

Regular Meeting

October 11, 2022

The regular meeting of the Board of Education of the Caledonia-Mumford Central School District was called to order by the Board President, at 6:00 p.m. in the Middle/High School Auditorium.

Members present: Chris Richter, Michael Balonek, John Bickford, Liz Dietrich, Arnie Rychlicki, and Jamie Fitch.

Members absent: Liz Doll

Others present: Robert Molisani, Superintendent; Jeremy Nardone, Business Administrator; David Bulter, Elementary Principal; Michele Meyer, Assist. Principal/Curr. & Instruction Coordinator; Rebekah Chenaille, Middle/High School Principal; Megan Rogers, Pupil Services Director; Susan Voos, District Clerk, faculty and community members.

III. ADDITIONS/DELETIONS/CHANGES TO THE AGENDA

IX. PERSONNEL

5. Resignation of Cafeteria/Bus Monitor – should only be Cafeteria
7. Approval of Substitute Cleaner

IV. CONSENT AGENDA

Motion was made by Balonek, seconded by Bickford, to approve the following Consent Agenda items.

1. Minutes of 9/13/2022
 2. General Fund Warrants #13, 16, 17
 3. School Lunch Fund Warrant # 1 & 2
 4. Federal Fund Warrant #2
 5. Budget Transfers: September 2022
 6. District Treasurer's Report – September 2022
 7. Extra Class Account Treasurer's Report - August 2022
 8. CSE Recommendations
- Ayes 6, Nays 0, motion carried

V. COMMUNICATIONS

1. Correspondence – NYS denied Mr. Molisani's request to extend the school zone through the high school entrance. This was his second request and he will try again. The Transportation Department did install additional signs in the area and updated the existing crosswalk markings. Mr. Molisani mentioned a few Points of Pride for this month; 28 students participated in the Glow with your Hands event at the Genesee County Fairgrounds, homecoming week was filled with fun celebrations, and both Open Houses were outstanding.
2. Guests of the Board – Dr. Chenaille introduced the new M/HS staff. She welcomed Erin Streb, CTE teacher at the middle school level. Erin lives in the community and her children attend CM, Mr. Burton Howell, new science teacher, has a passion for teaching and has taught for 33 years, and Larry Harvey, CTE teacher at the high school level and is excited to be at CM
Mr. Eric Lunger, CPA from Mengel, Metzger, Barr and Co. LLP, Raymond F. Wager CPA PC, Division of, reported that the school audit went smoothly with no significant findings. He complimented us on good internal controls.
3. Public Forum – none

VI. SUPERINTENDENT'S REPORT

1. Grades 3-8 ELA and Mathematics State Assessment Data - Dr. Chenaille and Mr. Bulter presented the data from the 2021-22 state assessments. Mr. Bulter reported that the ELA results were down a bit from last year. However the numbers were comparable to pre-covid scores. He was excited to announce that the math results were strong in all elementary grade levels. At the middle school level, Dr. Chenaille reported a bit of a decline and hopes to get kids back on track with taking tests. She mentioned that, over the next couple years, the tests will become computer-based tests. The state realizes changes are necessary in the science curriculum which may include more science labs at the middle school level.

VII. OLD BUSINESS – None

VIII. NEW BUSINESS

- 1. American Rescue Plan Update** – Mr. Nardone reported that the American Rescue Plan is grant money given to schools to combat learning loss and emotional implications caused by COVID. The money can be used in several areas such as salaries, benefits, after-school activities, summer programs, and other enrichment opportunities for staff and students. The American Rescue Plan will be reviewed every six months and posted to the website.
- 2. Acceptance of the Annual Audit Report**
Motion by Rychlicki and seconded by Bickford that the Board of Education, upon the recommendation of the Superintendent, accept the Annual Audit Report for the Fiscal Year Ending June 30, 2022, as prepared by Mengel, Metzger, Barr and Co. LLP, Raymond F Wager CPA, PC, Division of.
Ayes 6, Nays 0, motion carried
- 3. Corrective Action Plan per the Management Letter from the Independent External Audit Report**
Motion by Rychlicki and seconded by Dietrich that the Board of Education, upon the recommendation of the Superintendent, approve the Corrective Action Plan per the Independent External Audit Report for the Fiscal Year Ending June 30, 2022.
Ayes 6, Nays 0, motion carried
- 4. Approval of Out-of-State, Overnight Field Trip**
Motion by Rychlicki and seconded by Dietrich that the Board of Education, upon the recommendation of the Superintendent, approve the request for the senior class to participate in an out-of-state, overnight field trip to Universal Studios, Orlando, Florida from, March 18, 2023 - March 21, 2023 per the regulations set forth by Board Policy #8460 FIELD TRIPS. Costs for the chaperones will be passed on to the price of the student fee.
Ayes 6, Nays 0, motion carried
- 5. DRAFT 2023-24 Budget Calendar Discussion:** change date of May 31 to March 31
- 6. Approval of Additional Substitute Rates**
Motion by Bickford and seconded by Rychlicki that the Board of Education, upon the recommendation of the Superintendent, approve the following additional substitute rates for the 2022-2023 school year.
Sub Attendance Clerk/Secretary to Transportation Director: \$115/day after 40 days \$125/day
Sub Teacher Aide: \$14.00/hr.
Sub Chaperone: \$20.52/hr.
Ayes 6, Nays 0, motion carried
- 7. Adjustment of Tax Bills**
Motion by Rychlicki and seconded by Dietrich that the Board of Education, upon the recommendation of the Superintendent, reduce the following tax bills due to clerical errors by the Town of Wheatland: 208.12.-1-14 and 208.01-1-1.1
Ayes 6, Nays 0, motion carried

