

**Springfield Township Board of Education
 Jobstown, NJ 08041
 Tuesday, April 19, 2016
 Agenda – Regular Meeting**

CALL TO ORDER	TIME	6:35 P.M.
----------------------	-------------	------------------

A **Regular Meeting** of the Springfield Township Board of Education was held on Tuesday, April 19, 2016 at 6:30 p.m. in the Springfield Elementary School Library.

ROLL CALL OF BOARD MEMBERS AND STAFF

	Board of Education Member	Present	Late	Absent	
1	Joseph Bucs	X			1
2	Andrew Eaton, Vice President	X			2
3	Wade Hale	X			3
4	Kristen Lippincott	X			4
5	Michael Ramalho	X			5
6	Dennis Schmieder	X			6
7	James Specca	X			7
8	Jennifer Webb	X			8
9	Gregory Madia, President	X			9

Others present:

- [X] Craig Vaughn, Chief School Administrator
- [X] Bruce Benedetti, School Business Administrator / Board Secretary
- [] Asia Michael, Assistant Principal
- [X] Shawn Dennis, Educational Facilities Manager
- []

PUBLIC NOTICE

“The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.” Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

PLEDGE OF ALLEGIANCE

The President led the Board and the assemblage in the Pledge of Allegiance.

SCHOOL AND COMMUNITY PRESENTATIONS

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, April 19, 2016
Agenda – Regular Meeting**

A class presentation was made on earth formations. The assortment of student projects including volcanos, islands and other land formations were presented by the individual students.

PUBLIC COMMENT #1 – SHALL NOT EXCEED THIRTY (30) MINUTES

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent.

The Springfield Township BOE welcomes public comment during our public meetings. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public Comment #1 is reserved for agenda specific comments or statements and shall not exceed thirty (30) minutes. Public Comment #2 is for general comments or statements.

At the conclusion of the presentations, a motion was made, with second, to take a five (5) minute recess.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs	X		X					1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale			X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder			X					6
7	James Specca		X	X					7
8	Jennifer Webb			X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

CORRESPONDENCE

SUPERINTENDENT’S REPORT – PUPIL ENROLLMENT & HIB REPORT

PUPIL ENROLLMENT

	June 30, 2015	April 2016	Change +/-
Pre-School	12	14	+2
Mrs. Carter	5	5	0
Kindergarten	32	25	-7
First Grade	29	25	-4
Second Grade	26	28	+2

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, April 19, 2016
Agenda – Regular Meeting**

Third Grade	35	24	-11
Fourth Grade	37	33	-4
Fifth Grade	36	40	+4
Sixth Grade	39	32	-7
Out of District	0	2	+2
Total	251	228	-23

Be it resolved that the Springfield Township Board of Education accepts the Superintendent's report on Harassment, Intimidation and Bullying for the month of March wherein one (1) incident were reported.

***** *CERTIFICATION OF THE BOARD SECRETARY* *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, April 19, 2016** in the Library at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President	X		X					2
3	Wade Hale			X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder			X					6
7	James Specca		X	X					7
8	Jennifer Webb			X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

SUPERINTENDENT'S UPDATE

Information Enclosed

- Curriculum & Instruction Report
- Technology Report
- Budget/Finance Report
- Personnel/Policy Report
- Nutri-Serve Cafeteria Report
- Nurse's Report
- Suspension Report

Important Dates

**Springfield Township Board of Education
 Jobstown, NJ 08041
 Tuesday, April 19, 2016
 Agenda – Regular Meeting**

April 28, 2016	Bring Your Child To Work Day
April 29, 2016	Academic Achievement & Principal's List Awards Ceremony
May 3, 2016	Teacher Appreciation Day
May 6, 2016	Spelling Bee
May 10, 2016	Home & School Meeting-7:00 p.m.
May 11, 2016	Board of Education Work Session-6:30 p.m. National School Nurse's Day
May 13, 2016	Mrs. Batchler's 2 nd Grade Author's Tea
May 17, 2016	Board of Education Meeting-6:30
May 19, 2016	Kindergarten Screening
May 24, 2016	Mrs. Traino's 2 nd Grade Author's Tea Spring Concert-7:00 p.m.
May 25, 2016	4 th Grade NJASK Science Testing
May 27, 2016	School Closed-Staff Professional Development
May 30, 2016	School Closed-Memorial Day

APPROVAL OF MINUTES

- March 3, 2016 Special Meeting Minutes
- March 9, 2016 Work Session Minutes
- March 9, 2016 Executive Meeting Minutes
- March 15, 2016 Regular Meeting Minutes

***** *CERTIFICATION OF THE BOARD SECRETARY* *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, April 19, 2016** in the Library at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, April 19, 2016
Agenda – Regular Meeting**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale		X	X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho	X		X					5
6	Dennis Schmieder			X					6
7	James Specca					X			7
8	Jennifer Webb			X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

FINANCE & BUDGET

A. AUTHORIZING THE PAYMENT OF BILLS OF THE GENERAL ACCOUNTS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #15-16-RM-109-230-012

**RESOLUTION AUTHORIZING THE PAYMENT OF BILLS
OF THE GENERAL ACCOUNTS AS CONTAINED
ON THE CHECK REGISTER FROM FEBRUARY 22, 2016 TO MARCH 17, 2016,
APPROVAL OF CERTIFICATION OF PAYROLL FOR MARCH 15, 2016 & MARCH 24, 2016
AND ALL BANK/WIRE TRANSFERS FOR THE MONTH OF FEBRUARY 2016**

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period **February 22, 2016 to March 17, 2016**; and

WHEREAS, this a summary table of check register that is provided in the addendum section of the subject minutes:

FUND	EXPENSE	DESCRIPTION	# OF INVOICES	AMOUNT
10	10-141	FICA REIMBURSEMENT	1	7,661.36
11	11-000-100	TUITION INSTRUCTION	1	5363.70
	11-000-211	ATTENDANCE SERVICES	0	0.00
	11-000-213	HEALTH SERVICES	0	0.00
	11-000-216	SPEECH & RELATED SERVICES	2	4191.04

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, April 19, 2016
Agenda – Regular Meeting**

	11-000-218	GUIDANCE SERVICES	0	0.00
	11-000-219	CHILD STUDY TEAM SERVICES	1	1910.52
	11-000-221	IMPROVEMENT OF INSTRUCTION SERVICES	1	1500.00
	11-000-222	EDUCATIONAL MEDIA SERVICES	2	5248.66
	11-000-223	INSTRUCTIONAL STAFF TRAINING	3	350.02
	11-000-230	GENERAL ADMINISTRATION	4	643.75
	11-000-240	SCHOOL ADMINISTRATION	0	0.00
	11-000-251	CENTRAL BUSINESS SERVICES	3	707.37
	11-000-252	INFORMATION TECHNOLOGY SERVICES	0	0.00
	11-000-261	MAINTENANCE SCHOOL FACILITIES	9	3947.80
	11-000-262	CUSTODIAL SERVICES	7	12381.13
	11-000-266	SECURITY SERVICES	0	0.00
	11-000-270	TRANSPORTATION SERVICES	2	13754.37
	11-000-291	UNALLOCATED EMPLOYEE BENEFITS	3	67150.86
	11-105-100	PRE-SCHOOL INSTRUCTION	0	0.00
	11-110-100	KINDERGARTEN INSTRUCTION	0	0.00
	11-120-100	GRADE 1-5 INSTRUCTION	0	0.00
	11-130-100	GRADE 6 INSTRUCTION	0	0.00
	11-150-100	REGULAR HOME INSTRUCTION	0	0.00
	11-190-100	UNDISTRIBUTED INSTRUCTION	7	2152.07
	11-212-100	MULIPLE DISABLED INSTRUCTION	0	0.00
	11-213-100	RESOURCE CENTER INSTRUCTION	0	0.00
	11-215-100	PRE-SCHOOL DISABLED INSTRUCTION	0	0.00
	11-219-100	SPECIAL EDUCATION HOME INSTRUCTION	0	0.00
	11-230-100	BASIC SKILLS INSTRUCTION	0	0.00
	11-403-100	ENRICHMENT INSTRUCTION	0	0.00
			45	119,301.29
12	12-000-400	FACILITIES ACQUISTION	0	0.00
20	20-231-XXX	TITLE 1A	1	1200.00
	20-250-XXX	IDEA BASIC	1	4533.97
	20-251-XXX	IDEA PRE-SCHOOL	0	0.00
	20-270-XXX	TITLE 2A	0	0.00
	20-450-XXX	REAP	1	4800.00
				10,533.97

