

Springfield Township Board of Education
Jobstown, NJ 08041
Wednesday, January 13, 2016
Agenda – Work Session

Call to Order: A **Work Session** of the Springfield Township Board of Education was held on Wednesday, January 13, 2016 at 6:30 p.m. in the Springfield Elementary School Library.

Roll Call of Members:

Gregory Madia, President-Present
Andrew Eaton, Vice President-Present
Joseph Bucs-Present
Wade Hale-Present
Kristen Lippincott-Present
Michael Ramalho-Absent
Dennis Schmieder-Absent
James Specca-Present
Jennifer Webb-Present

Others present:

Craig Vaughn, Superintendent; Dr. Joseph Cappello, School Business Administrator / Board Secretary

Public Notice:

“The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.” Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

Pledge of Allegiance:

The President led the Board and the assemblage in the Pledge of Allegiance.

Public Comment #1: *(Not to exceed 30 minutes)*

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public Comment #1 is reserved for agenda specific comments or statements. Public Comment #2 is for general comments or statements.

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There were no public comments.

Work Session Topics: *(Estimated time: 60 minutes)*

- Presentation of the Comprehensive Annual Financial Report, Fiscal Year 2015

Motion to table the Annual Financial Report

**Motion: Bucs
Roll Call Vote: 7-0**

Second: Lippincott

Action Items: *(Estimated time: 10 minutes)*

Personnel Matters

a. Appointment of Interim School Business Administrator / Board Secretary

Be it resolved that the Springfield Township Board of Education appoint Bruce Benedetti as Interim School Business Administrator / Board Secretary of the Springfield Elementary School District for the period of January 14, 2016 through June 30, 2016, three days per week, at a per diem rate of \$500.

**Motion: Bucs
Roll Call Vote: 6-0 (Hale-Abstained)**

Second: Lippincott

Preparation of January 19, 2016 Agenda: *(Estimated time: 60 minutes)*

Public Comment #2: *(Not to exceed 30 minutes)*

There were no public comments.

Motion to remove from table the Annual Financial Report

**Motion: Bucs
Roll Call Vote: 7-0**

Second: Eaton

Rodney Haines, our auditor, briefed the Board regarding the 2015 audit.

Resolution to Hold Closed Meeting

Be it resolved that Springfield Township Board of Education will adjourn to Closed Session for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed are as follows: Legal Issue, Attorney/Client Privilege & Personnel.

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The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

Motion to Enter Executive Session: Time: 7:17 p.m.

Purpose: Legal & Personnel

Motion: Specca

Second: Bucs

Roll Call Vote: 7-0

Motion to return to Regular Session: Time: 8:03 p.m.

Motion: Bucs

Second: Eaton

Roll Call Vote: 7-0

Motion to adjourn: Time: 8:05 p.m.

Motion: Specca

Second: Bucs

Roll Call Vote: 7-0

Respectfully submitted,

Dr. Joseph Cappello
Interim School Board Administrator/Board Secretary