



## School Advisory Council Minutes of Meeting

Clayton Elementary School

**DATE** 12-13-23                      **MEETING TIME** 9:00 a.m.                      **MEETING LOCATION** Conference Room

MEETING CALLED BY	Valerie Lowery
TYPE OF MEETING	Regular Meeting
PRINCIPAL	Valerie Lowery
NOTE TAKER	Sandy McPherson
BOARD ATTENDEES	Brooke Sevigny, Katie Taylor, Linda Postell, Sandy McPherson, and Whittany Chambers
GUEST ATTENDEESS	Meredith Hardt

### Agenda Items

**TIME ALLOTTED** 5 minutes                      **TOPIC** Welcome and Introductions                      **PRESENTER** Valerie Lowery

DISCUSSION	Mrs. Lowery welcomed the council members and introduced Meredith Hardt, Clayton ILS. Mrs. Hardt is joining us today to present on updates regarding the SIP.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

**TIME ALLOTTED** 20-30 min                      **TOPIC** 2023-24 School Improvement Plan                      **PRESENTER** Valerie Lowery

DISCUSSION	Mrs. Lowery shared 2023-24 School Improvement goals and action steps. Mrs. Hardt Presented on the 2023-24 Professional Development Plan and current progress toward meeting the goal.		
CONCLUSIONS	Mrs. Hardt shared all professional development being implemented to support students/ staff for the 2023-2024. Formative data instruments used for instruction were also shared with the council members along with Fall data from our student population.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

**TIME ALLOTTED** 15 minutes                      **TOPIC** Principal's Report of Progress                      **PRESENTER** Valerie Lowery



## School Advisory Council Minutes of Meeting

DISCUSSION	New bookkeeper beginning on January 8 <sup>th</sup> . Congratulations to Mrs. Swick on her promotion to the district Finance Office. Three teachers were awarded Bright Ideas grants from Amicalola EMC: Congratulations to Mrs. Hanson, Mrs. Hardt, and Mrs. McPherson. Veteran’s Day was a success.
------------	---

DISCUSSION	Congratulations to Clayton’s TOTY – Kari Brooks! We appreciate the support of the community during the holidays. The Angel Tree project will take care of many needs for families. High 5 Friday is this Friday and we are still looking for volunteers for Jingle Jam.
------------	---

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TIME ALLOTTED 5 minutes      TOPIC Upcoming Events      PRESENTER Valerie Lowery

DISCUSSION	Dec 15 <sup>th</sup> : High 5 Friday; December 20 <sup>th</sup> : Jingle Jam; December 21 <sup>st</sup> : Last student day-NO ASP; Winter Holidays: December 22-January 7. Students return January 8 <sup>th</sup> . January 10: Report Cards; January 15 <sup>th</sup> : MLK Holiday – No school; January 19 <sup>th</sup> : School field trip to CHS (Alice in Wonderland)
------------	--

CONCLUSIONS	
-------------	--

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

AJOURNMENT CALLED BY	Valerie Lowery
TIME	10:05
NEXT MEETING	February 14, 2024

NOTES	
NOTES	
NOTES	