WHEREAS, the Board of Education wishes to certify payrolls for the month of March as follows:

DATE	DESCRIPTION	AMOUNT
3/15/16	PAYROLL AGENCY	50937.37
3/15/16	PAYROLL NET	83267.99
3/15/16	TOTAL PAYROLL	134,205.36
3/24/16	PAYROLL AGENCY	50310.78
3/24/16	PAYROLL NET	84959.52
3/24/16	TOTAL PAYROLL	135,270.30

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, April 19, 2016
Agenda – Regular Meeting**

; and

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of **current fund** hand checks for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
			None	
			TOTAL	

; and

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of **current fund** bank transfers during the month of **February 2016** for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
3/8/2016	00073	00076	Cafeteria Fund – HHFKA	106.62
3/8/2016	00073	00076	Cafeteria Fund – State Lunch	78.01
3/8/2016	00073	00076	Cafeteria Fund – Federal Lunch	2043.64
3/8/2016	00073	00076	Cafeteria Fund – Federal Breakfast	790.14
3/8/2016	00073	00076	Cafeteria Fund – HHFKA	106.92
3/8/2016	00073	00076	Cafeteria Fund – State Lunch	79.64
3/8/2016	00073	00076	Cafeteria Fund – Federal Lunch	1794.89
3/8/2016	00073	00076	Cafeteria Fund – Federal Breakfast	684.60

; and

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter “NJQSAC”), District Performance Review, B. Financial and Budgetary Control, Section j. requires that “Manual checks represent less than one percent of the checks issued on an annual basis (interfund payments are excluded from this requirement.). The following table monitors the issuance of manual checks as a percentage of checks issued to ensure compliance with NJQSAC:

MONTH	BILL LIST \$	MANUAL CK \$	TOTAL CK \$	MANUAL CK %
Jul 2015				
Aug 2015				
Sep 2015				
Oct 2015				
Nov 2015				
Dec 2015				
Jan 2016				
Feb 2016	118,681.41	0.00	118,681.41	0.00%
Mar 2016	129,835.26	0.00	129,835.26	0.00%
Apr 2016	0.00	0.00	0.00	0.00%
May 2016	0.00	0.00	0.00	0.00%

**Springfield Township Board of Education
 Jobstown, NJ 08041
 Tuesday, April 19, 2016
 Agenda – Regular Meeting**

Jun 2016	0.00	0.00	0.00	0.00%
TOTAL	248,516.67	0.00	248,516.67	0.00%

; and

WHEREAS, the below bank transfer(s) are for payroll and agency accounts during the month of **March 2016** for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT

; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills on the **February 22, 2016 to March 17, 2016** check register are hereby authorized; and

BE IT FURTHER RESOLVED that the Board of Education ratifies to prior issuance of the above listed hand check(s) and transfer(s).

B. DISTRICT TRAVEL

None

C. RESOLUTION AUTHORIZING THE SUBMISSION OF A REQUEST TO EXCEED THE TEN PERCENT (10%) TRANSFER LIMIT

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION#15-16-RM-109-251-001

**RESOLUTION AUTHORIZING THE SUBMISSION OF A REQUEST
 TO EXCEED THE TEN PERCENT (10%) TRANSFER LIMIT
 PURSUANT TO N.J.A.C. 6A:23A-16.10**

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, April 19, 2016
Agenda – Regular Meeting**

WHEREAS, pursuant to N.J.S.A. 18A:22-8.1, all transfers from any general fund appropriation account that, on a cumulative basis, exceed 10 percent of the amount included in the original budget certified for taxes require Commissioner approval; and

WHEREAS, N.J.A.C. 6A:23A-13.3(i) states that each district shall maintain a report of current month and year-to-date transfers between general fund appropriation accounts in a format prescribed by the Commissioner or in a format developed locally and approved by the executive county superintendent. The Monthly Transfer Report details the general fund appropriation accounts defined under N.J.A.C. 6A:23A-13.3(e) and should be used as the format prescribed by the Commissioner.

WHEREAS, this report is to be used by districts when submitting a transfer request for approval and with the submission requirements of the board secretary's and treasurer's financial reports under N.J.A.C. 6A:23A-16.10; and

WHEREAS, attached is the completed "Monthly Transfer Report – Details of Transfers For the Year 2015-16" with supporting documentation; and

WHEREAS, any transfer to general administration, school administration, central services, and administrative information technology which causes the district to exceed the administrative cost limits in N.J.S.A. 18A:7F-5(c) is prohibited, pursuant to N.J.A.C. 6A:23A-13.3(g), with limited exception. The Board of Education is requesting the granting of approval as a limited one-time exception due to the error discovered in the encumbrance for a portion of the salary for the Assistant Principal; and

WHEREAS, the error, causing the need for a transfer into an administrative cost limit account, was discovered upon the use of a Payroll Encumbrance Verification procedure which took place a considerable time after the hiring of the subject employee:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Business Administrator/Secretary to the Board is authorized to submit a request for approval to exceed the administrator cost limit in the function 11-000-240.

D. APPROVING THE CONSTRUCTION FUND BILL LIST

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION#15-16-RM-109-251-004

**RESOLUTION APPROVING THE CONSTRUCTION FUND BILL LIST
UNDER DEPARTMENT OF EDUCATION PROJECT # 5010-050-14-1001
FOR THE APRIL 19, 2016 BOARD OF EDUCATION MEETING**

WHEREAS, the New Jersey Department of Education approved an unbundled construction project for renovations to the Springfield Township Elementary School under Project # 5010-050-14-1001 and the New Jersey Schools Development Authority under SDA Project # 5010-050-14-050-G3DY joined in the funding of said Project; and

WHEREAS, the Board of Education wishes to authorize payment of construction related bills and to track detailed spending for purposes of Section 15 Grant reimbursement; and

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, April 19, 2016
Agenda – Regular Meeting**

WHEREAS, the below bills for services have been submitted to and reviewed by the Interim Business Administrator:

Vendor Description	Vendor #	Description Goods/Services	Remaining Balance	Payment	Amount
New Road Construction	3915	Construction Management	53947.00	Inv2016	6000.00
Spiezle Architectural	3904	Architectural Window Replacmnt	No Encmb	Inv15K022-10	857.46
Spiezle Architectural	3904	Architectural HVAC Upgrades	No Encmb	Inv15K023-11	26142.98
				TOTAL	33000.44

WHEREAS, the following is a summary table of the full, to date expenses and the available balances:

