Springfield Township Board of Education
Jobstown, New Jersey 08041
Tuesday, July 16, 2013

Work Session: 7:00 p.m.

Committee Updates:

1. Personnel – no update
2. FFT – Mrs. Giovanelli gave an update regarding the FFT Committee Meeting that was held last week regarding the school project application. She also noted that there will be renovations to the Main Office and Board Office over the next few weeks; Ms. Moskal updated the Board regarding the facilities projects (roof and gymnasium renovations) and WiFi project.
3. Curriculum/Technology – Mrs. Conroy informed the Board that a meeting is scheduled for August 6th to discuss the Report Card Committee.
4. Policy – Mr. Schmieder gave an update regarding the recent Policy Committee Meeting. He mentioned that the Committee met regarding the policies that are on the Agenda; some are small updates and one is a new policy;
   Mrs. Conroy made the Board aware that the district does not currently have a non-resident tuition policy other than Policy 5111. She mentioned that she has been contacted by parents who have expressed interest in a tuition program.
   The Board discussed the potential non-resident tuition policy. It was decided that the issue should be brought to the Policy Committee in an upcoming meeting.

Call to Order: A **Regular Meeting** of the Springfield Township Board of Education was called to order by Mr. Reinisch on Tuesday, July 16, 2013, at 7:20 p.m. in the school faculty room.

Roll Call of Members:

David Reinisch, President-present
Dennis Schmieder, Vice President-present
Christopher Corbo-present
Lisa Giovanelli-present
Wil Klentzeris-absent
John Megariotis-present
Laurie Middleton Frank-present
Michael Ritterman-present
James Specca-present

Others present:

Edith Conroy, Christina Moskal

Public Notice:

As per the Open Public Meetings Act, NJSA 10:4-6, notice of this regular meeting of the Springfield Township Board of Education to be held on Tuesday, July 16, 2013 at 7:15 p.m., in the faculty room, in Jobstown, New Jersey, including the list of bills to be paid and any other business that may come before the Board of Education.

Sent to: Burlington County Times
Board of Education Members
Springfield Township Clerk

Springfield Township Board of Education
Jobstown, New Jersey 08041
Tuesday, July 16, 2013

Posted: Springfield Township School
Board of Education Office
Springfield Twp Municipal Building, Jobstown, NJ

Pledge of Allegiance:
The President led the Board and the assemblage in the Pledge of Allegiance.

Minutes:

1. Request approval for the Minutes of the Tuesday, June 18, 2013 Regular Meeting.
   Motion: Specca **Second: Corbo**
   Approval: 7-0-1 (Reinisch-Abstain/Klentzeris-Absent)

2. Request approval for the Minutes of the Tuesday, June 18, 2013 Executive Session.
   Motion: Giovanelli **Second: Specca**
   Approval: 7-0-1 (Reinisch-Abstain/Klentzeris-Absent)

PUBLIC COMMENT
The public shall be reminded that they should attempt to resolve the problems and/or complaints through initial contact with the appropriate staff. Such matters should only be brought to the Board of Education after all avenues within the administrative chain of command have been exhausted. In addition, items regarding personnel should follow the chain of command and any comments could hold the resident and the Board of Education liable

Public Comment #1:

At times, it may appear to members of our audience that the Board of Education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the Board of Education. The matter may have been previously referred to a Board committee for further consideration. When all are satisfied that it is ready for Board action, the agenda is delivered to Board members five days prior to their meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.

1. Mr. Bucs informed the Board that the K-8 tuition rate for Timothy Christian Academy is $6,100.

Correspondence
New Jersey School Boards Association letter dated June 12, 2013

SBA/BS'S REPORT

3. **PAYMENT OF BILLS:**
   2012-2013
   Lunchroom:
   06/20/2013 – Invoice #790061313 = $1,800.34

06/27/2013 – Invoice #790062013 = $2,906.55
Total: $4,706.89
Bills List:
June 2013 - $67,599.08
June 2013 - $674.86
July 2013 - $169,597.60 (including payroll)
Payroll:
Spr. Twp., BOE, Payroll-06/15/2013 = $133,696.78
Spr. Twp., BOE, Payroll-06/20/2013 = $149,665.96
Spr. Twp., BOE, Payroll-06/30/2013 = $ 70,930.95
Spr. Twp., BOE, Payroll-07/15/2013 = $ 27,795.64 (amount included in above July 2013 Bills List)
Motion to approve payment of bills: Giovanelli Second: Specca
Roll Call Vote: All Yes
Approval: 8-0 (Klentzeris/Absent)

