Springfield Township Board of Education
Jobstown, NJ 08041
Meeting Minutes
Tuesday, January 20, 2015

Call to Order: A **Regular Meeting** of the Springfield Township Board of Education was called to order by Mr. Eaton on Tuesday, January 20, 2015 at 6:35 p.m. in the school library.

Roll Call of Members:

Andrew Eaton, President-departed 7:58 p.m.
Gregory Madia, Vice President-present
Joseph Bucs-present
Christopher Corbo-departed 7:15 p.m.
Wade Hale-present
Kristen Lippincott-present
Michael Ritterman-arrived 6:42 p.m.
Dennis Schmieder-present
James Specca-present

Others present:

Edith Conroy; Christina Moskal; Scott Downie, Spiezle Architectural Group; Erin Law, McManimon Scotland & Baumann

Public Notice:

As per the Open Public Meetings Act, NJSA 10:4-6, notice of this regular meeting of the Springfield Township Board of Education to be held on Tuesday, January 20, 2015 at 6:30 p.m., in the library, in Jobstown, New Jersey, including the list of bills to be paid and any other business that may come before the Board of Education.

Sent to: Burlington County Times
Board of Education Members
Springfield Township Clerk

Posted: Springfield Township School
Board of Education Office
Springfield Twp. Municipal Building, Jobstown, NJ

Pledge of Allegiance:

The President led the Board and the assemblage in the Pledge of Allegiance.

PUBLIC COMMENT

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent.

The Springfield Township BOE welcomes public comment during our public meetings. Please be advised, neither School Board Members nor Administration shall engage the audience in dialogue or attempt to respond to a particular comment at that time. However, the appropriate Administrator or Board Representative will issue a reply in a timely manner. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately. Public Comment #1 is reserved for agenda specific comments or statements. Public Comment #2 is for general comments or statements.

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Public Comment #1:

1. Mr. R. Schwarzwalder asked the Board to consider removing the requirement to not respond to public comment during meetings. Mr. R. Schwarzwalder asked for a written response after this is considered by the Board.
2. Mr. W. Smith discussed the impact of facilities upon effectively implementing new and emerging curriculum.

Referendum Discussion:

Scott Downie of Spiezle Architectural Group and Erin Law of McManimon Scotland & Baumann were present to discuss the referendum information campaign and referendum timelines for the March 10, 2015 election date. The resolution providing for the submission of two bond proposals at the special school election on March 10, 2015 was presented to the Board for consideration.

The Board opened the meeting to the public for questions and comments. The following members of the audience made spoke regarding the referendum: Mr. B. Christianson, Mr. P. Sobotka, Mr. W. Smith, Mr. M. Ramalho, and Mrs. C. Sullivan.

PARCC Information Session:

Brief PARCC overview with question and answer session – Edith Conroy, Jared Fudurich, and John Acampora

Correspondence

None

REPORTS:

SBA/BS'S REPORT

Food Service – Profit/Loss

- November Profit/(Loss): ($1,329.39)
- Year-to-Date Profit/(Loss): ($2,921.28)

SUPERINTENDENT'S REPORT

ENROLLMENT *(as of January 7, 2015)*

	13/14	14/15
Pre-School	**-**	**10**
Kindergarten	**25**	**31**
Mrs. Carter	**6**	**6**
First Grade	**28**	**28**
Second Grade	**34**	**25**
Third Grade	**32**	**33**
Fourth Grade	**33**	**35**
Fifth Grade	**40**	**35**
Sixth Grade	**48**	**38**
Out-of-District Placement	**5**	**0**
Total	**251**	**241**

Superintendent's Update

Information Enclosed

- School Nurse's Monthly Report – December 2014
- HIB Report – January 2015
- Suspension Report – January 2015

Important Dates

January 19, 2015 – School Closed/Martin Luther King Day
January 27, 2015 – Early Dismissal/Staff Professional Development Day
February 10, 2015 – Home and School Meeting-7:00 p.m.
February 11, 2015 – BOE Work Session-6:30 p.m.
February 13-16, 2015 – School Closed-President's Day Weekend
February 17, 2015 – School Closed-Staff Professional Development Day
February 18, 2015 – BOE Regular Meeting-6:30 p.m.

