

**Springfield Township Board of Education
Jobstown, New Jersey 08041
Meeting Minutes
Tuesday, September 17, 2013**

Work Session: 7:00 p.m.

Committee Updates:

1. Personnel – Mr. Specca informed the Board that, as the Personnel/Negotiations Committee Chair, he will be holding a preliminary meeting with the STEA Negotiations Chair.
2. FFT – Mrs. Giovanelli informed that Board that the FFT Committee needs to schedule a meeting.
3. Curriculum/Technology – Mr. Klentzeris informed the Board that the Curriculum/Technology Committee needs to schedule a meeting.
4. Policy – Mr. Schmieder informed the Board that the second reading and adoption of the Non-Resident Tuition Policy is on tonight's Agenda.

Mrs. Conroy gave a Curriculum and Instruction update:

The Common core standards that we have adopted in NJ have placed high expectations on both our teachers and our students. And as we are rolling out reading workshop in all of our classrooms this year, I wanted to give you some more information on the common core and the expectations on our teachers and students.

Throughout these standards there is an expectation that:

- 1. Each student is expected to learn at high levels;*
- 2. Each student is supported in their learning at high levels;*
- 3. Each student demonstrates learning at high levels.*

The standards drive these high expectations but we have to put them into action.

Part of our work is encouraging students to take on the tasks of the higher challenges that go along with the standards as opposed to being discouraged about the gaps that will occur.

The second critical part is supporting students so that they can meet those standards. We know all students aren't learning at the same rate and they are not all at the same level so they will need extra help and individualized instruction (that is a critical part of teaching).

And finally each student needs to demonstrate learning at high levels. In order to do this we need to use formative assessment throughout our lessons so that we understand what each student needs to work on and what they already know.

Our teachers having all been working extremely hard over the summer to write curriculum and now since school has started to implement their first unit which we call their launching unit.

Mr. Fudurich, Mrs. Skinner and I have been visiting the classrooms and providing the teachers and students with positive feedback, coaching and support as they start this work. We also have our literacy consultant visiting us this Friday and a number of days over the next several weeks to provide coaching support to teachers as they roll out the workshop. Students seem very excited to be able to pick their own books, have authentic literature to read and to engage in discussion with their peers about books.

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Call to Order: A **Regular Meeting** of the Springfield Township Board of Education will be held on Tuesday, September 17, 2013, at 7:15 p.m. in the school library.

Roll Call of Members:

David Reinisch, President - present	Wil Klentzeris – present
Dennis Schmieder, Vice President-present	John Megariotis - present
Christopher Corbo – arrived at 7:45 p.m.	Michael Ritterman – arrived at 7:16 p.m.
Lisa Giovanelli - present	James Specca - present

Others present:

Edith Conroy, Christina Moskal

Public Notice:

As per the Open Public Meetings Act, NJSA 10:4-6, notice of this regular meeting of the Springfield Township Board of Education to be held on Tuesday, September 17, 2013 at 7:15 p.m., in the library, in Jobstown, New Jersey, including the list of bills to be paid and any other business that may come before the Board of Education.

Sent to: Burlington County Times
Board of Education Members
Springfield Township Clerk

Posted: Springfield Township School
Board of Education Office
Springfield Twp Municipal Building, Jobstown, NJ

Pledge of Allegiance:

The President led the Board and the assemblage in the Pledge of Allegiance.

The President led the Board and the assemblage in a moment of silence for those who were lost in the tragedy in Washington, D.C.

Minutes:

1. Request to table the approval of the Minutes of the Tuesday, August 20, 2013 Regular Meeting.

Motion: Giovanelli

Second: Specca

Approval: 7-0

2. Request to table the approval of the Minutes of the Tuesday, August 20, 2013 Executive Session.

Motion: Giovanelli

Second: Specca

Approval: 7-0

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PUBLIC COMMENT

The public shall be reminded that they should attempt to resolve the problems and/or complaints through initial contact with the appropriate staff. Such matters should only be brought to the Board of Education after all avenues within the administrative chain of command have been exhausted. In addition, items regarding personnel should follow the chain of command and any comments could hold the resident and the Board of Education liable.

