

West Muskingum Board of Education
Agenda
December 14, 2023
West Muskingum Middle School Library, 5:00 p.m.

Board Members:

Dan Ankrum, Marcus Farley, Julie MacLaine, Bryan Melsheimer, Ab Vousden

Note:

This is a meeting of the Board of Education for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting. The portion of the meeting which the participation of the public is invited shall be limited to 30 minutes. All statements shall be directed to the presiding officer; no person may address or question Board member individually. All cell phones should be turned off during board meetings.

Citizens of the West Muskingum School District and employees who wish to speak with the Board are requested to keep items presented as brief as possible. Items are limited to five minutes. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.

Call to Order:

Pledge:

Roll Call:

Mr. Ankrum ____ Mr. Farley ____ Mrs. MacLaine ____ Mr. Melsheimer ____ Mr. Vousden ____

Additions to the Agenda:

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

Public Participation:

Presentations:

I. TREASURER'S REPORT

1. Minutes of previous meeting(s) - Attachment

Recommendation to approve the minutes from the November 9, 2023, regular board meeting.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

2. Financial Report - Attachments

Recommendation to approve the November 2023 financial reports as presented.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

3. **Appropriation and Amended Certificate Modifications** – Hand Carry
 Recommendation to approve the amended certificate modifications as presented.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

4. **Then and Now Certification** - Attachment
 Recommendation to approve the contract with Neff Paving for Athletic Facility Improvements, to include the attached Then and Now Certification. Athletic Boosters will reimburse the District for improvement costs.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

II. SUPERINTENDENT’S REPORT – PERSONNEL

1. **Retirement(s)/Resignation(s)**
 Recommendation to approve the following retirement(s)/resignation(s):
- Debra Bennett, WMMS Social Studies Teacher, retirement, effective end of 2023-2024 school year
 - Chris McPherson, Maintenance Foreman, retirement, effective February 29, 2024
 - Martha Blackburn, WMES Intervention Specialist, resignation, effective December 4, 2023
 - Ryan Hammonds, WMMS custodian, resignation, effective December 11, 2024

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

2. **Supplemental/Limited 3313.53 Contract(s) FY24**
 Recommendation to approve the following Supplemental/Limited 3313.53 Contracts for the 2023-2024 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Jennifer Bradford	Resident Educator – Year 1	\$1,454.87
Bonnie Bean	Resident Educator – Year 1(.38 FTE)	\$ 552.85
Crystal Porter	Resident Educator – Year 1	\$1,454.87
Richard Spung	Resident Educator – Year 2	\$1,454.87
Michele Merriam	Resident Educator – Year 2	\$1,454.87
Maureen Williams	Resident Educator – Year 2	\$1,454.87
Jennifer Hreha	Resident Educator – Year 2	\$1,454.87
Holly Farley	Resident Educator – Year 2	\$1,454.87
Sean Stevens	Resident Educator – Year 2	\$1,454.87
Konnor Samson	WMMS Wrestling Coach	Volunteer

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

3. Gate Workers – Winter Sports

Recommendation to approve the following workers for the winter sports season:

John Kelley	Jill Kelley	Monica Davis
Tara Woods	Tina Jones	Ann Howard
Jennifer Fowler	Amy Johnson	

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

4. Unpaid leave

Recommendation to approve unpaid leave for the following employee(s). Accumulated personal and birthday days will be used before unpaid leave.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Keli Mitchell	Paraprofessional	February 21, 2024

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

5. WMLSD Classified Substitute List

Recommendation to approve the following addition(s) to the WMLSD Classified Substitute List as maintained by the Superintendent’s Office. Additions will be approved monthly as needed (pending proper completion of personnel requirements).

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
William Scheide	Bus Driver; Cook/Cashier; Custodian	December 15, 2023
Mary Ann Dillehay	Paraprofessional	December 15, 2023
Caitlyn Roberts	Cook/Cashier	December 15, 2023

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

6. MVESC Master Certificate Substitute List

Recommendation to approve the December 2023 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

SUPERINTENDENT’S REPORT

7. School Calendar FY24 Change

Recommendation to approve date change to the FY24 school year calendar to accommodate election day polling location. Professional Development Day for teachers changing from May 7, 2024, to March 19, 2024. Students will attend May 7, 2024, not March 19, 2024. Will not change calendar day totals for staff or students.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

8. Substitute Salary Scale Increase - Attachment

Recommendation to approve substitute salary scale increases, as attached.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

9. Purchase of Portable Bleachers

Recommendation to purchase portable bleachers, in the amount of \$24,763.00, for the baseball and softball athletic fields from Davis Athletics, LLC.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

10. Sale of Busses

Recommendation to approve the sale of bus 55 for the price of \$1,000.00 to Yellow Bus Sales.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

11. META Bus Bid

Resolution to authorize META Solutions (META) to advertise and receive bids on said Boards' behalf, as per the specifications submitted for the cooperative purchase of one (1) 30 passenger 2024 handicap bus.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

12. Handicap Bus Purchase - Attachment

Recommendation to approve the purchase of one (1) 30 passenger 2024 handicap bus for the price of \$81,764.00, as outlined by Complete Bus & Specialty Vehicles, based on META Bus Bid.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

13. Annual Organizational Board Meeting

Recommendation to approve a date and time in January 2024 for the annual organizational and regular board meeting.

Date and Time: _____

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

14. Board President Pro-Tem

Recommendation to approve a president pro-tem for the annual organizational board meeting being held in January 2024.

President Pro-Tem _____

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

15. Donations

Recommendation to approve the following donation(s):

- Schweitzer Engineering Laboratories, Inc. to West Muskingum High School -to be used toward science, technology, engineering and math education - \$100.00

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

16. Discussion Items

III. Board Member Reports and Concerns

- A. Legislative Report
- B. Mid-East Career and Technology Center Report
- C. Facility Committee Report
- D. Policy Committee Report

IV. Executive Session

WHEREAS boards of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically excepted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22, the board hereby enters executive session for the reason(s) herein stated:

- personnel matters
 - o appointment of employee(s) (re-employment)
 - o promotion or compensation
 - o dismissal, discipline, or demotion of employee(s) or student(s)
 - o investigation of charges or complaints of employee(s) or student(s)
- consider the purchase of property for public purposes
 - o sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- conference with an attorney to discuss matters which are subject of pending or imminent court action
- preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

- _ matters required by federal law or state statutes to be confidential
- _ specialized details of security arrangements

Motion: Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

§ Time entered executive session: _____ p.m.

§ Time returned to public session: _____ p.m.

Roll Call:

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

V. Adjournment

Meeting Adjournment at _____ P.M.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____