Springfield Township School
Jobstown, NJ 08041
Meeting Minutes
Monday, September 30, 2013

Call to Order: A **Special Meeting** of the Springfield Township Board of Education was called to order by Mr. Reinisch on Monday, September 30, 2013, at 6:14 p.m., in the school library.

Roll Call of Members:

David Reinisch, President--present
Dennis Schmieder, Vice President--present
Jennifer Baran--present
Christopher Corbo—departed at 8:13 p.m.
Lisa Giovanelli--present
Wil Klentzeris--absent
John Megariotis--present
Michael Ritterman—present
James Specca--present

Others present:

Edith Conroy, Christina Moskal, Mary Ann Friedman

Public Notice:

As per the Open Public Meetings Act, NJSA 10:4-6, notice of this special meeting of the Springfield Township Board of Education to be held on Monday, September 30, 2013, at 6:00 p.m., in the school library, in Jobstown, New Jersey. Action will be taken.

Sent to: Burlington County Times
Board of Education Members
Springfield Township Clerk

Posted: Springfield Township School
Board of Education Office
Springfield Twp Municipal Building, Jobstown, NJ

Pledge of Allegiance:

The President led the Board and the assemblage in the Pledge of Allegiance.

PUBLIC COMMENT

The public shall be reminded that they should attempt to resolve the problems and/or complaints through initial contact with the appropriate staff. Such matters should only be brought to the Board of Education after all avenues within the administrative chain of command have been exhausted. In addition, items regarding personnel should follow the chain of command and any comments could hold the resident and the Board of Education liable.

Public Comment #1:

None

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At times, it may appear to members of our audience that the Board of Education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the Board of Education. The matter may have been previously referred to a Board committee for further consideration. When all are satisfied that it is ready for Board action, the agenda is delivered to Board members five days prior to their meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.

SBA/BS'S REPORT

1. **Financial Reports – June 2013:**
   Request Board approval of Board Secretary and Treasurer's Report – **June 2013;** and request Board approval of monthly transfer reports for **June 2013**. Documents provided to the Board by the Board Office showing budget line item reports for the period ending **June 30, 2013** for certification.

2. **Financial Reports – July 2013:**
   Approve the report of the Board Secretary and the monthly certification that no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23-1-22 for **July 2013**.

   Approve the Business Administrator's monthly report of transfers for **July 2013** as itemized documenting transfers in accordance with N.J.S.A. 18A:22-9.1.

   Approve the **July 2013** A-149 schedule delineating account activity and account reconciliation.

   Approve the Food Service Bill List and Bank Reconciliation for the period **July 2013.**

   Approve the Student Activity Bill List and Bank Reconciliation for the period **July 2013.**

   Approve the Unemployment Trust Bill List and Bank Reconciliation for the period **July 2013.**

   Approve the Agency Bill List and Bank Reconciliation for the period **July 2013.**
   Motion: Specca **Second: Corbo**
   Roll Call Vote: All Yes
   Approval: 8-0

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Mary Ann Friedman, NJSBA Field Representative discussed Board and District Goals for the 2013-2014 school year.

Public Comment #2:
None

Motion to Enter Executive Session: Time: 8:17 p.m.
Purpose: Legal Purposes
Motion: Specca **Second: Ritterman**
Approval: 7-0

Motion to return to Regular Session: Time: 8:24 p.m.
Motion: Giovanelli **Second: Ritterman**
Approval: 7-0

Motion to adjourn: Time: 8:25 p.m.
Motion: Specca **Second: Baran**
Approval: 7-0

Respectfully submitted,

Christine Moskal
School Business Administrator/Board Secretary