

**Springfield Township Board of Education
Jobstown, New Jersey 08041
Tuesday, January 15, 2013**

Work Session: 6:26 p.m.; NJSBA Ethics Training with Mary Ann Friedman, Field Representative

Call to Order: A **Regular Meeting** of the Springfield Township Board of Education was called to order by Mr. Reinisch on Tuesday, January 15, 2013, at 7:18 p.m. in the school library.

Roll Call of Members:

David Reinisch, President - present

Dennis Schmieder, Vice President – *arrived at 6:38 p.m.*

Christopher Corbo - present

Laurie Middleton Frank – *arrived at 6:20 p.m.*

Lisa Giovanelli – *arrived at 7:44 p.m.*

Wil Klentzeris – *arrived at 6:26 p.m.*

John Megariotis – *arrived at 6:58 p.m.*

Michael Ritterman – *arrived at 6:44 p.m.*

James Specca - present

Others present:

Edith Conroy, Christina Moskal

Public Notice:

As per the Open Public Meetings Act, NJSA 10:4-6, notice of this regular meeting of the Springfield Township Board of Education to be held on Tuesday, January 15, 2013 at 7:15 p.m., in the library, in Jobstown, New Jersey, including the list of bills to be paid and any other business that may come before the Board of Education.

Sent to: Burlington County Times
Board of Education Members
Springfield Township Clerk

Posted: Springfield Township School
Board of Education Office
Springfield Twp Municipal Building, Jobstown, NJ

Pledge of Allegiance:

The President led the Board and the assemblage in the Pledge of Allegiance.

Moment of Silence: Barbara Harris

Minutes:

1. Request approval for the Minutes of the Tuesday, December 18, 2012 Regular Meeting.

Motion: Specca

Second: Klentzeris

Approval: 6-0-2 (Corbo and Middleton Frank/Abstain); Giovanelli/Absent

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2. Request approval for the Minutes of the Wednesday, January 2, 2013 Reorganization Meeting.

Motion: Specca

Second: Ritterman

Approval: 8-0; Giovanelli/Absent

PUBLIC COMMENT

The public shall be reminded that they should attempt to resolve the problems and/or complaints through initial contact with the appropriate staff. Such matters should only be brought to the Board of Education after all avenues within the administrative chain of command have been exhausted. In addition, items regarding personnel should follow the chain of command and any comments could hold the resident and the Board of Education liable

Public Comment #1:

At times, it may appear to members of our audience that the Board of Education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the Board of Education. The matter may have been previously referred to a Board committee for further consideration. When all are satisfied that it is ready for Board action, the agenda is delivered to Board members five days prior to their meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.

None

Correspondence

None

Ethics Disclosures

Ethics disclosure forms were distributed at this meeting. Ethics disclosures are mandatory for all current members of the Board of Education and administration and all newly elected or appointed members. Members of the Board of Education and administration should submit these forms to the Board Office for handling and forwarding to the County Office by April 30, 2013.

SBA/BS'S REPORT

3. PAYMENT OF BILLS:

2012-2013

Lunchroom:

12/20/2012 – Invoice #790121312 = \$2,346.10

12/27/2012 – Invoice #790122012 = \$2,286.57

01/03/2013 – Invoice #790122712 = \$1,082.36

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01/10/2013 – Invoice #790010313 = \$1,975.26

Total: \$7,690.29

Bills List: December 2012: \$165,496.01

Payroll:

Spr. Twp., BOE, Payroll-12/31/12 = \$129,278.83 (\$7,834.57 FICA/\$1,832.27 MEDI)

Motion to approve payment of bills: Megariotis Second: Specca

Roll Call Vote: All Yes; Giovanelli/Absent

Approval: 8-0

4. FY2012 Audit Corrective Action Plan

A motion is requested to approve the FY2012 Corrective Action Plan for submission to the Burlington County Department of Education Office.

Motion: Megariotis

Second: Specca

Roll Call Vote: All Yes; Giovanelli/Absent

Approval: 8-0

5. Approval – Authorization for Disposal of Surplus Obsolete Equipment

Be it resolved that the Springfield Township Board of Education declare the following items of equipment obsolete surplus and authorize the School Business Administrator to dispose of and delete from the district's Fixed Assets records:

Filing Cabinets: 00143

Motion: Megariotis

Second: Specca

Approval: 8-0; Giovanelli/Absent

SUPERINTENDENT'S REPORT

ENROLLMENT (as of January 4, 2013)

	<u>11/12</u>	<u>12/13</u>
Kindergarten	36	27
Mrs. Carter	4	4
First Grade	30	34
Second Grade	28	32
Third Grade	38	31
Fourth Grade	43	36
Fifth Grade	51	46
Sixth Grade	52	52
Out of District Placement	3	3
Total	285	265

Superintendent's Update

- District Goals Update
- EE4NJ Update (Teacher and Principal Evaluation Systems)

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- NJSBA – School Boards and Student Achievement – February 5, 2013

Information Enclosed

- School Nurse's Monthly Report – December 2012
- HIB Report #7

Important Dates

Monday, January 21, 2013 – School Closed/Martin Luther King Day

Friday, January 25, 2013 – Second Marking Period Ends

Wednesday, February 6, 2013 – Report Cards Issued

Monday, February 18, 2013 – School Closed/President's Day

Tuesday, February 19, 2013 – Board of Education Meeting; 7:15 p.m.

