

Springfield Township Board of Education
Jobstown, New Jersey 08041
Tuesday, October 18, 2011

Call to Order: A **Regular Meeting** of the Springfield Township Board of Education was called to order by Mr. Specca on Tuesday, October 18, 2011, at 7:15 p.m. in the library.

Roll Call of Members:

James Specca, President – present	John Megariotis -- present
David Reinisch, Vice President -- present	Maggie Payne -- present
John Ainsworth -- present	Dennis Schmieder -- present
Lisa Giovanelli -- present	Jennifer Steel -- present
Wil Klentzeris -- <i>arrived 7:30 p.m.</i>	

Others present:

Mr. Joseph Miller, Mr. Edward Kent, Mr. Robert Stewart

Public Notice:

As per the Open Public Meetings Act, NJSA 10:4-6, notice of this regular meeting of the Springfield Township Board of Education to be held on Tuesday, October 18, 2011, at 7:15 p.m., in the library, in Jobstown, New Jersey, including the list of bills to be paid and any other business that may come before the Board of Education.

Sent to: Burlington County Times
Board of Education Members
Springfield Township Clerk

Posted: Springfield Township School
Board of Education Office
Springfield Twp Municipal Building, Jobstown, NJ

Pledge of Allegiance:

The President led the Board and the assemblage in the Pledge of Allegiance.

Minutes:

Request approval for the Minutes of the Tuesday, September 20, 2011 Regular Meeting.

Motion: Megariotis **Second: Ainsworth**

Approval: 6-0-2 (Giovanelli and Payne – Abstained)

Request approval for the Minutes of the Tuesday, September 20, 2011 Executive Session.

Motion: Schmieder **Second: Steel**

Approval: 6-0-2 (Giovanelli and Payne – Abstained)

Request approval for the Minutes of the Wednesday, October 5, 2011 Special Meeting.

Motion: Payne **Second: Giovanelli**

Approval: 8-0

**Springfield Township Board of Education
Jobstown, New Jersey 08041
Tuesday, October 18, 2011**

PUBLIC COMMENT

The public shall be reminded that they should attempt to resolve the problems and/or complaints through initial contact with the appropriate staff. Such matters should only be brought to the Board of Education after all avenues within the administrative chain of command have been exhausted. In addition, items regarding personnel should follow the chain of command and any comments could hold the resident and the Board of Education liable.

Public Comment #1:

At times, it may appear to members of our audience that the Board of Education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the Board of Education. The matter may have been previously referred to a Board committee for further consideration. When all are satisfied that it is ready for Board action, the agenda is delivered to Board members five days prior to their meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.

SBA/BS'S REPORT

PAYMENT OF BILLS:

Lunchroom:

09/22/2011 – Invoice #790091511 = \$2,443.76

09/29/2011 – Invoice #790092211 = \$2,942.73

10/06/2011 – Invoice #790092911 = \$2,431.43

10/13/2011 – Invoice #790100611 = \$2,968.68

Total: \$10,786.60

Payroll:

Spr. Twp. BOE, Payroll Account-09/30/11=\$123,119.14 (\$7,643.96 FICA/\$1,787.69 MEDI)

Spr. Twp. BOE, Payroll Account-10/14/11=\$122,341.18 (\$7,603.58 FICA/\$1,778.25 MEDI)

Bills & Claims

2011-2012

Bills & Claims –\$4,773.00; \$118,346.91

Motion to approve payment of bills: Ainsworth Second: Schmieder

Approval: 9-0

Financial Reports:

Request board approval of Board Secretary and Treasurer's Report – July 2011.

Motion: Ainsworth

Second: Giovanelli

Approval: 9-0

**Springfield Township Board of Education
Jobstown, New Jersey 08041
Tuesday, October 18, 2011**

Request Board approval of monthly transfer reports for July 2011. Documents provided to the Board by the Board Office showing budget line item reports for the period ending July 31, 2011 for certification.

Motion: Ainsworth

Second: Payne

Approval: 9-0

FY2010-2011 Annual Audit – Corrective Action Plan

Be it resolved, that upon the recommendation of the Interim School Business Administrator/ Board Secretary, that the Board accept the FY2010-2011 CAFR as detailed by the District's Auditor and direct the Interim Business Administrator/Board Secretary to prepare the required Corrective Action Plan for presentation at the next Board Meeting.