Expenditure Account #	Account Title	Budget	Expended	Encumber	Payment	Available
30-000-400-340-378-015	CNSTRCT MNGR SRV	115250.00	-61303.00	-47947.00	-6000.00	0.00
30-000-400-390-310-015	PRINT SRV	2500.00	-2500.00	0.00	0.00	0.00
30-000-400-390-369-015	CNTRCT ANALYS SRV	5250.00	-2900.00	0.00	0.00	2350.00
30-000-400-390-377-015	FINANCE ADVR SRV	10000.00	-10000.00	0.00	0.00	0.00
30-000-400-390-401-015	ARCH/ENGR SRV	257352.22	-218839.36	0.00	0.00	38512.86
30-000-400-390-474-015	BOND LEGAL SRV	13561.93	-13561.93	0.00	0.00	0.00
30-000-400-450-929-015	BOILER RPR SRV	314130.72	-314130.72	0.00	0.00	0.00
30-000-400-450-931-015	HVAC RPR SRV	3883391.00	0.00	-3883391.00	0.00	0.00
30-000-400-450-948-015	ROOF RPR SRV	293320.00	-267598.38	-25721.62	0.00	0.00
30-000-400-450-949-015	WINDOW RPR SRV	432783.00	0.00	-432783.00	0.00	0.00
30-000-400-450-952.015	SECURITY RPR SRV	200000.00	0.00	0.00	0.00	200000.00
30-000-400-890-426-015	FEES & LIC EXP	1496.00	-1316.00	0.00	0.00	180.00
30-000-400-890-444-015	CREDITS AVAIL BAL	9180.00	0.00	0.00	0.00	9180.00
30-000-400-890-555-015	SPRNKLR DEDUCT	37500.00	0.00	0.00	0.00	37500.00
30-000-400-890-666-015	SDA GRANT EXP	31250.00	0.00	0.00	0.00	31250.00
30-000-400-890-931-015	SOFT HVAC EXP	518711.01	0.00	0.00	-26142.98	492568.03
30-000-400-890-949-015	SOFT WINDOW EXP	89630.12	0.00	0.00	0.00	89630.12
30-000-400-890-952-015	SOFT SECURITY EXP	50000.00	0.00	0.00	-857.46	49142.54
		6265306.00	-892149.39	-4395842.62	-33000.44	950313.55

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above payments for the construction project for renovations to the Springfield Township Elementary School are hereby approved.

E. AUTHORIZING TO EXECUTE A CHANGE ORDER [INCREASE/DECREASE] NUMBER D&W-1

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #15-16-RM-109-251-006

**RESOLUTION AUTHORIZING THE BUSINESS ADMINISTRATOR/
SECRETARY TO THE BOARD
AS AUTHORIZED REPRESENTATIVE OF THE
SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
TO EXECUTE A CHANGE ORDER [INCREASE/DECREASE] NUMBER D&W-1
WITH THE DOOR & WINDOW REPLACEMENT CONTRACTOR
FOR THE STATE PROJECT #5010-050-14-1001-G04 - SPRINGFIELD SCHOOL
AND APPROVING A TRANSFER OF FUNDS**

**Springfield Township Board of Education
 Jobstown, NJ 08041
 Tuesday, April 19, 2016
 Agenda – Regular Meeting**

WHEREAS, the New Jersey Department of Education made a final determination of eligibility for the costs of renovations to the Springfield School pursuant to N.J.S.A. 18A:7G-5 and N.J.A.C. 6A:26-3.6 under project number 5010-050-14-1001-G04; and

WHEREAS, the Project Architect, Spiezle Architectural Group, and the Construction Manager, New Road Construction Management, have recommended the following change order for approval of the Board of Education:

Jersey Architectural Door & Supply Inc.	Contract for General Construction Door and Window Replacement
Change Order Initiated: March 11, 2016	Change Order Number: D&W-1
Add to contract alternate bid AB-2-gym door replacement – Add \$16,091.00	16,091.00
Lump Sum Allowance Change Order Amount	16,091.00
Original Contract Sum	432,783.00
Net Change Orders Previously Authorized	0.00
Contract Sum Prior To This Change Order	432,783.00
Contract Sum Increase/(Decrease) This Change Order	16,091
New Contract Price After This Change Order	448,874.00
Contract Time Adjustment For This Change Order	0.00

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Business Administrator/Secretary to the Board is hereby authorized to execute the above detailed change order as **D&W-1**; and

BE IT FURTHER RESOLVED that the Business Administrator/Secretary to the Board shall make the required, if any, transfer of funds to affect the above change order and to increase/decrease the existing purchase order to reflect the change order amount.

***** ***** *****

CERTIFICATION OF AVAILABILITY OF FUNDS

Category	Description	Amount
Name of Account	DOOR & WINDOW RPR SRV	
Account Number	30-000-400-450-949-015	
	April 19, 2016	

**Springfield Township Board of Education
 Jobstown, NJ 08041
 Tuesday, April 19, 2016
 Agenda – Regular Meeting**

Certification Date		
Beginning Balance		0.00
Contract Encumbrance Amount		-16,901.00
Ending Balance		-16,901.00
Transfer Fr Account Number	30-000-400-890-949-015	
Transfer Fr Account Title	SOFT WINDOW EXP	
Transfer Fr Beginning Balance	89,630.12	
Transfer Amount	-16,901.00	16,901.00
Transfer Fr Ending Balance	72,729.12	
Ending Balance		0.00

Fiscal Notes:

 Bruce M. Benedetti
 Business Administrator/Board Secretary

F. CERTIFYING THE EWEG REIMBURSEMENT REQUESTS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION#15-16-RM-109-251-008

**RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS
FOR THE MONTH ENDING MARCH 31, 2016**

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee’s cost objectives. Expenditures will be reviewed to determine that:

- A. Adequate description of expenditures is provided;
- B. No new budget category is created; and
- C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education time lines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submits to the Board the following summary for the period ending **March 31, 2015** for review and certification; and

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, April 19, 2016
Agenda – Regular Meeting**

YEAR	ACCT	GRANT	FUNC	OBJ	DESCRIPTION	AMOUNT	TOTAL
15-16	231	TITLE1A	200	300	PURCH PROF/TECH SVS	0	
					TOTAL 200 SERIES		0
					MONTHLY TOTAL		0
15-16	250	IDEA BSC	100	566	PRIV SCH HANDI	12140	
					TOTAL 100 SERIES		12140
			200	300	PURCH PROF/TECH SVS	0	
					TOTAL 200 SERIES		0
					MONTHLY TOTAL		12140
15-16	251	IDEA PSD PSD	200	300	PURCH PROF/TECH SVS	0	
					TOTAL 200 SERIES		0
					MONTHLY TOTAL		0
15-16	270	TITLE 2A	200	300	PURCH ED/PROF/TECH SVS	123	
					TOTAL 200 SERIES		123
					MONTHLY TOTAL		123
15-16	450	OTH FED	200	300	PURCH ED/PROF/TECH SVS	4800	
					TOTAL 200 SERIES		4800
					MONTHLY TOTAL		4800
TOTAL - ALL GRANTS							17063

REIMBURSEMENT SUMMARY

GRANT PROGRAM	YEAR	TOTAL FUNDS AVAILABLE	REIMB TO DATE	REMAINING PAYMENTS	PENDING REIMB	PRESENT ENCUMB	PRESENT REIMB	REMAIN BALANCE
TITLE1A	15-16	19478	0	19478	0	2400	0	17078
IDEA BSC	15-16	73030	47765	25265	0	13125	12140	0

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, April 19, 2016
Agenda – Regular Meeting**

IDEA PSD	15-16	5030	5030	0	0	0	0	0
TITLE 2A	15-16	4893	4770	123	0	0	123	0
OTH FED	15-16	25180	13180	12000	0	7200	4800	0
TOTAL		127611	70745	56866	0	22725	17063	17078

Fiscal Note:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as above listed.

