

Springfield Township Board of Education
Jobstown, New Jersey 08041
Tuesday, July 19, 2011

Call to Order: A **Regular Meeting** of the Springfield Township Board of Education was called to order by Mr. Specca on Tuesday, July 19, 2011, at 7:15 p.m. in the library.

Roll Call of Members:

James Specca, President - present	John Megariotis - absent
David Reinisch, Vice President - present	Maggie Payne - present
John Ainsworth - present	Dennis Schmieder - present
Lisa Giovanelli - present	Jennifer Steel - absent
Wil Klentzeris - present	

Others present:

Mr. Edward Kent, Mr. Jared Fudurich

Public Notice:

As per the Open Public Meetings Act, NJSA 10:4-6, notice of this regular meeting of the Springfield Township Board of Education to be held on Tuesday, July 19, 2011, at 7:15 p.m., in the library, in Jobstown, New Jersey, including the list of bills to be paid and any other business that may come before the Board of Education.

Sent to: Burlington County Times
Board of Education Members
Springfield Township Clerk

Posted: Springfield Township School
Board of Education Office
Springfield Twp Municipal Building, Jobstown, NJ

Pledge of Allegiance:

The President will lead the Board and the assemblage in the Pledge of Allegiance.

Minutes:

Request approval for the Minutes of the Tuesday, June 21, 2011 Regular Meeting.

Motion: Giovanelli

Second: Ainsworth

Approval: 7-0

Request approval for the Minutes of the Tuesday, June 21, 2011 Executive Session.

Motion: Payne

Second: Schmieder

Approval: 6-0-1 (Giovanelli – Abstain)

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PUBLIC COMMENT

The public shall be reminded that they should attempt to resolve the problems and/or complaints through initial contact with the appropriate staff. Such matters should only be brought to the Board of Education after all avenues within the administrative chain of command have been exhausted. In addition, items regarding personnel should follow the chain of command and any comments could hold the resident and the Board of Education liable.

Public Comment #1:

At times, it may appear to members of our audience that the Board of Education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the Board of Education. The matter may have been previously referred to a Board committee for further consideration. When all are satisfied that it is ready for Board action, the agenda is delivered to Board members five days prior to their meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.

SBA/BS'S REPORT

PAYMENT OF BILLS:

Lunchroom:

06/23/2011 – Invoice #790061611 = \$1,768.86

06/30/2011 – Invoice #790062311 = \$ 663.09

Total: \$2,431.95

Payroll:

Spr. Twp. BOE, Payroll Account-06/30/11=\$23,368.59 (\$4,451.06 FICA/\$339.36 MEDI)

Spr. Twp. BOE, Payroll Account-07/15/11=\$33,038.87 (\$2,050.61 FICA/\$479.57 MEDI)

Bills & Claims

2010-2011:

Bills & Claims - \$29,750.48

Motion to approve payment of bills: Ainsworth Second: Giovanelli

Approval: 7-0

Financial Reports:

Request Board approval of Board Secretary and Treasurer's Report – May 2011.

Motion: Ainsworth

Second: Giovanelli

Approval: 7-0

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Request Board approval of monthly transfer reports for May 2011. Documents provided to the Board by the Board Office showing budget line item reports for the period ending May 31, 2011 for certification.

Motion: Ainsworth
Approval: 7-0

Second: Giovanelli

SUPERINTENDENT'S REPORT

ENROLLMENT	(as of July 13, 2011)	
	<u>10/11</u>	<u>11/12</u>
Kindergarten	28	33
Mrs. Carter	4	3
First Grade	29	29
Second Grade	41	30
Third Grade	43	41
Fourth Grade	51	44
Fifth Grade	53	51
Sixth Grade	42	51
<u>Out of District Placement</u>	<u>2</u>	<u>2</u>
Total	293	284

Presentations-Superintendent

Information: Christine Skinner has been accepted for enrollment into the NJEXCEL Program for certification as a Supervisor and Principal. Mr. Miller will serve as her mentor during the experience.

Status report on this summer's Special Education Extended Year Program which runs from July 5th through July 29th, Tuesday through Friday, 8:00 a.m. to 12:00 noon. There are eight students enrolled.

Status report on referendum project.

Information Enclosed

School Nurse's Report – June 2011

Important Dates

Board of Education Meeting – August 16, 2011 (*MaryAnn from NJDBA will meet with the Board at 6:30 p.m. to summarize and review the most recent BOE Self-Evaluation and CSA Evaluation*) Regular meeting to convene at 7:15 p.m.

