

The regular meeting of the Board of Education of the Caledonia-Mumford Central School District was called to order by the District Clerk, at 6:00 p.m. in the Middle/High Auditorium.

Members present: Chris Richter, Michael Balonek, Liz Doll, Liz Dietrich, Arnie Rychlicki, Jamie Fitch and John Bickford.

Members absent: None

Others present: Robert Molisani, Superintendent; Jeremy Nardone, Business Administrator; David Bulter, Elementary Principal; Michele Meyer, Assist. Principal/Curr. & Instruction Coordinator; Rebekah Chenaille, Middle/High School Principal; Susan Voos, District Clerk; and community members

III. ADMINISTRATION OF OATH TO NEWLY ELECTED BOARD MEMBERS – Susan Voos

1. Elizabeth Dietrich
2. Christopher Richter

IV. ELECTION OF BOARD OF EDUCATION OFFICERS & ADMINISTRATION OF OATH

1. President – *Motion by Bickford, seconded by Rychlicki to elect Chris Richter for BOE President. Ayes 7, Nays 0, Motion carried*
2. Vice-President – *Motion by Bickford, seconded by Richter to elect Elizabeth Doll for BOE Vice-President. Ayes 7, Nays 0, Motion carried*
3. Superintendent of Schools - Oath
4. District Clerk - Oath
5. Treasurer - Oath(7/13/22)

V. ADDITIONS/DELETIONS/CHANGES TO THE AGENDA

VI. CONSENT AGENDA

1. Minutes of June 14, 2022
2. General Fund Warrants #60 & #62
3. School Lunch Fund Warrant #15
4. Capital Fund Warrant #8
5. Federal Warrant #12
6. District Treasurer’s Report – June 2022
7. CSE Recommendations:

VII. COMMUNICATIONS

1. Correspondence – *Mr. Molisani mentioned the final honor rolls percentages were out and that three out of four students made the list, several moments of Raider Pride, and two letters from section V to thank Mr. Reed for hosting sectional events.*
2. Guests of the Board – none
3. Public Forum

VIII. REORGANIZATION APPOINTMENTS

1. OFFICERS/APPOINTMENTS

Motion by Balonek and seconded by Bickford, that the Board of Education, appoint the following officers as listed for one year effective immediately.

- A. CLERK OF THE BOARD – Susan Voos
 - B. DISTRICT TREASURER - Kristina Clemmo
 - C. TAX COLLECTOR – Susan Voos
 - D. SCHOOL ATTORNEY - Harris, Beach PLLC
 - E. INSURANCE ADVISOR – David Boyce of Tompkins Insurance
 - F. CENSUS ENUMERATOR – none
 - G. DISTRICT EXTERNAL AUDITOR – Mengel, Metzger, Barr & Co. LLP (Raymond F. Wager, CPA Division)
 - H. EXTRACLASSROOM ACTIVITY ACCOUNT AUDITOR – Mengel, Metzger, Barr & Co. LLP (Raymond F. Wager, CPA Division)
 - I. RECORDS MANAGEMENT – Susan Voos
 - J. RECORDS ACCESS OFFICER – Jeremy Nardone
 - K. AHERA L.E.A. DESIGNEE – Philip Keenan
 - L. CHEMICAL HYGIENE – Norman Marshall
 - M. TITLE IX COMPLIANCE OFFICER – Robert Molisani
 - N. GENESEE VALLEY HEALTHCARE PLAN- Robert Molisani
 - O. SECTION 504/ADA COMPLIANCE OFFICER– Megan Rogers
 - P. GLSW WORKERS' COMPENSATION BOARD – Jeremy Nardone
 - Q. INTERNAL CLAIMS AUDITOR – Barbara Burns
 - R. COMMUNITY EDUCATION PROGRAM COORDINATOR – Sarah Santora
 - S. LIAISON FOR HOMELESS CHILDREN AND YOUTH – Anna Lynah
 - T. DISTRICT PHYSICIAN
Student Services – Northern Star Medical
Employee Services – Northern Star Mobile Health
 - U. DIGNITY FOR ALL COORDINATOR ELEMENTARY SCHOOL - David Bulter
 - V. DIGNITY FOR ALL COORDINATOR MIDDLE/HIGH SCHOOL- Rebekah Chenaille
 - W. DESIGNEE FOR RESIDENCY DETERMINATION—Robert Molisani
 - X. CHILD NUTRITION PROGRAM – Reviewing Official – Rob Flynn
 - Y. CHILD NUTRITION PROGRAM – Hearing Official – Board President
 - Z. CHILD NUTRITION PROGRAM – Verification Official –Rob Flynn
 - AA. CHILD NUTRITION PROGRAM – Confirming Official –Robert Molisani
 - CC. EDUCATIONAL OFFICIAL – Robert Molisani
 - DD. EXTRACLASSROOM ACTIVITIES ACCOUNT – Sheri Murdock
 - EE. ESSA-FUNDED PROGRAMS COORDINATOR—Robert Molisani
 - FF. NEGLECTED/DELINQUENT TRANSITION LIAISON—Megan Rogers
 - GG. FOSTER CARE STUDENT POINT OF CONTACT---Anna Lynah
 - HH. MIGRANT STUDENT DATA POINT CONTACT----Ron Harrington
- Ayes 7, Nays 0, Motion carried

