

# Leadership Team Meeting

2/10/2020  
2:30 PM  
Vanden High School Library

Attendees: Kristin Shields, ~~Julie Duffy, Daniel Mikkola~~, Nancy Vielhauer, Kimberly Albers, Katherine Beltramo, Cheryl Berg, ~~Jay Brookman, Joy Dean, Norm DePonte~~, Jennie Escobedo, ~~Katy Green~~, Aron Hale, Amy Hernandez, Marleen Hurst, Aimee Korynta, ~~Marilyn Lewis~~, Adam Lundy, ~~Brent Manuel, Jim Marianne, Jacqueline Miller~~, Kylie Negin, ~~Isabel Ott, Mandy Phong, Jenny Rosell~~, Jorge Salas, Hannah Tyndall, Michael Balthazor, Larry Sepulvida, Andrew Wren, Heather Post

Parents: Bernadette Aldrich, ~~Susie White~~,

Students: ~~Sydney Binns-12th, Maliyah Alcantara-12th, Samantha Carelock-11th, Kobe Lozano-11th, Bella Serrano-10th, Maya Khanna-10th, Madison Combs-9th, Aaliyah Smallwood-9th, Lehua McAllister-9th.~~

## Minutes

### 1) Updates: PBIS, Data Team (10 min)

Discussed the new Wellness Center re-design open area outside of S.S.W. Isabel Ott's office. Other offices in Student Commons, may be able to add sheetrock and wall to make a long hallway along the offices.

Andrew Wren discussed the Data Team's visit to 9<sup>th</sup> and 10<sup>th</sup> grade classrooms. Very competent teachers who know what they are teaching. We have great kids very focused and engaged. He said it's worth discussing, 'What does engagement look like?' Amy Hernandez said they did not go into rooms of their own Dept. and were very impressed with Latin, especially how well the kids understood the lesson and were involved.

Aron Hale discussed PBIS work on cell phone survey, working on getting a uniform policy for using cell phones in class.

Kris Shields talked about the good work with PBIS & Data Teams. It would be great to make sure we are all moving in the same direction regarding cell phones on campus. Need everyone's input, hopefully more will take the survey. Both CPD's in February are Dept. meeting days. A discussion amongst the entire staff can be very helpful.

### 2) Testing schedule for smarter balance (5 min)

Reviewed the draft bell schedule for CAASPP testing. The dates are March 17<sup>th</sup>, March 19<sup>th</sup>, March 24<sup>th</sup> and March 31<sup>st</sup>. This is pending the new laptops for Science must be here, inventoried and ready to use. We cannot do any testing during 1<sup>st</sup> period

Kris said Mandy Phong helped her look at testing in a new light. She said since  $\frac{3}{4}$  of our school will not be testing, we can view the instructional minutes with that in mind.

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|   | because of the high use of bandwidth that hour. Only our juniors will be testing. ASB students will share this draft with their class.  |   |
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| <b>3) Site Action Plan – Department work (5 min)</b>                    | Aimee Korynta shared the digital Action Plan document through email with department chairs. Our Action Plan should match our goals.   | Please add notes from Dept. CPD meetings regarding work being discussed as per our Action Plan.   |
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| <b>4) WASC Visit – final report and ATSI (10 min)</b>                   | Kris Shields received the notification congratulating us on our WASC visit, with the request that we complete a progress report next year for WASC.   | Same day we also received notification that we will need to do a SPSA due to our three areas in red for our SPED students; Suspension rates, ELA and Math testing.  |
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| <b>5) Revisit the date we end the first semester (10 min)</b>           | <p>Amy Hernandez asked to have this on the agenda after her last Dept. meeting. We are now planning to add 4-5 new semester long courses for next year. We discussed the building of the master schedule. Time it takes to align prep periods, new hires, etc. Do we want to get Dept. feedback of the pros/cons then decide what to bring to the whole staff at our next meeting?</p> <p>Also discussed the block time schedule for finals. Some tests require two hours, some teacher use class presentations that also require two hours, but is this what the majority of staff need or prefer?</p> | <p>Currently the semesters are not balanced. This year first semester has 80 school days and second semester has 100. Next year first semester has 84 and second has 96.</p> <p>Moved forward to opening up this discussion with all staff to possibly move finals to after winter break.</p> |
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| <b>6) Revisit location of copy machines (10 min)</b>                    | Discussed having two large copiers and two Riso machines. One each in library copy room and staff mailroom/lounge.  | Discussed equal access for all Departments convenient locations for making copies.  |
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| <b>7) Student copying/printing – feedback from departments (10 min)</b> | Most teachers do not require students to print work, but they   | For Social Science students have the option of writing down   |

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|   | are given the option for convenience. Art takes their entire class to the library when having students print something.  | the URL for current events, rather than printing the entire article.  |
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| <b>8) Items for the good of the order – anyone working on grants? Special projects?</b> | <p>Kim Albers – asked if Dept. Chairs could communicate with their Dept. that she uses the L-1 Lab every day during 1<sup>st</sup> period for her Graphic Design class. Please don't call her to ask if she will give up this room for 1<sup>st</sup> period.</p> <p>Adam Lundy – led discussion regarding resources being evenly distributed amongst all Departments across campus.</p> | <p>Sue Brothers will be coming to our leadership team meeting in March to help give answers to this discussion.</p> |
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