

Springfield Township Board of Education
Jobstown, New Jersey 08041
Tuesday, August 16, 2011

Work Session: 6:30 p.m. -- NJDBA representative met with the Board to summarize and review the most recent BOE Self-Evaluation and CSA Evaluation

Call to Order: A **Regular Meeting** of the Springfield Township Board of Education was called to order by Mr. Specca on Tuesday, August 16, 2011, at 7:15 p.m. in the library.

Roll Call of Members:

James Specca, President -- present	John Megariotis – excused
David Reinisch, Vice President -- present	Maggie Payne -- present
John Ainsworth -- present	Dennis Schmieder -- present
Lisa Giovanelli -- present	Jennifer Steel -- present
Wil Klentzeris -- present	

Others present:

Mr. Joseph Miller

Public Notice:

As per the Open Public Meetings Act, NJSA 10:4-6, notice of this regular meeting of the Springfield Township Board of Education to be held on Tuesday, August 16, 2011, at 7:15 p.m., in the library, in Jobstown, New Jersey, including the list of bills to be paid and any other business that may come before the Board of Education.

Sent to: Burlington County Times
Board of Education Members
Springfield Township Clerk

Posted: Springfield Township School
Board of Education Office
Springfield Twp Municipal Building, Jobstown, NJ

Pledge of Allegiance:

The President led the Board and the assemblage in the Pledge of Allegiance.

Minutes:

Request approval for the Minutes of the Tuesday, July 19, 2011 Regular Meeting.

Motion: Payne

Second: Ainsworth

Approval: 7-1 (Steel-Abstained)

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PUBLIC COMMENT

The public shall be reminded that they should attempt to resolve the problems and/or complaints through initial contact with the appropriate staff. Such matters should only be brought to the Board of Education after all avenues within the administrative chain of command have been exhausted. In addition, items regarding personnel should follow the chain of command and any comments could hold the resident and the Board of Education liable.

Public Comment #1: None

At times, it may appear to members of our audience that the Board of Education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the Board of Education. The matter may have been previously referred to a Board committee for further consideration. When all are satisfied that it is ready for Board action, the agenda is delivered to Board members five days prior to their meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.

SBA/BS'S REPORT

PAYMENT OF BILLS:

Payroll:

**Spr. Twp. BOE, Payroll Account-07/29/11=\$20,329.95 (\$1,262.65 FICA/\$295.30 MEDI)
Spr. Twp. BOE, Payroll Account-08/15/11=\$18,838.13 (\$1,170.16 FICA/\$273.67 MEDI)**

Bills & Claims

2010-2011:

Bills & Claims –\$900.00; \$354.56; \$2,200.00; \$33,113.18
Employee Benefits - \$94,656.68

**Motion to approve payment of bills: Klentzeris Second: Ainsworth
Approval: 8-0**

Financial Reports:

Request Board approval of Board Secretary and Treasurer's Report – June 2011.

**Motion: Klentzeris Second: Ainsworth
Approval: 8-0**

Request Board approval of monthly transfer reports for June 2011. Documents provided to the Board by the Board Office showing budget line item reports for the period ending June 30, 2011 for certification.

**Motion: Klentzeris Second: Ainsworth
Approval: 8-0**

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SUPERINTENDENT'S REPORT

ENROLLMENT (as of August 11, 2011)

	<u>10/11</u>	<u>11/12</u>
Kindergarten	28	35
Mrs. Carter	4	3
First Grade	29	30
Second Grade	41	30
Third Grade	43	41
Fourth Grade	51	44
Fifth Grade	53	51
Sixth Grade	42	51
<u>Out of District Placement</u>	<u>2</u>	<u>2</u>
Total	293	287

Presentations-Superintendent

Informational Items: The Executive County Superintendent has issued final approval of the Board's contract with Edward Kent as interim Business Administrator for 2011-2012.

The NJDOE has approved Springfield's Special Education Plan for the 2011-2012 school year.

This year's NJSBA Workshop and Exhibition is scheduled to take place at the Atlantic City Convention Center from Monday, October 24th through Wednesday, October 26th. Individual registration is \$150 and the group fee is \$750. Any interest?

All Board of Education Members must submit to the newly-required criminal background check. A reimbursement voucher for recovering the fee is included in the Board packet.

Update report on referendum project.

BOE Discussion: Determine the use of the recently received additional state aid in the amount of \$44,317.00. Possible options would be to spend it during the current school year via a revised budget or save it to use to offset the cost of the upcoming referendum project and minimize the tax impact.