2. DESIGNATIONS

Motion by Balonek and seconded by Doll, that the Board of Education, make the designations as listed for one year effective immediately.

- A. OFFICIAL BANK DEPOSITORIES
 - 1. Bank of Castile
 - 2. Five Star Bank
 - 3. M & T Bank
- B. PURCHASING AGENT – Jeremy Nardone
- C. PAYROLL CERTIFICATION – Robert Molisani
- D. OFFICIAL BANK SIGNATORIES - Kristina Clemmo and Jeremy Nardone

- E. REGULAR MONTHLY MEETINGS - 2nd Tuesday of each month to start at 6:00 p.m. unless otherwise posted
 - F. OFFICIAL NEWSPAPER – Livingston County News
 - G. HEALTH INSTRUCTION COORDINATOR – Meg Geer
 - H. SCHOOL PESTICIDE REPRESENTATIVE – Philip Keenan
- Ayes 7, Nays 0, Motion carried

3. AUTHORIZATIONS

Motion by Fitch and seconded by Bickford, that the Board of Education, endorse the authorizations listed for one year effective immediately.

ESTABLISH PETTY CASH FUNDS

- | | | | |
|----|---------------------------|--------|------------------------------|
| 1. | Elementary Office | \$ 75 | Tracy McGinnis |
| 2. | Middle/High School Office | \$ 150 | Sheri Murdock/Susan Hayes |
| 3. | Cafeteria | \$ 100 | Rob Flynn, Cafeteria Manager |
| 4. | Business Office | \$ 75 | Kristina Clemmo/Susan Voos |
| 5. | Admissions Fund | \$ 800 | Sheri Murdock |
- B. APPROVE BUDGET TRANSFER NOT TO EXCEED \$10,000 – Robert Molisani
 - C. APPROVE CONFERENCES AND WORKSHOPS – Robert Molisani
 - D. APPROVE FIELD TRIPS PER POLICY #8460
INCLUDING ALL BOCES FIELD TRIPS - Robert Molisani or his designee.
 - E. FUND TRANSFER – Jeremy Nardone and Robert Molisani
 - F. REVENUE ANTICIPATION NOTES – Jeremy Nardone
 - G. SIGN FEDERAL & STATE DOCUMENTS – Robert Molisani and Jeremy Nardone
 - H. PAYMENT OF APPROVED CONTRACTUAL EXPENSES – Jeremy Nardone
 - I. HIRING OTHER LEGAL COUNSEL AS NECESSARY – Robert Molisani
 - J. ESTABLISH MILEAGE REIMBURSEMENT AT THE IRS RATE
 - K. ANNUAL ADOPTION OF POLICY #5410 - PURCHASING
 - L. ANNUAL ADOPTION OF POLICY #5220 - DISTRICT INVESTMENTS
 - M. GRANTS AND AID APPLICATIONS – Robert Molisani
- Ayes 7, Nays 0, Motion carried

4. IMPARTIAL HEARING OFFICER

Motion by Bickford and seconded by Balonek, that the Board of Education, pursuant to the authority in 8 N.Y.C.R.R. Section 200.5, the President of the Board of Education is hereby designated to make the appointment of the Impartial Hearing Officer for any Due Process Special Education administrative case (impartial hearing) filed against or by the District; in the absence or unavailability of the Board President, the Board Vice-President shall make the appointment.

