

Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, January 5, 2016
Agenda – Reorganization Meeting

Call to Order: A **Reorganization Meeting** of the Springfield Township Board of Education was held on Tuesday, January 5, 2016 at 6:30 p.m. in the Media Center.

Public Notice:

“The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.” Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

Pledge of Allegiance:

The Superintendent led the Board and the assemblage in the Pledge of Allegiance.

Public Comment #1: *(Not to exceed 30 minutes)*

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public Comment #1 is reserved for agenda specific comments or statements. Public Comment #2 is for general comments or statements.

There were no public comments.

Annual School Election

On November 3, 2015, the Springfield Township Board of Education held its Annual School Election. The results were as follows:

Local BOE-Springfield	Voters	Percentage
Andrew Eaton	345	32.6%
Michael Ramalho	352	33.3%
Jennifer Webb	361	34.1%
Total	1,058	100%

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Oath of Office

The Board Secretary administered the Oath of Office to the newly elected Board of Education members.

Roll Call of Members:

Andrew Eaton-Present
Gregory Madia-Present
Joseph Bucs-Present
Wade Hale-Present
Kristen Lippincott-Present
Michael Ramalho-Present
Dennis Schmieder--Present
James Specca-Absent
Jennifer Webb-Present

Others present:

Craig Vaughn, Superintendent; Dr. Joseph Cappello, School Business Administrator / Board Secretary

Election of School Board President

The Board Secretary entertained nominations for School Board President. A Roll Call Vote was conducted to determine Board President.

Nomination #1: Gregory Media

Motion: Eaton

Second: Bucs

Roll Call Vote for Nomination 1: 8-0

The Board Secretary declared the newly elected Board of Education President.

Election of School Board Vice President

The Board Secretary entertained nominations for School Board Vice President. A Roll Call Vote was conducted to determine Board Vice President.

Nomination #1: Andrew Eaton

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Motion: Hale

Second: Bucs

Roll Call Vote for Nomination 1: 8-0

The Board Secretary declared the newly elected Board of Education Vice President.

The Board Secretary turned the meeting over to the newly elected Board of Education President.

Appointment of Board Representatives

NJSBA Representative: Hale
NJSBA Alternate Representative: Bucs
BCSBA Representative: Ramalho
BCSBA Alternate Representative: Schmieder
Home and School Representative: Lippincott
Home and School Alternate Representative: Webb

Motion: Bucs

Second: Hale

Approval: 8-0

Reorganization Items

The Superintendent submitted the following reorganization items for approval:

a. 2015-2016 Board of Education Committee Structure

A motion is requested to approve the Board of Education committee structure for the year 2015-2016: Committee of the Whole

b. 2016 Board Meeting Dates

The established Regular Meeting dates are the third Tuesday of each month and the established Work Session Meeting dates are the second Wednesday of each month unless otherwise designated. Board Meetings are held in the Springfield Township Library with a Meeting time of 6:30 p.m., unless otherwise noted:

Work Session Meetings	Regular Session Meetings
Wednesday, January 13, 2016	Tuesday, January 19, 2016

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Wednesday, February 10, 2016	Tuesday, February 16 , 2016
Wednesday, March 9, 2016	Tuesday, March 15, 2016
Wednesday, April 13, 2016	Tuesday, April 19, 2016
Wednesday, May 11, 2016	Tuesday, May 17, 2016
Wednesday, June 8, 2016	Tuesday, June 21, 2016
Wednesday, July 13, 2016	Tuesday, July 19, 2016
Wednesday, August 10, 2016	Tuesday, August 16, 2016
Wednesday, September 14, 2016	Tuesday, September 20, 2016
Wednesday, October 12, 2016	Tuesday, October 18, 2016
Wednesday, November 9, 2016	Tuesday, November 15, 2016
Wednesday, December 14, 2016	Tuesday, December 20, 2016

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c. 2015-2016 Policy and Procedures

Be it resolved that the Springfield Township Board of Education adopt existing Board of Education Policy and Procedures as per current manual.

d. 2015-2016 Parliamentary Procedures

Be it resolved that the Board of Education approve Robert’s Rules of Order as the guideline for Board of Education Parliamentary Procedures.

e. 2015-2016 Code of Ethics

Be it resolved that the Board of Education adopt New Jersey School Board Association’s Code of Ethics for New Jersey School Board Members.

f. Attendance Officer

Resolved, that Asia Michael, Assistant Principal, be appointed Springfield Township Board of Education Attendance Officer through June 30, 2016.

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g. Affirmative Action Officer: School & Classroom Practices

Resolved, that John Acampora, Supervisor of Curriculum & Instruction, be appointed the Affirmative Action Officer for School & Classroom Practices through June 30, 2016.

h. Affirmative Action Officer: Employment Practices

Resolved, that Craig Vaughn, Superintendent, be appointed Affirmative Action Officer for Employment Practices through June 30, 2016.

i. Americans with Disabilities Act (ADA) Section 504 Officer

Resolved, that Asia Michael, Assistant Principal, be appointed ADA Section 504 Officer through June 30, 2016.

Motion: Hale

Second: Eaton

Approval: 8-0

Public Comment #2: (Not to exceed 30 minutes)

There were no public comments.

Motion to adjourn:

Time: 6:50 p.m.

Motion: Bucs

Second: Eaton

Roll Call Vote: 8-0

Respectfully submitted,

Dr. Joseph Cappello
Interim School Board Administrator/Board Secretary