ACTION ITEMS:

1. **MINUTES**
   Based on the recommendation of the Superintendent, I move that the following Minutes be approved:
   a. Minutes of the Tuesday, December 9, 20124 Work Session
   b. Minutes of the Tuesday, December 9, 2014 Executive Session
   c. Minutes of the Tuesday, December 16, 2014 Regular Meeting
   d. Minutes of the Tuesday, December 16, 2014 Executive Session
   Motion: Bucs Second: Ritterman
   Roll Call Vote: Yes-Bucs/Lippincott/Madia/Ritterman/Schmieder/Specca
   Approval: 6-0-1 (Corbo/Eaton-Absent; Hale-Abstain)

2. **FINANCE/FACILITIES**
   Based on the recommendation of the Superintendent, I move that the following financial/facilities action(s) be approved:
   a. **Payment of Bills and Financial Reports:**
   Approve the report of the Board Secretary and the monthly certification that no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23-1-22 for **November 2014.**

   Approve the Business Administrator's monthly report of transfers for **November 2014** as itemized documenting transfers in accordance with N.J.S.A. 18A:22-9.1.

   Approve the **November 2014** A-149 schedule delineating account activity and account reconciliation.

Approve the Food Service Bill List and Bank Reconciliation for the period **November 2014.**

Approve the Student Activity Bill List and Bank Reconciliation for the period **November 2014.**

Approve the Unemployment Trust Bill List and Bank Reconciliation for the period **November 2014.**

Approve the Agency Bill List and Bank Reconciliation for the period **November 2014.**

Approve the Payroll Bills lists for **December 30, 2014 and January 15, 2015.**

Approve the issuance of warrants (checks) for the payment of the items on the Accounts Payable Bills List (including payroll) for **January 2015** in the amount of $429,112.52.

Motion: Bucs **Second: Ritterman**
Roll Call Vote: All Yes
Approval: 7-0 (Corbo/Eaton-Absent)

b. **Approval – Amendment to Professional Development Consulting Agreement**

It is recommended that the Board of Education approve an amendment to the Professional Development Consulting Agreement with Schoolwide, Inc. to increase the contract by fifteen (15) additional days.

Motion: Bucs **Second: Ritterman**
Roll Call Vote: All Yes
Approval: 7-0 (Corbo/Eaton-Absent)

c. **Approval – Field Trips**

It is recommended that the Board of Education approve the following field trips for the 2014-2015 school year:

March 2015–**Northern Burlington Middle School Orientation**–Sixth Grade
April 2015—**Adventure Aquarium**—Grade one
May 2015–**Northern Burlington Field Day**–Sixth Grade

Motion: Bucs **Second: Ritterman**
Roll Call Vote: All Yes
Approval: 7-0 (Corbo/Eaton-Absent)

d. **Approval - Use of Facility**

It is recommended that the Board of Education approve use of the facility as listed below:

Springfield Recreation Adult Basketball; Fridays: January 2 through March 27, 2015; 8:10 to 10:00 p.m.; Person-in-Charge: Greg Bogle

Northern Burlington Soccer Club/U15 Girls Team; Times to be coordinated with Springfield Recreation; Person-in-Charge: Anthony Vigorito

Motion: Bucs **Second: Ritterman**
Roll Call Vote: All Yes
Approval: 7-0 (Corbo/Eaton-Absent)

e. **Approval - Travel**

As per District Policy 6471 – School District Travel, all written travel requests include a justification and brief statements that include the primary purpose for the travel and the key issues that will be addressed at the event and their relevance to improving instruction or the operation of the school district.

