

Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, October 20, 2015
Agenda – Regular Meeting

Call to Order: A **Regular Meeting** of the Springfield Township Board of Education was held on Tuesday, October 20, 2015 at 6:30 p.m. in the school library.

Roll Call of Members:

Andrew Eaton, President-Present
Gregory Madia, Vice President-Present
Joseph Bucs-Present
Christopher Corbo-Absent
Wade Hale-Present
Kristen Lippincott-Present
Michael Ramalho-Absent
Dennis Schmieder-Absent
James Specca-Present

Others present:

Craig Vaughn; Dr. Joseph Cappello

Public Notice:

As per the Open Public Meetings Act, NJSA 10:4-6, notice of this regular meeting of the Springfield Township Board of Education was held in the school library, in Jobstown, New Jersey, including the list of bills to be paid and any other business that may come before the Board of Education.

Sent to: Burlington County Times
Board of Education Members
Springfield Township Clerk

Posted: Springfield Township School
Board of Education Office
Springfield Township Municipal Building

Pledge of Allegiance:

The President led the Board and the assemblage in the Pledge of Allegiance.

Public Comment #1: *(Not to exceed 30 minutes)*

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent.

The Springfield Township BOE welcomes public comment during our public meetings. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public Comment #1 is reserved for agenda specific comments or statements. Public Comment #2 is for general comments or statements.

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There were no public comments.

Correspondence

- Letter from Mr. Wayne Smith to Springfield Board members and Mr. Craig Vaughn.
- Response letter to Mr. Wayne Smith from Mr. Craig Vaughn.
- Equivalency Approval letter
- Resignation Letter from Cathy Turner

SUPERINTENDENT’S REPORT *(Estimated time: 15 minutes)*

ENROLLMENT

	June 30, 2015	October 2015
Pre-School	12	14
Mrs. Carter	5	4
Kindergarten	32	25
First Grade	29	25
Second Grade	26	29
Third Grade	35	23
Fourth Grade	37	30
Fifth Grade	36	39
Sixth Grade	39	33
Out-of-District Placement	0	2
Total	251	224

Superintendent’s Update

Mr. Vaughn reported on Back to School Night, the art work on display, and concluded with a presentation on MAP Testing (Measures of Academic Progress).

Information Enclosed

- Curriculum & Instruction Report
- Technology Report
- Budget/Finance Report
- Personnel/Policy Report

ACTION ITEMS: *(Estimated time: 15 minutes)*

a. HIB Report

Be it resolved that the Springfield Township Board of Education accepts the Superintendent’s report on Harassment, Intimidation and Bullying for the month of September wherein zero (0) incidents were reported.

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Motion: Bucs
Roll Call Vote: All Yes

Second: Specca

FINANCE/FACILITIES/MINUTES

Based on the recommendation of the Superintendent, I move that the following Action items be approved:

a. Minutes:

September 9, 2015 Work Session
September 15, 2015 Regular Meeting
September 24, 2015 Special Meeting

Motion: Hale
Roll Call Vote: All Yes

Second: Specca

Resolution to amend the minutes to include the presentations from the Sept 9th and Sept 15th board meeting.

Motion: Hale
Roll Call Vote: All Yes

Second: Madia

b. Payment of Bills and Financial Reports:

Approve the report of the Board Secretary and the monthly certification that no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23-1-22 for **August 2015**.

Approve the Business Administrator's monthly report of transfers for **August 2015** as itemized documenting transfers in accordance with N.J.S.A. 18A:22-9.1.

Approve the **August 2015** A-149 schedule delineating account activity and account reconciliation.

Approve the Food Service Bill List and Bank Reconciliation for the period **August 2015**.

Approve the Student Activity Bill List and Bank Reconciliation for the period **August 2015**.

Approve the Unemployment Trust Bill List and Bank Reconciliation for the period **August 2015**.

Approve the Agency Bill List and Bank Reconciliation for the period **August 2015**.

Approve the Payroll Bills lists for **September 30, 2015 and October 15, 2015**.