Public Comment #1:

None

At times, it may appear to members of our audience that the Board of Education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the Board of Education. The matter may have been previously referred to a Board committee for further consideration. When all are satisfied that it is ready for Board action, the agenda is delivered to Board members five days prior to their meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.

Correspondence

Letter dated September 10, 2013 from County Superintendent regarding Superintendent Goals for 2013-2014

SBA/BS'S REPORT

3. PAYMENT OF BILLS:

Lunchroom:

08/29/2013 – Invoice #790082213 = \$ 437.58

09/05/2013 – Invoice #790082913 = \$ 305.07

Total: \$742.65

Bills List:

July 2013 - \$411.55 (not including payroll)

August 2013 - \$327.71 (not including payroll)

September 2013: \$427,951.81 (including payroll)

Payroll:

8/30/2013

9/15/2013

Motion to approve payment of bills: Specca

Second: Ritterman

Roll Call Vote: All Yes

Approval: 7-0

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4. Resignation – Member, Board of Education

Resolved, that the Board of Education accept, with regret, the resignation of Board Member Laurie Middleton Frank, effective August 31, 2013.

Motion: Giovanelli

Second: Ritterman

Approval: 7-0

5. Resolution Binding the Springfield School District to Purchase Natural Gas Services Through the Alliance for Competitive Energy Services ("ACES") Bid Cooperative Pricing System ID#E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* ("EDECA") and the regulations promulgated there under; and

WHEREAS, the Springfield Township School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through

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any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within ten business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System #E8801- ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

Motion: Megariotis

Second: Giovanelli

Roll Call Vote: All Yes

Approval: 7-0

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6. Resolution Binding the Springfield School District to Purchase Electric Generation Services Through the Alliance for Competitive Energy Services ("ACES") Bid Cooperative Pricing System ID#E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* ("EDECA") and the regulations promulgated there under; and

WHEREAS, the Springfield Township School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility- provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local

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Government Services does not respond within ten business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System #E8801- ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

Motion: Megariotis

Second: Giovanelli

Roll Call Vote: All Yes

Approval: 7-0

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SUPERINTENDENT'S REPORT

ENROLLMENT *(as of September 9, 2013)*

	<u>12/13</u>	<u>13/14</u>
Kindergarten	28	27
Mrs. Carter	4	6
First Grade	33	28
Second Grade	32	33
Third Grade	31	32
Fourth Grade	36	33
Fifth Grade	46	37
Sixth Grade	52	48
Out-of-District Placement	3	3
Total	265	247

Superintendent's Update

- Teachers are beginning to implement Writer's Workshop

Important Dates

Monday, September 23rd through Friday, September 27, 2013 – Scholastic Book Fair
Thursday, September 26, 2013 – Back to School Night; 6:30 p.m.
Monday, September 30, 2013 – Special Meeting-BOE and District Goal Setting; 6:00 p.m.
Friday, October 11, 2013 – Staff Development/No School for Students
Monday, October 14, 2013 – Columbus Day/School Closed
Tuesday, October 15, 2013 – Board of Education Meeting; 7:00 p.m.

CONTRACT

7. Approval – Special Education Tuition Contract Agreement – Y.A.L.E. School

Resolved, that the Board of Education approve the Tuition Contract for one student with the Y.A.L.E. School for the 2013-2014 school year (September through June) at a tentative tuition rate of \$46,366.20.

Motion: Giovanelli

Second: Specca

Roll Call Vote: All Yes

Approval: 7-0

8. Approval – Service Agreement – Bergen/Passaic AVA Commission

Resolved, that the Board of Education approve the service agreement with the Bergen/Passaic AVA Commission to authorize enrollment in Learn 360, a video streaming service, for the 2013-2014 school year. The cost of said service will be \$1.00 per student (no increase from last year).