CONTRACTS

6. Approval – Beautiful Minds of Princeton Consultant Services - 2012-2013

It is recommended that the Springfield Board of Education approve a contract with Beautiful Minds of Princeton (BMOP) for consultative services with a Board Certified Behavior Analyst (BCBA) at a rate of \$105.00 per hour, on an as needed basis, for the remainder of the 2012-2013 school year, not to exceed 30 hours.

Motion: Giovanelli

Second: Ritterman

Roll Call Vote: All Yes

Approval: 9-0

CURRICULUM AND PROGRAM

7. Approval – Application for Dual Use of Educational Space for 2012-2013

It is recommended that the Springfield Board of Education approve the Application for Dual Use of Educational Space for Basic Skills Instruction for the 2012-2013 school year.

Motion: Megariotis

Second: Ritterman

Approval: 9-0

8. Approval – Revision to 2012-2013 School Calendar

Request Board of Education approval to revise the 2012-2013 school calendar to reflect early dismissal days for students only on Friday, February 15, 2013 and Thursday, March 28, 2013.

Motion: Megariotis

Second: Ritterman

Approval: 9-0

PERSONNEL

9. Approval – Appointment of Business Administrator Assistant/Secretary

It is recommended that the Springfield Board of Education approve the emergent appointment of Cathy Turner as the Business Administrator Assistant/Secretary with an immediate start date at an annual salary of \$35,000.00, under the direct supervision of

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the Business Administrator pending completion of the proper criminal background check.

Motion: Giovanelli

Second: Ritterman

Roll Call Vote: Yes – Ritterman, Schmieder, Specca, Corbo, Giovanelli, Klentzeris, Megariotis, Reinisch; No – Middleton Frank

Approval: 8-1

10. Acceptance – Teaching Staff Retirement

Resolved, that the Board of Education regrettably accepts the retirement of Mrs. Stacey Byrne, effective July 1, 2013.

Motion: Giovanelli

Second: Ritterman

Roll Call Vote: All Yes

Approval: 9-0

11. Approval – Payment for Additional Hours – School Media Specialist

It is recommended that the Springfield Board of Education approve payment for additional hours for services as listed below:

Staff Member	Reason	No. of Hours	Rate of Pay
Marcia Eisner	Inventory/Assist with classroom leveled library development	Up to 30 hours	\$36.33

Motion: Klentzeris

Second: Giovanelli

Roll Call Vote: All Yes

Approval: 9-0

FIELD TRIPS

12. Approval - Field Trips - 2012-2013 School Year

It is recommended that the Springfield Board of Education approve the following field trips for the 2012-2013 school year:

April 2013 - Grade 2 - **Fernbrook Farms Education Center**

Motion: Giovanelli

Second: Specca

Approval: 9-0

USE OF FACILITY

13. Approval – Use of Facility

It is recommended that the Springfield Board of Education approve use of the facility as listed below:

CPR/AED Course for Springfield Staff – Library; March 14, 2013;
3:30 to 6:30 p.m.; Person-in-Charge: Joanne Ricciani

Kids Club – Library/Teachers' Lounge/Music Room; Mr. Luyber's Room/
Art Room; 3:30 to 4:30 p.m.; Person-in-Charge: Kathy Stizza

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TD Bank Assembly – Gymnasium; February 22, 2013; 1:45 to 3:15 p.m.;
Persons-in-Charge: Kathy Stizza and Shelley Guevara

Kids Bingo – Gymnasium/Cafeteria; January 25, 2013; 6:00 to 8:00 p.m.;
Person-in-Charge: Cheryl Bohonyi

Motion: Giovanelli
Approval: 9-0

Second: Specca

OTHER

14. Travel Approval

Schedule #1 - list of staff travel with costs relating to workshop fees, lodging, meals and mileage reimbursement.

Motion: Giovanelli

Second: Specca

Approval: 8-0-1 (Ritterman/Abstain)

OLD BUSINESS:

Electronic BOE Packets Update

NEW BUSINESS:

- (1) NJSBA "Twice as Nice" – Boards that held November elections should consider two Reorganization Meetings.
- (2) Board Goals – update District Mission statement. Will form a committee of stakeholders.
- (3) Will schedule the following committee meetings: (1) Finance/Facilities; (2) Curriculum/Technology; (3) Policy

Public Comment #2:

None

Motion to Adjourn: _____

Time: 8:26 p.m.

Motion: Megariotis

Second: Specca

Approval: 9-0

Respectfully submitted,

Christina Moskal
School Business Administrator/Board Secretary