

**Springfield Township Board of Education**  
**Jobstown, New Jersey 08041**  
**Tuesday, January 17, 2012**

**Call to Order:** A **Regular Meeting** of the Springfield Township Board of Education was called to order by Mr. David Reinisch on Tuesday, January 17, 2012, at 7:20 p.m. in the school library.

**Roll Call of Members:**

James Specca, President -- absent	John Megariotis -- present
David Reinisch, Vice President -- present	Maggie Payne -- present
John Ainsworth -- present	Dennis Schmieder -- absent
Lisa Giovanelli -- present	Jennifer Steel -- absent
Wil Klentzeris -- present	

**Others present:**

Mr. Joseph Miller

**Public Notice:**

As per the Open Public Meetings Act, NJSA 10:4-6, notice of this regular meeting of the Springfield Township Board of Education to be held on Tuesday, January 17, 2012, at 7:15 p.m., in the library, in Jobstown, New Jersey, including the list of bills to be paid and any other business that may come before the Board of Education.

**Sent to:** Burlington County Times  
Board of Education Members  
Springfield Township Clerk

**Posted:** Springfield Township School  
Board of Education Office  
Springfield Twp Municipal Building, Jobstown, NJ

**Pledge of Allegiance:**

Mr. Reinisch led the Board and the assemblage in the Pledge of Allegiance.

**Minutes:**

Request approval for the Minutes of the Tuesday December 20, 2011 Regular Meeting.

**Motion: Payne**

**Second: Ainsworth**

**Approval: 5-0 (Giovanelli – Abstained)**

Request approval for the Minutes of the Tuesday, December 20, 2011 Executive Session, as amended.

**Motion: Payne**

**Second: Megariotis**

**Approval: 5-0 (Giovanelli – Abstained)**

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**PUBLIC COMMENT**

*The public shall be reminded that they should attempt to resolve the problems and/or complaints through initial contact with the appropriate staff. Such matters should only be brought to the Board of Education after all avenues within the administrative chain of command have been exhausted. In addition, items regarding personnel should follow the chain of command and any comments could hold the resident and the Board of Education liable.*

**Public Comment #1:**

Tom Pantano asked about follow-up to EIRC's suggestion to investigate administrative shared services; questioned difference between EIRC's estimate of building renovation expenses and that of Garrison's current proposal.

*At times, it may appear to members of our audience that the Board of Education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the Board of Education. The matter may have been previously referred to a Board committee for further consideration. When all are satisfied that it is ready for Board action, the agenda is delivered to Board members five days prior to their meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.*

**SBA/BS'S REPORT**

**PAYMENT OF BILLS:**

**Lunchroom:**

12/22/2011 – Invoice #790121511 = \$2,485.15

12/29/2011 – Invoice #790122211 = \$2,758.72

01/05/2012 – Invoice #790122911 = \$1,100.86

01/12/2012 – Invoice #790010512 = \$2,148.67

**Total: \$8,493.40**

**Payroll:**

**Spr. Twp. BOE, Payroll Account-12/23/11=\$122,161.46 (\$7,159.53 FICA/\$1,753.42 MEDI)**

**Spr. Twp. BOE, Payroll Account-01/13/12=\$123,342.60 (\$7,568.42 FICA/\$1,770.03 MEDI)**

**Bills & Claims**

**2011-2012**

Bills & Claims –\$3,468.00; \$106,785.45

Employee Benefits - \$54,388.97

**Motion to approve payment of bills: Megariotis      Second: Giovanelli**

**Approval: 6-0**

**Financial Reports:**

Request board approval of Board Secretary and Treasurer's Report – October 2011

**Motion: Ainsworth**

**Second: Payne**

**Approval: 6-0**

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Request Board approval of monthly transfer reports for October 2011. Documents provided to the Board by the Board Office showing budget line item reports for the period ending October 2011 for certification.

**Motion: Ainsworth**  
**Approval: 6-0**

**Second: Giovanelli**

**Ethics Disclosures**

Ethics disclosure forms will be distributed at this meeting. Ethics disclosures are mandatory for all current members of the Board of Education and administration and all newly elected or appointed members. When received, the current Board and administration should submit these forms to the Board Office for handling and forwarding to the County Office by April 30, 2012. Any newly elected members will also have to file ethics disclosures and will have 30 days from the time they assume office to file through the Board Office to the County Office.

**SUPERINTENDENT'S REPORT**

**ENROLLMENT (as of January 10, 2012)**

	<u>10/11</u>	<u>11/12</u>
Kindergarten	28	35
Mrs. Carter	4	3
First Grade	29	32
Second Grade	41	29
Third Grade	43	40
Fourth Grade	51	46
Fifth Grade	53	52
Sixth Grade	42	52
<u>Out of District Placement</u>	<u>2</u>	<u>2</u>
<b>Total</b>	<b>293</b>	<b>291</b>

**Presentations-Superintendent:**

- Update on pending school improvement project
- Mid-Year EVVRS Report to BOE, including harassment, intimidation and bullying confirmed cases
- Expansion of Genesis services for 2012-2013
- Offering of tax-sheltered cafeteria plan for employees' personal medical expenses to be implemented
- Explanation of Common Core Standards handout
- Discuss options for maintaining policies and revisions through Strauss Esmay
- Update on search for CSA and BA
- Reminder of Superintendent's absence from district April 2-5 & 16, 2012

**Information Enclosed**

Nurse's Monthly Report – December 2011

Harassment, Intimidation, and Bullying Report – January 2012

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**Important Dates**

January 27, 2012 – Second Marking Period Ends  
February 7, 2012 – Report Cards issued to students

**PERSONNEL**

**1. Approval – Amend Request for Disability Leave – M. Millerline**

It is recommended that the Board of Education approve the request to amend the previously approved disability leave for Marisela Millerline to reflect her leave from December 20, 2011 through April 2, 2012 using accumulated sick leave days as well as benefits of the New Jersey and Federal Family Medical Leave Acts.