4. **Financial Reports:**
Request board approval of Board Secretary and Treasurer's Report – March 2013.
Motion: Giovanelli Second: Ritterman
Roll Call Vote: Corbo/Giovanelli/Megariotis/Middleton Frank/Reinisch/ Schmieder/Specca – Yes; Ritterman-Abstain
Approval: 7-0-1 (Ritterman-Abstain/Klentzeris-Absent)

Request Board approval of monthly transfer reports for March 2013. Documents provided to the Board by the Board Office showing budget line item reports for the period ending March 31, 2013 for certification.
Motion: Giovanelli Second: Middleton Frank
Roll Call Vote: Corbo/Giovanelli/Megariotis/Middleton Frank/Reinisch/ Schmieder/Specca – Yes; Ritterman-Abstain
Approval: 7-0-1 (Ritterman-Abstain/Klentzeris-Absent)

5. **Approval – Authorization for Disposal of Obsolete Books**
Resolved, that the Springfield Board of Education declare the following listing of textbooks obsolete and authorizes the School Business Administrator to dispose of same:

Book ISBN	Book Title	Quantity
0-07-064269-9	McGraw Hill, English, Level 6, 1990 student edition	34
0-07-042281-8	McGraw Hill, English, Level 6, 1990 teacher edition	1

Motion: Megariotis Second: Middleton Frank
Roll Call Vote: All Yes
Approval: 8-0 (Klentzeris-Absent)

6. **Approval - ROD Grant Application**
   Resolved, that the Springfield Township Board of Education authorizes Garrison Architects to prepare and submit a New Jersey Department of Education ROD Grant – Round 4 application. The Springfield Township Board of Education is seeking maximum state funding for the identified projects.
   Motion: Specca **Second: Giovanelli**
   Roll Call Vote: All Yes
   Approval: 8-0 (Klentzeris-Absent)

SUPERINTENDENT'S REPORT

ENROLLMENT *(as of July 10, 2013)*

	12/13	13/14
Kindergarten	**28**	**23**
Mrs. Carter	**4**	**4**
First Grade	**33**	**26**
Second Grade	**32**	**33**
Third Grade	**31**	**32**
Fourth Grade	**36**	**32**
Fifth Grade	**46**	**36**
Sixth Grade	**52**	**47**
Out of District Placement	**3**	**3**
Total	**265**	**236**

Superintendent's Update

Information Enclosed

- School Nurse's Monthly Report – June 2013-Mrs. Ricciani

Important Dates

Tuesday, August 20, 2013 – Board of Education Meeting; 7:15 p.m.

CONTRACT

7. **Approval – Beautiful Minds of Princeton Consultant Services – 2013-2014**
   It is recommended that the Springfield Board of Education approve a contract with Beautiful Minds of Princeton (BMOP) for consultative services with a Board Certified Behavior Analyst (BCBA) at a rate of $110 per hour, on an as needed basis, for the 2013-2014 school year.
   Motion: Giovanelli **Second: Corbo**
   Roll Call Vote: All Yes
   Approval: 8-0 (Klentzeris-Absent)

8. **Approval – Tuition Contract Agreement – Y.A.L.E. School**
Resolved, that the Board of Education approve a Tuition Contract for one student with the Y.A.L.E. School for the 2013-2014 school year, including ESY (July through June), at a tentative tuition rate of $53,808.30.
Motion: Giovanelli **Second: Ritterman**
Roll Call Vote: All Yes
Approval: 8-0 (Klentzeris-Absent)

9. **Approval – BCESU Joint Transportation Agreements – 2013-2014**
It is recommended that the Springfield Board of Education approve the Joint Transportation Agreements with BCESU for the following: Special Education Winter Bus Routes; Special Education Summer School Routes; Public, Non-Public and Vocational Schools Routes for the 2013-2014 school year.
Motion: Giovanelli **Second: Specca**
Roll Call Vote: All Yes
Approval: 8-0 (Klentzeris-Absent)

10. **Approval – Nutri-Serve Lunch Price List and Ala Carte Prices List – 2013-2014**
It is recommended that the Springfield Township Board of Education approve the Nutri-Serve Price List for the 2013-2014 school year as follows:

