

(All Public Board Meetings are Recorded and Posted on the District Website)

MINUTES OF THE WORK SESSION
OF THE TENAFLY BOARD OF EDUCATION
MONDAY EVENING, MARCH 2, 2020
HELD AT THE HEGELEIN BUILDING, 500 TENAFLY RD., TENAFLY, NJ

The meeting was called to order at 7:20 p.m. by Board President Janet Horan who read the following statement:

“The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.”

In accordance with provisions of this act, the Tenafly Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof posted at the Borough office, Tenafly Public Library, administrative building, in the local press and on the district’s web site.

On roll call, the following Board members answered present:

Mark Aronson	Paula Newman
Natalie Barbanel	Edward J. Salaski
Patricia Flynn	Jocelyn Schwarz
Inbal Israeli Miller	Janet I. Horan
Jane Juhng	

The following staff members were present:

Ms. Shauna DeMarco, Superintendent
Dr. Evelyn Mamman, Assistant Superintendent for Curriculum and Instruction
Mr. Yas Usami, Business Administrator/Board Secretary
Ms. Danielle Diaz, Human Resources Manager

A motion was made by Ms. Barbanel and seconded by Ms. Juhng that the Board convenes in closed session according to the following:

WHEREAS, the Tenafly Board of Education has been formed pursuant to applicable New Jersey Statutes, and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Tenafly Public School District, and

WHEREAS, Section 7 of the Open Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public (“Closed Session”) from a meeting of the Board in certain circumstances, and

WHEREAS, the Board has determined that circumstances exist for such a Closed Session,

WHEREAS, the Board has found the action described below to be necessary and proper,

NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

- 1.) The public shall be excluded from discussion of and action on the Closed Session herein set forth.
- 2.) The confidential subject matter to be discussed is as follows:
 - ♦ Legal Matters
 - ♦ Personnel Matters
 - ♦ Student Matters
- 3.) The Board will return to Open Session at approximately 8:00 p.m.

No formal action will be taken.

The motion was unanimously approved.

The meeting recessed to closed session at 7:20 p.m.

A motion was made by Mr. Aronson and seconded by Ms. Flynn that the Board convene from closed session at 8:08 p.m. and go into open session.

The motion was unanimously approved.

The meeting was called to order at 8:14 p.m. by Ms. Horan who read the following statement:

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On roll call, the following Board members answered present:

Mark Aronson	Paula Newman
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Patricia Flynn	Jocelyn Schwarz
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The following staff members were present:

Ms. Shauna DeMarco, Superintendent
Dr. Evelyn Mamman, Assistant Superintendent for Curriculum and Instruction
Mr. Yas Usami, Business Administrator/Board Secretary
Ms. Danielle Diaz, Human Resources Manager

Also present:

Derek Kim, Sr. Student Representative

Ms. Horan opened the meeting with the Pledge of Allegiance to the flag.

PUBLIC RECOGNITION-COMMUNITY COMMENTARY

Ms. Horan inquired if there were any members of the audience who wished to address the Board on any item listed on the agenda.

There were no comments.

PUBLIC RECOGNITION-COMMUNITY COMMENTARY

Ms. Horan inquired if there were any members of the audience who wished to address the Board on any item not listed on the agenda.

There were no comments.

COMMITTEE DISCUSSIONS

Finance Committee

Mr. Salaski said he will give his formal report next week, but gave an overview of the committee's discussions including bond refunding and refinancing options. The committee discussed whether we should refinance now with the current interest rates, or wait to gain some of the tax advantages and refinance in a couple of years (not knowing what the interest rates will be). The belief among the committee and administration members is that we are unlikely to see a dramatic rise in interest rates in a two year period; however, we can still refinance before the two year period is up if interest rates are not favorable. The benefit of waiting 2 years will result in a significant savings.

The committee discussed the budget and the additional state aid Tenafly received. Mr. Usami informed the committee the increase in state aid is \$434,587. The committee's recommendation is to use the money to lower the tax levy to 1.34% (resulting in a lower increase of \$206 in 2020), and the banked cap can be utilized in future budgets. The Board and administration felt the budget was planned well with the foresight of meeting the needs of the district for the next 2 years, and accomplishing the things in the original budget without using the additional state aid. (The 2020-21 budget includes the same state aid amount that was budgeted last year.)

Ms. Israeli Miller complimented the administration for their preparation and presentation of the budget that led them to reach the decision to lower the tax levy to 1.34%. Mr. Aronson also commended the Board for their decision.