Motion: Giovanelli

Second: Specca

Roll Call Vote: All Yes

Approval: 7-0

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CURRICULUM AND PROGRAM

9. Approval – Application for Dual Use of Educational Space for 2013-2014

It is recommended that the Springfield Board of Education approve the Application for Dual Use of Educational Space for Basic Skills Instruction for the 2013-2014 school year.

Motion: Giovanelli

Second: Specca

Approval: 7-0

POLICY

10. Approval – Second Reading and Adoption of Policy #5111.01 Tuition for Nonresident Students

It is recommended that the Springfield Board of Education approve for second reading and adoption Policy #5111.01 Tuition for Nonresident Students.

Motion: Megariotis

Second: Schmieder

Roll Call Vote: All Yes

Approval: 7-0

PERSONNEL

11. Approval -- Disability Leave – 2013-2014 School Year

It is recommended that the Board of Education approve a disability leave for Jamie DeMinco for the period December 8, 2013 through the end of the school year using permitted accumulated sick leave days as well as benefits of the New Jersey and Federal Family Medical Leave Acts.

Motion: Giovanelli

Second: Megariotis

Roll Call Vote: All Yes

Approval: 7-0

12. Approval – Classroom Observation – 2013-2014 School Year

It is recommended that the Board of Education approve Ms. Jennifer Bucko and Ms. Leanne Fisher, students from Burlington County Community College, for 12 hours of observation each, in a classroom setting, grades one through six.

Motion: Giovanelli

Second: Megariotis

Roll Call Vote: All Yes

Approval: 7-0

13. Approval – Payroll Support Services

It is recommended that the Board of Education approve Marlene Walls to provide payroll training for up to 40 hours at a rate of \$30.00 per hour.

Motion: Giovanelli

Second: Megariotis

Roll Call Vote: All Yes

Approval: 7-0

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14. Approval – Custodial Staff Substitute Rate of Pay – 2013-2014

It is recommended that the Board of Education approve the following custodial staff as a substitute custodian at their regular hourly rate of pay:

Staff Member	Rate of Pay
Luis Lopez	\$17.66
John Webster	\$15.28

Motion: Giovanelli

Second: Megariotis

Roll Call Vote: All Yes

Approval: 7-0

15. Approval – Appointment of Bus Driver – 2013-2014

It is recommended that the Board of Education approve the appointment of Karen Wassall as bus driver for the 2013-2014 school year at an hourly rate of \$17.80.

Motion: Giovanelli

Second: Megariotis

Roll Call Vote: All Yes

Approval: 7-0

16. Approval – Additional Hours – Professional Development

It is recommended that the Board of Education approve additional hours for the following staff members for Professional Development which is scheduled for Friday, October 11, 2013:

Staff Member	No. of Hours
Marisela Millerline	6.75
Rachel Smith	3.5
Clarene Spennato	3.5

Motion: Giovanelli

Second: Megariotis

Roll Call Vote: All Yes

Approval: 7-0

17. Approval – Appointment of Substitute Bus Driver – 2013-2014

It is recommended that the Board of Education approve the appointment of Denise Buffa as substitute bus driver for the 2013-2014 school year at an hourly rate of \$17.80.

