

## ADMINISTRATIVE REPORT

**DATE:** December 14, 2023  
**TOPIC:** #7.7 - Polling Locations for School District Elections  
**PRESENTER:** Julie Nielsen  
**REFERENCE TO POLICY/STATUTE:** MN Statutes, Section 205A.1

### A. PURPOSE OF REPORT

- a. Statute requires districts, pursuant to Minnesota Statutes, Section 205A.11, subd 2 (b), to have the School Board designate, by resolution, combined polling places for the upcoming year by December 31<sup>st</sup>.
- b. The following resolution establishes polling locations for 2024.

### B. RECOMMENDATION

- a. Approval

### C. CONNECTION TO STRATEGIC PRIORITY

- a. Operations, Staffing, and Finance



CERTIFICATION OF MINUTES RELATING TO COMBINED POLLING PLACES

Issuer: Independent School District No. 833 (South Washington County Schools), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on December 14, 2023, at 6:00 p.m., at the District offices.

Members present:

Members absent:

Documents attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO DESIGNATING COMBINED POLLING PLACES  
AND VOTING HOURS FOR SCHOOL DISTRICT ELECTIONS WHEN NO  
OTHER ELECTION IS BEING HELD IN THE SCHOOL DISTRICT

I, the undersigned, being the duly qualified and acting recording officer of the public corporation referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this 14<sup>th</sup> day of December, 2023.

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School District Clerk

Member \_\_\_\_\_ introduced the following resolution and moved its adoption, which motion was seconded by Member \_\_\_\_\_:

**RESOLUTION RELATING TO DESIGNATING COMBINED POLLING PLACES AND VOTING HOURS FOR SCHOOL DISTRICT ELECTIONS WHEN NO OTHER ELECTION IS BEING HELD IN THE SCHOOL DISTRICT**

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 833 (South Washington County Schools)), Minnesota (the District) as

follows: It is hereby found, determined and declared as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the Board may designate combined polling places at which the voters in those precincts may vote in District elections when no other election is being held in the District.
2. Taking into account both geographical and population distribution, the Board hereby designates the following combined polling places, which are at locations designated for use as a polling place by the county or municipality, for use in District elections when no other election is being held in the District:

<b><u>ISD 833 Precinct</u></b>	<b><u>Combined Polling Location</u></b>	<b><u>Combined Precinct</u></b>
Precinct 1	Park High School 8040 80th St S Cottage Grove MN 55016	Cottage Grove P1
Precinct 2	Cottage Grove Middle School 9775 Indian Blvd S Cottage Grove MN 55106	Cottage Grove P2, Afton W2-P2, Denmark TWP P2
Precinct 3	Crestview Elementary School 7830 80th St S Cottage Grove MN 55016	Cottage Grove P3
Precinct 4	District 833 Service Center 7362 East Point Douglas Rd S Cottage Grove MN 55016	Cottage Grove P4
Precinct 5	Washington County Service Center 13000 Ravine Pkwy S Cottage Grove MN 55016	Cottage Grove P5

Precinct 6	National Guard Armory 8180 Belden Blvd S Cottage Grove MN 55016	Cottage Grove P6
Precinct 7	Pine Hill Elementary School 9015 Hadley Ave S Cottage Grove MN 55016	Cottage Grove P7, Grey Cloud Island
Precinct 8	Cottage Grove Elementary School 7447 65th St. S. Cottage Grove, MN 55033	Cottage Grove P8
Precinct 9	Newport Elementary School 851 6 <sup>th</sup> Ave. Newport, MN 55055	Newport
Precinct 10	St Paul Park Deforth Community Room 600 Portland Ave St Paul Park MN 55071	St Paul Park P1, P2 & P3
Precinct 11	Woodbury Baptist Church 6695 Upper Afton Rd Woodbury MN 55125	Woodbury P1
Precinct 12	Woodbury High School 2665 Woodlane Dr Woodbury MN 55125	Woodbury P2, Woodbury W3
Precinct 13	Woodbury Lutheran 7380 Afton Rd Woodbury MN 55125	Woodbury P4
Precinct 14	New Life Church 6758 Bailey Rd Woodbury MN 55129	Woodbury P5
Precinct 15	Bailey Elementary School 4125 Woodlane Dr Woodbury MN 55129	Woodbury P6
Precinct 16	King of Kings Lutheran Church 1583 Radio Dr Woodbury MN 55125	Woodbury P7, Woodbury P8, Woodbury P9

Precinct 17	Red Rock Elementary School 3311 Commonwealth Ave Woodbury, MN 55125	Woodbury P10
Precinct 18	Lake Middle School 3133 Pioneer Dr Woodbury MN 55125	Woodbury P11
Precinct 19	Valley Crossing Elementary School 9900 Park Crossing Woodbury MN 55125	Woodbury P12
Precinct 20	Liberty Ridge Elementary 11395 Eagle View Blvd Woodbury MN 55129	Woodbury P13
Precinct 21	Five Oaks Community Church 4416 Radio Dr Woodbury MN 55129	Woodbury P14
Precinct 22	East Ridge High School 4200 Pioneer Dr Woodbury MN 55129	Woodbury P15, P16

3. Pursuant to Minnesota Statutes, Section 204B.16, Subdivision 1a, the Clerk is directed to give nonforwardable mailed notice stating any new combined polling place location to every affected household with at least one registered voter at least twenty-five (25) days before the next District election when no other election is being held. The Clerk is directed to immediately forward to the county auditors any notice that is returned as undeliverable.

4. The Clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days of the date of its adoption.

5. A single set of election judges shall be appointed to serve in each combined polling place.

6. The hours for voting in District elections when no other election is being held in the District are 7:00 a.m. to 8:00 p.m.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.