Motion: Ainsworth

Second: Payne

Roll Call Vote: All Yes

Approval: 9-0

Resolution: New Jersey Tort Claims Act, N.J.S.A. 59:8-6

**A RESOLUTION OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF NOTICES
OF TORT CLAIM AGAINST THE BOARD OF EDUCATION IN ACCORDANCE WITH
THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6**

WHEREAS, the New Jersey Tort Claims Act, N.J.S.A. 59:8-6, provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity, and

WHEREAS, the Springfield Township School District is a public entity covered by the provisions of the New Jersey Tort Claims Act, and

WHEREAS, the Springfield Township School District deems it advisable, necessary and in the public interest to adopt a Notice of Tort Claim form in the form attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Springfield Township School District, assembled in public session this eighteenth day of October, 2011, that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Springfield Township School District, and

BE IT FURTHER RESOLVED, that all persons making claims against the Springfield Township School District, pursuant to New Jersey Tort Claims Act, N.J.S.A. 59:8-1, et seq., be required to complete the form herein adopted as a condition of compliance with the notice requirements of the New Jersey Tort Claims Act.

MOTION: Payne

Second: Ainsworth

ROLL CALL VOTE: All Yes

APPROVAL: 9-0

**Springfield Township Board of Education
Jobstown, New Jersey 08041
Tuesday, October 18, 2011**

SUPERINTENDENT'S REPORT

ENROLLMENT (as of October 3, 2011)

	<u>10/11</u>	<u>11/12</u>
Kindergarten	28	34
Mrs. Carter	4	3
First Grade	29	32
Second Grade	41	29
Third Grade	43	40
Fourth Grade	51	45
Fifth Grade	53	52
Sixth Grade	42	52
Out of District Placement	2	2
Total	293	289

SCHOOL BUS EMERGENCY EVACUATION DRILL

Date	Time	School Name	Location	Route	Supervisor
09/30/2011	8:42 am	STS	Front Circle	S1	Jared Fudurich
09/30/2011	8:48 am	STS	Front Circle	S2	Jared Fudurich
09/30/2011	8:36 am	STS	Front Circle	S3	Jared Fudurich
09/30/2011	8:40 am	STS	Front Circle	S4	Jared Fudurich
09/30/2011	8:45 am	STS	Side Door	S5	Jared Fudurich
09/30/2011	8:50 am	STS	Front Circle	S6	Jared Fudurich

Presentations-Superintendent

- School Violence Awareness Week: October 17-21, 2011/Public Hearing on Violence and Vandalism
- Reminder – BOE Member Fingerprinting/Criminal Background Check
- NJSBA Convention Confirmations
- Mandated BOE In-Service Training Information
- BOE Update – Technology Report
- Final Payment of Unfair Labor Practice Settlement; Reimbursement of health insurance co-pays in the amount of \$3,924.50
- Report on NJASK test scores – Jared Fudurich

Information Enclosed

Harassment, Intimidation, and Bullying Report – October 2011
Food Service Update – September 2011
Nurse's Monthly Report – September 2011

**Springfield Township Board of Education
Jobstown, New Jersey 08041
Tuesday, October 18, 2011**

Important Dates

October 24-26, 2011 – NJSBA Convention

November 8, 2011 – Home and School Meeting, 7:00 p.m.

November 10 & 11, 2011 – School Closed/NJEA Convention

November 15, 2011 – Board of Education Meeting

GRANTS

1. Approval – R.E.A.P. Grant FY2011-2012

It is recommended that the Board of Education approve the acceptance of R.E.A.P. Grant funds for the FY2011-2012 in the amount of \$33,117.00

Motion: Schmieder

Second: Giovanelli

Roll Call Vote: All Yes

Approval: 9-0

PERSONNEL

1. Approval -- Disability Leave – 2011-2012 School Year

It is recommended that the Board of Education approve a disability leave for Marisela Millerline for the period January 3, 2012 through March 28, 2012 using permitted accumulated sick leave days as well as benefits of the New Jersey and Federal Family Medical Leave Acts.

Motion: Giovanelli

Second: Schmieder

Roll Call Vote: All Yes

Approval: 9-0

2. Approval – Long-Term Substitute Teacher for Disability Leave

It is recommended that the Board of Education approve the appointment of Mrs. Linda Janoff as a Long-Term Substitute Teacher (Disability Leave-Marisela Millerline) beginning January 3, 2012 through March 28, 2012 at BA Step 1(prorated from \$51,040.00. (Candidate has successfully completed all certification paperwork and a criminal background check.)

Motion: Giovanelli

Second: Payne

Roll Call Vote: All Yes

Approval: 9-0

3. Approval -- Substitute Educational Assistant, Lunch, Bus Aide -- 2011-2012 School Year

It is recommended that the Board of Education approve the appointment of Mrs. Debra Hart as a substitute Educational Assistant, Lunch and Bus Aide for the 2011-2012 school year. (Candidate has successfully completed a criminal background check.)