G. AUTHORIZING TO EXECUTE A CHANGE ORDER [INCREASE/DECREASE] NUMBER RF-1

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #15-16-RM-109-251-007

**RESOLUTION AUTHORIZING THE BUSINESS ADMINISTRATOR/
SECRETARY TO THE BOARD
AS AUTHORIZED REPRESENTATIVE OF THE
SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
TO EXECUTE A CHANGE ORDER [INCREASE/DECREASE] NUMBER RF-1
WITH THE PARTIAL ROOF REPLACEMENT CONTRACTOR
FOR THE STATE PROJECT #5010-050-14-1001-G04 - SPRINGFIELD SCHOOL
AND APPROVING A TRANSFER OF FUNDS**

WHEREAS, the New Jersey Department of Education made a final determination of eligibility for the costs of **renovations to the Springfield School** pursuant to N.J.S.A. 18A:7G-5 and N.J.A.C. 6A:26-3.6 under project number 5010-050-14-1001-G04; and

WHEREAS, the Project Architect, Spiezle Architectural Group, and the Construction Manager, New Road Construction Management, have recommended the following change order for approval of the Board of Education:

M.T.B., LLC	Contract for General Construction Partial Roof Replacement
Change Order Initiated: February 9, 2016	Change Order Number: RF-1
\$10,176 (-) credit from remaining allowance \$ 7,440 (-) credit from deleting boots & leaders (contractor #) \$7,536 (+) add new clock (contractor #) \$1,750 (+) add cupola trim (contractor #) \$1,380 (+) add custom downspout work (contractor #) \$2,230 (-) back-charge leak damage & bleacher replacement (EFM#)	-9,180.00

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, April 19, 2016
Agenda – Regular Meeting**

Lump Sum Allowance Change Order Amount	-9,180.00
Original Contract Sum	302,500.00
Net Change Orders Previously Authorized	0.00
Contract Sum Prior To This Change Order	302,500.00
Contract Sum Increase/(Decrease) This Change Order	-9,180.00
New Contract Price After This Change Order	293,320.00
Contract Time Adjustment For This Change Order	0.00

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Business Administrator/Secretary to the Board is hereby authorized to execute the above detailed change order as **RF-1**; and

BE IT FURTHER RESOLVED that the Business Administrator/Secretary to the Board shall make the required, if any, transfer of funds to affect the above change order and to increase/decrease the existing purchase order to reflect the change order amount.

***** ***** *****

CERTIFICATION OF AVAILABILITY OF FUNDS

Category	Description	Amount
Name of Account	ROOF RPR SRV	
Account Number	30-000-400-450-948-015	
Certification Date	April 1, 2016	
Beginning Balance		302,500.00
Contract Credit Amount		-9,180.00
Ending Balance		293,320.00

Fiscal Notes:

Bruce M. Benedetti
Business Administrator/Board Secretary

IT IS HEREBY CERTIFIED that the foregoing Resolutions were duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, April 19, 2016** in the Library at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, April 19, 2016
Agenda – Regular Meeting**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President	X		X					2
3	Wade Hale		X	X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder			X					6
7	James Specca			X					7
8	Jennifer Webb			X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

PERSONNEL & NEGOTIATIONS

A. APPOINTMENT OF TENURED CERTIFICATED TEACHING STAFF

Be it resolved that the Springfield Township Board of Education approve the appointment of tenured certificated teaching staff, as listed below, for the **2016-2017 school year**:

Name	Position	FT / PT	Step 16/17	Salary 16/17
Angelastro, Amy	Teacher	FT	MA Step 18	\$84,200
Batchler, Andrea	Teacher	FT	BA Step 19	\$87,602
Browning, Cathryn	Teacher	FT	MA Step 19	\$91,802
Bucko, Cheryl	Teacher	FT	BA Step 18	\$80,000
Carter, Patricia	Teacher	FT	MA Step 15	\$73,000
DeMinco, Jamie	Teacher	FT	MA Step 12	\$66,300
Kolev, Wendy	Teacher	FT	BA Step 14	\$65,200
Linton, Kelly	Teacher	FT	BA Step 18	\$80,000
Luyber, Jonathan	Teacher	FT	MA Step 15	\$73,000
McIntyre, Erica	Teacher	FT	MA Step 7	\$60,100
Milllerline, Marisela	Teacher	PT .4	MA Step 9	\$24,840
Palazzi, Alisa	Teacher	FT	BA Step 9 +9	\$58,950
Pence, Heather	Teacher	FT	BA Step 8	\$56,900
Pine, Barbara	Teacher	FT	BA Step 10	\$59,000

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, April 19, 2016
Agenda – Regular Meeting**

Ricciani, JoAnn	Nurse	FT	BA Step 10	\$59,000
Schleider, Justin	Teacher	FT	MA Step 7	\$60,100
Schweitzer, Rebecca	Social Worker	FT	MA Step 17	\$80,400
Secouler, Sandra	Teacher	FT	BA Step 19	\$87,602
Seitz, Tracy	Teacher	FT	BA Step 19	\$87,602
Sepessy, Patricia	Teacher	FT	BA Step 19	\$87,602
Spennato, Clarene	Teacher	PT .7	BA Step 19	\$61,321.40
Traino, Ashley	Teacher	FT	MA Step 10	\$63,200
Weir, Catherine	Teacher	FT	MA Step 10	\$63,200

B. APPOINTMENT OF NON-TENURED CERTIFICATED TEACHING STAFF

Be it resolved that the Springfield Township Board of Education approve the appointment of non-tenured certificated teaching staff, as listed below, for the **2016-2017 school year**:

Name	Position	FT / PT	Step 16/17	Salary 16/17
Bencivengo, Jillian	Teacher	FT	BA Step 3	\$53,900
Csolak, Bridget	Teacher	FT	MA Step 5	\$59,100
Jarvela, Adam	Teacher	PT .7	BA Step 3	\$38,430
Pestridge, Samantha	Teacher	FT	BA Step 4	\$54,400
Roats, Theresa	Teacher	FT	MA Step 3	\$58,100
Supple, Rene	Teacher	FT	MA Step 6	\$59,600
Weaver, Chelsea	Teacher	FT	BA Step 3	\$53,900

C. APPOINTMENT OF SUPPORT STAFF

Be it resolved that the Springfield Township Board of Education approve the appointment of 10-month support staff, as listed below, for the **2016-2017 school year**:

Name	Position	FT / PT	Step 16/17	Salary 16/17
Buffa, Denise	Ed Assistant	FT 6.75 hours	Step 8	\$22,885
Capra, Annette	Ed Assistant	PT 4.75 hours	Step 7	\$15,536.37

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, April 19, 2016
Agenda – Regular Meeting**

Gonzalez, Margaret	Ed Assistant	PT 4.75 hours	Step 8	\$16,104.26
Grupp, Virginia	Ed Assistant	PT 4.75 hours	Step 8	\$16,104.26
Lockwood, Janet	Ed Assistant	FT 6.75 hours	Step 8*	\$24,085
Preisig, Sherry	Ed Assistant	6.75 hours	Step 6*	\$22,618
Schwarzwalder, Heather	Ed Assistant	PT 4.75 hours	Step 2	\$13,881.96
Thorn, Jack	Lunch Aide	PT 2.5 hours	Step 7	\$8,177
Wassall, Karen	Ed Assistant	FT 6.75 hours	Step 8	\$22,885

*includes \$1200 professional development stipend

D. APPOINTMENT OF CUSTODIAL & MAINTENANCE STAFF

Be it resolved that the Springfield Township Board of Education approve the appointment of custodial and maintenance staff, as listed below, for the **2016-2017 school year**:

Name	Position	FT / PT	Step 16/17	Salary 16/17
Knewasser, Joseph	Maintenance	FT 8 hours	Step 8	\$41,672
Lopez, Luis	Custodian	PT 5 hours	Step 8	\$22,792.50
Polhamus, Danella	Custodian	FT 8 hours	Off Guide	\$48,518*
Webster, John	Custodian	PT 5 hours	Step 5	\$20,688

*includes \$0.50 per hour full-time night custodian differential

E. APPOINTMENT OF NON-ALIGNED PERSONNEL

Be it resolved that the Springfield Township Board of Education approve the appointment of non-aligned personnel, as listed below, for the **2015-2016 school year**

Name	Position	FT / PT	Salary 16/17
Shawn Dennis	Facilities Manager	FT	\$74,258
Amy Jo Shafer	Confidential Administrative Assistant to the Superintendent	FT	\$43,699
Deb Webster	Confidential Administrative Assistant to the Principal	FT	\$39,019
Noor Stoin	Confidential Administrative Assistant to the School Business Administrator / Board Secretary	PT .8	\$24,696

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, April 19, 2016
Agenda – Regular Meeting**

