

**Springfield Township Board of Education  
Jobstown, New Jersey 08041  
Tuesday, September 20, 2011**

**Call to Order:** A **Regular Meeting** of the Springfield Township Board of Education was called to order by Mr. Specca on Tuesday, September 20, 2011, at 7:15 p.m., in the library.

**Roll Call of Members:**

James Specca, President -- present	John Megariotis -- present
David Reinisch, Vice President – arrived at 7:24 p.m.	Maggie Payne -- absent
John Ainsworth -- present	Dennis Schmieder -- present
Lisa Giovanelli -- absent	Jennifer Steel -- present
Wil Klentzeris -- present	

**Others present:**

Mr. Joseph Miller, Mr. Edward Kent

**Public Notice:**

As per the Open Public Meetings Act, NJSA 10:4-6, notice of this regular meeting of the Springfield Township Board of Education to be held on Tuesday, September 20, 2011, at 7:15 p.m., in the library, in Jobstown, New Jersey, including the list of bills to be paid and any other business that may come before the Board of Education.

**Sent to:** Burlington County Times  
Board of Education Members  
Springfield Township Clerk

**Posted:** Springfield Township School  
Board of Education Office  
Springfield Twp Municipal Building, Jobstown, NJ

**Pledge of Allegiance:**

The President led the Board and the assemblage in the Pledge of Allegiance.

**Minutes:**

Request approval for the Minutes of the Tuesday, August 16, 2011 Regular Meeting.

**Motion: Schmieder** **Second: Ainsworth**

**Approval: 5-0-1 (Megariotis – Abstained)**

Request approval for the Minutes of the Tuesday, August 16, 2011 Executive Session.

**Motion: Steel** **Second: Schmieder**

**Approval: 5-0-1 (Megariotis – Abstained)**

Request approval for the Minutes of the Tuesday, September 6, 2011 Special Meeting.

**Motion: Schmieder** **Second: Steel**

**Approval: 6-0**

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Request approval for the Minutes of the Tuesday, September 6, 2011 Executive Session.

**Motion: Steel**

**Second: Schmieder**

**Approval: 6-0**

**PUBLIC COMMENT**

*The public shall be reminded that they should attempt to resolve the problems and/or complaints through initial contact with the appropriate staff. Such matters should only be brought to the Board of Education after all avenues within the administrative chain of command have been exhausted. In addition, items regarding personnel should follow the chain of command and any comments could hold the resident and the Board of Education liable.*

**Public Comment #1:**

*At times, it may appear to members of our audience that the Board of Education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the Board of Education. The matter may have been previously referred to a Board committee for further consideration. When all are satisfied that it is ready for Board action, the agenda is delivered to Board members five days prior to their meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.*

**SBA/BS'S REPORT**

**PAYMENT OF BILLS:**

**Lunchroom:**

09/01/2011 – Invoice #790082511 = \$1,085.98

09/08/2011 – Invoice #790090111 = \$2,224.86

09/15/2011 – Invoice #790090811 = \$2,479.38

**Total: \$5,790.22**

**Payroll:**

**Spr. Twp. BOE, Payroll Account-08/30/11=\$ 79,186.53 (\$4,911.76 FICA/\$1,148.72 MEDI)**

**Spr. Twp. BOE, Payroll Account-09/15/11=\$126,266.67 (\$7,843.37 FICA/\$1,834.34 MEDI)**

**Bills & Claims**

**2011-2012**

Bills & Claims –\$3,468.00; \$14,598.50; \$57,058.80; \$48,250.91

**Motion to approve payment of bills: Ainsworth**

**Second: Schmieder**

**Approval: 6-0**

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**SUPERINTENDENT'S REPORT**

**ENROLLMENT**      *(as of September 13, 2011)*

	<u>10/11</u>	<u>11/12</u>
Kindergarten	28	34
Mrs. Carter	4	3
First Grade	29	32
Second Grade	41	29
Third Grade	43	40
Fourth Grade	51	45
Fifth Grade	53	52
Sixth Grade	42	52
<b>Out of District Placement</b>	<b>2</b>	<b>2</b>
<b>Total</b>	<b>293</b>	<b>289</b>

**Presentations-Superintendent**

- Confirm arrangements for attendance at NJSBA Workshop, October 24-26, 2011
- Annual School Violence Awareness Week, October 17-21, 2011; Violence and Vandalism Public Hearing to take place during October 18, 2011 Regular Board Meeting
- NJSBA Mandated Training for BOE Members -- Reminder

**Important Dates**

September 22, 2011 – Back to School Night/6:30 p.m.

