

LOS ALAMITOS UNIFIED SCHOOL DISTRICT  
Office of the Personnel Commission  
10293 Bloomfield St.  
Los Alamitos, California 90720

PERSONNEL COMMISSION  
MINUTES OF THE REGULAR MEETING

ADOPTED  
November 8, 2023

1. The meeting was called to order by Commissioner Boyer at 4:02 PM.
2. Dr. Ryan Weiss-Wright led the Pledge of Allegiance.
3. Commissioners Present  
David Boyer  
Virginia Wilson  
Kimberly Baldwin
- Staff Present  
Ryan Weiss-Wright  
Kaylie Grebeck
4. Community/Staff Participation in Open Session and Non-Agenda Items: Cathie Severin shared that Classified negotiations are ongoing. Although she is not involved in the negotiations, she is keeping in the loop and reading the communique.
5. Commissioner Comments: Commissioner Wilson shared that the lawsuit with the County Board of Education was withdrawn and over 40 different school boards signed. She also mentioned that, unfortunately, none of the Los Alamitos USD school board members signed. However, when taken to our Board it passed 5-0 in which they did not support the movement. Dr. Weiss-Wright thanked Commissioner Wilson for her work with the County Board of Education.  
  
Commissioner Baldwin shared that she did not attend the walk through of Los Alamitos High School. Commissioner Wilson also noted that she was unable to attend as well. Dr. Weiss-Wright mentioned that he will set up an opportunity for the Commissioners to do a walk through of our Auxiliary Office.  
  
Commissioner Boyer shared that he attended the State of the District and said that it was very informative. He and Commissioner Wilson also inquired about UTK. Dr. Weiss-Wright stated that we anticipate UTK growth next year and that they are currently conducting inventory of school sites to see how many classrooms are available for UTK.
6. Approval of the Minutes of the October 4, 2023, Regular Meeting:  
MSC Wilson – Yes / Boyer – Yes, Baldwin – Yes. Vote 3-0.
7. Personnel Director’s Report and Review of Open Job Postings: Dr. Weiss-Wright shared that there have been several new hires in the classifications of IA Special Education and EDCC Assistants. Two of our Special Education IA’s were promoted to Lead IA’s, Brenda Juarez and Jilliana Ratzlaff. We have also hired two IA PE, which are ELO Grant-funded. The following recruitments are currently in progress: Clerical Assistant III, Food Service Assistant I, College & Career Guidance Technician, Food Service Supervisor, SLPA, IA Special Education and Student Supervision Assistant.

Dr. Weiss-Wright shared that the Expanded Learning Opportunity Grants will be expiring in June 2024, so there are a few classifications that are funded by these grants that will be going through layoffs later this year. He also mentioned that at the next PC Meeting we will present a draft of one of the Personnel Commission Rules & Regulations that we would like to update. He also asked if the Commissioners have any suggestions for changes they would like to see.

Dr. Weiss-Wright discussed the Classified Negotiations that are ongoing. He mentioned that every classified job description is eligible to be updated. A survey was sent out to CSEA members encouraging them to submit their thoughts and requests regarding their classification's job descriptions.

Dr. Weiss-Wright shared that the Rockstars of the Month this month are: Maria Kibtya, a teacher at LAHS, and Nathalie Ward, Food Service Technician. He also mentioned that the Substitute rates will be increasing in January due to the minimum wage increase. At the request of the Commissioners, a list of the rate changes will be provided at the next PC meeting.

Dr. Weiss-Wright reminded the Commissioners that the TK Burger Truck for Classified Employees will take place on January 4<sup>th</sup>.

The next PC meeting will be on December 6<sup>th</sup> in the Board Conference Room.

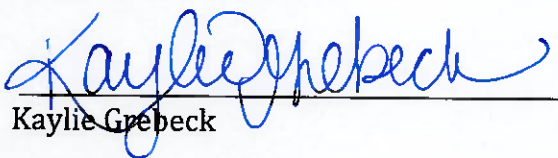
#### CONSENT

8. Ratification of the Extended Day Care Center Assistant Eligibility List.  
MSC Baldwin – Yes / Wilson – Yes, Boyer – Yes. Vote 3-0.

#### ACTION

9. Closed Session: Employee Discipline, Dismissal, Release and Complaint (Government Code 54957)
10. Open Session: Report of Closed Session Action, if any: No Action Taken.
11. Adjournment: Commissioner Boyer adjourned the meeting at 5:00 p.m.

Respectfully submitted,

  
Kaylie Grebeck

10/04/2023