F. PAID MEDICAL DISABILITY LEAVE

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION#15-16-RM-109-230-010

**RESOLUTION APPROVING A LEAVE OF ABSENCE WITH PAY AND A LEAVE WITHOUT PAY
FOR A FOURTH GRADE TEACHER
IN ACCORDANCE WITH SPRINGFIELD TOWNSHIP BOARD OF EDUCATION POLICY #3431.1
AND THE AGREEMENT BETWEEN THE SPRINGFIELD TOWNSHIP EDUCATION ASSOCIATION
AND THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT AND
THE FEDERAL FAMILY AND MEDICAL LEAVE ACT AND THE NEW JERSEY FAMILY LEAVE ACT**

WHEREAS, Board of Education Policy #3431.1 - Leaves of Absence, establishes certain conditions and procedures for the granting medical leave and extensions thereof; and

WHEREAS, Article VI – TEMPORARY LEAVE, Section E – Disability/Disability Due to Pregnancy Rearing Leave of the Agreement between the Springfield Township Education Association and the Springfield Township School District provides for Disability Leave for purposes of medical reasons for disability; and

WHEREAS, the Family & Medical Leave Act of 1993 states “a covered employer must grant an eligible employee up to a total of twelve (12) workweeks of unpaid leave during any twelve-month period for one or more of the following reasons:

- 1.) For the birth and care of the newborn child of the employee;
- 2.) For placement with the employee of a son or daughter for adoption or foster care;
- 3.) To care for an immediate family member (spouse, child or parent) with a serious health condition; or
- 4.) To take a medical leave when the employee is unable to work because of a serious health condition.

WHEREAS, **Chelsea A. Weaver, Fourth Grade Teacher**, has submitted a communication, dated **February 22, 2016**, stating the need for a family medical leave of absence from **May 30, 2016 through June 30, 2016 (inclusive)** in accordance with the **Federal Family and Medical Leave Act, the New Jersey Family Leave Act, and the above contract** ; and

WHEREAS, The Form WH-380-E, Certification of Health Care Provider, stating the need for leave of absence in accordance with the following:

Family and Medical Leave Act/New Jersey Family Leave Act
May 30, 2016 through June 30, 2016 (inclusive)

WHEREAS, the Superintendent of Schools has reviewed the request, determined it is sufficient documentation to submit the request to the Board of Education and recommends approval.

**Springfield Township Board of Education
 Jobstown, NJ 08041
 Tuesday, April 19, 2016
 Agenda – Regular Meeting**

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that a family medical leave of absence with pay is hereby granted during the period of **May 30, 2016 through June 30, 2016 (inclusive)** in accordance with the **Family and Medical Leave Act, the New Jersey Family Leave Act and the above contract;** and

TYPE OF LEAVE	DATES OF LEAVE	PAID DAYS	UNPAID DAYS	TOTAL NUMBER OF DAYS
Annual Vacation Leave	N/A	0.0	0.0	0.0
Banked Vacation Leave	N/A	0.0	0.0	0.0
Sick Leave	May 31, 2016 – June 9, 2016	8.0	0.0	8.0
Annual Personal Leave	June 10, 2106 & June 13, 2016	2.0	0.0	2.0
Banked Personal Leave	N/A	0.0	0.0	0.0
Holiday/Recess Leave	May 30, 2016	1.0	0.0	1.0
Unpaid Leave	June 14, 2016 – June 30, 2016	0.0	13.0	13.0
Total Days		11.0	13.0	24.0

G. RESIGNATION – CONFIDENTIAL ASSISTANT TO THE BUSINESS ADMINISTRATOR

Be it resolved that the Springfield Township Board of Education regrettably accepts the resignation of Margaret Hyland, Confidential Assistant to the Business Administrator, effective June 30, 2016.

H. RESOLUTION APPROVING THE PAYMENT OF MEDICAL COVERAGE WAIVERS FOR THE 2015-2016 SCHOOL YEAR

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION#15-16-RM-109-230-013

**RESOLUTION APPROVING THE PAYMENT OF MEDICAL COVERAGE WAIVERS
 FOR THE 2015-2016 SCHOOL YEAR
 PURSUANT TO ARTICLE VII – INSURANCE, SECTION E. OF THE AGREEMENT BETWEEN
 THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
 AND THE SPRINGFIELD TOWNSHIP EDUCATION ASSOCIATION [IN PART]
 AND NEW JERSEY STATE EMPLOYEES HEALTH BENEFITS PROGRAM [IN PART]**

Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, April 19, 2016
Agenda – Regular Meeting

WHEREAS, ARTICLE VII – INSURANCE, Section E., Medical Coverage Waiver provides that “Any employee may elect to accept a payment equal to 35% of the PPO premium for which they are eligible in lieu of medical coverage and/or a payment of 35% of the premium for which they are eligible in lieu of prescription coverage. The member must have alternate coverage.” ; and

WHEREAS the State of New Jersey, Department of Treasury, Division of Pensions and Benefits, Form HA-0109-0510p provides that employees in the School Employees State Health Benefits Program may elect to waiver medical and prescription benefits under the provisions that the “payment may not be more than 25% of the amount saved by the employer because of the waiver or \$5,000, whichever is less; and

WHEREAS, due to the bifurcated nature of the 2015-2016 medical and prescription coverage, the payment of waiver amounts are as follows:

LAST NAME	FIRST NAME	AMERI-HEALTH Jul 1 st – Oct 30 th	SEHBP Nov 1 st – June 30 th	TOTAL Jul 1 st – June 30 th
Batchler	Andrea	3,484	3,799	7,283
Buffa ¹	Denise	3,945	0	3,945
Csolak	Bridget	1,568	1,914	3,482
Dennis	Shawn	3,945	5,000	8,945
Kolev	Wendy	3,484	3,799	7,283
Palazzi	Alisa	3,945	5,000	8,945
Ricciani	Joann	3,945	5,000	8,945
Roats	Theresa	1,568	1,914	3,482
Schleider ¹	Justin	3,945	0	3,945
Sepessy ¹	Patricia	3,484	0	3,484
Supple ¹	Renee	1,568	0	1,568
	TOTAL	34,881	26,426	61,307

¹ Not Eligible for SEHBP Waiver Program

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Interim Business Administrator is hereby authorized to issue payment as above detailed in the May 15, pay period.

CERTIFICATION OF AVAILABILITY OF FUNDS

Category	Description	Amount
Expend Account #	11-000-291-290-000-000	
Account Title	UNDIST OTH EMPLOY BENEFITS	
Certification Date	April 14, 2016	

**Springfield Township Board of Education
 Jobstown, NJ 08041
 Tuesday, April 19, 2016
 Agenda – Regular Meeting**

Beginning Balance		61,307
Encumbrance Amount		-61,307
Ending Balance		0

Fiscal Notes:

 Bruce M. Benedetti
 Business Administrator/Board Secretary

I. RESOLUTION APPROVING A MODIFICATION IN THE SUCCESSOR AGREEMENT

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION#15-16-RM-109-251-009

**RESOLUTION APPROVING A MODIFICATION IN THE SUCCESSOR AGREEMENT
 WITH THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
 AND THE SPRINGFIELD TOWNSHIP EDUCATION ASSOCIATION
 PURSUANT TO ARTICLE II – NEGOTIATION PROCEDURE, SECTION E.
 – MODIFICATION OF THE AGREEMENT**

WHEREAS, the parties have agreed that certain section of the Agreement related to the hourly compensation for Teacher Assistants performing the duties of a Van Driver; and

WHEREAS, the parties wish to modify the existing agreement in the following manner:

**ARTICLE III
 Work Year/Work Day/Work Hours
 Support Staff**

- A. The work year shall be defined **as one hundred eighty two (182) working** days for **a ten (10) month** support staff employees.
- B. Staff will be notified by the end of the school year of the calendar for the upcoming school year comprising the **one hundred eighty two (182) working** days.
- C. Full-time employment for custodians and maintenance shall consist of eight (8) hours per day inclusive of breaks and duty free lunch listed below. Full time employment for teacher assistants shall consist of six and three quarter (6.75) hours per day inclusive of breaks and duty free lunch listed below.
- D. Full time custodian and maintenance employees shall have two **(2) fifteen (15) minute** breaks and a **thirty (30) minute** duty free lunch. Teacher assistants shall have a **forty five (45) minute** duty free lunch. Those paraprofessionals who work a half day schedule will be provided with a **fifteen (15) minute** break during either their morning or afternoon shift.
- E. Twelve **(12) month** employees shall receive twelve (12) paid holidays per year, to be determined by the Superintendent, when the student calendar is being developed.
- F. Twelve **(12) month** employees shall receive vacation as follows:

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, April 19, 2016
Agenda – Regular Meeting**

1-5 years	2 weeks
6-14 years	3 weeks
15+ years	4 weeks

**ARTICLE XV
Salary Adjustments**

Salary guides to be mutually developed and agreed to by the parties. Each employee will advance one step on the guide each year. The board shall reserve the right to approve the salary guide construction proposed by the Association.