Joint Use Committee

Ms. Horan thanked Ms. Schwarz for filling in for her at the Joint Use meeting.

Ms. Schwarz reported the committee met on February 27, 2020, at 5:00 p.m. The people in attendance were: Paula Newman, Jocelyn Schwarz, Shauna DeMarco, Yas Usami, Mayor Mark Zinna, Councilman Daniel Park, Councilman Adam Michaels and Chief Chamberlain.

Ms. Schwarz gave the Joint Use Committee report (**see attached**).

Ms. Schwarz thanked Ms. Barbanel and Ms. Newman for their time in researching the street signage around the schools, leading to changes that will be implemented by the Borough.

UPDATES ON RELATED GROUPS

THS Nutrition Advisory Council

Ms. Schwarz gave an update on the February 21 council meeting. The council received varied feedback from students regarding their opinions on the foodservice in school. Mr. Morrison is currently working on crafting survey questions for the school community, including questions not only related to nutrition and foodservice but will include ideas about advertising menu offerings, educating the entire High School community on how the lunch program works, and communicating to the students the various options available to them (e.g., adding additional fruits and vegetables to a meal at no additional cost, and ordering lunch ahead of time using the website). Ms. Schwarz said it was a very good meeting and many things are being worked on. The hope is that the survey will provide valuable feedback for making improvements and better communication overall.

HSA Superintendent Council

Ms. Israeli Miller gave an update on the February 11 HSA Council meeting. Mr. Primiani informed the council members how the custodial staff handles the daily and night cleaning of the buildings for the cold and flu season, discussed the green products used in the schools, and the emphasis of recycling containers. The council discussed the strategic planning activity that Mr. Salaski reported on at the February 19 Board meeting with the five essential questions to ask to aid in future planning and decision making for the district's budget and goals for the five specific areas of: Curriculum and Instruction; Personnel; Finance; Facilities and Extra Curricular Activities; and Routine Operations.

Some of the suggestions and values that were discussed include the following:

- Importance of evaluating students who may need additional help, upon the suggestion of parents/teachers
- Attracting/retaining the best teachers connecting with students on many levels
- A routine process to incorporate feedback from parents/students for teachers to utilize
- Teaching executive functioning/time management skills in elementary schools
- Explore charitable opportunities for promoting kindness by students

- Expand guidance dept. and services to aid parents with college counseling
- Increase the tie between our athletics dept. and town recreation
- Having a paid staff member at carpool drop off/pickup for student safety
- Adding another railroad crossing at Grove Street. Adding a crossing guard at Jefferson and Riveredge Road.
- Staggering school time to alleviate traffic
- Promote healthy relationship between students and law enforcement at an early age
- School beautification by season for promoting school spirit
- Improve storage solutions in our schools
- Establish a committee working on securing grants for projects
- Meaningful volunteering by parents to help connect better with schools, and designating HSA funds towards things that matter the most

Ms. Israeli Miller thanked Ms. DeMarco for her leadership with all the groups in the schools, and for promoting voices to be heard by the school community.

STUDENT REPRESENTATIVES

Kim Baltaytis was absent from the meeting tonight.

Derek Kim reported on the following:

- The Lunar New Year Festival was held 2 weeks ago, with cultural clubs, performances, and snacks were available for purchase. The students learned about different cultures and it was a great event.
- The Tux Show was a success with 92 couples (the most the show has ever had).
- The Annual Olympics is this Friday.

The Board congratulated Derek and the swim team for qualifying in the state semi-finals.

PROPOSED RESOLUTIONS

The following draft resolutions were recommended by the Superintendent of schools.

PERSONNEL

RESOLUTION P-1 RESIGNATION

BE IT RESOLVED that the Board accepts with regret the following:

NAME, POSITION, LOCATION	REASON	EFFECTIVE DATE
Erin Lafond, 19-Hour Paraprofessional Stillman Elementary School	Resignation	March 13, 2020

RESOLUTION P-2 HIRES

BE IT RESOLVED that the following persons be employed to fill the positions listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

<u>Stillman Elementary School</u>		
NAME/POSITION	EMPLOYMENT DATES	CLASSIFICATION/SALARY
Roseann Ricco 19-Hour Paraprofessional	Pending Criminal History Clearance – 06/30/20	19-Hour Paraprofessional 3.8 hrs. per day, \$22.99 per hour