**Motion: Giovanelli**

**Second: Payne**

**Roll Call Vote: All Yes**

**Approval: 6-0**

**2. Approval – Schedule Interviews for CSA/SBA Positions**

Resolved, the Board of Education sets the following dates for interviewing candidates for the Chief School Administrator and School Business Administrator positions:

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**Motion:**

**Second:**

**Approval:**

*This motion was withdrawn from the agenda – no action taken.*

**CONTRACT**

**1. Approval – Special Education Tuition Contract Agreement – Mansfield**

It is recommended that the Board of Education approve the Special Education Tuition Contract Agreement with the Mansfield Township Board of Education for the 2011-2012 school year.

**Motion: Ainsworth**

**Second: Giovanelli**

**Approval: 5-1 (Megariotis – No)**

**2. Approval – SchoolSpan Master Service Agreement**

It is recommended that the Board of Education approve the SchoolSpan Master Service Agreement for the period July 1, 2012 through June 20, 2013 at an annual cost prior to eRate of \$795.00 per year.

**Motion: Ainsworth**

**Second: Payne**

**Approval:**

**Mr. Klentzeris moved to table this motion; Mrs. Giovanelli seconded.**

*Motion was tabled.*

**POLICY**

**1. Approval – Strauss Esmay Associates Policy – Second Reading/Adoption**

It is recommended that the Board of Education approve and adopt on second reading revisions to various policies as per Strauss Esmay Policy Alert #195.

**Motion: Ainsworth**

**Second: Giovanelli**

**Roll Call Vote: All Yes**

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**Approval: 6-0**

**2. Approval – Strauss Esmay Electronic Update Service for 2011-12 and Budget for 2012-2013 School Year**

It is recommended that the Board of Education subscribe to Strauss Esmay's policy update service for the 2011-2012 school year at a fee of \$1,000. In addition, in the preliminary budget preparation for the 2012-2013 spending plan, budget for the **DISTRICT Online** Strauss Esmay electronic update service, with a one-time start up fee of \$1,995 and an annual fee of \$1,595.

**Motion: Megariotis**

**Second: Klentzeris**

**Approval: 4-2**

**FIELD TRIPS**

**1. Approval – Field Trips 2011-2012 School Year**

It is recommended that the Board of Education approve the following field trips for the 2011-2012 school year:

March, 2012 - Grade 6 - **Northern Burlington Middle School Visitation**,  
9:15 a.m. - 1:30 p.m.; J. Luyber/A. Weikel/P. Sepessy

May, 2012 - Grade 6 - **Northern Burlington Middle School-Field Day**,  
9:15 a.m. - 1:45 p.m.; J. Luyber/A. Weikel/P. Sepessy/Nurse

May, 2012 – Grade 3 – **Poricy Park**, Middletown, NJ; 9:00 a.m. – 2:00 p.m.;  
C. Bucko/C. Browning/Nurse

**Motion: Klentzeris**

**Second: Giovanelli**

**Approval: 6-0**

**OTHER**

**1. Travel Approval**

**Schedule #1** – list of staff travel with costs relating to workshop fees, lodging, meals and mileage reimbursement.

**Schedule #2** – list of staff travel with cost of mileage reimbursement only-copies in packet.

Upon the recommendation of the Superintendent, the Board pre-approves any staff travel represented on current lists.

**Motion: Giovanelli**

**Second: Payne**

**Approval: 6-0**

**OLD BUSINESS:**

*None*

**NEW BUSINESS:**

Discussion of recently enacted legislation which allows the annual school election to be changed from April to the November general election date.

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**Public Comment #2:**

Tom Pantano questioned the Strauss Esmay policy update service as being too costly.

Joe Bucs urged the Board to take time to carefully investigate the hiring of a service to maintain the district's website.

**Motion to Enter Executive Session: Time: 8:51 p.m.**

**Purpose:** Student Residency Hearing – Affidavits; Update on Tort Claim;  
Possible Out-of-District Special Education Placement for Third Grade Student

**Motion: Payne**

**Second: Giovanelli**

**Approval: 6-0**

**Motion to return to Regular Session: Time: 9:11 p.m.**

**Motion: Payne**

**Second: Giovanelli**

**Approval: 6-0**

**Approval – Student Residency/Continued Attendance at Springfield**

It is recommended that the Board of Education, upon the recommendation of the Superintendent, the submitted affidavits and testimony presented at the residency hearings conducted at the November and December 2011 Board of Education meetings, approve the residency and continued attendance of Student #2013807 in the Springfield Township Public School District.

**Motion: Megariotis**

**Second: Payne**

**Roll Call Vote: Reinisch-Yes, Ainsworth-Yes, Klentzeris-Yes, Megariotis-Yes, Payne-Yes; Giovanelli-No**

**Approval: 5-1**

**Motion to Adjourn: Time: 9:13 p.m.**

**Motion: Klentzeris**

**Second: Giovanelli**

**Approval: 6-0**

Respectfully submitted,

Joseph Miller  
Acting Board Secretary