

**Regular Meeting**

**December 14, 2021**

The regular meeting of the Board of Education of the Caledonia-Mumford Central School District was called to order by the Board President, at 6:00 p.m. in the District Office.

Members present: John Bickford, Chris Richter, Joe Geer, Arnie Rychlicki, Liz Doll, Jamie Fitch, and Michael Balonek.

Members absent: None

Others present: Robert Molisani, Superintendent; Jeremy Nardone, Business Administrator; David Bulter, Elementary Principal; Michele Meyer, Director of Curriculum, Rebekah Chenaille, High School Principal, Susan Voos, District Clerk and community members.

**III. ADDITIONS/DELETIONS/CHANGES TO THE AGENDA**

**IV. CONSENT AGENDA**

.7 Additional CSE recommendations

**IV. CONSENT AGENDA**

Motion was made by Richter, seconded by Doll, to approve the following Consent Agenda items.

1. Minutes of 11/9/2021
2. General Fund Warrants #24, #25, #26
3. School Lunch Fund Warrant #6 and #7
4. Budget transfer #5
5. District Treasurer Reports – November 2021
6. Extra Class Account Treasurer's Report – October 2021
7. CSE Recommendations

Ayes; 7, Nays; 0, motion carried

**V. COMMUNICATIONS**

1. Correspondence – Mr. Molisani mentions that 11 new students were inducted into the National Honor Society. Ms. Chapman, NHS Advisor, conducted a very nice ceremony on November 10<sup>th</sup> to honor the new inductees.

In the last week the school hosted Band and Chorus concerts. Both concerts were beautiful. The Instrumental concert was held in the high school gym with combined middle and high school students. This was especially enjoyable for Mr. Molisani as he could see the progression of skills as students moved up in grades. Bus driver, Jim McManus, was mentioned for his quick response in a school bus accident that occurred back in October. Gratitude was sent to Jim for the safety and wellbeing of the students onboard the bus. The Honor Roll lists for the first quarter in middle school and second quarter in high school are out. Student performances are up in each grade level from the previous year.

2. Guests of the Board – Three students from Mr. McQuillan's government class attended tonight's board meeting. Each senior introduced themselves and mentioned their post high school plans. Hailey VanDyne plans on graduating early, she will be attending GCC, majoring in Event Planning. Montgomery Kessler plans on attending Keuka College, majoring in Sports Management, and Fiona Friday will be going to RIT for sonography and radiology.

3. Public Forum – none

**VI. SUPERINTENDENTS REPORT**

**1. Elementary, Middle and High School Compact Team Updates**

Mr. Bulter shares news of an approved grant from the Retired Teachers Association that Mary Burns, Elementary Librarian, had applied for a while back. This grant launched a new program, Dash and Dots Robots. This robotic program will give students several chances to get involved with additional activities.

Mr. Bulter is thrilled to have this program and the many opportunities it will bring!

One of the goals for the Compact team was to get students involved in extracurricular activities and creating safe student and parent events.

-2015-

The Elementary compact team reviewed the state test scores which overall students did very well and now the team is beginning the process of reviewing the Code of Conduct. Mr. Bulter mentioned that the parent teacher conferences were held the first week of December. The conferences were in person which parents were very pleased with. Parents were offered to zoom if they preferred but most parents chose to be in person. Lastly Mr. Bulter comments on the Trunk and Treat event sponsored by PTO and how successful that was! Mr. Molisani spoke on the middle school compact meetings. Some meetings included presentations from a few departments within the school. Mr. Flynn, Food Service Director, spoke about the federal and state requirements of meals and keeping in mind the nutritional aspects of the food. Mrs. Meyers did a presentation on the I-Ready program to show the purpose and enrichment opportunities for students and Mrs. Barbour showed a presentation on the library and understanding technology. Contemporary issues are usually discussed with parents at each meeting.

Dr. Chenaille talked about the high school compact meetings. She feels we should always go back to the strategic plans that were set up with community members, parents, students and staff. Dr. Chenaille would like to build a system to keep in connection with the alumni. The Alumni Association would like to be more involved with the students and the school.