Discuss method and timeline for a CSA search.

Important Dates

August 29, 2011 -- New Teacher Orientation

September 1 & 2, 2011 – Staff In-Service

September 6, 2011 – First Day of School

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September 6, 2011 – Special Meeting of the Board of Education, 6:00 p.m.
September 20, 2011 -- Board of Education Meeting
September 22, 2011 – Back to School Night/6:30 p.m.

CONTRACT

1. Approval – HIPPA Business Associate Agreement 2011

Resolved, that the Board of Education approve the HIPPA Business Associate Agreement for 2011 with Brown & Brown Benefit Advisors.

Motion: Payne

Second: Giovanelli

Approval: 8-0

2. Approval – BCSSD Tuition Rates – FY2011-2012

Resolved, that the Board of Education approve the Burlington County Special Services School District Tuition Rates for the FY2011-2012.

Motion: Ainsworth

Second: Giovanelli

Approval: 8-0

3. Approval – BCSSD Sending District and Extended School Year Program Tuition Contracts

Resolved, that the Board of Education approve the Burlington County Special Services Sending District Tuition Contract for the 2011-2012 school year and the Extended School Year Program Tuition Contract for the period July 1, 2011 through July 29, 2011.

Motion: Giovanelli

Second: Payne

Approval: 8-0

4. Approval – Paul's Commodity Hauling Contract

Resolved, that the Board of Education approve the contract with Paul's Commodity Hauling for the purpose of hauling state commodities from the Safeway Cold Storage Facility in Vineland, New Jersey to Springfield Township Board of Education for the 2011-2012 school year. Cost per case is \$2.50; minimum charge per school trip of \$75.00 when there are less than 34 cases.

Motion: Klentzeris

Second: Giovanelli

Approval: 8-0

5. Approval – Subfinder Agreement - Pemberton Township- 2011-2012

Resolved, that the Board of Education approve the Subfinder Agreement with the Pemberton Township School District for the 2011-2012 school year.

Motion: Giovanelli

Second: Ainsworth

Approval: 8-0

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6. Approval – Termination of Contract: Jaskinski Law Firm

Resolved, that the Board of Education approve the termination of the Board’s legal representation agreement with the Jaskinski Law Firm, effective August 16, 2011 and formally request that all legal and negotiations files be transferred over to our newly appointed law firm.

Motion to table: Klentzeris **Second: Schmieder**
Action: 4 – 4 (Motion to table failed)

Motion: Ainsworth **Second: Giovanelli**
Action: 4 – 4 (Motion failed)

7. Approval – Machado Law Group

Resolved, that the Board of Education approve the Machado Law Group as the Board’s legal counsel, effective August 16, 2011 through June 30, 2012.

Motion: Ainsworth **Second: Klentzeris**
Approval: 6-2 (Payne & Schmieder/No)

PERSONNEL

1. Tentative Approval – Revised CSA Labor Employment Contract – 2011-2012

It is recommended that the Board of Education approve the revised CSA’s labor employment contract for the 2011-2012 school year, pending final approval by the Executive County Superintendent of Schools.

Motion: Giovanelli **Second: Payne**
Roll Call Vote: All Yes
Approval: 8-0

2. Approval – Part-Time Classroom Aide – 2011-2012

It is recommended that the Board of Education approve Ms. Sherry Preisig as a part-time classroom aide for the 2011-2012 school year for 4.5 hours per day, 182 days per year, Step 1, at \$13.74 per hour. (Candidate has successfully completed all necessary paperwork and a criminal background check.)

Motion: Schmieder **Second: Payne**
Roll Call Vote: All Yes
Approval: 8-0

3. Approval – Payment for Accumulated/Unused Sick Days for Recent Retirees

It is recommended that the Board of Education approve the payment for accumulated/unused sick days for the following recent retirees:

Nancy Holmes	284 days (200 cap) @\$50 per day	\$10,000.00
Georgia Linton	89.25 days @ \$50 per day	\$4,462.50
Roy Johnson	9.75 days @ \$50 per day	\$487.50

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Ruth Osman	177 days @ \$50 per day	\$8,850.00
Kathy Patrizi	124.25 days @ \$50 per day	\$6,212.50
Susan Skinner	179.5 days @ \$50 per day	\$8,975.00

Motion: Giovanelli
Roll Call Vote: All Yes
Approval: 8-0

Second: Klentzeris

4. Approval – Substitute Teacher – 2011-2012

It is recommended that the Board of Education approve the appointment of Mrs. Eleni Vayas-Cuty as a substitute teacher for the 2011-2012 school year. (Candidate has successfully completed all certification paperwork and a criminal background check; fingerprints will be archived.)