Retroactive salary payment will be paid the next payroll after six (6) weeks of Board approval. Any and all other amounts in the Agreement, including stipends, hourly rates and / or additional compensation to be frozen at 2013-2014 rates unless otherwise stated.

The parties have entered into the Memorandum of Agreement freely and voluntarily with a full understanding of their rights and the contents of this Agreement. This Memorandum may be amended only by written agreement signed by both parties. This Memorandum of Agreement is contingent on and subject to the ratification of the Springfield Township Education Association and approval by resolution by the Springfield Township Board of Education.

- A. Employees whose employment began prior to February 1 will be compensated on the next step of the adopted salary guide for the following school year.
- B. Employees whose employment began February 1 or after will be compensated on the same step of the adopted salary guide for the following school year.
- C. Bargaining unit members may elect to have their paychecks directly deposited into a bank of their choice.
- D. Professional Development ~~s~~Stipends

I. ~~for~~ Teacher Assistants with thirty (30) college credits:

2014-2015	\$600.00
2015-2016	\$600.00
2016-2017	\$600.00

II. ~~Professional Development stipend for~~ Teacher Assistants with sixty (60) college credits or an Associate's Degree:

2014-2015	\$1,200.00
2015-2016	\$1,200.00
2016-2017	\$1,200.00

The college credits must provide a benefit to the school district or satisfy the requirements of the Elementary and Secondary Education Act, subject to the approval of the Chief School Administrator.

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, April 19, 2016
Agenda – Regular Meeting**

Salary increases for the school year 2014-2015, for all unit members, shall be 2.90 %, inclusive of increment, retroactive to July 1, 2014.

Salary increases for the school year 2015-2016, for all unit members, shall be 2.75%, inclusive of increment, effective July 1, 2015.

Salary increases for the school year 2016-2017, for all unit members, shall be 2.90%, inclusive of increment effective July 1, 2016.

Support staff shall increase an additional ~~25%~~ .25 on the above **settlements as follows:-**

<u>2014-2015</u>	<u>3.15%</u>
<u>2015-2016</u>	<u>3.00%</u>
<u>2016-2017</u>	<u>3.15%</u>

EXHIBIT B

**Springfield Township School
Salary Guide – Support Staff**

YEAR 1 (2014-2015)

Step	Aides Teacher Asst Annual	Teacher Asst Hourly	Custodian Annual	Van Driver Annual	Van Driver Hourly	Maintenance Annual
1	18,627	<u>15.16</u>	29,801	35,013 <u>18,225</u>	<u>14.84</u>	33,380
2	18,791	<u>15.30</u>	30,057	35,013 <u>18,789</u>	<u>15.29</u>	34,226
3	18,942	<u>15.42</u>	30,292	35,013 <u>19,370</u>	<u>15.77</u>	35,073
4	19,106	<u>15.55</u>	30,549	35,013 <u>19,969</u>	<u>16.25</u>	35,938
5	19,748	<u>16.07</u>	31,532	35,013 <u>20,586</u>	<u>16.76</u>	36,863
6	20,402	<u>16.61</u>	32,555	35,013 <u>21,223</u>	<u>17.28</u>	37,767
7	21,031	<u>17.12</u>	33,559	35,013 <u>21,879</u>	<u>17.81</u>	38,731
8	21,799	<u>17.74</u>	34,738	35,013 <u>22,556</u>	<u>18.36</u>	39,695
Off	-		45,301	-		-
	-		-	<u>Hourly Rate Rounded Nearest \$</u>	<u>18.00</u>	-

YEAR 2 (2015-2016)

Step	Aides Teacher Asst	Teacher Asst Hourly	Custodian Annual	Van Driver Annual	Van Driver Hourly	Maintenance Annual
-------------	-------------------------------	--------------------------------	-----------------------------	------------------------------	------------------------------	-------------------------------

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, April 19, 2016
Agenda – Regular Meeting**

	<u>Annual</u>					
1	19,065	<u>15.52</u>	30,501	35,836 <u>18,772</u>	<u>15.28</u>	34,165
2	19,233	<u>15.66</u>	30,763	35,836 <u>19,353</u>	<u>15.75</u>	35,031
3	19,387	<u>15.78</u>	31,004	35,836 <u>19,951</u>	<u>16.24</u>	35,897
4	19,555	<u>15.92</u>	31,266	35,836 <u>20568</u>	<u>16.74</u>	36,783
5	20,212	<u>16.45</u>	32,273	35,836 <u>21204</u>	<u>17.26</u>	37,729
6	20,881	<u>17.00</u>	33,320	35,836 <u>21860</u>	<u>17.79</u>	38,655
7	21,525	<u>17.52</u>	34,347	35,836 <u>22535</u>	<u>18.34</u>	39,641
8	22,312	<u>18.16</u>	35,554	35,836 <u>23233</u>	<u>18.91</u>	40,628
	-		-	-		-
Off	-		46,366	-		-
	-		-	<u>Hourly Rate</u> <u>Rounded</u> <u>Nearest \$</u>	<u>19.00</u> ¹	-

YEAR 3 (2016-2017)

Step	<u>Aides</u> <u>Teacher Asst</u> <u>Annual</u>	<u>Teacher Asst</u> <u>Hourly</u>	<u>Custodian</u> <u>Annual</u>	<u>Van Driver</u> <u>Annual</u>	<u>Van Driver</u> <u>Hourly</u>	<u>Maintenance</u> <u>Annual</u>
1	19,555	<u>15.92</u>	31,285	36,757 <u>19,363</u>	<u>15.76</u>	35,043
2	19,727	<u>16.06</u>	31,554	36,757 <u>19963</u>	<u>16.25</u>	35,931
3	19,885	<u>16.19</u>	31,801	36,757 <u>20579</u>	<u>16.75</u>	36,819
4	20,057	<u>16.33</u>	32,070	36,757 <u>21216</u>	<u>17.27</u>	37,728
5	20,732	<u>16.88</u>	33,102	36,757 <u>21872</u>	<u>17.80</u>	38,698
6	21,418	<u>17.43</u>	34,176	36,757 <u>22549</u>	<u>18.35</u>	39,648
7	22,078	<u>17.97</u>	35,230	36,757 <u>23245</u>	<u>18.92</u>	40,660
8	22,885	<u>18.63</u>	36,468	36,757 <u>23965</u>	<u>19.51</u>	41,672
	-		-	-		-
Off	-		47,558	-		-
	-		-	<u>Hourly Rate</u> <u>Rounded</u> <u>Nearest \$</u>	<u>20.00</u>	-

HOURLY PAY DIFFERENTIAL VAN DRIVER - TEACHER ASSISTANT

	<u>2014-15</u>	<u>2014-15</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2015-16</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2016-17</u>	<u>2016-17</u>
--	----------------	----------------	----------------	----------------	----------------	----------------	----------------	----------------	----------------

**Springfield Township Board of Education
 Jobstown, NJ 08041
 Tuesday, April 19, 2016
 Agenda – Regular Meeting**

STEP	VAN	TA	DIFF	VAN	TA	DIFF	VAN	TA	DIFF
	18.36	17.74	.62	18.91	18.16	.75	19.51	18.63	.88

The divisor for hourly calculations is a one hundred and eighty two (182) day school year times six and three quarter hours (6.75) [1228.5 hours] per school day.