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CONTRACT

1. Approval - Agreement for Professional Services – ESU of Burlington County Special Services School District – Non-Public Chapters 192/193 – FY2011-2012

It is recommended that the Board of Education approve the agreement for professional services between the Educational Services Unit (ESU) of Burlington County Special Services School District and Springfield Township School District for Non-Public School Chapters 192/193 for the 2011-2012 school year.

Motion: Ainsworth

Second: Giovanelli

Approval: 7-0

2. Approval – Service Agreement – Bergen/Passaic AVA Commission

It is recommended that the Board of Education approve the service agreement with the Bergen/Passaic AVA Commission to authorize enrollment in Learn360, a streaming video service for the 2011-2012 school year. The cost of said service will be \$1.00 per student. Enrollment in this program is due to the Burlington County Commission being dissolved.

Motion: Ainsworth

Second: Giovanelli

Approval: 7-0

3. Approval – Greyhawk Construction Managers and Consultants

It is recommended that the Board of Education approve a contract with Greyhawk Construction Managers and Consultants to assist with the organization and structuring of the referendum project. The \$5,000 pre-referendum fee will be payable only if the referendum vote is successful. If the referendum passes, a second contract will be executed to authorize Greyhawk to oversee operations through the construction phase.

Motion: Ainsworth

Second: Giovanelli

Approval: 6-1 (Payne – No)

4. Approval – Independent Consultant’s Agreement – Physical Therapist

It is recommended that the Board of Education approve the agreement for independent consultant services for Physical Therapy provided by Lauren McWhirk for the 2011-2012 school year at the rate of \$65.00 per hour.

Motion: Schmieder

Second: Giovanelli

Approval: 7-0

PLANS

1. Approval – Comprehensive Equity Plan – FY2011-2012

It is recommended that the Board of Education approve the annual statement of assurance of the Comprehensive Equity Plan for the 2011-2012 school year.

Motion: Giovanelli

Second: Ainsworth

Approval: 7-0

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PERSONNEL

1. Approval – Reappoint Substitute Teachers - 2011-2012 School Year

It is recommended that the Board of Education approve the reappointment of the following substitute teachers for the 2011-2012 school year:

Mrs. Christine Alpin, Ms. Deborah Bear, Mrs. Wendy Bogle, Mr. Chason Brown, Ms. Karen Chamberlin, Ms. Jill Clemens, Ms. Kristina Connors, Mr. Glenn Daehnke, Mr. Richard Dallman, Ms. Brittany Dixon, Mrs. Roxanne Dowell, Ms. Dawn Fagans, Ms. Ashley Forsyth, Mrs. Michele Guenther, Mr. Francis Henry, Ms. Lea Hess, Ms. Amy Hoyer, Mrs. Marie Kelly, Mrs. Claire Kerr, Ms. Julia Kirchner, Ms. Danielle Kochie, Mrs. Robin Kolb, Mrs. Mary Jane Kominkiewicz, Mrs. Ann Kuni, Ms. Rhonda Marcantonio, Mrs. Lori Marchetti, Mr. John McMenamin, Ms. Brenda Meyers, Mrs. Cindy Norman, Ms. Stacie Paczkowski, Mrs. Sherry Preisig, Ms. Rachelle Quick, Mr. Damien Rafalowski, Ms. Noel Reed, Mr. Edward Roesch, Ms. Elizabeth Sabin, Mrs. Melisa Schuessler, Mr. Carl Schwartz, Ms. Elizabeth Simpkins, Mrs. Roberta Smith, Mr. Robert Sinclair, Jr., Mrs. Dianne Stelljes, Mrs. Judith Sweet, Ms. Misty Weiss, Ms. Melanie Wilbur, Ms. Cynthia Winkowski

Motion for Approval: Giovanelli

Second: Payne

Roll Call Vote: All Yes

Approval: 7-0

2. Approval - Reappoint Substitute Nurses - 2011-2012 School Year

It is recommended that the Board of Education approve the reappointment of the following substitute nurses for the 2011-2012 school year:

Mrs. Christine Chismar, Mrs. Christine Fitzpatrick, Mrs. Rachel Glickel, Ms. Brianna Marshall, Mrs. Karen Miller, Mrs. Kathleen Patrizi, Mrs. Diane Talbert

Motion for Approval: Giovanelli

Second: Payne

Roll Call Vote: All Yes

Approval: 7-0

3. Approval - Reappoint Substitute Educational Assistants, Cafeteria, Playground, Bus Aides - 2011-2012 School Year

It is recommended that the Board of Education approve the reappointment of the following substitute educational assistants, cafeteria, playground, bus aides for the 2011-2012 school year:

Mrs. Annette Capra, Mr. Richard Dallman, Mrs. Christine Fort, Ms. Becky Garrity, Mrs. Nina Golub, Ms. Andrea Karadis, Mrs. Stacy Shearer, Mr. Jack Thorn

Motion for Approval: Giovanelli

Second: Payne

Roll Call Vote: All Yes

Approval: 7-0

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4. Approval – Salary Adjustment – Educational Assistants, Cafeteria and Bus Aides-2011-2012 School Year

It is recommended that the Board of Education approve the salary adjustments for the following substitute Educational Assistants, Cafeteria and Bus Aides for the 2011-2012 school year as follows:

Annette Capra, 4.5 hrs./day (from 3.5 hrs./day) at \$13.74 an hour for 182 days = \$11,253.00 (September 1, 2011 – June 20, 2012)

Jack Thorn, 2.5 hrs./day (from 2.25 hrs./day) at \$13.74 an hour for 182 days = \$6,251.00 (September 1, 2011 – June 30, 2012)

Motion for Approval: Ainsworth

Second: Giovanelli

Roll Call Vote: All Yes

Approval: 7-0

5. Resignation/Retirement – Educational Assistant

Resolved, that the Board of Education accepts the resignation/retirement of Georgia Linton, as Educational Assistant, effective July 1, 2011. The Board also accepts and acknowledges Mrs. Linton's request to receive reimbursement for her unused sick leave days as per the negotiated agreement.

Motion: Giovanelli

Second: Payne

Roll Call Vote: All Yes

Approval: 7-0

6. Approval – Substitute Teacher – 2011-2012 School Year

It is recommended that the Board of Education approve the appointment of Mr. Joseph Valachovic as a substitute teacher for the 2011-2012 school year, pending successful completion of substitute teacher certificate paperwork and a criminal background check.

Motion: Ainsworth

Second: Payne

Roll Call Vote: All Yes

Approval: 7-0

7. Approval – Substitute Teacher – 2011-2012 School Year

It is recommended that the Board of Education approve the appointment of Ms. Stacie Paczkowski as a substitute teacher for the 2011-2012 school year, pending successful completion of substitute teacher certificate paperwork and a criminal background check.

Motion: Ainsworth

Second: Payne

Roll Call Vote: All Yes

Approval: 7-0

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POLICY

1. Approval – Strauss Esmay Associates Policy – Second Reading/Adoption

It is recommended that the Board of Education adopt for second reading all policy changes and additions for the Springfield Township School District as prepared by Strauss Esmay Associates.

Motion: Giovanelli

Second: Payne

Roll Call Vote: All Yes

Approval: 7-0

FIELD TRIPS – 2011-2012 SCHOOL YEAR

1. Approval - Field Trips – 2011-2012 School Year

It is recommended that the Board of Education approve the following field trips for the 2011-2012 school year:

Thursday, October, 2011 - Grade 2, ***The Academy of Natural Sciences***, Philadelphia, PA, 9:00 a.m. - 3:00 p.m. (Mrs. Batchler, Ms. Stewart, Nurse)

Monday, October, 2011 - Grade 1, ***NJ Forest Resource Center***, Jackson, NJ, 9:00 a.m.-1:00 p.m. (Mrs. Byrne, Mrs. DeMinco, Nurse)

Tuesday, March, 2012 - Grade 2, ***Trenton War Memorial (Theatreworks USA)***, Trenton, NJ, 9:00 a.m. - Noon (Mrs. Batchler, Ms. Stewart, Nurse)

Motion for Approval: Payne

Second: Giovanelli

Approval: 7-0

OTHER

1. Travel Approval

Schedule #2 – list of staff travel with cost of mileage reimbursement only-copies in packet.

Upon the recommendation of the Superintendent, the Board pre-approves any staff travel represented on current lists.

Motion: Payne

Second: Giovanelli

Approval: 7-0

OLD BUSINESS:

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NEW BUSINESS:

1. Approval – Facilities Committee/Referendum Project

It is recommended that the Board of Education authorize the Facilities Committee to make certain decisions on behalf of the full Board of Education in order to expedite the referendum project and maintain an efficient timeline. All decisions will be brought to the full Board of Education for ratification at the next regularly scheduled monthly meeting.

Motion: Ainsworth

Second: Giovanelli

Approval: 7-0

Board Member Lisa Giovanelli discussed the NJDOE Background Check Procedures for all board members.

Public Comment #2:

Motion to Adjourn: _____

Time: 7:56 p.m.

Motion: Klentzeris

Second: Ainsworth

Approval: 7-0

Respectfully submitted,

Edward D. Kent
School Business Administrator/Board Secretary