Motion: Klentzeris
Roll Call Vote: All Yes
Approval: 8-0

Second: Giovanelli

5. Approval – Substitute Nurse – 2011-2012

It is recommended that the Board of Education approve the appointment of Ms. Nicole Schaible as a substitute nurse for the 2011-2012 school year. (Candidate has successfully completed all certification paperwork and a criminal background check; fingerprints will be archived.)

Motion: Klentzeris
Roll Call Vote: All Yes
Approval: 8-0

Second: Giovanelli

FIELD TRIPS

1. Approval – Field Trip 2011-2012 School Year

It is recommended that the Board of Education approve the following field trip for the 2011-2012 school year:

May, 2012 – **Grade 6 – Washington, D.C.**, 6:00 a.m. to 10:00 p.m.;
Mr. Luyber, Ms. Weikel, Mrs. Sepessy

Motion: Payne
Approval: 8-0

Second: Giovanelli

USE OF FACILITY

1. Approval - Use of Facility

It is recommended that the Board of Education approve use of the facility as listed below:

Home and School “Meet, Greet, Treat” – September 2, 2011;
1:30 to 3:45 p.m.; Cafeteria: Person-in-Charge: Christine Stout
Baum

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Home and School “*Social*” – September 13, 2011; 6:00 to 9:00 p.m.; Cafeteria; Person-in-Charge: Christine Stout Baum

Home and School “*Back to School Night*” – September 22, 2011; 6:00 to 9:00 p.m.; Cafeteria; Person-in-Charge: Christine Stout Baum

Home and School *Meetings*: October 11th; November 8, 2011; January 10th; February 7th; March 13th; May 8th; June 12, 2012; 6:00 to 9:00 p.m.; Library; Person-in-Charge: Christine Stout Baum

Home and School Events; 6:00 to 9:00 p.m.; Stage/Cafeteria; October 28, 2011– ***Harvest Dance***; January 20, 2012 – ***Bingo Night*** - February 24, 2012 – ***Movie Night***; March 16, 2012 – ***Spring Dance***; June 1, 2012 – ***Sixth Grade Graduation Dance***; Person-in-Charge: Christine Stout Baum

Home and School “*Mayfair*”; Saturday, May 12, 2012; 8:00 a.m. to 5:00 p.m.; Gymnasium/Stage/Kitchen; Person-in-Charge: Christine Stout Baum

Motion: Giovanelli
Approval: 8-0

Second: Payne

OTHER

1. Travel Approval

Schedule #1 – list of staff travel with costs relating to workshop fees, lodging, meals and mileage reimbursement.

Upon the recommendation of the Superintendent, the Board pre-approves any staff travel represented on current lists.

Motion: Payne
Approval: 8-0

Second: Ainsworth

Schedule #2 – list of staff travel with cost of mileage reimbursement only-copies in packet.

Upon the recommendation of the Superintendent, the Board pre-approves any staff travel represented on current lists.

Motion: Payne
Approval: 8-0

Second: Giovanelli

2. Approval – Bus Routes for the 2011-2012 School Year

It is recommended that the Board of Education approve the bus routes for the 2011-2012 school year.

Motion: Giovanelli
Approval: 8-0

Second: Payne

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3. Approval – Authorization for Special Meeting

It is recommended that the Board of Education authorize a special meeting of the Board of Education on Tuesday, September 6, 2011 at 6:00 p.m. At this meeting, the Board will interview the architectural finalists and award a contract to the successful candidate.

Motion: Payne

Second: Ainsworth

Approval: 8-0

OLD BUSINESS:

J. Ainsworth: questioned symbol key on 2011-2012 school calendar.

D. Schmieder: thanked Home and School for new cafeteria tables.

NEW BUSINESS:

None

Public Comment #2:

Al Payne: questioned architect selection procedure.

Sherry Preisig: thanked the Board for hiring her.

Motion to Enter Executive Session: Time: 8:44 p.m.

Purpose: Negotiations Update

Motion: Klentzeris

Second: Ainsworth

Approval: 8-0

Motion to return to Regular Session: Time: 8:47 p.m.

Motion: Klentzeris

Second: Payne

Approval: 8-0

Motion to Adjourn: _____

Time: 8:47 p.m.

Motion: Klentzeris

Second: Ainsworth

Approval: 8-0

Respectfully submitted,

Joseph Miller
Superintendent/Assistant Board Secretary