¹ All compensation for before/after the regular school day shall be paid at twenty dollars (\$20) per hour.

All payments for the hourly differential shall be retroactive from July 1, 2014 until the effective adoption date of this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that President and Secretary to the Board shall below execute this resolution as a modification of the existing 2014-2017 Agreement between the Springfield Board of Education and the Springfield Township Education Association.

FOR THE BOARD OF EDUCATION

FOR THE EDUCATION ASSOICATION

 Gregory Madia
 President

 Bruce M. Benedetti
 Secretary to the Board

IT IS HEREBY CERTIFIED that the foregoing **Resolutions A-G** were duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, April 19, 2016** in the Library at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale		X	X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder	X		X					6
7	James Specca			X					7
8	Jennifer Webb							X	8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting *Not Voting*

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, April 19, 2016
Agenda – Regular Meeting**

due to Conflict. Quorum = 5

IT IS HEREBY CERTIFIED that the foregoing **Resolutions H & I** were duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, April 19, 2016** in the Library at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale		X	X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho	X		X					5
6	Dennis Schmieder			X					6
7	James Specca			X					7
8	Jennifer Webb			X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

CURRICULUM & TECHNOLOGY

RESOLUTION #15/16-RM-109-221-011

**RESOLUTION AMENDING THE APPROVAL OF NON-TAXPAYER FUNDED FIELD TRIPS
FOR THE 2015-2016 SCHOOL YEAR
PURSUANT TO BOARD OF EDUCATION POLICY #2340**

WHEREAS, the Board of Education recognizes that field trips properly planned and integrated with the curriculum are an educationally sound and important part of the program of the school that can supplement and enrich classroom instruction by providing learning experiences in an environment outside the school.

WHEREAS, for purposes of this policy, a field trip means any journey by a group of pupils away from the school premises, under the supervision of a teacher, and integrally related to an approved course of study.

WHEREAS, the Board of Education shall approve all proposed field trips.

WHEREAS, the Board may authorize field trips for which all or part of the costs are borne by the pupils' parent(s) or legal guardian(s), except that no pupil in a special education class or pupil unable to pay the cost assessed shall be prohibited from attending a field trip pursuant to (N.J.S.A. 18A:36-21); and

WHEREAS, the following field trip is requested for approval:

Grade	Date	Destination	Purpose	Content / Standards
3	6/10/16	ShopRite of Hainesport	Facility tour & meeting with store nutritionist to discuss smart	Health / 2.1.4.A.1

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, April 19, 2016
Agenda – Regular Meeting**

			shopping and healthy eating choices & habits.	2.1.4.B.1 – 4 2.2.4.B.1 – 4 2.2.4.E.1 9.1.4.B.3 – 5 9.1.4.E.2
--	--	--	---	---

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above field trip is hereby approved.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs	X		X					1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale		X	X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder			X					6
7	James Specca			X					7
8	Jennifer Webb			X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

POLICY & PROCEDURES

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

A. First Reading – It is recommended that the Board of Education approve the first reading of the following policies:

FILE CODE	NAME
P 0164	Conduct of Board Meeting
P 0167	Public Participation in Board Meetings
P 0168	Recording Board Meetings
P 2422	Health & Physical Education
P&R 5111	Eligibility of Resident/Nonresident Students
P&R 5310	Health Services
P&R 5330.01	Administration of Medical Marijuana
P&R 8462	Reporting Potentially Missing or Abused Children
P 8550	Outstanding Food Service Charges

B. APPROVING A STANDARD OPERATING PROCEDURE FOR THE PAYROLL ENCUMBRANCE VERIFICATION

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, April 19, 2016
Agenda – Regular Meeting**

RESOLUTION#15-16-RM-109-230-003

**RESOLUTION APPROVING A STANDARD OPERATING PROCEDURE
FOR THE PAYROLL ENCUMBRANCE VERIFICATION - SECTION 1-001
AS PART OF AT STANDARD OPERATING PROCEDURES MANUAL
PURSUANT TO N.J.A.C. 6A:23A-6.6**

WHEREAS, N.J.A.C.6A:23A-6.6 “Standard Operating Procedures for Business Functions” provides that by July 1, 2009, each school district and county vocational school district shall establish SOPs for each task of function of the business operation for the district”
; and

WHEREAS, the “SOP manual shall include sections on each routine task of function of the following areas:

1. Accounting including general ledger, accounts payable, account receivable, payroll and fixed assets and year-end procedures for each
2. Cash management
3. Budget development and administration including task such as authorization of transfers and overtime
4. Position control
5. Purchasing including such tasks as preparation of requisitions, approval of purchase orders and encumbering of funds, bid and quote requirements and verification of receipt of goods and services
6. Facilities including administration of work and health and safety
7. Security
8. Emergency preparedness
9. Risk management
10. Transportation
11. Food service
12. Technology systems
13. Information management”; and

WHEREAS, the Board of Education wishes to create internal controls for the monthly review and verification of contracted payroll encumbrances; and

WHEREAS, the standard operating procedure is as follows:

ACCOUNTING - SECTION 1-001 PAYROLL ENCUMBRANCE VERIFICATION
--

The Board of Education wishes to establish internal controls for the monthly review and verification of contracted payroll encumbrances. The purpose of the procedure is to ensure that each contracted salary line item contains the necessary funds, or a more, that are needed to meet payroll obligations to the end of the budget year.

The below form is to be used at the end of each month subsequent to the completion of the second and last payroll of the month. The form may be amended from time to time to reflect all actual salary line items and will not require the amending to the procedure each time.

The following reports are required to complete the Form:

**Springfield Township Board of Education
 Jobstown, NJ 08041
 Tuesday, April 19, 2016
 Agenda – Regular Meeting**

1. Expense General Ledger Report [CDK Software]
2. Labor Distribution Report [Payroll Vendor} (Last Payroll)

The completion of the Form is undertaken as follows:

1. Date is entered as date of last monthly payroll.
2. Pay Periods are entered as one number for the remainder of the year. For example, if last payroll issued was March 31st the number of pay periods remaining would be six (6). This constitutes two (2) payrolls each for the last three (3) months.
3. The “Per Pay \$” is entered from data on the Labor Distribution Report. The total payroll from each line item account from the base column is to be entered. Data from the “Other” column should not be used.
4. Information is then entered into the “Encumber” column of the Form. The data is found on the Expense General Ledger Report in the column entitled “Encumbrances”.
5. As the data is entered the Form will automatically calculate the “Difference” column. If the salary encumbrances are accurate to difference will be zero.
6. The Payroll Clerk is to advise the Business Administrator if there are any differences. Once all adjustments are made to clear the difference(s) the Form, the Expense General Ledger Report and the Labor Distribution Report (original & copy on file).

Form Sec1-001

PAYROLL ENCUMBRANCE VERIFICATION FORM	
	Date:
	Pay Periods:

Expend Account	Account Title	Per Pay \$	Sal Bal	Encumber	Difference
11-105-100-101	Salaries				
11-110-100-101	Sal Teacher Kindergarten				
11-120-100-101	Sal Teacher Gr 1-5 Elementary				
11-130-100-101	Sal Teacher Gr 6-8				
11-190-100-106	Sal Inst Aides				
11-212-100-101	Salaries of Teachers				
11-212-100-106	Other Sal for Instruction				
11-213-100-101	Sal RC Teachers				
11-213-100-106	RC Aides Salaries				
11-230-100-101	Sal BSI Teachers				
11-000-211-100	Salaries				
11-000-213-100	Salaries Health Services				
11-000-216-100	Salaries				
11-000-218-104	Salaries Guidance Counselor				
11-000-219-105	Salaries Sec/Clerical Asst				
11-000-221-102	Sal Supervisor of Instruction				
11-000-222-100	Sal Media Services				
11-000-230-100	Salaries Gen Admin				
11-000-240-100	Salaries Principals				
11-000-240-105	Salaries Sec/Clerical Asst				
11-000-251-100	Salaries Business Office				

**Springfield Township Board of Education
 Jobstown, NJ 08041
 Tuesday, April 19, 2016
 Agenda – Regular Meeting**

11-000-261-100	Salaries				
11-000-262-100	Salaries				
					Proof

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above promulgated standard operating procedure shall hereby be approved and added to the manual of procedures.