Ayes 7, Nays 0, Motion carried

5. APPROVAL OF COOPERATIVE BIDDING

Motion by Rychlicki and seconded by Bickford, that the Board of Education appoint Jeremy Nardone as Business Administrator to participate in cooperative bidding for the 2022-2023 year effective July 1, 2022.

Ayes 7, Nays 0, Motion carried

6. BOARD COMMITTEES

Motion by Doll and seconded by Fitch, that the Board of Education appoint representatives to committees for the 2022-2023 school year as follows:

- A. ELEMENTARY COMPACT COMMITTEE: **Balonek**
- B. MIDDLE/HIGH SCHOOL COMPACT COMMITTEE: **Fitch, Dietrich & Rychlicki (Alternate)**
- C. TECHNOLOGY COMMITTEE: **Doll, Richter**
- D. GENESEE VALLEY SCHOOL BOARDS REP. & ALTERNATE: **Doll, Richter**
- E. LEGISLATIVE LIAISON: **Fitch**
- F. NEGOTIATIONS: **Fitch, Balonek**
- G. BOARD AUDIT: **Richter, Balonek, Bickford**
- H. FACILITIES COMMITTEE: **Doll, Rychlicki, Fitch**
- I. BOARD POLICY COMMITTEE: **Rychlicki, Dietrich**
- J. SHARED SERVICES COMMITTEE: **Doll, Rychlicki, Fitch**
- K. ATHLETIC CODE COMMITTEE: **Balonek, Dietrich, Doll**
- L. GENESEE VALLEY BOARD PRESIDENT REPRESENTATIVE: **Richter & Doll (Alternate)**
- M. FINANCIAL PLANNING: **Fitch, Dietrich, Richter**

Ayes 7, Nays 0, Motion carried

7. BUILDING USE FEES

Motion by Bickford and seconded by Doll that the Board of Education, per Board Policy #3280, establish building use fees at \$29.30 per hour for the 2022-2023 school year.

Ayes 7, Nays 0, Motion carried

8. SUBSTITUTE RATES

Motion by Balonek and seconded by Bickford that the Board of Education establish the following rates for substitutes during the 2022-2023 school year.

- Certified Sub - \$135 per day/ \$155 after 40 Days
- Uncertified Sub - \$105 per day - \$115 after 40 Days
- Substitute Nurse - \$135 per day
- Substitute Secretary/Attendance Clerk - \$115 per day/\$125 after 40 Days
- Part-time Clerk -\$17.40 per hour
- Other Substitute Support Staff – Per Attachment

Ayes 7, Nays 0, Motion carried

9. COMMITTEE ON SPECIAL EDUCATION

Motion by Rychlicki and seconded by Bickford that the Board of Education, upon the recommendation of the Superintendent, approve the recommended Membership to the Committee on Special Education for the 2022-2023 school year as follows:

- | | |
|---------------------------------------|---------------------------------------|
| Chairperson/LEA | Megan Rogers |
| School Psychologist | Abigail Monroe |
| The Child's General Education Teacher | Varies |
| The Child's Special Education Teacher | Varies |
| School Physician (if requested) | To be appointed by Board of Education |

-2055-

Parent Representative(s) Michele Heineman, Jean Platt, Melissa Letson
The Parent of the Child
The Student with a Disability (whenever appropriate and/or by grade 4)
Ayes 7, Nays 0, Motion carried

10. SUB COMMITTEE ON SPECIAL EDUCATION

Motion by Rychlicki and seconded by Doll, that the Board of Education, upon the recommendation of the Superintendent, approve the recommended Membership to the Sub-Committee on Special Education for the 2022-2023 school year as follows:

Chairperson/LEA	Megan Rogers
School Psychologist	Abigail Monroe
The Child's General Education Teacher	Varies
The Child's Special Education Teacher	Varies
The Parent of the Child	
The Student with a Disability (whenever appropriate and/or by grade 4)	

At the discretion of the parent or the agency, other individuals who have knowledge or special expertise regarding the child, including related services personnel as appropriate – (i.e. speech/language therapist, occupational therapist, and physical therapist).