October 18, 2011 – Board of Education Meeting

**RESOLUTION**

**1. Approval – Search Plan for New Chief School Administrator**

It is recommended that the Board of Education approve the search plan for a new Chief School Administrator for the Springfield Township School District.

**Motion: Schmieder**

**Second: Ainsworth**

**Roll Call Vote: All Yes**

**Approval: 7-0**

**2. Approval – Harassment, Intimidation and Bullying Report – September 2011**

It is recommended that the Board of Education approve the Harassment, Intimidation and Bullying Report for the month of September, 2011.

**Motion: Megariotis**

**Second: Schmieder**

**Approval: 6-0**

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**CONTRACT**

**1. Approval – Termination of Contract: Jasinski Law Firm**

Resolved, that the Board of Education approve the termination of the Board's legal representation agreement with the Jasinski Law Firm, effective September 20, 2011 and formally request that all legal and negotiations files be transferred over to our newly appointed law firm.

**Motion: Ainsworth**

**Second: Klentzeris**

**Approval: 6-1 (Schmieder – No)**

**2. Approval – Burlington County School Crisis Response Team**

It is recommended that the Board of Education authorize the district's annual participation in the Burlington County Crisis Response Team for the 2011-2012 school year.

**Motion: Klentzeris**

**Second: Schmieder**

**Approval: 7-0**

**3. Approval – Contract with Garrison Architects**

Resolved, that the Board of Education approve the contract with Garrison Architects for the district referendum project:

Pre-Referendum services:	\$10,000.00
NJDOE Approval services:	2,500.00
Referendum communications:	2,500.00
Phase IV and V Fees:	7.75% of total construction costs

**Motion: Ainsworth**

**Second: Steel**

**Approval: 7-0**

**4. Approval – Prime Time Contract**

It is recommended that the Board of Education approve the 2011-2012 Primetime Contract for before school and after school care through the YMCA of Burlington County.

**Motion: Klentzeris**

**Second: Steel**

**Approval: 5-2 (Ainsworth/Megariotis – No)**

**PLANS**

**1. Approval – Annual Integrated Pest Management Plan**

It is recommended that the Board of Education approve the annual Integrated Pest Management Plan for the 2011-2012 school year.

**Motion: Ainsworth**

**Second: Schmieder**

**Approval: 7-0**

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**2. Approval – Nursing Service Plan 2011-2012**

It is recommended that the Board of Education approve the Nursing Service Plan for the 2011-2012 school year.

**Motion: Ainsworth**

**Second: Megariotis**

**Approval: 7-0**

**GRANT**

**1. Approval – No Child Left Behind Grant (NCLB) 2011-2012**

It is recommended that the Board of Education hereby authorizes the submission of the NCLB Application for FY2011-2012 and accepts the grant award of these funds upon the subsequent approval of the FY2011-2012 NCLB Grant Application:

Title I, Part A	\$16,139.00
Title II, Part A	\$ 5,573.00
Title III	\$ 505.00
<u>Total</u>	<u>\$22,217.00</u>

**Motion: Ainsworth**

**Second: Schmieder**

**Approval: 7-0**

**2. Approval – Individuals with Disabilities Education Act (IDEA) Grant 2011-2012**

It is recommended that the Board of Education hereby authorizes the submission of the IDEA Application for FY2011-2012 and accepts the grant award of these funds upon the subsequent approval of the FY2011-2012 IDEA Grant Application:

Basic	\$76,730.00
<u>Pre-School</u>	<u>\$ 4,754.00</u>
<u>Total</u>	<u>\$81,484.00</u>

**Motion: Ainsworth**

**Second: Schmieder**

**Approval: 7-0**

**PERSONNEL**

**1. Approval – Substitute Teacher – 2011-2012 School Year**

It is recommended that the Board of Education approve the appointment of Mr. Kevin Muni as a substitute teacher for the 2011-2012 school year. (Candidate has completed all necessary substitute teacher certification and a criminal background check.)

**Motion: Megariotis**

**Second: Ainsworth**

**Roll Call Vote: All Yes**

**Approval: 7-0**

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**2. Approval – Long-Term Substitute – Physical Therapist**

It is recommended that the Board of Education approve Mrs. Avanti Rau as a long-term substitute to cover the leave of absence for Physical Therapist Lauren McWhirk for the period September 1, 2011 through September 30, 2011 at a salary of \$65.00 per hour.

**Motion: Megariotis**

**Second: Ainsworth**

**Roll Call Vote: All Yes**

**Approval: 7-0**

**3. Approval – Substitute Teacher – 2011-2012 School Year**

It is recommended that the Board of Education approve the appointment of Ms. Michele Mingin as a substitute teacher for the 2011-2012 school year (pending completion of all necessary paperwork including substitute teacher certification and a criminal background check.)

