board of Education
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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RO-011-131-212

**RESOLUTION ADOPTING THE ANNUAL SCHEDULE OF PUBLIC MEETINGS
FOR THE TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION**

WHEREAS, provisions of the Open Public Meetings Act - N.J.S.A. 10:4-6 et. seq. requires that within seven (7) days following the annual reorganization meeting of a public body, the public body must establish, for public inspection, a schedule of the regular meetings of the public body to be held during the succeeding year; and

WHEREAS, Public work session meetings will be held on the second Wednesday of each month at 6:30PM in the Media Center (except as otherwise noted and/or advertised). Regular monthly public meetings shall be held on the third Tuesday of each month at 7:00PM in the Media Center (except as otherwise noted and/or advertised). Action will be taken at these meetings and closed executive sessions may be conducted. The below calendar of public meeting is proposed for Board of Education approval:

**SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
ANNUAL SCHEDULE OF PUBLIC MEETINGS**

Work Session Meetings	Regular Session Meetings
Wednesday, January 11, 2017	Tuesday, January 17, 2017
Wednesday, February 8, 2017	Tuesday, February 21, 2017
Wednesday, March 8, 2017	Tuesday, March 21, 2017
Wednesday, April 12, 2017	Tuesday, April 25, 2017
Wednesday, May 10, 2017	Tuesday, May 16, 2017
Wednesday, June 14, 2017	Tuesday, June 20, 2017
Wednesday, July 12, 2017	Tuesday, July 18, 2017
Wednesday, August 9, 2017	Tuesday, August 15, 2017
Wednesday, September 13, 2017	Tuesday, September 19, 2017
Wednesday, October 11, 2017	Tuesday, October 17, 2017
Wednesday, November 8, 2017	Tuesday, November 14, 2017
Wednesday, December 13, 2017	Tuesday, December 19, 2017

Annual Reorganization Meeting

Wednesday, January 10, 2018

; and

NOW, THEREFORE, BE IT RESOLVED that the Township of Springfield Board of Education, County of Burlington, State of New Jersey, hereby adopts the above public meeting calendar.

CERTIFICATION OF THE BOARD SECRETARY

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1	Joseph Bucs			X					1
2	Andrew Eaton			X					2
3	Wade Hale	X		X					3
4	Kristen Lippincott		X	X					4
5	Gregory Madia			X					5
6	Michael Ramalho			X					6
7	James Specca			X					7
8	Gary G. Walker			X					8
9	Jennifer Webb			X					9

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FACILITIES, SECURITY AND TRANSPORTATION

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-017-262-213

**RESOLUTION RATIFYING THE APPROVING CERTAIN APPLICATIONS,
BY THE INTERIM SCHOOL BUSINESS ADMINISTRATOR,
FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

WHEREAS, the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

WHEREAS, the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board and he recommends approval:

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	1/13/17	5:30PM –8:30PM	Pizza Bingo	Cafeteria

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the attached list of "Facilities Use Applications" is hereby approved.

***** ***** *****
******* CERTIFICATION OF THE BOARD SECRETARY *******

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3	Wade Hale			X					3
4	Kristen Lippincott		X	X					4
5	Gregory Madia	X		X					5
6	Michael Ramalho			X					6
7	James Specca			X					7
8	Gary G. Walker			X					8
9	Jennifer Webb			X					9

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PREPARATION OF TUESDAY, JANUARY 17, 2017 AGENDA

*The Superintendent of Schools and the Interim Business Administrator reviewed each item on the **January 17, 2017** Regular Public Meeting with the Board.*

NEW BUSINESS MATTERS

OLD BUSINESS MATTERS

1. Estimated Tuition Calculations

PUBLIC COMMENT #2 – SHALL NOT EXCEED THIRTY (30) MINUTES

MOTION TO ADJOURN

TIME:

P.M.

CERTIFICATION OF THE BOARD SECRETARY

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	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton			X					2
3	Wade Hale			X					3
4	Kristen Lippincott			X					4
5	Gregory Madia	X		X					5
6	Michael Ramalho			X					6
7	James Specca		X	X					7
8	Gary G. Walker			X					8
9	Jennifer Webb			X					9

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Not Voting due to Conflict. Quorum =

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SPRINGFIELD TOWNSHIP
BOARD OF EDUCATION

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Bruce M. Benedetti
Secretary to the Board

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{SEAL}