

The regular meeting of the Board of Education of the Caledonia-Mumford Central School District was called to order by the Board President, at 6:00 p.m. in the District Office.

Members present: John Bickford, Chris Richter, Joe Geer, Arnie Rychlicki, Liz Doll, Jamie Fitch, and Michael Balonek.

Members absent: None

Others present: Robert Molisani, Superintendent; Jeremy Nardone, Business Administrator; David Bulter, Elementary Principal; Michele Meyer, Assist. Principal/Director of Curriculum, Rebekah Chenaille, Middle/High School Principal, Susan Voos, District Clerk and community members.

III. ADDITIONS/DELETIONS/CHANGES TO THE AGENDA

IV. CONSENT AGENDA

.8 Additional CSE recommendations

IX. PERSONNEL

.4 Appointment of school to Work students

IV. CONSENT AGENDA

Motion was made by Doll, seconded by Geer, to approve the following Consent Agenda items.

1. Minutes of 12/14/21
2. General Fund Warrants - #29 & #31
3. School Lunch Fund Warrant - #8
4. Capital Fund Warrant - #3
5. Federal Fund Warrant - #5
6. District Treasurer Reports – December 2021
7. Extra Class Account Treasurer’s Report – November 2021
8. CSE Recommendations

Ayes; 7, Nays; 0, motion carried

V. COMMUNICATIONS

1. Correspondence – Mr. Molisani mentions that high school students have completed the 15 week marking period and that honor roll lists are complete. He indicated that this is usually the hardest period as students start realizing that final exams will be here soon.

As of today, the health department has adopted the five-day rule for students whether vaccinated or not vaccinated. If a student displays symptoms, they are home for five days, if no symptoms, the Test-to-Stay program comes into effect. At this time less than one percent of COVID cases are coming from the school.

2. Guests of the Board – Auditor Tom Zuber from Mengel, Metzger, Barr and Co LLP spoke briefly regarding the Extra Class Activity Fund audit. There were a few minor findings but overall it was a positive report. Mr. Zuber mentioned the Single Audit is considered a high risk audit due to the federal funds that the school received but noted there were no findings in the audit. The Audit Committee met prior to tonight’s meeting to discuss the audit and corrective action plans.

Three students also attended tonight’s Board meeting from Mr. McQuillan’s government class.

3. Public Forum – none

VI. SUPERINTENDENTS REPORT

1. School to Work Presentation

Mrs. Caroline Richardson and Dr. Chenaille gave a presentation on the School to Work Program. Mrs. Richardson is the High School Business Teacher and has overseen this program for the last nine years. This program allows junior and senior students to work on campus during a block within the school day while earning either a half credit or one full credit and receiving a paycheck. Positions are created based on demand and there can be several areas of job opportunities including: bus garage, library, and maintenance, as well as elementary, middle and high school offices, and the IT department. Mr. Balonek was disappointed to hear that sometimes we didn’t have enough students apply for a position. He did inquire that if more than one student applied for a position, could the job be split or shared? Dr. Chenaille mentioned that in previous years there have been students share positions which certainly works well with the A/B schedule. All positions will be posted in the guidance office and applicants will go through a hiring process. Students will be graded and evaluated and those not meeting the requirements may be removed. Dr. Chenaille says this

program can be a safety net for students. It can give students a connection and a purpose in school. It may help students struggling with post-graduation plans to gain an insight into working in a field that they didn’t realize

they had an interest in. More information on this program is now listed in the Curriculum Guide located in the Guidance office.

VII. OLD BUSINESS

1. Adoption of Budget Guidelines for the Proposed 2022-2023 Annual School Budget

Motion by Richter, seconded by Fitch, that the Board of Education, upon the recommendation of the Superintendent, approve the Budget Guidelines for the proposed 2022-2023 Annual School Budget per Board Policy #5110 BUDGET PLANNING AND DEVELOPMENT.