Ayes 7, Nays 0, Motion carried

11. COMMITTEE ON PRE SCHOOL SPECIAL EDUCATION

Motion by Rychlicki and seconded by Doll that the Board of Education, upon the recommendation of the Superintendent, approve the recommended Membership to the Committee on Preschool Special Education for the 2022-2023 school year as follows:

Chairperson/LEA	Megan Rogers
County Representative	Appointed by County
A General Education Teacher	Varies
The Child's Special Education Teacher/Provider (i.e. related service provider)	Varies
Parent Representative	Melissa Letson
The Parent of the Child	
Early Intervention Coordinator (for those transitioning from early intervention programs and services)	

Ayes 7, Nays 0, Motion carried

12. ESTABLISH STANDARD WORKDAY FOR ERS

Motion by Bickford and seconded by Doll, that the Board of Education, upon the recommendation of the Superintendent, hereby establishes as standard work days (**see attached sheet**) for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body.

Ayes 7, Nays 0, Motion carried

13. AUTHORIZATION TO HIRE EMPLOYEES PENDING BOARD APPROVAL

Motion by Bickford and seconded by Balonek;

WHEREAS, the appointment of employees and the approval of volunteers is within the authority of this Board, and

WHEREAS, employee appointments and volunteer approvals generally begin after the date of Board action, and

WHEREAS, there are circumstances in which it is advantageous and proper that employees and volunteers begin prior to the date of Board action,

NOW THEREFORE BE IT RESOLVED THAT this Board delegates to the Superintendent or Designee the authority to appoint employees and to approve volunteers effective on a date prior to Board action, provided however that such employees and volunteers are placed on the Board agenda for the next following Board meeting.

Ayes 7, Nays 0, Motion carried

14. AUTHORIZATION FOR BUSINESS MATTERS IN BETWEEN BOARD MEETINGS

Motion by Bickford and seconded by Doll;

Authorize the Superintendent or Designee to approve and sign routine and/or time sensitive contracts that require action between Board Meetings.

Ayes 7, Nays 0, Motion carried

15. AUTHORIZATION FOR OTHER BUSINESS OFFICE FUNCTIONS IN BETWEEN BOARD MEETINGS

Motion by Doll and seconded by Fitch;

Authorize the Superintendent or Designee to certify payrolls, make transfers of money between and within functional unit appropriations (service codes), to approve conferences for all employees, and to approve applications for grants.

Ayes 7, Nays 0, Motion carried

IX. OLD BUSINESS

1. Board of Education Evaluation Continued Discussion

Mr. Richter spoke of Board agenda priorities. Mr. Molisani offered the Board to use the school attorney's service to help facilitate professional development and assist in public forum protocols.

X. NEW BUSINESS

1. Asbestos Hazard Emergency Response Act (AHERA) Periodic Surveillance Review

Mr. Molisani reported that there were no findings in the review.

2. Resolution to Adopt the Free & Reduced Lunch Price Policy Statement

Motion by Doll and seconded by Balonek, that the Board of Education, upon the recommendation of the Superintendent, approve the Free & Reduced Price Policy Statement for 2022-2023 recommended by the Child Nutrition Unit of the New York State Education Department.

Ayes 7, Nays 0, Motion carried

3. Resolution to Approve Breakfast and Lunch Prices

Motion by Rychlicki and seconded by Dietrich, that the Board of Education, upon the recommendation of the Superintendent, approve the school breakfast and lunch prices for the 2022-2023 school year as follows:

Breakfast	\$1.65	K-5	\$1.65	6-12
Lunch	\$2.55	K-5	\$2.75	6-12

Mr. Molisani remarked that this is a .10 increase this year. At this time the Federal Government is not granting free meals to all students. The free and reduced meal application will be available for those who qualify.

