

**Springfield Township Board of Education  
Jobstown, New Jersey 08041  
Tuesday, November 15, 2011**

**Call to Order:** A **Regular Meeting** of the Springfield Township Board of Education was called to order by Mr. Specca on Tuesday, November 15, 2011, at 7:15 p.m., in the library.

**Roll Call of Members:**

James Specca, President -- present	John Megariotis -- present
David Reinisch, Vice President -- present	Maggie Payne -- absent
John Ainsworth -- present	Dennis Schmieder -- present
Lisa Giovanelli -- present	Jennifer Steel -- absent
Wil Klentzeris -- absent	

**Others present:**

Mr. Joseph Miller, Mr. Edward Kent

**Public Notice:**

As per the Open Public Meetings Act, NJSA 10:4-6, notice of this regular meeting of the Springfield Township Board of Education to be held on Tuesday, November 15, 2011, at 7:15 p.m., in the library, in Jobstown, New Jersey, including the list of bills to be paid and any other business that may come before the Board of Education.

**Sent to:** Burlington County Times  
Board of Education Members  
Springfield Township Clerk

**Posted:** Springfield Township School  
Board of Education Office  
Springfield Twp Municipal Building, Jobstown, NJ

**Pledge of Allegiance:**

The President led the Board and the assemblage in the Pledge of Allegiance.

**Minutes:**

Request approval for the Minutes of the Tuesday, October 18, 2011 Regular Meeting.

**Motion: Schmieder**

**Second: Giovanelli**

**Approval: 6-0**

Request approval for the Minutes of the Tuesday, October 18, 2011 Executive Session.

**Motion: Giovanelli**

**Second: Schmieder**

**Approval: 6-0**

**PUBLIC COMMENT**

*The public shall be reminded that they should attempt to resolve the problems and/or complaints through initial contact with the appropriate staff. Such matters should only be brought to the Board of Education after all avenues within the administrative chain of command have been exhausted. In addition, items regarding personnel should follow the chain of command and any comments could hold the resident and the Board of Education liable.*

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**Public Comment #1:**

*At times, it may appear to members of our audience that the Board of Education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the Board of Education. The matter may have been previously referred to a Board committee for further consideration. When all are satisfied that it is ready for Board action, the agenda is delivered to Board members five days prior to their meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.*

**SBA/BS'S REPORT  
PAYMENT OF BILLS:**

**Lunchroom:**

10/20/2011 – Invoice #790101311 = \$2,170.65

10/27/2011 – Invoice #790102011 = \$2,301.53

11/03/2011 – Invoice #790102711 = \$3,209.45

11/10/2011 – Invoice #790110311 = \$2,444.83

**Total: \$10,126.46**

**Payroll:**

**Spr. Twp. BOE, Payroll Account-10/28/11=\$118,370.19 (\$7,353.14 FICA/\$1,719.69 MEDI)**

**Spr. Twp. BOE, Payroll Account-11/15/11=\$127,866.46 (\$7,782.64 FICA/\$1,857.55 MEDI)**

**Bills & Claims**

**2011-2012**

Bills & Claims –\$3,468.00; \$1,673.32; 71,923.41

Employee Benefits - \$51,984.45

**Motion to approve payment of bills: Ainsworth      Second: Giovanelli**

**Approval: 6-0**

**Financial Reports:**

Request board approval of Board Secretary and Treasurer's Report – August 2011.

**Motion: Ainsworth      Second: Giovanelli**

**Approval: 6-0**

Request Board approval of monthly transfer reports for August 2011. Documents provided to the Board by the Board Office showing budget line item reports for the period ending August 30, 2011 for certification.

**Motion: Ainsworth      Second: Giovanelli**

**Approval: 6-0**

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**Approval – BCJIF Surplus Distribution**

**Resolution Directing the Distribution of the  
Springfield Board of Education’s Net Returned Surplus Funds  
Held in Trust by the Burlington County Insurance Pool Joint Insurance Fund**

WHEREAS, the Springfield Board of Education, hereinafter referred to as BOARD, participated as a member district of the Burlington County Insurance Pool, Inc. (also known as the Burlington County Insurance Pool and Burlington County Insurance Pool Joint Insurance Fund), hereinafter referred to as FUND, for one or more of the FUND fiscal years beginning July 1, 1995, 1996, 1998, 2003, 2004, 2005, 2006 and/or 2007, and

WHEREAS, the FUND is a statutory filed school district joint insurance fund as defined in N.J.S.A. 18A:18B1-10 et seq., and

WHEREAS, the Board joined the FUND knowing that membership carries with it joint and several liability with all other member districts for each year of the BOARD’S membership, and

