

**Regular Meeting**

**January 10, 2023**

The regular meeting of the Board of Education of the Caledonia-Mumford Central School District was called to order by the Board President, at 6:00 p.m. in the Middle/High School Auditorium.

Members present: Chris Richter, Liz Doll, Michael Balonek, John Bickford, Liz Dietrich, Jamie Fitch, and Arnie Rychlicki.

Members absent: None

Others present: Robert Molisani, Superintendent; Jeremy Nardone, Business Administrator; Michele Meyer, Assist. Principal/Curr. & Instruction Coordinator; Rebekah Chenaille, Middle/High School Principal; Dave Bulter, Elementary Principal; Megan Rogers, Pupil Services Director; Susan Voos, District Clerk.

**IV. CONSENT AGENDA**

Motion by Bickford and seconded by Dietrich that the Board of Education, upon the recommendation of the Superintendent, approve the following consent agenda items:

1. Minutes 12/13/22
2. General Fund Warrants #29 and #33
3. School Lunch Fund Warrant #5
4. Capital Warrant #3 and #4
5. Federal Warrant #5
6. Budget transfers - December 2022
7. District Treasurer's Report – December 2022
8. CSE Recommendations
9. Extra Classroom Treasurer's Report – November 2022

Ayes 7, Nays 0, motion carried

**COMMUNICATIONS**

1. Correspondence: Points of Pride, Honor Roll Lists

Mr. Molisani mentioned a few points of pride; several students were named for the December Savvy Raiders in middle/high school, many of our athletes are in news headlines, CTE students spent a morning at Pizza Land learning about owning and operating a successful business, and the PTO hosted a gingerbread contest in the elementary school. The honor roll lists are out and Mr. Molisani was happy to report that students continue to do well.

2. Guests of the Board - none
3. Public Forum

**VI. SUPERINTENDENT'S REPORT - None**

**VII. OLD BUSINESS**

**1. Adoption of Budget Guidelines for the Proposed 2023-2024 Annual School Budget**

Motion by Bickford and seconded by Balonek that the Board of Education, upon the recommendation of the Superintendent, approve the Budget Guidelines for the proposed 2023-2024 Annual School Budget per Board Policy #5110 BUDGET PLANNING AND DEVELOPMENT.

Ayes 7, Nays 0, motion carried

**VIII. NEW BUSINESS**

1. **Presentation of Extra Classroom Annual Audit Report** - Business Administrator Jeremy Nardone reported on the extra class audit. He remarked that there were a few minor findings and will follow up with the corrective action plan. He praised Central Treasurer Mrs. Murdock for a job well done.

2. **Board Resolution to Accept the Extra Classroom Annual Audit Report**  
Motion by Rychlicki and seconded by Fitch that the Board of Education, upon the recommendation of the Superintendent, accept the Extra Classroom Activity Fund Annual Audit Report for the fiscal year ending June 30, 2022, as prepared by Mengel Metzger, Barr and Co. LLP.  
Ayes 7, Nays 0, motion carried
3. **Extra Classroom Activity Funds Corrective Action Plan**  
Motion by Rychlicki and seconded by Bickford that the Board of Education, upon the recommendation of the Superintendent, accept the Extra Classroom Activity Funds Corrective Action Plan for the year ending June 30, 2022.  
Ayes 7, Nays 0, motion carried
4. **Acceptance of the Single Audit Report**  
Motion by Rychlicki and seconded by Dietrich that the Board of Education, upon the recommendation of the Superintendent, accept the Single Audit Report for the Fiscal Year ending June 30, 2022, as prepared by Mengel, Metzger, Barr and Co. LLP.  
Ayes 7, Nays 0, motion carried
5. **Meet the Candidates Discussion** – motion by Fitch and seconded by Balonek to table the discussion on meet the candidates until February board meeting.  
Ayes 7, Nays 0, motion carried

## IX. EXECUTIVE SESSION

EXECUTIVE SESSION

Motion by Rychlicki and seconded by Balonek that the Board of Education adjourn to Executive Session at 6:12 PM to discuss the employment and employee history of particular persons.

## X. PERSONNEL

1. **Appointment of Substitutes**  
Motion by Fitch and seconded by Rychlicki that the Board of Education, upon the recommendation of the Superintendent, appoint the following substitutes for the 2022-2023 school year effective December 14, 2022.  
**Katie Harmon** as Substitute Teacher  
**Brandy Warner** as Substitute Clerk/Typist  
**Megan Smith** as Substitute Teacher  
Ayes 7, Nays 0, motion carried
2. **Resignation of Nurse for Purpose of Retirement**  
Motion by Fitch and seconded by Rychlicki, that the Board of Education, upon the recommendation of the Superintendent, accept with regret and best wishes, the resignation, for the purpose of retirement, of **Meg Geer** effective June 30, 2023.  
Ayes 7, Nays 0, motion carried
3. **Appointment of Musical Assistant**  
Motion by Fitch and seconded by Rychlicki that the Board of Education, upon the recommendation of the Superintendent, appoint **Briana Kelly** as musical assistant for the 2022-2023 school year.  
Ayes 7, Nays 0, motion carried

- 4. Resignation of Superintendent of Building and Grounds**  
Motion by Fitch and seconded by Rychlicki that the Board of Education, upon the recommendation of the Superintendent, accept the resignation of **Philip Keenan**, Superintendent of Building and Grounds, effective November 27, 2022.  
Ayes 7, Nays 0, motion carried
- 5. Resignation of Elementary Principal for Purpose of Retirement**  
Motion by Fitch and seconded by Rychlicki that the Board of Education, upon the recommendation of the Superintendent, accept with regret and best wishes the resignation for the purpose of retirement, **David Bulter**, Elementary Principal, effective November 14, 2023.  
Ayes 7, Nays 0, motion carried
- 6. Appointment of Elementary Principal**  
Motion by Fitch and seconded by Rychlicki that the Board of Education, upon the recommendation of the Superintendent, appoint **Michele Meyer** to a probationary appointment in the Elementary Principal Tenure Area for a probationary period to commence on November 15, 2023, and end on November 14, 2026. Mrs. Meyer has professional certification as a School District Leader.  
Ayes 7, Nays 0, motion carried
- 7. Resignation of Elementary Assistant Principal / Coordinator of Curriculum and Instruction**  
Motion by Fitch and seconded by Rychlicki that the Board of Education, upon the recommendation of the Superintendent, accept the resignation of **Michele Meyer**, Elementary Assistant Principal / Coordinator of Curriculum and Instruction, effective November 15, 2023.  
Ayes 7, Nays 0, motion carried
- 8. Termination of Support Staff Employee**  
Motion by Fitch and seconded by Rychlicki that the Board of Education, upon the recommendation of the Superintendent, approve the termination of employee **#975** cleaner, effective immediately.  
Ayes 7, Nays 0, motion carried
- 9. Appointment of Mentor**  
Motion by Bickford and seconded by Balonek to table the appointment of Mentor.  
Ayes 6, Nays 0, motion carried
- 10. Resignation of Computer Service Assistant**  
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accept with regret and best wishes, the resignation of **Matthew Woelffer**, effective January 22, 2023.  
Ayes 7, Nays 0, motion carried

Motion by Bickford and seconded by Richter that the Board of Education return to regular session at 8:14 PM.
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**X. ADJOURNMENT**

Motion by Bickford and seconded by Fitch that the Board of Education adjourned the meeting of January 10, 2023, at 8:18 PM.

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Susan Voos, District Clerk