Motion: Giovanelli

Second: Megariotis

Roll Call Vote: All Yes

Approval: 7-0

FIELD TRIP

18. Approval – Field Trip – 2013-2014 School Year

It is recommended that the Board of Education approve the following field trip for the 2013-2014 school year:

October, 2013 – ***NJ Forest Research Center***, Grade 1

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October, 2013 – Trenton Museum – Grade 3

Motion: Giovanelli

Second: Specca

Approval: 7-0

USE OF FACILITY

19. Approval - Use of Facility

It is recommended that the Board of Education approve use of the facility as listed below:

Home and School Meetings – September 9th*; October 8th; November 12th, 2013; January 14th; February 11th; March 11th; April 8th (Executive Committee only); May 13th; June 10, 2014; 6 – 8:30 p.m.; Cafeteria*/Library; Person-in-Charge: Christiana Bucs

Home and School Movie Night – September 27, 2013; 6 – 9:00 p.m.; Gymnasium & Athletic Field; Person-in-Charge: Christiana Bucs

Home and School Fall Fest – October 26, 2013; 8:30 a.m. – 3:30 p.m.; Gymnasium, Cafeteria, Playground, Parking Lot; Person-in-Charge: Christiana Bucs

Home and School Fifth and Sixth Grade Dances – October 18, 2013 and March 21, 2014; 6 – 8:00 p.m.; Cafeteria & Stage; Person-in-Charge: Christine Chismar

Home and School Bingo Night – November 22, 2013 and March 14, 2014; 5 – 10:00 p.m.; Gymnasium/Cafeteria; Persons-in-Charge: Cheryl Bohonyi and Christine Sullivan

Motion: Megariotis

Second: Specca

Approval: 7-0

OTHER

20. Travel Approval

Schedule #1 – list of staff travel with costs relating to workshop fees, lodging, meals and mileage reimbursement.

Upon the recommendation of the Superintendent, the Board pre-approves any staff travel represented on current lists.

Motion: Megariotis

Second: Specca

Approval: 7-0

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OLD BUSINESS:

1. Mr. Schmieder stated that he was proud to have been a part of the ribbon cutting ceremony for the recently renovated Gymnasium. He complimented the Administration and his fellow Board Members for their hard work and dedication in achieving this goal. He noted that the ceremony was well attended and that the renovations would benefit both students and community members.

NEW BUSINESS:

1. Mr. Megariotis informed the Board of the Burlington County School Boards Association Meeting on October 1st at Charlie's Other Brother. He encouraged Board Members to attend.

Public Comment #2:

1. Mr. Bucs asked what is the breaking point to send a student to the YALE School? At what point are students sent out of district instead of being kept in district?
2. Mr. Pantano thanked the Board for projecting the Agenda on the SmartBoard during the Board Meeting. Mr. Pantano also inquired if there would be an issue for a school with enrollment of under 300. Additionally, Mr. Pantano asked if there is an update regarding the ROD Grant application.
3. Mr. Lippincott mentioned to the Board that he would like to see Strategic Planning back on the Agenda.

Motion to Enter Executive Session: Time: 7:37 p.m.

Purpose: BOE Candidate Interviews

Motion: Megariotis

Second: Giovanelli

Approval: 7-0

Motion to return to Regular Session: Time: 9:34 p.m.

Motion: Megariotis

Second: Ritterman

Approval: 8-0

Minutes:

21. Request to untable and approve the Minutes of the Tuesday, August 20, 2013 Regular Meeting.

Motion: Giovanelli

Second: Specca

Approval: 5-0-3 (Klentzeris/Ritterman/Specca-Abstain)

22. Request to untable and approve the Minutes of the Tuesday, August 20, 2013 Executive Session.

Motion: Giovanelli

Second: Specca

Approval: 5-0-3 (Klentzeris/Ritterman/Specca-Abstain)

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Election of New School Board Member

Request the nomination of Jennifer Baran to fill the vacancy on the School Board for the period of September 17, 2013 to the Reorganization Meeting in January 2014.

Motion: Specca

Second: Ritterman

Roll Call Vote: All Yes

Approval: 8-0

Oath of Office

The Board Secretary administered the Oath of Office to the newly elected Board Member Jennifer Baran.

Motion to Adjourn:

Time: 9:44 p.m.

Motion: Megariotis

Second: Ritterman

Approval: 8-0

Respectfully submitted,

Christina Moskal
School Business Administrator/Board Secretary