Ayes; 7, Nays; 0, motion carried

2. Revised Elementary Assistant Principal/Curriculum and Instruction Coordinator Job Description

Motion by Richter, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, approve the revised job description for the Elementary Assistant Principal/Curriculum and Instruction Coordinator position.

Ayes; 7, Nays; 0, motion carried

3. Revised MS/HS Principal Job Description

Motion by Richter, seconded by Doll, that the Board of Education, upon the recommendation of the Superintendent, approve the revised job description for the MS/HS Principal position.

Ayes; 7, Nays; 0, motion carried

4. Revised of Assistant MS/HS Principal Job Description

Motion by Richter, seconded by Doll, that the Board of Education, upon the recommendation of the Superintendent, approve the revised job description for the Assistant MS/HS Principal position.

Ayes; 7, Nays; 0, motion carried

VIII. NEW BUSINESS

1. Board Resolution to Accept the Extra Classroom Annual Audit Report

Motion by Geer, seconded by Rychlicki, that the Board of Education, upon the recommendation of the Superintendent, accept the Extra Classroom Activity Fund Annual Audit Report for the fiscal year ending June 30, 2021, as prepared by Mengel Metzger, Barr and Co. LLP.

Ayes; 7, Nays; 0, motion carried

2. Extra Classroom Activity Funds Corrective Action Plan

Motion by Geer, seconded by Rychlicki, that the Board of Education, upon the recommendation of the Superintendent, accept the Extra Classroom Activity Funds Corrective Action Plan for the year ending June 30, 2021.

Ayes; 7, Nays; 0, motion carried

3. Acceptance of the Single Audit Report

Motion by Geer, seconded by Rychlicki, that the Board of Education, upon the recommendation of the Superintendent, accept the Single Audit Report for the Fiscal Year ending June 30, 2021, as prepared by Mengel, Metzger, Barr and Co. LLP.

Ayes; 7, Nays; 0, motion carried

-2021-

4. Approval of new roster position of Building Maintenance Supervisor

Motion by Balonek, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, approve the creation of the **Building Maintenance Supervisor** position effective January 12, 2022.

Ayes; 7, Nays; 0, motion carried

EXECUTIVE SESSION—

Motion by Doll, seconded by Geer that the Board of Education adjourn to Executive Session at 6:40 p.m. to discuss the employment and employee history of particular persons and confidential student records protected by FERPA,

Ayes; 7, Nays; 0, motion carried

IX. PERSONNEL

1. **Appointment of Substitute Teacher**

Motion by Richter, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, appoint **Erik Campeau** as Substitute Teacher for the 2021-2022 school year effective December 20, 2021.

Ayes; 7, Nays; 0, motion carried

2. **Resignation of Teacher for Purpose of Retirement**

Motion by Richter, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, accept with regret and best wishes, the resignation for the purpose of retirement of **Wendy Ebersole** effective June 30, 2022.

Ayes; 7, Nays; 0, motion carried

3. **Appointment of Cafeteria Monitor**

Motion by Richter, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, appoint **Brenda Osborn** to the non-probationary civil service appointment for a part-time (3.5hrs.) Cafeteria Monitor position, effective January 6, 2022.

Ayes; 7, Nays; 0, motion carried

4. **Appointment of School To Work Students**

Motion by Richter, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, appoint the following School To Work students:

Faith Manchester – Library Assistant

Taylor Mills - Elementary Office Assistant

Ayes; 7, Nays; 0, motion carried

Motion by Richter, seconded by Geer, that the decision of the Acting Middle School Principal concerning the student discipline decision, the subject of the appeal filed with the Board of Education on December 23, 2021, is hereby upheld.

Ayes; 7, Nays; 0, motion carried

Motion by Richter, seconded Geer, that the Board of Education return to regular session at 8:32 p.m.

Ayes; 7, Nays; 0, motion carried

X. ADJOURNMENT

Motion from Richter, seconded by Geer, that the Board of Education adjourn the meeting of January 11, 2022, at 8:35 p.m.

Ayes; 7, Nays; 0, motion carried

Susan J. Voos, District Clerk