Schedule #1 – The Board pre-approves any staff travel represented on current lists of staff travel with costs relating to workshop fees, lodging, meals and mileage reimbursement.

Motion: Bucs **Second: Ritterman**
Roll Call Vote: All Yes
Approval: 7-0 (Corbo/Eaton-Absent)

f. **Approval -- Amend 2015 Board Meeting Dates**

Set dates for Regular Meetings and Work Session Meetings as follows:

The established Regular Meeting dates are the third Tuesday of each month and the established Work Session Meeting dates are the second Wednesday of each month unless otherwise designated. Board Meetings are held in the Springfield Township Elementary School Library with a meeting time of 6:30 p.m., unless otherwise noted:

Work Sessions

Wednesday, January 14, 2015
Wednesday, February 11, 2015
Wednesday, March 11, 2015
Wednesday, April 22, 2015
Wednesday, May 13, 2015
Wednesday, June 10, 2015
Wednesday, July 15, 2015
Wednesday, August 12, 2015
Wednesday, September 9, 2015
Wednesday, October 14, 2015
~~Wednesday, November 11, 2015~~ Thursday, November 12, 2015
Wednesday, December 9, 2015

Regular Meetings

Tuesday, January 20, 2015
Wednesday, February 18, 2015
Tuesday, March 17, 2015
Tuesday, April 28, 2015
Tuesday, May 19, 2015
Tuesday, June 16, 2015
Tuesday, July, 21, 2015
Tuesday, August 18, 2015
Tuesday, September 15, 2015
Tuesday, October 20, 2015
Tuesday, November 17, 2015
Tuesday, December 15, 2015

Reorganization Meeting

Tuesday, January 5, 2016

Motion: Bucs **Second: Ritterman**
Roll Call Vote: All Yes
Approval: 7-0 (Corbo/Eaton-Absent)

After the vote for Section 2. FINANCE/FACILITIES – Items A - F, discussion started on Item G.

Mr. Schmieder made a motion to amend language on Item G.

Point of Order by Mr. Bucs – there is a discussion and motion to modify Item G. with no main motion on Item G. Point of Order acknowledged by Mr. Madia.

Mr. Schmieder made a main motion on Item G and Mr. Ritterman seconds.

Mr. Schmieder then made a motion to amend Item G with language to modify poll time and add additional locations. Motion rescinded by Mr. Schmieder.

g-1. Approval – Modify Polling Hours and Language
It is recommended that the Board of Education approve the following changes to the Resolution Providing for the Submission of Two Bond Proposals at the Special School Election on March 10, 2015:
Change 7:00 am to 2:00 pm
Change “Interpretative” to “Interpretive”
Motion: Hale **Second: Schmieder**
Roll Call Vote: All Yes
Approval: 7-0 (Corbo/Eaton-Absent)

Immediate roll call starts on main motion.

Point of Order by Mr. Bucs – there is a roll call on main motion started without discussion of main motion. Point of Order acknowledged by Mr. Madia.

Roll call stops and discussion on main motion occurs.

g. **Approval – Resolution Providing for the Submission of Two Bond Proposals at the Special School Election on March 10, 2015**

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF SPRINGFIELD IN THE COUNTY OF BURLINGTON, NEW JERSEY (not less than a majority of the full membership of the Board concurring) AS FOLLOWS:

1. It is hereby determined that two bond proposals will be submitted for voter approval at special school election be scheduled for March 10, 2015 between the hours of 2:00 and 9:00 p.m. The form of the proposals will read substantially as follows:

BOND PROPOSAL I *(Infrastructure & Site Improvements)*

The Board of Education of the Township of Springfield in the County of Burlington, New Jersey is authorized: (a) to undertake various site improvements and renovations at the Springfield Township Elementary School; (b) to acquire any associated equipment for such improvements; (c) to appropriate $5,799,531 for such improvements funded, in part, with a grant from the State of New Jersey in the amount of $2,072,312; and (d) to issue bonds of the School District in the amount of $3,727,219.