<u>Tenafly Middle School</u>		
NAME/POSITION	EMPLOYMENT DATES	CLASSIFICATION/SALARY
Luminita Danciu-Lafond 19-Hour Paraprofessional	03/10/20 – 06/30/20	19-Hour Paraprofessional 3.8 hrs. per day, \$22.99 per hour

RESOLUTION P-3 APPROVAL OF EXTRA COMPENSATION APPOINTMENTS

BE IT RESOLVED that the Board approves the following individuals as extra-compensation appointments to the positions indicated:

Position	Season	Name	Stipend Amount
Additional Athletics Recommendations Pending			

TENAFLY HIGH SCHOOL VOLUNTEER CLUBS

RESOLUTION P-4 REVISED APPOINTMENTS OF 2020 SUMMER SCHOOL STAFF

BE IT RESOLVED that the Board accepts the resignation of Arnold Almaguer, Summer School Director, as approved at the February 19, 2020 (Resolution #P-5) BOE Meeting and reclassifies xxxxxx, who was appointed to serve as the Registrar, to now serve as the Summer School Director, at a stipend amount of \$8,404.

BE IT FURTHER RESOLVED, that xxxxxx will serve as the Registrar, at a stipend amount of \$1,500.

RESOLUTION P-5 LEAVE OF ABSENCE FOR MACKAY SCHOOL PRINCIPAL

BE IT RESOLVED that the Board, in accordance with Article XIII, of the Tenafly Administrators' and Supervisors' Association Agreement, grants Brenda Yoo, Mackay School Principal, a paid maternity/disability leave of absence, using accumulated sick days, effective, on or about, June 26, 2020, to be followed by a paid disability, using accumulated sick days, followed by an unpaid child-rearing leave of absence, inclusive of FMLA/FLA and vacation days, through November 30, 2020.

RESOLUTION P-6 LEAVE OF ABSENCE FOR TEACHER OF STUDENTS WITH DISABILITIES AT TMS

BE IT RESOLVED that the Board, in accordance with Article IX, B. of the Teachers' contract, grants Kristen Barrett-Barnes, Teacher of Students with Disabilities at Tenafly Middle School, an unpaid leave of absence for the 2020-2021 school year.

RESOLUTION P-7 LEAVE OF ABSENCE FOR SCIENCE TEACHER AT THS

BE IT RESOLVED that the Board, in accordance with Article VI. C. of the Teachers' contract, grants Grace Wolesslagle, Science Teacher at Tenafly High School, an unpaid child-rearing leave of absence, inclusive of FMLA/FLA, through the end of the first semester of the 2020-2021 school year.

RESOLUTION P-8 APPROVAL OF HOME INSTRUCTOR

BE IT RESOLVED that the Board approves the individuals noted below through the end of the 2019-2020 academic year, at a rate of \$50.00 per hour.

Patrick Kane

**RESOLUTION P-9 ADMINISTRATIVE LEAVE –
VERBIAGE FORTHCOMING FROM LAWYER**

RESOLUTION P-10 2019-2020 DISTRICT MENTORS

BE IT RESOLVED that the Board approves the following teachers to serve as a mentor to a district novice teacher in accordance with the Tenafly District Mentoring/Professional Development Plan:

Kristen Langford

ADMINISTRATION

RESOLUTION A-1 APPROVAL TO AFFIRM THE SUPERINTENDENT’S DECISION IN HIB INVESTIGATIONS

BE IT RESOLVED that the Tenafly Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in HIB Investigation Number 2019-20/21, TMS-3N; 2019-20/22, MG-3N; 2019-20/23, THS-4Y for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

RESOLUTION A-2 APPROVAL OF NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM (NJQSAC) AND OF DISTRICT PERFORMANCE REVIEW (DPR) RESULTS

BE IT RESOLVED that the Tenafly School District has undergone the NJQSAC review and a review of the self-assessment District Performance Review. Based on that review, placement results have found that the district has satisfied at least 80% of the weighted indicators in each of the five areas of the NJQSAC review process and has been designated as ‘high performing.’”