The social media piece is certainly a priority for Dr. Chenaille and feels it is important to keep communication with families on the latest Apps that students are engaging in and what they look like.

The next phase of the High School Compact meetings is to restructure the Curriculum Guide so parents can see what classes are available for their child and what electives they can choose which could guide them into a field that may interest them.

2. DRAFT Budget Guidelines - Mr. Molisani touched on the budget guidelines for the development of the proposed 2022-2023 school budget and looked for any suggestions, additions, and or deletions.

## **VII. OLD BUSINESS**

Motion by Richter, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, approve the revised job description for the Elementary School Principal position.  
Ayes; 7, Nays; 0, motion carried

## **VIII. NEW BUSINESS**

### **1. Creation of Elementary Assistant Principal/Curriculum and Instruction Coordinator Job Description**

Motion by Rychlicki, seconded by Richter, that the Board of Education, upon the recommendation of the Superintendent, approve the job description for the Elementary/Assistant Principal/Curriculum and Instruction Coordinator position.

Ayes; 7, Nays; 0, motion carried

### **2. Creation of MS/HS Principal Job Description**

Motion by Rychlicki, seconded by Richter, that the Board of Education, upon the recommendation of the Superintendent, approve the job description for the MS/HS Principal position.

Ayes; 7, Nays; 0, motion carried

### **3. Creation of Assistant MS/HS Principal Job Description**

Motion by Rychlicki, seconded by Richter, that the Board of Education, upon the recommendation of the Superintendent, approve the job description for the Assistant MS/HS Principal position.

*Mr. Molisani mentions that by combining the Middle and High School you make the building one BEDS code.*

Ayes; 7, Nays; 0, motion carried

### **4. Approval of Tax Collectors Report**

Motion by Balonek, seconded by Fitch, that the Board of Education, upon the recommendation of the Superintendent, approve the 2021-2022 Tax Collectors Report.

*Mr. Jeremy Nardone informs the Board of Education that at this time all outstanding unpaid school taxes will now be re-levied to the town and county tax bills that are sent out in January. There are about 130 unpaid tax bills.*

Ayes; 7, Nays; 0, motion carried

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**5. Participation in Athletics Report**

Mr. Reed sends a report on the fall athletic participation numbers. The participation is low but with Byron Bergan's athletes, numbers have increased. We have a good working relationship with BB and will meet again in an agreement to keep joint participation.

**6. Flex Plan Amendment**

Motion by Balonek, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, amend the District Flexible Benefit plan as listed.

Ayes; 7, Nays; 0, motion carried

**EXECUTIVE SESSION—**

Motion by Fitch, seconded by Richter that the Board of Education adjourn to Executive Session at 6:34 p.m. to discuss the employment and employee history of particular persons and confidential student records protected by FERPA,

Ayes; 7, Nays; 0, motion carried

**X. PERSONNEL**

**1. Leave of Absence**

Motion by Rychlicki, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, approve a Leave of Absence for **Jinny Mancuso** on December 8, 2021, through December 23, 2021.

Ayes; 7, Nays; 0, motion carried

**2. Approval of Substitute**

Motion by Rychlicki, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, approve **Marion McCombs** as a teacher and clerical substitute for the 2021-2022 school year.

Ayes; 7, Nays; 0, motion carried

**3. Approval of Extended Leave of Absence**

Motion by Rychlicki, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, approve **Alissa Stanton's** updated leave of absence effective November 23, 2021.

Ayes; 7, Nays; 0, motion carried

**4. Approval of Extended Leave of Absence**

Motion by Rychlicki, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, approve **Mary Dorman's** original leave of absence December 24, 2021, through February 14, 2022, now through the remainder of the 2021-2022 school year.

Ayes; 7, Nays; 0, motion carried

**5. Medical Leave of Absence**

Motion by Rychlicki, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, approve **Debbie Bailey's** medical leave of absence from November 17, 2021 to on or about December 28, 2021.