C. APPROVING A STANDARD OPERATING PROCEDURE FOR THE ENCODING OF BOARD OF EDUCATION RESOLUTIONS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION#15-16-RM-109-230-002

**RESOLUTION APPROVING A STANDARD OPERATING PROCEDURE
 FOR THE ENCODING OF BOARD OF EDUCATION RESOLUTIONS
 INFORMATION MANAGEMENT - SECTION 13-001
 AS PART OF AT STANDARD OPERATING PROCEDURES MANUAL
 PURSUANT TO N.J.A.C. 6A:23A-6.6**

WHEREAS, N.J.A.C.6A:23A-6.6 “Standard Operating Procedures for Business Functions” provides that by July 1, 2009, each school district and county vocational school district shall establish SOPs for each task of function of the business operation for the district”
 ; and

WHEREAS, the “SOP manual shall include sections on each routine task of function of the following areas:

1. Accounting including general ledger, accounts payable, account receivable, payroll and fixed assets and year-end procedures for each
2. Cash management
3. Budget development and administration including task such as authorization of transfers and overtime
4. Position control
5. Purchasing including such tasks as preparation of requisitions, approval of purchase orders and encumbering of funds, bid and quote requirements and verification of receipt of goods and services
6. Facilities including administration of work and health and safety
7. Security
8. Emergency preparedness
9. Risk management
10. Transportation
11. Food service
12. Technology systems
13. Information management”; and

WHEREAS, the Board of Education wishes to create a coding system for all actions of the Board of Education that are recorded as resolutions; and

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, April 19, 2016
Agenda – Regular Meeting**

WHEREAS, the standard operating procedure is as follows:

INFORMATION MANAGEMENT - SECTION 13-001 ENCODING BOARD OF EDUCATION RESOLUTIONS
--

The Board of Education wishes to establish an encoding system for all board actions that will provide ready access to board resolutions. The encoding system shall be a function of the masthead description of each resolution and shall have standard encoding.

Example:

RESOLUTION #16/17-RM-109-251-001

RESOLUTION #16-17	RM	051	XXX230	001
Budget Year	Meeting Type	Julian Calendar	GAAP Code	Sequence Number

Budget Year: July 1st to June 30th

Meeting Type: RM = Regular Meeting
 WS = Work Session
 BH = Budget Hearing
 SM = Special Meeting

Julian Calendar:

Day	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	001	032	060	091	121	152	182	213	244	274	305	335
2	002	033	061	092	122	153	183	214	245	275	306	336
3	003	034	062	093	123	154	184	215	246	276	307	337
4	004	035	063	094	124	155	185	216	247	277	308	338
5	005	036	064	095	125	156	186	217	248	278	309	339
6	006	037	065	096	126	157	187	218	249	279	310	334
7	007	038	066	097	127	158	188	219	250	280	311	341
8	008	039	067	098	128	159	189	220	251	281	312	342
9	009	040	068	099	129	160	190	221	252	282	313	343
10	010	041	069	100	130	161	191	222	253	283	314	344
11	011	042	070	101	131	162	192	223	254	284	315	345
12	012	043	071	102	132	163	193	224	255	285	316	346
13	013	044	072	103	133	164	194	225	256	286	317	347
14	014	045	073	104	134	165	195	226	257	287	318	348
15	015	046	074	105	135	166	196	227	258	288	319	349
16	016	047	075	106	136	167	197	228	259	289	320	350
17	017	048	076	107	137	168	198	229	260	290	321	351
18	018	049	077	108	138	169	199	230	261	291	322	352
19	019	050	078	109	139	170	200	231	262	292	323	353
20	020	051	079	110	140	171	201	232	263	293	324	354
21	021	052	080	111	141	172	202	233	264	294	325	355

**Springfield Township Board of Education
 Jobstown, NJ 08041
 Tuesday, April 19, 2016
 Agenda – Regular Meeting**

22	022	053	081	112	142	173	203	234	265	295	326	356
23	023	054	082	113	143	174	204	235	266	296	327	357
24	024	055	083	114	144	175	205	236	267	297	328	358
25	025	056	084	115	145	176	206	237	268	298	329	359
26	026	057	085	116	146	177	207	238	269	299	330	360
27	027	058	086	117	147	178	208	239	270	300	331	361
28	028	059	087	118	148	179	209	240	271	301	332	362
29	029	000	088	119	149	180	210	241	272	302	333	363
30	030		089	120	150	181	211	242	273	303	334	364
31	031		090		151		212	243		304		365

GAAP (Generally Accepted Accounting Practices) Code:

105XXX	Regular Pre-School	XXX213	Health Services
110XXX	Kindergarten	XXX216	Speech, OT, PT Services
120XXX	Grades 1-5	XXX217	Supplemental Services
130XXX	Grade 6	XXX218	Guidance Services
150XXX	Regular Home Instruction	XXX219	Child Study Team
201XXX	Cognitive Mild	XXX221	Curriculum/Instruction
202XXX	Cognitive Moderate	XXX222	Media Center
204XXX	Learning/Language Disabled	XXX223	Staff Training
206XXX	Visual Impairments	XXX230	General Administration
207XXX	Auditory Impairments	XXX240	School Administration
209XXX	Behavioral Disabled	XXX251	Business Administration
212XXX	Multiple Disabled	XXX252	Information Administration
213XXX	Resource Center	XXX261	Maintenance Services
214XXX	Autism	XXX262	Custodial Services
215XXX	Pre-School Disab Part-Time	XXX263	Upkeep Grounds
216XXX	Pre-School Disab Fulltime	XXX266	Security Services
219XXX	Special Ed Home Instruction	XXX270	Transportation Services
221XXX	Special Ed Extended School Year		
222XXX	Cognitive Severe		
230XXX	Basic Skills Education		
240XXX	Bi-Lingual Education		
401XXX	Extra-Curricular		
403XXX	Enrichment Programs		
XXX100	Out-of-District Tuition		
XXX211	Attendance		

Sequence Number: Starting each budget year at 001

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above promulgated standard operating procedure shall hereby be approved and added to the manual of procedures.

***** CERTIFICATION OF THE BOARD SECRETARY *****

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, April 19, 2016
Agenda – Regular Meeting**

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, April 19, 2016** in the Library at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs		X	X					1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale			X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder			X					6
7	James Specca	X		X					7
8	Jennifer Webb			X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting *Not Voting due to Conflict*. Quorum =

FACILITIES, SECURITY & TRANSPORTATION

APPROVAL USE OF FACILITIES

None

OLD BUSINESS MATTERS

There was a general discussion on the status of the disabled bus. Further discussion was had regarding the procedures for control and transportation of students. The Interim Business Administrator will review and report.

NEW BUSINESS MATTERS

Board Member Webb commented on the Home and School Bingo Night she recently attended. She was impressed with the quality of the event and suggested that some recognition would be in order. The Superintendent would review and report.

PUBLIC COMMENT #2- SHALL NOT EXCEED THIRTY (30) MINUTES

MOTION TO ADJOURN	TIME	8:42 P.M.
--------------------------	-------------	------------------

***** *CERTIFICATION OF THE BOARD SECRETARY* *****

IT IS HEREBY CERTIFIED that the foregoing motion was duly adopted by the Springfield Township Board of

**Springfield Township Board of Education
 Jobstown, NJ 08041
 Tuesday, April 19, 2016
 Agenda – Regular Meeting**

Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, April 19, 2016** in the Library at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale			X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder		X	X					6
7	James Specca	X		X					7
8	Jennifer Webb			X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
 Not Voting due to Conflict. Quorum =

SPRINGFIELD TOWNSHIP
 BOARD OF EDUCATION

 Bruce M. Benedetti
 Secretary to the Board