Motion: Giovanelli

Second: Payne

Roll Call Vote: All Yes

Approval: 9-0

**Springfield Township Board of Education
Jobstown, New Jersey 08041
Tuesday, October 18, 2011**

4. Approval -- Substitute Educational Assistant, Cafeteria, Bus Aide -- 2011-2012 School Year

It is recommended that the Board of Education approve the appointment of Mrs. Christina Drum as a substitute Educational Assistant, Cafeteria and Bus Aide for the 2011-2012 school year (pending successful completion of a criminal background check).

Motion: Giovanelli

Second: Klentzeris

Roll Call Vote: All Yes

Approval: 9-0

5. Approval – Mentor for ASHA Certification

It is recommended that the Board of Education approve Ruth Osman as a mentor for Lisa Horta during her clinical fellowship year for ASHA certification.

Motion: Giovanelli

Second: Klentzeris

Roll Call Vote: All Yes

Approval: 9-0

POLICY

1. Approval – Strauss Esmay Associates Policy – Second Reading/Adoption

It is recommended that the Board of Education adopt for second reading all policy changes and additions for the Springfield Township School District as prepared by Strauss Esmay Associates.

Motion: Ainsworth

Second: Steel

Roll Call Vote: All Yes

Approval: 9-0

FIELD TRIPS

1. Approval – Field Trips 2011-2012 School Year

It is recommended that the Board of Education approve the following field trips for the 2011-2012 school year:

October, 2011, **Kindergarten - Russo's Orchard Lane Farm**, Chesterfield, NJ; 9:10 a.m. -11:30 a.m. (Ms. Pine, Mrs. Seitz, Nurse)

March, 2012, **Grade 1 - Adventure Aquarium**, Camden, NJ; 9:00 a.m. - 2:30 p.m. (Mrs. Byrne, Mrs. DeMinco, Nurse)

March, 2012, **Grade 6 - Penn Museum**, Philadelphia, PA; 9:00 a.m. - 2:00 p.m. (Mr. Luyber, Ms. Weikel, Mrs. Sepessy, Nurse)

Motion: Giovanelli

Second: Payne

Approval: 9-0

**Springfield Township Board of Education
Jobstown, New Jersey 08041
Tuesday, October 18, 2011**

USE OF FACILITY

1. Approval - Use of Facility

It is recommended that the Board of Education approve use of the facility as listed below:

Girl Scouts – Daisy Troop 21515 – Second and Fourth Thursday of each month; Art Room; Person-in-Charge: Heather Schwarz Walder
Boy Scouts Sports Activity – Pack 79 – November 3, 2011; Gymnasium; Person-in-Charge: Ira Kupersmit
Girl Scouts – Daisy’s – Every third Tuesday; Library; Person-in-Charge: Christina Drum and Tracie Reinisch
Northern Burlington County Band Boosters Association Craft Fair; Gymnasium; Saturday, December 10, 2011; 7:30 a.m. to 3:30 p.m.; Person-in-Charge: Patty Jarvis *(Pending coordination of Gym use with Recreation and agreement to pay staff compensation.)*

Motion: Payne

Second: Giovanelli

Approval: 9-0

OTHER

1. Approval – Submission for a Waiver for SEMI Funding

It is recommended that the Board of Education approve submission of a waiver for SEMI funding for the 2012-2013 school year. (Springfield has fewer than ten students who would be eligible for the SEMI program.)

Motion: Megariotis

Second: Payne

Approval: 9-0

2. Approval – Springfield Township School District’s Violence and Vandalism Report for the 2011-2012 School Year

It is recommended that the Board of Education approve the Springfield Township School District’s Violence and Vandalism Report for the 2011-2012 school year as per New Jersey Department of Education Regulations.

Motion: Giovanelli

Second: Payne

Approval: 9-0

3. Approval – Board of Education Goals for 2011-2012 School Year

Resolved, that the Board of Education adopt the Board of Education Goals for the 2011-2012 school year.

Motion: Giovanelli

Second: Steel

Approval: 9-0

**Springfield Township Board of Education
Jobstown, New Jersey 08041
Tuesday, October 18, 2011**

4. Approval – School District Goals for 2011-2012 School Year

Resolved, that the Board of Education adopt the School District Goals for the 2011-2012 school year.

Motion: Giovanelli

Second: Steel

Approval: 9-0

OLD BUSINESS:

Board discussion of referendum.

NEW BUSINESS:

Sixth grade community problem

Public Comment #2:

Motion to Enter Executive Session: Time: 9:10 p.m.

Purpose: Negotiations Update/Personnel

Motion: Ainsworth

Second: Giovanelli

Approval: 9-0

Motion to return to Regular Session: Time: 9:21 p.m.

Motion: Ainsworth

Second: Giovanelli

Approval: 9-0

Motion to Adjourn: _____

Time: 9:22 p.m.

Motion: Giovanelli

Second: Steel

Approval: 9-0

Respectfully submitted,

Edward D. Kent
Interim School Business Administrator/Board Secretary