WHEREAS, the BOARD understands that the FUND’s Board of Trustees are the only persons authorized in law to make decisions as to when and how much of any available statutory surplus will be released by the FUND, and

WHEREAS, the BOARD understands that the FUND’s Board of Trustees are the only persons authorized in law to make decisions as to when and how much of any projected deficit will be declared as an additional assessment due to the FUND, and

WHEREAS, the BOARD understands that Available Statutory Surplus is defined to be the amount of money in excess of the projected value of claims by line of coverage, plus an actuarially determined value for Incurred But Not Reported claims, subject to the surplus reserve calculations as defined in N.J.A.C. 11:15-4.6 et. seq., and subject to review and approval by the Department of Banking and Insurance, State of New Jersey, prior to release by the Board of Trustees of the FUND, and

WHEREAS, the BOARD understands that it remains jointly and severally liable into perpetuity despite the earlier release of Available Statutory Surplus due to the possibility that a FUND year wherein a return of Statutory Surplus has been duly authorized could later be presented with a claim for which it could be responsible causing a demand for an additional assessment from each participating member district of that FUND year, and

WHEREAS, the BOARD understands that it remains jointly and severally liable into perpetuity despite the earlier collection of an additional assessment due to the possibility that a FUND year wherein an additional assessment has been duly authorized could later be presented with a need for additional assessments from each participating member district of that FUND year, and

WHEREAS, the BOARD recognizes its Share of Available Statutory Surplus authorized to be released by the FUND is as shown below:

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Dollar Amounts of Surplus by FUND Fiscal Year  
Released by the FUND's Board of Trustees – Valued as of June 30, 2010 Financial Position

<b>Fund Fiscal Year</b>	<b>Total FUND Release</b>	<b>BOARD's Share</b>
July 1, 1995 to June 30, 1996	\$ 100,000.00	\$ 923.00
July 1, 1996 to June 30, 1997	\$ 100,000.00	\$ 917.00
July 1, 1998 to June 30, 1999	\$ 100,000.00	\$ 672.00
July 1, 2003 to June 30, 2004	\$ 100,000.00	\$ 429.00
July 1, 2004 to June 30, 2005	\$ 300,000.00	\$1,115.00
July 1, 2005 to June 30, 2006	\$ 300,000.00	\$1,084.00
July 1, 2006 to June 30, 2007	\$ 100,000.00	\$ 319.00
July 1, 2007 to June 30, 2008	\$ 155,000.00	\$ 471.00
<b>Subtotal Current Distribution</b>	<b>\$ 1,255.00</b>	<b>\$5,930.00</b>
Aggregate Excess Loss Contingency Fund (Optional Distribution)	\$2,179,661.00	Not a Participant
<b>Total Distribution Available</b>	<b>\$3,434,661.00</b>	<b>\$5,930.00</b>

WHEREAS, the BOARD understands that its options for directing the distribution of its net share of released Statutory Surplus to be as follows:

1. Direct the FUND to forward a check for the BOARD's share to the BOARD.
2. Direct the FUND to apply the BOARD's share to the BOARD's 2011-2012 premium in the next FUND fiscal year (N.J.A.C. 11:15-4.21(e)) (current FUND members only).
3. Direct the FUND to apply the BOARD's share to the FUND's Aggregate Excess Loss Contingency Fund, which provides both current member districts and former member districts with an available individual contingency balance for use in satisfying any possible need for a supplemental assessment for any year they were a member and an annual capacity to use all or a portion of a member district's available balance in offsetting future premiums, or
4. Direct the FUND to apportion the BOARD's share as a stated dollar amount among options 1, 2, 3, and 4 above such that the sum total of allocated dollars equals the amount of the Total Distribution available to the BOARD as noted above.

NOW THEREFORE, the BOARD directs the FUND to distribute the BOARD's share of its Net Distribution as follows (check the one box that applies):

- Forward a check in the full amount to the BOARD.
- Apply the full amount to the BOARD's next FUND Year premium (current FUND members only).
- Apply the full amount to the BOARD's share of the FUND's Aggregate Excess Loss Contingency Fund.