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Approve the issuance of warrants (checks) for the payment of the items on the Accounts Payable Bills List (including payroll) for **October 2015** in the amount of **\$432,451.10**

Motion: Hale **Second: Specca**
Roll Call Vote: 5-1 (Bucs voted no)

c. District Travel

As per District Policy 6471 – School District Travel, all written travel requests include a justification and brief statements that include the primary purpose for the travel and the key issues that will be addressed at the event and their relevance to improving instruction or the operation of the school district.

Schedule #1 – The Board pre-approves any staff travel represented on current lists of staff travel with costs relating to workshop fees, lodging, meals and mileage reimbursement.

Motion: Hale **Second: Specca**
Roll Call Vote: All Yes

d. Field Trips

Be it resolved that the Board of Education approve the following Field Trips for 2015-2016 school year:

Preschool

Date	Destination	Primary Purpose	Content Area	Standards
October 2015	Johnson's Locust Hall Farm	Explore plants, pick pumpkins, and learn about farm animals	Science	0.1.P.A.3 0.2.P.A.4 SL.K.4 5.1.P.A.1 5.1.P.B.2 5.1.P.C.1 5.1.P.B.1
May 2016	Paws Farm Nature Center	Explore animals and their habitats	Science	0.1.P.A.3 0.2.P.A.4 SL.K.4 5.1.P.A.1 5.1.P.B.2 5.1.P.C.1 5.1.P.B.1

Kindergarten

Date	Destination	Primary Purpose	Content	Standards
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			Area	
March 2016	Philadelphia Zoo	Explore animals and their habitats	Science	5.3.2.A.1 5.3.2.B.1 5.3.2.B.2 5.3.2.C.1 5.3.2.C.2 5.3.2.C.3 5.3.2.D.1 5.3.2.D.2 5.3.2.E.1 5.3.2.E.2
October 2015	Russo's Farm	Explore different types of plants	Science	5.3.2.A.1 5.3.2.B.1 5.3.2.B.3 5.3.2.C.2 5.3.2.C.3 5.3.2.D.1 5.3.2.D.2
June 2016	Johnson's Corner Farm	Explore seeds and plants	Science	5.3.2.A.1 5.3.2.B.1 5.3.2.B.3 5.3.2.C.2 5.3.2.C.3 5.3.2.D.1 5.3.2.D.2

First Grade

Date	Destination	Primary Purpose	Content Area	Standards
October 2015	Adventure Aquarium	Explore living things	Science	5.1.4.B.1 5.3.2.C.1
March 2016	Franklin Institute: Planetarium	Explore and observe the sun, moon, and stars to locate patterns.	Science	ESS1-1 ESS1-2 5.1.4.B.1

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Second Grade

Date	Destination	Primary Purpose	Content Area	Standards
10/20/15	Franklin Institute	Explore the changes in the sky	science	5.1.4.A,D, 5.2.2.C, 5.4.2.A, 5.4.4.A, 5.4.2. E
	Fernbrook Farms	Want, Needs, and Resources	Social Studies/ Interactions of Living Things	S.S.: 6.1.4.C.1, 2, 6, 8, 9,10, 11 Science:5.3.2.A.1, 5.3.2.B.1, 2, 3, 5.3.2.C.1, 2, 3, 5.3.2.D.1, 2

Third Grade

Date	Destination	Primary Purpose	Content Area	Standards
January	State Museum Planetarium		Science/Social Studies	
TBD	Philadelphia Museum of Art	View/explore variety of art in a museum environment	Art	VA:Re.7.1.3a VA:Re.7.2.3a VA:Re8.1.4a VA:Re9.1.4a
	Library w/Roats		Library	

Fourth Grade

Date	Destination	Primary Purpose	Content Area	Standards
November 2015	Pinelands Conservation: Lenape Longhouse	Explore life as a NJ Lenape Native American	Social Studies	6.1.4.D.1 6.1.4.D.4
April 2015	Great Adventure Safari	Extend our studies of animals and their habitats	Science	5.1.4.B.4 5.3.2.C.4
June 2015	Washington Crossing State Park	Further our studies of NJ History by participating in Colonial Activities	Social Studies	6.1.4.D.4 6.1.4.D.8

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Fifth Grade

Date	Destination	Primary Purpose	Content Area	Standards
September	Stony Brook Watershed	Explore Pond Ecosystem	Science	
June	Constitution Center	Study of US Constitution	Social Studies	
TBD	Grounds for Sculpture w/Spennato	View/explore variety of sculpture in a museum-type environment	Art	VA:Re.7.1.5a VA:Re.7.2.5a VA:Re8.1.4a VA:Re9.1.5a