8. Revision to Board Policy #1510 Regular Board Meetings and Rules

Motion by Rychlicki, seconded by Bickford that the Board of Education, upon the recommendation of the Superintendent, revise Policy #1510 REGULAR BOARD MEETINGS AND RULES (QUORUM AND PARLIMENTARY PROCEDURE).

Mr. Richter remarked that after reviewing the current policy and to improve the function of public forum, the policy will now permit District residents, parents/guardians who reside outside of school boundaries that have students in the District, and staff to address the Board during public forum.

Mr. Richter stated that we have a good policy in place and will be sure to enforce it.

Ayes 5, Nays 1, motion carried

9. Comprehensive Developmental School Counseling/Guidance Program Presentation

Mrs. Rogers has reformatted the Counseling/Guidance plan to align with the ASCA National Model which focuses on moving students towards achievement of standards in the areas of academics, career, and personal development. This plan must be reviewed and approved each year.

10. Approval of Comprehensive Developmental School Counseling/Guidance Program

Motion by Bickford, seconded by Rychlicki that the Board of Education, upon the recommendation of the Superintendent, approve the Comprehensive Developmental School Counseling/Guidance plan for the 2022-2023 school year.

Ayes 6, Nays 0, motion carried

11. Revision of Part-Time Clerk (Accounts Payable) Job Description

Motion by Rychlicki, seconded by Bickford that the Board of Education, upon the recommendation of the Superintendent, approve the revisions of the part-time clerk job description.

Ayes 6, Nays 0, motion carried

EXECUTIVE SESSION

Motion by Rychlicki and seconded by Balonek that the Board of Education adjourn to Executive Session at 6:53 PM to discuss the employment and employee history of particular persons and confidential student records protected by FERPA.

Ayes 6, Nays 0, motion carried

Motion by Fitch and seconded by Bickford that the Board of Education return to regular session at 8:11 PM.
Ayes 6, Nays 0, motion carried Discussion:

IX. PERSONNEL

1. Resignation of M/HS Secretary for the Purpose of Retirement

Motion by Rychlicki, seconded by Fitch that the Board of Education, upon the recommendation of the Superintendent, accept with regret and best wishes, the resignation for the purpose of retirement, of **Susan Hayes**, Middle/High School Secretary, effective December 2, 2022.

Ayes 6, Nays 0, motion carried

2. Leave of Absence Request

Motion by Rychlicki, seconded by Fitch that the Board of Education, upon the recommendation of the Superintendent, approve the leave of absence request for **emp. #016** effective on or about October 14, 2022, through on or about January 14, 2023.

Ayes 6, Nays 0, motion carried

3. Approval of Long-term Substitute

Motion by Rychlicki, seconded by Fitch that the Board of Education, upon the recommendation of the Superintendent, approve **Ellen Macy-Flint** as an Elementary Long-term Substitute for the 2022-2023 school year.

Ayes 6, Nays 0, motion carried

4. Permanent Appointment of Bus Driver

Motion by Rychlicki, seconded by Fitch that the Board of Education, upon the recommendation of the Superintendent, approve the permanent appointment of **Tim Quinlan**, bus driver, effective October 21, 2022, pending the successful completion of the probationary term to end on October 20, 2022.

Ayes 6, Nays 0, motion carried

5. Resignation of Cafeteria/Bus Monitor

Motion by Rychlicki, seconded by Fitch that the Board of Education, upon the recommendation of the Superintendent, accept with regret and best wishes, the resignation of **Margaret Newbern**, cafeteria/bus monitor, effective October 14, 2022.

Ayes 6, Nays 0, motion carried

6. Termination of Support Staff Employee

Motion by Rychlicki, seconded by Fitch that the Board of Education, upon the recommendation of the Superintendent, approve the termination of employee **#894**, cleaner, effective immediately.

Ayes 6, Nays 0, motion carried

7. Approval of Substitute Cleaner

Motion by Rychlicki, seconded by Fitch, that the Board of Education, upon the recommendation of the Superintendent, approve **Ryann Murdock** as substitute cleaner effective October 11, 2022.

Ayes 6, Nays 0, motion carried

X. ADJOURNMENT

Motion by Bickford, seconded by Rychlicki that the Board of Education adjourn the meeting of October 11, 2022 at 8:14 p.m.

Ayes 6, Nays 0, motion carried

Susan Voos, District Clerk