

FUNDRAISER COLLECTIONS ANALYSIS REPORT

SECTION 1 (To be completed by sponsor)

Fundraising activity Sale of T-shirts
 Fund/club/class ABC PTO
 Sponsor PTO
 Approval date 08-15-16 Beginning date 09/01/16 Ending date 09/14/16

EXPECTED COLLECTIONS

Date	Check #	Item Purchased	Quantity	X	Selling Price	=	Expected Collections
09/01/16	2056	T-shirts-(S-XL)	300		10		3000
"	"	T-shirts - XXL	20		12		240
"	"	T-shirts-XXXL	5		14		70
Subtotal							\$ 3310
Total from page 2							\$ -
GRAND TOTAL							\$ 3310

(continue on pg 2 if needed)

ACTUAL COLLECTIONS

Date	Cash Receipt Number	Amount
See Attached		
Subtotal		\$
Total from page 3		\$ 2366
GRAND TOTAL		\$ 2366

ENDING INVENTORY

68	S-XL	@ 10	=	680.00
13	XXL	X \$ 12	=	156.00
4	XXXL	@ 14	=	56.00
				<u>892.00</u>

ANALYSIS

Expected collections	\$ 3310.00
Less: actual collections	\$ 2366.00
Less: ending inventory	\$ 892.00
Overage/shortage*	\$ 52.00*

*Attach detailed documentation or explanation for this amount.

4 S-XL Tshirts (\$40 value) & 1 XXL (\$12 value) were given away as prizes at fall festival.

Due Jones, Treasurer