Ayes 7, Nays 0, Motion carried

4. Review of Annual Average Daily Attendance

Per Board Policy #7110, the District's annual daily attendance for the 2021-22 School year was 95.03%.

The average daily attendance rate is down a little from last year but overall attendance is very strong. Mrs. Doll gave a shout out to the amazing numbers and to the administration.

5. Setting the 2022-2023 Tax Levy

Motion by Bickford and seconded by Doll, that the Board of Education, upon the recommendation of the Superintendent, set the tax levy for the 2022-2023 Annual School Budget at \$7,575,001.

Ayes 7, Nays 0, Motion carried

6. Public Hearing District-wide Safety Plan

Motion by Rychlicki and seconded by Balonek, that the Board of Education, upon the recommendation of the Superintendent, allow for public comment for 30-days regarding the District-wide Safety Plan for the 2022-2023 school year.

Ayes 7, Nays 0, Motion carried

Mr. Molisani presented the District-wide and Building Safety plans. The committee met last fall to review the commissioners' regulations and to ensure that the school is abiding by the plans, using the resources that are available, and to make sure we are safe.

Through the presentation, Mr. Molisani explained the threats of violence, system failures, medical and transportation crisis and how we address these emergencies.

7. Award of Bid - Capital Outlay Project

Motion by Rychlicki and seconded by Bickford, that the Board of Education, upon the recommendation of the Superintendent, award the Capital Outlay Project to the lowest responsible bidder, Billitier Electric. This award would only include the base bid (HS Gym), Alternate #1 MS Gym and Alternate #2 HS Canopy and Vestibule.

Ayes 7, Nays 0, Motion carried

EXECUTIVE SESSION

Motion by Bickford and seconded by Rychlicki, that the Board of Education adjourn to Executive Session at 6:56 PM to discuss the employment and employee history of particular persons, matters leading to the appointment, confidential student records protected by FERPA, and collective negotiations with the CMAA.

Ayes 7, Nays 0, motion carried

Motion by Doll and seconded by Fitch, that the Board of Education return to regular session at 8:07 pm.

Ayes 7, Nays 0, motion carried

XI. PERSONNEL

1. Approve Annual Stipends for Board Appointed Positions

Motion by Rychlicki and seconded by Doll, that the Board of Education, upon the recommendation of the Superintendent, approve stipends for the following Board appointed positions for the 2022-2023 school year.

Accompanist
Athletic Director
Community Education Coordinator
Substitute Teacher Calling
Internal Claims Auditor
District Web Manager
Mentor/Induction Coordinator
Ayes 7, Nays 0, Motion carried

2. Appointment of Food Service Worker

Motion by Rychlicki and seconded by Doll, that the Board of Education, upon the recommendation of the Superintendent, appoint **Jasmine McAlevey** to the probationary civil service appointment as Food Service Worker effective August 22, 2022.
Ayes 7, Nays 0, Motion carried

3. Resignation of Food Service Monitor

Motion by Rychlicki and seconded by Doll, that the Board of Education, upon the recommendation of the Superintendent, accept the resignation of **Jasmine McAlevey** as Food Service Monitor effective August 22, 2022.
Ayes 7, Nays 0, Motion carried

4. Approval of Compensation Agreement

Motion by Rychlicki and seconded by Doll, that the Board of Education, upon the recommendation of the Superintendent, approve the compensation agreement for **Mr. Reece Lambert**, Automotive Mechanic Helper. The agreement will begin on July 1, 2022 and run through June 30, 2026.

Ayes 7, Nays 0, Motion carried

5. Approval of Compensation Agreement

Motion by Rychlicki and seconded by Doll, that the Board of Education, upon the recommendation of the Superintendent, approve the compensation agreement for **Ms. Kristina Clemmo**, District Treasurer/ Account Clerk. The agreement will begin on July 1, 2022 and run through June 30, 2026.