Ayes; 7, Nays; 0, motion carried

**6. Approval of Long Term Substitute Teacher**

Motion by Rychlicki, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, appoint **Sydney Carollo** to a non-probationary appointment as a Long-Term substitute teaching position effective September 7, 2021.

Ayes; 7, Nays; 0, motion carried

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- 7. Appointment of Attendance Clerk/Secretary to the Transportation Director**  
Motion by Rychlicki, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, approve **Brandy Warner** to a full time Clerk Typist Civil Service probationary appointment of Attendance Clerk/Secretary to the Transportation Director with a start date of December 15, 2021. The probationary period will be from December 15, 2021 through December 14, 2022.  
Ayes; 7, Nays; 0, motion carried
- 8. Appointment of Substitute Cleaner**  
Motion by Rychlicki, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, approve **Montgomery Kessler** as a substitute cleaner for the 2021-2022 school year.  
Ayes; 7, Nays; 0, motion carried
- 9. Resignation of Teacher for Purpose of Retirement**  
Motion by Rychlicki, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, accept with regret and best wishes, the resignation for the purpose of retirement of **Steven Muehleisen**, Technology Teacher, effective June 30, 2022.  
Ayes; 7, Nays; 0, motion carried
- 10. Resignation of Custodian**  
Motion by Rychlicki, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, accept with regret and best wishes, the resignation of **Ethan Donaghue**, Custodian, effective December 3, 2021.  
Ayes; 7, Nays; 0, motion carried
- 11. Approval of Substitute**  
Motion by Rychlicki, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, approve **Ethan Donaghue** as a substitute cleaner for the 2021-2022 school year.  
Ayes; 7, Nays; 0, motion carried
- 12. Appointment of Volunteer Coaches**  
Motion by Rychlicki, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, appoint the following volunteer coaches for the winter season:

Boys Basketball:	Steve Gaffney
	Tommy Stein
	Joe Laursen
Wrestling	Clay Baron
Cheerleading	McKenna Carson

Ayes; 7, Nays; 0, motion carried
- 13. Appointment of Coach**  
Motion by Rychlicki, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, appoint **Angie Carson** as a Level 3, Modified Cheer Coach for the 2021-2022 winter season.  
Ayes; 7, Nays; 0, motion carried
- 14. Appointment of Mentor**  
Motion by Rychlicki, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, appoint **Nicole Flint** as Mentor to Sydney Carollo for the remainder of the school year.  
Ayes; 7, Nays; 0, motion carried

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**15. Resignation of Director of Technology**

Motion by Rychlicki, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, accept with regret and best wishes, the resignation of **Jamie Fili**, Director of Technology, effective January 14, 2022.

Ayes; 7, Nays; 0, motion carried

**16. Resignation of Cafeteria Worker**

Motion by Rychlicki, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, accept the resignation of **Lacy Pernicone**, Cafeteria Monitor, effective December 10, 2021.

Ayes; 7, Nays; 0, motion carried

**17. Approval of Substitute**

Motion by Rychlicki, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, approve **Lacy Pernicone** as a substitute cafeteria monitor for the 2021-2022 school year.

Ayes; 7, Nays; 0, motion carried

**18. Appointment of Musical Director**

Motion by Rychlicki, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, appoint **Erin Hodge** as the Musical Director for the 2021-2022 school year.

Ayes; 7, Nays; 0, motion carried

**19. Appointment of Long Term English Substitute**

Motion by Rychlicki, seconded by Geer, that the Board of Education, upon the recommendation of the Superintendent, appoint **Jamie Henshaw** as the Long Term English Substitute effective on or about December 20, 2021, through the remainder of the school year.

Ayes; 7, Nays; 0, motion carried

Motion by Geer, seconded Doll that the Board of Education return to regular session at 7:21 p.m.

Ayes; 7, Nays; 0, motion carried

**X. ADJOURNMENT**

Motion from Richter, seconded by Geer, that the Board of Education adjourn the meeting of December 14, 2021 at 7:25 p.m.

Ayes; 7, Nays; 0, motion carried

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Susan J. Voos, District Clerk