

LOS ALAMITOS UNIFIED SCHOOL DISTRICT  
Office of the Personnel Commission  
10293 Bloomfield St.  
Los Alamitos, California 90720

PERSONNEL COMMISSION  
MINUTES OF THE REGULAR MEETING

ADOPTED  
October 4, 2023

1. The meeting was called to order by Commissioner Boyer at 4:03 PM.
2. Zachary Baldwin led the Pledge of Allegiance.
3. Commissioners Present  
David Boyer  
Virginia Wilson  
Kimberly Baldwin  
Staff Present  
Ryan Weiss-Wright  
Kaylie Grebeck
4. Community/Staff Participation in Open Session and Non-Agenda Items: None.
5. Commissioner Comments: Commissioner Wilson shared that she has served on the County's Committee of School District Organization for the past 30+ years. She shared that they are currently under litigation as the County Board of Education wishes to take over governance. If successful, it would take away local control.

Commissioner Baldwin expressed that she was sad to miss last month's PC meeting, but absolutely loved the Rockstars of the Month program that was created. Commissioner Baldwin was unfortunately unable to attend the State of the District's breakfast and this was her first time not attending. She mentioned that Bill AB 1699 is still sitting on Governor Newsom's desk unsigned, but hopefully will have an update soon. Commissioner Baldwin shared that she was finally able to contact PCASC and will be volunteering with them and potentially holding a position. She has also been making connections with other commissioners through LinkedIn.

Commissioner Boyer shared that he will be attending the State of the District and was excited to receive the invitation. He recently attended the Heroes Luncheon and will also be attending the Chamber Breakfast. Commissioner Boyer expressed his desire to attend these events and is happy to have the opportunity to do so. He recently attended the High School's show choir and said that it was phenomenal. He and his mother-in-law thoroughly enjoyed the show.

Commissioners Baldwin and Wilson stated they are interested in participating in a "walk-through" of our school sites. Dr. Weiss-Wright confirmed that he will select date options and will send out an invitation to the commissioners.

6. Approval of the Minutes of the September 6, 2023, Regular Meeting:  
MSC Wilson – Yes / Boyer – Yes, Baldwin – Abstain. Vote 2-0.

7. Personnel Director's Report and Review of Open Job Postings: Dr. Weiss-Wright shared that there have been several Student Supervision Assistant new hires, which is largely due to the publication to District families made by Communications and Public Information Officer, Nichole Pichardo. The following recruitments are currently in progress: Lead IA Behavior Intervention, IA Early Childhood Education, IA Physical Education, IA Special Education, and EDCC Assistant.

Dr. Weiss-Wright mentioned that our IA Special Education classification is a revolving door as we are constantly filling open vacancies throughout the school year. He also announced that we are adding a new Clerical Assistant III position, which will be assisting our EDCC Program Supervisor. Due to the influx of students enrolling in the program, the workload has become greater and the need of an assistant has become more apparent.

Dr. Weiss-Wright shared that the Expanded Learning Opportunity Grants will be expiring in June 2024, so there are a few classifications that are funded by these grants that will be going through layoffs later this year. He also shared that last week he attended the ACSA Personnel Institute and learned a lot in the 3 days of the conference including investigations and performance improvement plans. Dr. Weiss-Wright also shared that McGaugh Elementary School lost a student, which is the 2<sup>nd</sup> student this year. The McGaugh Community has been struggling with the loss and everyone has been coming together to lend support.

Dr. Weiss-Wright announced that a new program is starting, Aspiring Leaders, which is for teachers interested in pursuing administration. Commissioner Wilson asked if we will be partnering with Long Beach State with this program. Dr. Weiss-Wright noted that if it is possible to do so, he is interested in looking into it.

Dr. Weiss-Wright shared that all of the School Office Coordinators will be attending a training for Health Office support on the Staff Development day. He also stated that he wants to review the Personnel Commission Rules & Regulations and update as necessary. The first rule he wants to review is the one regarding employees working extra hours. Commissioner Baldwin shared that the district has membership access to CSPCA for Merit updates and we can also ask to be included on the email distribution list for new law updates sent by AARLL. Commissioner Wilson asked if CSEA wants anything specific to be updated and Dr. Weiss-Wright responded that at this time, CSEA does not have any particular requests.

The next PC meeting will be on November 8<sup>th</sup> in the Board Conference Room.

## CONSENT

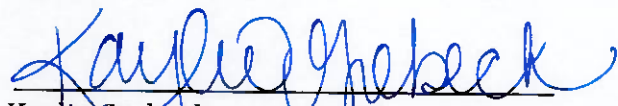
- 8.a. Ratification of the Lead Instructional Assistant- Behavior Intervention Eligibility List.  
MSC Wilson – Yes / Baldwin – Yes, Boyer – Yes. Vote 3-0.  
Discussion: Commissioner Wilson requested a correction to a figure listed on the backup.
- 8.b. Ratification of the Instructional Assistant- Physical Education Eligibility List.  
MSC Wilson – Yes / Baldwin – Yes, Boyer – Yes. Vote 3-0.
- 8.c. Ratification of the Instructional Assistant- Early Childhood Education Eligibility List.  
MSC Wilson – Yes / Baldwin – Yes, Boyer – Yes. Vote 3-0.

- 8.d. Ratification of the Instructional Assistant- Special Education Eligibility List.  
MSC Wilson - Yes / Baldwin - Yes, Boyer - Yes. Vote 3-0.

**ACTION**

9. Closed Session: Employee Discipline, Dismissal, Release and Complaint (Government Code 54957)
10. Open Session: Report of Closed Session Action, if any: No Action Taken.
11. Adjournment: Commissioner Boyer adjourned the meeting at 5:02 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Kaylie Grebeck

10/04/2023