Sixth Grade

Date	Destination	Primary Purpose	Content Area	Standards
September	Camp Ockanickon	Team Building Act.	Character Development	
TBD	Penn Museum	Culminate study of Ancient Egypt/Mummies	Social Studies	
5/20/2016	Washington D.C.		Social Studies/ 6th Grade Graduation Trip	
TBD as per Northern Middle School	Northern Visit	to acclimate 6th graders to Middle School		
TBD as per Northern Middle School	Northern Field Day	to acclimate 6th graders to Middle School and make acquaintances for entrance into Middle School		
Spring	Trenton Thunder	performance opportunity for student musicians	music	1.3.2.B.7 1.3.5.B.1 1.3.5.B.2

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				1.3.8.B.2
11/17/2015	Latin American Spectacular	Compare and contrast culture	Spanish/culture	7.1.IL.A.3 7.1.IL.B.5 7.1.IL.C.4 7.1.IL.C.5

Motion: Hale

Second: Specca

Roll Call Vote: All Yes

e. Approval – State Memorandum of Agreement between Education and Law Enforcement Officials for the 2015-2016 Year

It is recommended that the Board of Education approve the State Memorandum of Agreement between Education and Law Enforcement Officials in conformance with N.J.A.C. 6A:16-6.1 and 6A:16-6.2(b)14 for the 2015-2016 school year.”

Motion: Hale

Second: Specca

Roll Call Vote: All Yes

f. Nursing Services Plan

Be it resolved that the Board of Education approve the Nursing Service Plan for the 2015-16 school year.

Motion: Hale

Second: Specca

Roll Call Vote: All Yes

g. Approval – Authorization for Disposal of Obsolete Books

Resolved, that the Springfield Board of Education declare the following listing of textbooks obsolete and authorizes the School Business Administrator to dispose of same:

ISBN	Year	Book Title/Grade	Quantity
9-780618-1678531	2003	Houghton Mifflin Science: Discovery Works/ Grade 5	50
9-780618-167548	2003	Houghton Mifflin Science: Discovery Works/ Grade 6	50

Motion: Hale

Second: Specca

Roll Call Vote: All Yes

h. Approval - Use of Facility

It is recommended that the Board of Education approve use of the facility as listed below:

Library-Home & School

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Dates	Time	Person in Charge
10/13/15	6:30-8:00 pm	Christiana Bucs
11/10/15	6:30-8:00 pm	Christiana Bucs
1/12/16	6:30-8:00 pm	Christiana Bucs
2/9/16	6:30-8:00 pm	Christiana Bucs
3/8/16	6:30-8:00 pm	Christiana Bucs
4/12/16	6:30-8:00 pm	Christiana Bucs
5/10/16	6:30-8:00 pm	Christiana Bucs
6/14/16	6:30-8:00 pm	Christiana Bucs

MPR-Home & School

Dates	Time	Person in Charge
10/23/15	7:00-9:00 pm	Christiana Bucs
12/5/15	7:00-9:00 pm	Christiana Bucs
3/18/16	7:00-9:00 pm	Christiana Bucs

Gymnasium-Springfield Township Recreation

10-8-15-3/19/16	9:00 am-5:00 pm Sat/Sun 3:30 pm-8:00 pm Mon-Fri	Greg Bogle
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Gymnasium-Mobile Ed

11/4/15	8:30 am- 4:00 pm	Kathy Stizza
3/11/16	7:45 am-11:45 am	Kathy Stizza

Cafeteria- Prime Time

11/13/15	6:30 pm- 8:00 pm	Julius M Dix
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Motion: Hale

Second: Specca

Roll Call Vote: All Yes

i. Approval – Comprehensive Maintenance Plan and M-1 – 2015-2016 School Year

It is recommended that the Board of Education approve the Comprehensive Maintenance Plan and M-1 for the 2015-2016 school year.