NJQSAC Areas	Initial Placement
Instruction and Program	94%
Fiscal Management	100%
Governance	100%
Operations	100%
Personnel	100%

RESOLUTION A-3 FIRST READING OF POLICY 5770

BE IT RESOLVED that the Board of Education will have the first reading of the following policy:

Policy 5770 Pupil Right of Privacy (revised)

RESOLUTION A-4 ACCEPTANCE OF GIFTS, GRANTS AND DONATIONS

BE IT RESOLVED that the Board accepts with thanks and appreciation the following:

DONOR: TENAFLY EDUCATIONAL FOUNDATION		
Teacher & School Requesting Grant	Proposal/Grant #	Amount
David DiGregorio and Beatriz Pelaez Martinez	"World Connections via HAM Radio" Grant #3-2019/20	\$1,645.55

SPECIAL EDUCATION**RESOLUTION S-1 APPROVAL OF ADDENDUM TO SETTLEMENT AGREEMENT AND RELEASE**

BE IT RESOLVED by the Tenafly Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as "Agreement") between the Board and the Parents of a student (#794) whose name is on file in the Superintendent's office, and which Agreement is located in the student's file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

RESOLUTION S-2 APPROVAL OF CONTRACT FOR APPLIED BEHAVIORIAL ANALYSIS PARENT TRAINING AGREEMENT BETWEEN REGION II TENAFLY BOARD OF EDUCATION

BE IT RESOLVED by the Tenafly Board of Education (hereinafter referred to as the "Board") to approve the terms, stipulations and conditions as established in the contract for Applied Behavioral Analysis Parent Training with Region II. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Contract and Addendum, and any other documents necessary.

RESOLUTION S-3 APPROVAL OF TEN MONTH PROGRAMS 2019-2020

BE IT RESOLVED that the Board of Education approve the placement for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#899	Craig School	Private	\$23,827.00 Pro-rated 02/19/2020

RESOLUTION S-4 APPROVAL OF TWELVE MONTH PROGRAM 2019-2020

BE IT RESOLVED that the Board of Education approve the placement for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#900	CTC Academy	Private	\$37,410.00 Pro-rated 02/10/2020

**RESOLUTION S-5 APPROVAL OF EXTRAORDINARY SERVICES ONE TO ONE AIDE
TWELVE MONTH 2019-2020**

BE IT RESOLVED that the Board of Education approve the one to one aides for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#900	CTC Academy	Private	\$9,570.00 Pro-rated as of 02/10/2020

FINANCE

**RESOLUTION F-1 APPROVAL TO ADOPT PRELIMINARY BUDGET FOR THE 2020-2021
SCHOOL YEAR**

BE IT RESOLVED that the Tenafly Board of Education approves a preliminary 2020-2021 school district budget as follows:

	Budget	Local Tax Levy
General Fund	\$	\$
Special Revenue Fund	\$	\$
Debt Service Fund	\$	\$
Total Base Budget	\$	\$

**RESOLUTION F-2 APPROVAL OF MAXIMUM TRAVEL EXPENDITURES FOR THE 2020-
2021 SCHOOL YEAR**

BE IT RESOLVED, per 18A:11-12(4)p, that the Board establishes maximum general fund travel expenditures for the 2020-2021 School Year in the amount of \$59,425. Maximum travel general fund expenditures for the 2019-2020 School Year is \$54,835, and the amount expended to date is \$18,581.33.

**RESOLUTION F-3 APPROVAL TO ACCEPT EI ASSOCIATES' PROFESSIONAL SERVICES
PROPOSAL FOR DISTRICT WIDE FIELDS ANALYSIS**

BE IT RESOLVED that the Tenafly Board of Education approves the professional services proposal as attached for the district wide fields analysis in the amount of \$14,900 plus reimbursables.

RESOLUTION F-4 APPROVAL OF PRE-TAX COMMUTER BENEFITS PROGRAM

BE IT RESOLVED that the Tenafly Board of Education approves the mandated Pre-Tax Commuter Benefits Program, which will be administered by Ameriflex for a one-time set up fee of \$200.

**RESOLUTION F-5 APPROVAL OF LONG RANGE FACILITIES PLAN MAJOR
AMENDMENT**

BE IT RESOLVED that the Tenafly Board of Education approves the New Jersey Department of Education's approval of the District's Major Amendment of the Long Range Facilities Plan.

RESOLUTION F-6 APPROVAL TO JOIN THE BERGEN COUNTY COOPERATIVE PRICING SYSTEM THROUGH THE NEW JERSEY COOPERATIVE PURCHASING ALLIANCE

BE IT RESOLVED that the Tenafly Board of Education approves the membership of the Bergen County Cooperative Pricing System through the New Jersey Cooperative Purchasing Alliance.