Student Lunch	$3.00* *($0.20 increase)*
	**Recommendation of Nutri-Serve*
Reduced Student Lunch	$0.40
Adult Lunch	$3.75 ($0.25 increase)

Milk/Juice	$0.55
Spring Water	$1.00/$.60
Hot Soft Pretzel	$0.75
Assorted Chips	$0.75
Fruit or Veggie Side	$0.50
Nachos	$1.00
Fresh Baked Cookie	$0.50
Ice Cream	$1.00
Teddy Grahams/Goldfish	$0.40
Mini Rice Krispy	$0.25
Pretzel Rods	$0.10 or 3/$0.25

All snacks meet government requirements.
Motion: Ritterman **Second: Middleton Frank**
Roll Call Vote: Corbo/Middleton Frank/Reinisch/Ritterman/Schmieder/ Specca-Yes; Giovanelli-No; Megariotis-Abstain
Approval: 6-1-1 (Giovanelli-No/Megariotis-Abstain/Klentzeris-Absent)

PERSONNEL

11. Approval - Additional Hours - Kindergarten Orientation – August, 2013

It is recommended that the Board of Education approve the following additional hours for Kindergarten Orientation which will take place the last week in August (tentative date of Thursday, August 29, 2013).

Employee Name	Reason	# of Hours
Barbara Pine	Kindergarten Orientation	2 hours
Tracy Seitz	Kindergarten Orientation	2 hours
Karen Wassall	Kindergarten Orientation	2 hours

Motion: Giovanelli **Second: Specca**
Roll Call Vote: All Yes
Approval: 8-0 (Klentzeris-Absent)

12. Approval - Reappointment – Substitute Teachers - 2013-2014

It is recommended that the Board of Education approve the reappointment of the following substitute teachers for the 2013-2014 school year:

Mrs. Christine Alpin, Ms. Deborah Bear, Mrs. Wendy Bogle, Mr. Michael Bradley, Mr. Chason Brown, Ms. Hillary Bryce, Ms. Jean Coffelt, Ms. Kristina Connors, Mr. Glenn Daehnke, Mr. Richard Dallman, Mrs. Janene Decker, Mrs. Joyce DeGraff-Eugene, Mrs. Roxanne Dowell, Ms. Cara Edine, Ms. Ashley Forsyth, Mrs. Michele Guenther, Mr. Francis Henry, Ms. Nanda Hensch, Ms. Lea Hess, Ms. Amy Hoyer, Mrs. Mariarta Inguaggiato, Mrs. Marie Kelly, Mrs. Claire Kerr, Ms. Julia Kirchner, Ms. Danielle Kochie, Mrs. Robin Kolb, Mrs. Mary Jane Kominkiewicz, Mrs. Ann Kuni, Ms. Jamie MacFarland, Ms. Rhonda Marcantonio, Mrs. Lori Marchetti, Mr. John McMenamin, Ms. Brenda Meyers, Mr. Thomas Migliaccio, Mrs. Michelle Mingin, Mr. John Misiano, Mr. Misoyianis, Ms. Jessica Moran, Ms. Laura Moyer, Mr. Kevin Muni, Mrs. Cindy Norman, Mr. Thomas O'Brien, Mr. Denny Ogrodnick, Ms. Marina Olsen, Ms. Stacie Paczkowski, Ms. Rachelle Quick, Mr. Damien Rafalowski, Mrs. Nosheen Rana, Ms. Noel Reed, Mr. Edward Roesch, Mrs. Melisa Schuessler, Mr. Carl Schwartz, Mrs. Nuzhat Shaheen, Ms. Elizabeth Simpkins, Mr. Robert Sinclair, Jr., Mrs. Dawn Shook, Mrs. Roberta Smith, Mrs. Dianne Stelljes, Mrs. Judith Sweet, Mrs. Eleni Vayas-Cuty, Mr. Carl White, Mr. Shawn Williams.