The final eligible costs of the projects approved by the New Jersey Commissioner of Education are $5,137,031. The proposed improvements do not include school facility construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g).

Proposal II (*Air Conditioning)*

(Bond Proposal No. II will only go into effect if Bond Proposal No. I is approved by the voters at this election.)

The Board of Education of the Township of Springfield in the County of Burlington, New Jersey is authorized (a) to install air conditioning at the Springfield Elementary School and acquire any associated equipment; (b) to appropriate $565,750 for such improvements funded, in part, with a grant from the State of New Jersey in the amount of $188,800; (c) to issue bonds in the amount of $376,950; and (d) and to transfer funds between the two bond proposals.

The final eligible costs of the projects approved by the New Jersey Commissioner of Education are $515,750. The proposed improvements do not include school facility construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g).

Interpretive Statement

If both bond proposals are approved, the Board of Education will be authorized to undertake $6,365,281 of site improvements and renovations at the Springfield Elementary School funded with grants from the State of New Jersey in the amount of $2,261,112 and bonds of the School District in the amount of $4,104,169. The total amount of the final eligible costs for both bond proposals is $5,652,781.

2. The two bond proposals in Section 1 are hereby approved and, subject to the approval of the legal voters of the school district, the Board of Education hereby determines to carry out the projects described therein (the "Projects"). If after the adoption of this resolution, the Business Administrator/Board Secretary, with the advice and assistance of bond counsel, is hereby authorized to modify the wording of the bond proposals in order to conform to the school laws.

3. The Board of Education hereby acknowledges and confirms that in accordance with N.J.S.A. 18A:24-16 and 18A:24-17 a supplemental debt statement has been prepared by the chief financial officer of the Township of Springfield, being the only municipality comprised within the school district, giving effect to the proposed authorization of bonds of the school district in the maximum amount of bonds authorized in the proposal. The supplemental debt statement has been filed in the office of the Clerk of Township of Springfield and in the office of the Business Administrator/Board Secretary of this Board of Education prior to the final adoption of the bond proposal and will be filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs prior to the date of the special election.

4. The Business Administrator/Board Secretary is hereby authorized and directed to send a certified copy of the bond proposal to the County Clerk as required by N.J.S.A. 19:60-2 and to request the County Clerk to conduct the special election, and the written notice to hold the special election previously provided is hereby ratified.

5. The Board of Education acknowledges receipt of the preliminary eligible cost letter from the New Jersey Department of Education (the "Department") with respect to the Projects. The Board of Education hereby elects to receive grant aid under the *Educational Facilities Construction and Financing Act*, P.L. 2000, c. 72, effective July 18, 2000 (the "Act"). The Board of Education further determines to accept the preliminary eligible costs determined by the Department as final eligible costs and not to appeal the determination of preliminary eligible costs. The Business Administrator/Board Secretary is authorized to notify the Department of the Board of Education's election with respect to the eligible costs and the election to receive grant aid from the New Jersey Schools Development Authority.

6. The educational plans and the schematic plans for the construction of the Projects have heretofore been approved by this Board of Education, and such approval is hereby reconfirmed.

7. The Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, the project architect, bond counsel and other appropriate representatives of the Board (the "Board Representatives") have heretofore been authorized, and such authorization is hereby reconfirmed, to submit the educational plans and the schematic plans for the Projects, together with such other information as may be required, to the Department for approval and, if necessary, make any required amendment to the long-range facilities plan, in accordance with the requirements of the Act and N.J.A.C. 6A:26-3.2.

8. If necessary, the Board Representatives have heretofore further been authorized and directed to submit the schematic plans and any other required information to the Planning Board for review and comment, and such authorization and direction is hereby reconfirmed.