Motion: Hale

Second: Specca

Roll Call Vote: 5-0 (Bucs Abstained)

j. Approval – Revised District Mission Statement

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It is recommended that the Board of Education approve the revised District Mission Statement to read as follows: The Springfield Township School District is committed to collaborating with the local, county and state Boards of Education, staff, students, parents, and community in the goal of creating a caring, and positive environment that encourages each student to develop his or her potential in academic, physical, social, emotional, cultural, and moral aspects.

Motion: Hale

Second: Specca

Roll Call Vote: All Yes

k. Approval – Amended Bus Route

It is recommended that the Board of Education approve the following amendments to Route 03 for Bus #1404:

- Amend Stop 22 from 110 Paddock Drive to 112 Paddock Drive
- Add additional Stop (to become stop 23) at 107 Paddock Drive

Be it further resolved that these route amendments be put into effect on Monday, October 26, 2015.

Motion: Hale

Second: Specca

Roll Call Vote: 5-0 (Bucs Abstained)

PERSONNEL

Based on the recommendation of the Superintendent, I move that the following action item(s) be approved:

a. Approval – Payment for Additional Hours

It is recommended that the Springfield Township Board of Education approve the following additional hours at the negotiated contract rate of \$40 for service listed below:

Staff Member	Reason	Date(s)	No. of Hours	Rate of Pay
Mrs. Patricia Sepessy	Student Council Advisor	1 day per month- October 2015 through June 2016	10	\$40.00
Mr. Jon Luyber	Student Council Advisor	1 day per month- October 2015 through June 2016	10	\$40.00
Mrs. Renee Supple	Student Council Advisor	1 day per month- October 2015 through June 2016	10	\$40.00

Motion: Bucs

Second: Specca

Roll Call Vote: All Yes

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b. Approval – Appointment of Substitute Teacher

It is recommended that the Board of Education approve the appointment of Jennifer Hughes as a substitute teacher for the 2015-2016 school year. (Pending completion of all necessary paperwork and fingerprinting/criminal background check).

Motion: Bucs

Second: Specca

Roll Call Vote: All Yes

C. Approval – Acceptance – Resignation of Administrative Assistant

Resolved, that the Board of Education regrettfully accepts the resignation of Cathy Turner, effective October 30, 2015.

Motion: Bucs

Second: Specca

Roll Call Vote: All Yes

POLICY

Based on the recommendation of the Superintendent, I move that the following action item(s) be approved:

Second Reading & Adoption -It is recommended that the Board of Education approve the second reading and adoption of the following policies:

FILE CODE	NAME
3322	Staff Member's use of personal cellular telephones/other communication devices.
4322	Staff Member's use of personal cellular telephones/other communication devices.
5330	Administration of Medications
5339	Screening for Dyslexia
5615	Suspected Gang Activity
8540	School Nutrition Programs
8550	Outstanding Food
8820	Opening Exercises/Ceremonies
3282	Use of Social Networking Sites

Motion: Madia

Second: Specca

**Roll Call Vote: All Yes for policies #5330, #5339, #5615, #8540, #8550, #8820
(Hale-No to Policy #5530 only)**

Vote to table policies #3282, #3322, #4322

Motion: Bucs

Second: Lippincott

Roll Call: All yes

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GOALS

Based on the recommendations of the Superintendent, I move that the following motions be approved:

a. Approval – District Goals Action Plan for 2015-2016 School Year

Resolved, that the Board of Education adopt the 2015-2016 District Goals.

Motion: Bucs

Second: Specca

Roll Call Vote: All Yes

PLANS

Based on the recommendation of the Superintendent, I move that the following plan action(s) be approved:

a. Approval – QSAC Statement of Assurance (SOA) – 2015-2016

It is recommended that the Board of Education approve and submit the QSAC Statement of Assurance for the 2015-2016 school year.

Motion: Specca

Second: Madia

Roll Call Vote: All yes

Public Comment #2: *(Not to exceed 30 minutes)*

There were no public comments.

Resolution to Hold Closed Meeting

Be it resolved that Springfield Township Board of Education will adjourn to Closed Session for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed are as follows: Legal Issue, Attorney/Client Privilege and Personnel. The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

Motion to adjourn: **Time: 7:55 pm**

Motion: Hale

Second: Madia

Roll Call Vote: All yes

Respectfully submitted,



Dr. Joseph Cappello
Interim School Board Administrator/Board Secretary