Ayes 7, Nays 0, Motion carried

6. Ratification of the Collective Bargaining Agreement with the CMAA

Motion by Rychlicki and seconded by Doll, that the Board of Education, upon the recommendation of the Superintendent, ratified the collective bargaining agreement between the Caledonia-Mumford Administrators Association and the Superintendent of Schools, effective July 1, 2022 through June 30, 2026.

Ayes 7, Nays 0, Motion carried

7. Resignation of Cleaner

Motion by Rychlicki and seconded by Doll, that the Board of Education, upon the recommendation of the Superintendent, accept the resignation of Cristina Kantowski, Cleaner, effective June 22, 2022.

Ayes 7, Nays 0, Motion carried

8. Approval of Summer Cleaners/Summer Helpers

Motion by Rychlicki and seconded by Doll, that the Board of Education, upon the recommendation of the Superintendent, approve the additional summer helpers effective June 27, 2022.

Clayton Hill
Timothy Turner
Sydney DeCamp

Ayes 7, Nays 0, Motion carried

9. Permanent Appointment of District Treasurer

Motion by Rychlicki and seconded by Doll, that the Board of Education, upon the recommendation of the Superintendent, approve the permanent Civil Service appointment of **Kristina Clemmo** as the District Treasurer effective July 25, 2022, pending successful completion of the probationary term to end on July 24, 2022.

Ayes 7, Nays 0, Motion carried

10. Permanent Appointment of HS Secretary

Motion by Rychlicki and seconded by Doll, that the Board of Education, upon the recommendation of the Superintendent, approve the permanent Civil Service appointment of **Sheri Murdock** as the High School Secretary, effective July 25, 2022, pending successful completion of the probationary term to end on July 24, 2022.

Ayes 7, Nays 0, Motion carried

11. Appoint of Director of Pupil Services

Motion by Rychlicki and seconded by Doll, that the Board of Education, upon the recommendation of the Superintendent, appoint **Megan Rogers** to a probationary appointment in the Director of Pupil Services tenure area for a probationary period to commence on July 1, 2022 and end on June 30, 2025. Mrs. Rogers has School District Leadership, Emergency COVID-19 certification.

Ayes 7, Nays 0, Motion carried

12. Resignation of School Psychologist

Motion by Rychlicki and seconded by Doll, that the Board of Education, upon the recommendation of the Superintendent, accept the resignation of Megan Rogers as the School Psychologist effective June 30, 2022.

Ayes 7, Nays 0, Motion carried

13. Appointment of Coaches

Motion by Rychlicki and seconded by Doll, that the Board of Education, upon the recommendation of the Superintendent, appoint the following athletic coaches for the 2022-2023 school year.

Stephen George, Football Assistant
Tony DiQuattro, Football Assistant
Joshua Shelton, Cross Country
Ayes 7, Nays 0, Motion carried

14. Approval of Bus Driver Training

Motion by Rychlicki and seconded by Doll, that the Board of Education, upon the recommendation of the Superintendent, approve **John McIntosh** to begin bus driver training as a substitute.

Ayes 7, Nays 0, Motion carried

15. Appointment of Career and Technical Education Teacher

Motion by Rychlicki and seconded by Doll, that the Board of Education, upon the recommendation of the Superintendent, appoint **Larry Harvey** to a probationary appointment in the 1.0 FTE Career and Technical Education Teacher tenure area effective September 1, 2022 through August 31, 2025.

Ayes 7, Nays 0, Motion carried

16. Appoint CSE Chairperson Alternate

Motion by Rychlicki and seconded by Doll, that the Board of Education, upon the recommendation of the Superintendent, appoint **Dr. Abigail Monroe** as CSE Chairperson Alternate for the 2022-2023 school year.
Ayes 7, Nays 0, Motion carried

XI. ADJOURNMENT

Motion by Bickford and seconded by Doll, that the Board of Education adjourned the meeting of July 12, 2022 at 8:07 p.m.
Ayes 7, Nays 0, Motion carried

Susan Voos, District Clerk