9. Spiezle Architectural Group, Inc., the School District's appointed architect for the Projects (the "Project Architect"), has heretofore been authorized and delegated the responsibility to prepare the plans and specifications for the Projects in consultation with and under the supervision of the Business Administrator/Board Secretary, who has heretofore been delegated the responsibility to work with the Project Architect for this purpose on behalf of the Board of Education, and such authorizations and delegations are hereby reconfirmed and ratified, all in accordance with the requirements of N.J.S.A. 18A:18A-16.

10. The Board of Education representatives are hereby authorized to take all steps necessary to implement this resolution. The Business Administrator/Board Secretary is further authorized and directed to request the Burlington County Clerk, the Burlington County Board of Elections, the Burlington County Superintendent of Elections, and the Springfield Township Clerk, as applicable, to include the two bond proposals in the School District's special school election on March 10, 2015, and the Business Administrator/Board Secretary is authorized to act on behalf of the Board to make such determinations required of the Board for the conduct of the election.

Motion: Schmieder **Second: Ritterman**
Roll Call Vote: Yes-Bucs/Hale/Lippincott/Madia/Schmieder/Specca
Abstain-Ritterman
Approval: 6-0-1 (Corbo/Eaton-Absent; Ritterman-Abstain)

h. **Approval – Polling Locations for the Referendum Vote**
It is recommended that the Board of Education approve the following three polling locations for the Referendum Vote to be held on March 10, 2015:

Jobstown – 2 machines
Jacobstown – 1 machine
Juliustown – 1 machine

Motion: Specca **Second: Hale**
Roll Call Vote: All Yes
Approval: 7-0 (Corbo/Eaton-Absent)

3. PERSONNEL

Based on the recommendation of the Superintendent, I move that the following personnel action(s) be approved:

a. **Approval** - **Appointment of Long-Term Substitute Teacher for Disability Leave**

It is recommended that the Board of Education approve Mrs. Brandie Cabasquini as a long-term substitute teacher for grade five (Early Disability Leave: Alisa Palazzi) beginning January 26, 2015 through March 6, 2015 at BA-Step 1, $51,280 prorated; not eligible for benefits (candidate has successfully completed the fingerprinting and criminal background check.)

Motion: Bucs **Second: Specca**
Roll Call Vote: All Yes
Approval: 7-0 (Corbo/Eaton-Absent)

4. POLICY

Based on the recommendation of the Superintendent, I move that the following policy action(s) be approved:

a. Approval – Second Reading and Adoption – Policy #5756

It is recommended that the Board of Education approve for second reading and adoption Policy #5756 prepared by Strauss Esmay:

P5756 Transgender Students New

Motion: Specca **Second: Ritterman**
Roll Call Vote: Yes-Madia/Schmieder/Specca
No-Bucs/Lippincott/Ritterman
Abstain-Hale
Motion failed: 3-3-1 (Corbo/Eaton-Absent; Hale-Abstain)

UNFINISHED BUSINESS

1. Mr. Bucs asked for an update on information regarding switching from inkjet to laser printing. Ms. Moskal informed Mr. Bucs that there is nothing to report at this time.

NEW BUSINESS

1. Mrs. Conroy asked if the Board would consider offering a pre-school tuition discount to parents who have more than one child in attendance. A motion will be added to next month's agenda.
2. Mr. Madia would like a first reading of Strauss Esmay Policy 2622 – Student Assessment on next month's agenda.

Public Comment #2:

1. Mr. W. Smith asked the Board who champions the students for the items on the list that he provided.
2. Mr. R. Lippincott congratulated the Board on coming to a conclusion regarding the referendum. Mr. R. Lippincott also requested that the Board utilize the microphones.

Motion to adjourn: Time: 9:49 p.m.
Motion: Specca Second: Ritterman
Approval: 7-0 (Corbo/Eaton-Absent)

Respectfully submitted,

Christina Moskal
School Business Administrator/Board Secretary