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Distribute the full amount among options 1, 2, and 3 as follows:

Option 1 - \$\_\_\_\_\_ Option 2 - \_\_\_\_\_ Option 3 - \$\_\_\_\_\_

**Motion: Giovanelli**  
**Roll Call Vote: All Yes**  
**Approval: 6-0**

**Second: Ainsworth**

**SUPERINTENDENT'S REPORT**

**Enrollment** (as of November 8, 2011)

	<u>10/11</u>	<u>11/12</u>
Kindergarten	28	35
Mrs. Carter	4	3
First Grade	29	32
Second Grade	41	29
Third Grade	43	40
Fourth Grade	51	45
Fifth Grade	53	52
Sixth Grade	42	52
Out of District Placement	<u>2</u>	<u>2</u>
Total	293	290

**Presentations-Superintendent**

- BSIP program restructuring: Christine Skinner
- Update on building repair/renovation project
- RFP for site engineer
- Suspension Report: third grade boy; one day; defiance

**Information Enclosed**

Nurse's Monthly Report – October 2011

Harassment, Intimidation, and Bullying Report – November 2011

**Important Dates**

November 16 - 18, 2011 – Parent/Teacher Conferences

November 21 & 22, 2011 – Professional Development/No School for Students

November 23-25, 2011 -- Thanksgiving Recess – School Closed

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**CONTRACT**

**1. Approval – Sending District Tuition Contract – Burlington County Special Services School District – 2011-2012**

It is recommended that the Board of Education approve the Special Education Sending District Tuition Contract with the Burlington County Special Services School District for the 2011-2012 school year.

**Motion: Schmieder**

**Second: Giovanelli**

**Approval: 6-0**

**PLANS**

**1. Approval – Comprehensive Maintenance Plan and M-1 for the FY2011-2012**

It is recommended that the Board of Education approve the Comprehensive Maintenance Plan and M-1 for the 2011-2012 school year.

**Motion: Giovanelli**

**Second: Schmieder**

**Approval: 6-0**

**FIELD TRIPS**

**1. Approval – Field Trip 2011-2012 School Year**

It is recommended that the Board of Education approve the following field trip for the 2011-2012 school year:

May, 2012, **Grade 4 - Historic Village at Allaire State Park**, Farmingdale, NJ;  
9:00 a.m. - 3:00 p.m.; (Mrs. O’Leary, Ms. Lueckel, Nurse)

**Motion: Giovanelli**

**Second: Schmieder**

**Approval: 6-0**

**USE OF FACILITY**

**1. Approval - Use of Facility**

It is recommended that the Board of Education approve use of the facility as listed below:

**Springfield Recreation – Basketball**; Gymnasium; Starting Monday, November 28, 2011 through the end of March 2012; Monday through Sunday; 3:30 to 8:00 p.m.; Person-in-Charge: Greg Bogle

**Northern Burlington Bulldogs**; Gymnasium; Saturday and Sundays – January through March 2012; 3:00 p.m. to 5:00 p.m.; Person-in-Charge: Greg Bogle

**NBSC – Greyhounds & Flash/Soccer**; Gymnasium; November 15, 2011 – March 15, 2012; 8:00 a.m. to 9:00 p.m. (availability to coordinated with Springfield Recreation use); Persons-in-Charge: David Reinisch/Christine Alpin/Fran Chismar

**Motion: Giovanelli**

**Second: Schmieder**

**Approval: 5-0-1 (Ainsworth-Abstained)**

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**OTHER**

**1. Travel Approval**

**Schedule #1** – list of staff travel with costs relating to workshop fees, lodging, meals and mileage reimbursement.

**Schedule #2** – list of staff travel with cost of mileage reimbursement only-copies in packet.

**Schedule #2 (Addendum)**

Upon the recommendation of the Superintendent, the Board pre-approves any staff travel represented on current lists.

**Motion: Schmieder**

**Second: Giovanelli**

**Approval: 6-0**

**OLD BUSINESS:**

**NEW BUSINESS:**

**Public Comment #2:**

Question on solar on pitched roof.

**Motion to Enter Executive Session: Time: 8:15 p.m.**

**Purpose:** Negotiations; Student Residency; DYFS Update

**Motion: Giovanelli**

**Second: Ainsworth**

**Approval: 6-0**

**Motion to return to Regular Session:**

**Motion: Schmieder**

**Second: Ainsworth**

**Approval: 6-0**

Christine Skinner arrived to give presentation on BSIP Program restructuring.

**Motion to Enter Executive Session: Time:**

**Purpose:** Negotiations; Student Residency; DYFS Update

**Motion: Giovanelli**

**Second: Ainsworth**

**Approval: 6-0**

**Motion to return to Regular Session: Time: 9:40 p.m.**

**Motion: Megariotis**

**Second: Giovanelli**

**Approval:**

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**Motion to Adjourn:** \_\_\_\_\_  
**Motion: Megariotis**  
**Approval: 6-0**

**Time: 9:41 p.m.**  
**Second: Giovanelli**

Respectfully submitted,

Edward D. Kent  
Interim School Business Administrator/Board Secretary