**Motion: Megariotis**

**Second: Ainsworth**

**Roll Call Vote: All Yes**

**Approval: 7-0**

**4. Approval – Substitute Teacher – 2011-2012 School Year**

It is recommended that the Board of Education approve the appointment of Ms. Dawn M. Shook as a substitute teacher for the 2011-2012 school year. (Candidate has successfully completed the required substitute teacher certification and a criminal background check.)

**Motion: Megariotis**

**Second: Ainsworth**

**Roll Call Vote: All Yes**

**Approval: 7-0**

**POLICY**

**1. Approval – Strauss Esmay Associates Policy - First Reading**

It is recommended that the Board of Education approve the first of policy revisions on numbers 0142, 2431.4 and 5512 as recommended by Strauss-Esmay in Policy Alert #194.

**Motion for Approval: Steel**

**Second: Schmieder**

**Roll Call Vote: All Yes**

**Approval: 7-0**

**FIELD TRIPS**

**1. Approval – Field Trip 2011-2012 School Year**

It is recommended that the Board of Education approve the following field trip for the 2011-2012 school year:

September, 2011 – **Grade 6 - Camp Ockanickon**, Medford, NJ;

9:00 a.m. to 5:15 p.m., Mr. Luyber, Ms. Weikel, Mrs. Sepessy, Nurse

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November, 2011, **Grade 4 - Franklin Institute**, Philadelphia, PA;  
9:00 a.m. - 2:00 p.m.; Mrs. O'Leary, Ms. Lueckel, Mrs. Bauma, Nurse

March, 2012, **Grade 3 - Philadelphia Museum of Art**, Philadelphia, PA;  
9:00 a.m. - 2:30 p.m.; Mrs. Spennato, Mrs. Bucko, Mrs. Browning, Aide,  
Nurse

October, 2011 – **Grade 3 – N.J. State Museum**, Trenton, NJ;  
9:00 a.m. – 3:00 p.m.; Mrs. Browning, Mrs. Bucko

**Motion: Megariotis  
Approval: 7-0**

**Second: Steel**

**USE OF FACILITY**

**1. Approval - Use of Facility**

It is recommended that the Board of Education approve use of the facility as listed below:

**Girl Scouts – Daisy Troop** – Tuesdays; 5:00 to 8:30 p.m.; Art Room;  
Person-in-Charge: Tracie Reinisch

**Girl Scouts – Junior Troop** – Second and Fourth Wednesdays/September through June: 5:30 to 8:30 p.m.; Art Room; Persons-in-Charge: Cara Scaglione/Alma Zaleski

**Girl Scouts – Brownie Troop** - First and Third Thursdays/September through May; 6:00 to 8:30 p.m.; Art Room; Persons-in-Charge: Cheryl Bohonyi/Michele Mazakas

**Springfield Township Recreation – Soccer Practice** – Every day/  
September 1<sup>st</sup> through November 1<sup>st</sup>, 2011; Athletic Field; Person-in-Charge: Peter Hughes

**Motion: Steel  
Approval: 7-0**

**Second: Ainsworth**

**OTHER**

**1. Travel Approval**

**Schedule #1** – list of staff travel with costs relating to workshop fees, lodging, meals and mileage reimbursement.

**Schedule #2** – list of staff travel with cost of mileage reimbursement only-copies in packet.

Upon the recommendation of the Superintendent, the Board pre-approves any staff travel represented on current lists.

**Motion: Schmieder  
Approval: 7-0**

**Second: Steel**

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**2. Approval – Annual Update to the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2011-2012 School Year**

It is recommended that the Board of Education approve the annual update to the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials in conformance with N.J.A.C. 6A:16-6.1 and 6A:16-6.2(b)14 for the 2011-2012 school year.

**Motion: Megariotis**

**Second: Ainsworth**

**Approval: 7-0**

**OLD BUSINESS:**

**NEW BUSINESS:**

A Special Meeting of the Board of Education will be held on Wednesday, October 5, 2011 at 7:00 p.m. in the cafeteria to receive and review the results of the online community survey on the proposed building project.

**Public Comment #2:**

**Motion to Enter Executive Session: Time: 8:15 p.m.**

**Purpose:** Negotiations

**Motion: Megariotis**

**Second: Ainsworth**

**Approval: 7-0**

**Motion to return to Regular Session: Time: 8:25 p.m.**

**Motion: Megariotis**

**Second: Steel**

**Approval: 7-0**

**Motion to Adjourn:** \_\_\_\_\_

**Time:** 8:26 p.m.

**Motion: Megariotis**

**Second: Ainsworth**

**Approval: 7-0**

Respectfully submitted,

Edward D. Kent  
Interim School Business Administrator/Board Secretary