RESOLUTION F-7 BOARD SECRETARY’S REPORT FOR FEBRUARY 2020

BE IT RESOLVED that the Board Secretary’s report for the month of February 2020 be accepted as submitted (or amended if changes are made during the meeting) and filed in the official minutes of this meeting. Pursuant to N.J.A.C. 6A:23-2.11, we certify that as the Board Secretary’s monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

RESOLUTION F-8 TREASURER’S REPORT FOR FEBRUARY 2020

BE IT RESOLVED that the Treasurer’s report for the month of February 2020, be accepted as submitted and filed in the official minutes of this meeting.

RESOLUTION F-9 TRANSFERS FOR FEBRUARY 2020

BE IT RESOLVED that the Board of Education approves transfers for the 2019-2020 school budget in a report dated February 29, 2020, as submitted and filed in the Business Administrator/Board Secretary’s office.

BE IT FURTHER RESOLVED that the transfer list be attached to the official minutes of the Board.

RESOLUTION F-10 APPROVAL OF BILLS FOR FEBRUARY 13 THROUGH FEBRUARY 29, 2020

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$2,993,996.02 for February 13 through February 29, 2020, as shown on the list of bills submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	Fund	Totals
(10)	General Fund	\$115,118.56
(11)	General Current Expense	\$2,744,184.59
(12)	Capital Outlay	\$0.00
(20)	Special Revenue Funds	\$52,850.03
(50)	Enterprise Fund	\$11,721.39
(55)	Preschool Program Fund	\$6,440.74
(60)	Trust and Agency Funds	\$63,680.71
	TOTAL	\$2,993,996.02

RESOLUTION F-11 APPROVAL OF BILLS FOR MARCH 1 THROUGH MARCH 4, 2020

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$\$\$ for March 1 through March 4,

2020, as shown on the list of bills submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	Fund	Totals
(10)	General Fund	
(11)	General Current Expense	
(12)	Capital Outlay	
(20)	Special Revenue Funds	
(50)	Enterprise Fund	
(55)	Preschool Program Fund	
(60)	Trust and Agency Funds	
	TOTAL	

RESOLUTION F-12 PAYROLL FOR FEBRUARY 2020

BE IT RESOLVED that the regular payroll for February 2020 be and hereby is approved for payment as follows:

PAYROLL	
Date	Amount
2/14/20	\$2,066,232.44
2/28/20	\$2,107,492.34

RESOLUTION F-13 APPROVAL OF TENAFLY SCHOOL-AGE CHILD CARE (SACC) SUMMER PROGRAM FOR 2020

BE IT RESOLVED that the Board of Education approves the operation of the tuition-based Tenafly School-Age Child Care (SACC) Summer Program from Monday, June 22 and ending on Friday, July 31, 2020.

BE IT FURTHER RESOLVED that the Board of Education authorizes the use of the High School for this program.

RESOLUTION F-14 APPROVAL OF TENAFLY SCHOOL-AGE CHILD CARE (SACC) TUITION FEES FOR THE 2020 SUMMER PROGRAM

BE IT RESOLVED that the Board approves the following tuition fees per child for the SACC 2020 summer 6-week program.

Schedule	Morning Fee	Afternoon Fee	
2 days per week	n/a	\$200	
3 days per week	\$160	\$250	
4 days per week	\$180	\$300	
5 days per week	\$200	\$350	
Combined AM & PM 5 days per week			\$400

The SACC program may be utilized on a 'per diem' basis. The fees are as follows: Morning per day \$15; Afternoon per day \$15

The \$35 registration fee is required at time of registration and is non-refundable.

RESOLUTION F-15 APPROVAL OF REVIEW AND ENRICHMENT SUMMER SCHOOL PROGRAM DATES FOR 2020

BE IT RESOLVED that the Summer School, housed in Tenafly High School, offering Grades K-8 Review Programs and Grades PreK-8 Enrichment Programs, be approved for the summer of 2020. The programs will begin on Monday, June 22 (for staff) and Tuesday, June 23 (for students). The program will end on Tuesday, July 21, 2020. There will be no classes on Friday, July 3.

BE IT FURTHER RESOLVED that the necessary applications be submitted for state approval of the School Summer programs for 2020.