Motion: Giovanelli **Second: Middleton Frank**
Roll Call Vote: Corbo/Giovanelli/Megariotis/Middleton Frank/Reinisch/ Schmieder/Specca-Yes; Ritterman-Abstain
Approval: 7-0-1 (Ritterman-Abstain/Klentzeris-Absent)

13. **Approval - Reappointment – Substitute Nurses – 2013-2014**
It is recommended that the Board of Education approve the following substitute nurses for the 2013-2014 school year:
Mrs. Christine Chismar, Mrs. Christine Fitzpatrick, Mrs. Fatma Flynn, Mrs. Rachel Glickel, Mrs. Susan Gower, Mrs. Valla Klettke, Mrs. Karen Miller, Mrs. Kathleen Patrizi, Ms. Nicole Schaible
Motion: Giovanelli **Second: Middleton Frank**
Roll Call Vote: All Yes
Approval: 8-0 (Klentzeris-Absent)

14. **Approval - Reappointment – Substitute Educational Assistants, Cafeteria, Playground, Bus Aides for the 2013-2014 School Year**
It is recommended that the Board of Education approve the following substitute aides for the 2013-2014 school year:
Mrs. Christine Fort and Mrs. Heather Schwarzwalder
Motion: Giovanelli **Second: Middleton Frank**
Roll Call Vote: All Yes
Approval: 8-0 (Klentzeris-Absent)

15. **Approval – Appointment of Special Education Teacher – 2013-2014**
It is recommended that the Board of Education approve the appointment of Chelsea Ernst as a Special Education teacher for the 2013-2014 school year, BA-Step 1, at a salary of $51,280 (pending successful completion of finger printing and criminal background check).
Motion: Giovanelli **Second: Middleton Frank**
Roll Call Vote: All Yes
Approval: 8-0 (Klentzeris-Absent)

PLANS

16. **Approval – QSAC District Improvement Plan (DIP)**
A motion is requested to approve and submit the QSAC District Improvement Plan (DIP) for the 2012-2013 school year.
Motion: Giovanelli **Second: Specca**
Approval: 8-0 (Klentzeris-Absent)

17. **Approval – Submission of School Self-Assessment for Determining Grades**
It is recommended that the Board of Education approve the submission of the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act to the Department of Education.
Motion: Specca **Second: Middleton Frank**
Approval: 8-0 (Klentzeris-Absent)

POLICY

18. Approval – First Reading of Policy #3232, #5120, #5420, #7434, #7522, and Regulation #3232

It is recommended that the Springfield Board of Education approve for first reading the following policies prepared by Strauss Esmay:

Policy #3232 – Tutoring Services (Revision
Regulation #3233 – Tutoring Services (Revision)
Policy #5120 – Assignment of Pupils (Revision)
Policy #5420 – Reporting Pupil Progress (Revision)
Policy #7434 – Smoking in School Buildings and on School Grounds (New)
Policy #7522 – School District Provided Technology Devices to Staff Members (New)

Motion: Specca **Second: Giovanelli**
Approval: 8-0 (Klentzeris-Absent)

FIELD TRIPS

19. Approval - Field Trips for the 2013-2014 School Year

It is recommended that the Board of Education approve the following field trips for the 2013-2014 school year:

September, 2013 – ***Camp Ockanickon***, Grade 6

Motion: Giovanelli **Second: Middleton Frank**
Approval: 8-0 (Klentzeris-Absent)

OTHER

20. Travel Approval

Schedule #1 – list of staff travel with costs relating to workshop fees, lodging, meals and mileage reimbursement.

Upon the recommendation of the Superintendent, the Board pre-approves any staff travel represented on current lists.

Motion: Giovanelli **Second: Middleton Frank**
Approval: 8-0 (Klentzeris-Absent)

OLD BUSINESS:

None

NEW BUSINESS:

None

Public Comment #2:

1. Mr. Lippincott informed that Board that he believes that the Agenda is too long and needs to be reduced. He also mentioned that there has been no community input in regard to the ROD grant and that the Board should move forward with strategic action planning.

2. Mr. Bucs asked if the district has an inventory of all building systems, including their age and life expectancy. He also mentioned that he is glad to see the gym gutters re-routed. Mr. Bucs also inquired about the school lunch program. He wanted to know if we are aware of our biggest challenge? Do we have an option to share with Northern? Finally, Mr. Bucs asked the Board if the district's enrollment is the lowest it has been in 20 years.

Motion to Adjourn: **Time: 8:20 p.m.**
Motion: Giovanelli **Second: Specca**
Approval: 8-0 (Klentzeris-Absent)

Respectfully submitted,

Christina Moskal
School Business Administrator/Board Secretary