RESOLUTION F-16 APPROVAL OF TUITION RATES FOR REVIEW AND ENRICHMENT SUMMER SCHOOL PROGRAMS FOR 2020

BE IT RESOLVED that the following tuition rates be approved for the 2020 Review and Enrichment Summer Programs:

Pre-K-8 Summer School	Resident	Non-Resident
First Course	\$190	\$260
For Two Courses	\$330	\$460
For Three Courses	\$440	\$600
Review Course cost per class for Tenafly students	\$ 60	Same fee schedule as other courses
Registration Fee Per Student	\$ 65	\$ 65
SAT Prep	\$450	\$450

The registration fee is required at time of registration and is *non-refundable*. Additional non-refundable material fees may be required for some Enrichment Classes.

RESOLUTION F-17 APPROVAL TO CONTINUE A JOINT EFFORT WITH THE BOROUGH OF TENAFLY TO REDUCE THE RESIDENT GEESE POPULATION FOR 2020

BE IT RESOLVED that the Tenafly Board of Education approves the continuation of a joint effort with the Borough of Tenafly to reduce the resident geese population. The Tenafly Board of Education agrees to share 50% of the total cost for the Geese Police, Inc. with the Borough during the active geese season. The cost of the service provided is \$425.00 per week, plus \$100.00 addling charge per nest.

RESOLUTION F-18 APPROVAL TO DISCARD OUTDATED FILES

BE IT RESOLVED that the Board of Education approves the discarding of outdated files based on compliance with the New Jersey State Division of Archives and Records Management (DARM).

RESOLUTION F-19 APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

WHEREAS, in order to be in compliance with the State of New Jersey’s adoption of P.L. 2007, c.53, An Act Concerning School District Accountability, also known as Assembly Bill 5 (A5), and the NJDOE enactment of N.J.A.C.6A:23B-1; and

WHEREAS, those on the attached list are attending the administratively approved conferences, conventions, staff training sessions, seminars, or workshops; and

WHEREAS, the total expected cost of such conferences, conventions, staff training sessions, seminars, or workshops has been provided; and

WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

BE IT RESOLVED, that the Tenafly Board of Education approves attendance at the administratively approved function(s) as necessary, and

BE IT FURTHER RESOLVED, that those expenses that appear on the attached form titled "Travel and Work-Related Expense Reimbursements" for lodging, meals and gratuities are within the limits of the State travel reimbursement guidelines and are justified and reimbursable upon submission of the required receipts up to the current established limits as specified in the General Services Administration website, with any additional costs for lodging, meals and gratuities expenses above those established limits to be personally borne by the attendee(s).

DISCUSSION OF RESOLUTIONS

Ms. DeMarco stated that the Personnel and Special Education Resolutions were discussed in closed session.

Ms. DeMarco gave an overview of the Administration Resolutions. She referred to **RESOLUTION A-2 APPROVAL OF NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM (NJQSAC) AND OF DISTRICT PERFORMANCE REVIEW (DPR) RESULTS**. She commended the entire district's staff for their hard work that resulted in the excellent NJQSAC assessments, and gave a brief explanation of the state's DPR results.

Mr. Usami gave an overview of the Finance Resolutions. He referred to **RESOLUTION F-5 APPROVAL OF LONG RANGE FACILITIES PLAN MAJOR AMENDMENT**, and explained the different projects in the amendment and projects that will be included in a future LRFP.

Ms. Newman asked if the budget presentation can be posted ahead of the meeting or if additional copies can be made for the public. Ms. DeMarco explained the process of the Board approving the budget first and then it can be posted the next day on the website. Ms. DeMarco explained that the budget will also be presented to the individual schools for any questions the public may have.

PUBLIC RECOGNITION-COMMUNITY COMMENTARY (SECOND OPPORTUNITY)

Ms. Horan inquired if there were any members of the audience who wished to address the Board on any **item listed on, or not listed on,** the agenda.

There were no comments.

NEW BUSINESS

Ms. Horan asked if the Board wished to introduce any new business for discussion at future meetings.

Mr. Aronson proposed having a future discussion on our residency policy, particularly regarding people who purchase a new home in Tenafly and when they can register their children; and discuss the board policy and state law when people move out of their home for renovations.

Ms. Horan suggested this topic first go to the Communications and Policy Committee to review and then make a recommendation to the full Board.

A motion was made by Mr. Salaski and seconded by Ms. Israeli Miller to adjourn the meeting.

The motion was unanimously approved.

The meeting adjourned at 9:16 p.m.

Respectfully submitted,



Yas Usami
Business Administrator/
Board Secretary