



BRISTOL WARREN REGIONAL SCHOOL DISTRICT

151 State Street
Bristol, Rhode Island 02809

Public Bid

Chromebox and Licensing Unit RFP

The Bristol Warren Regional School District (BWRSD) is seeking qualified bids for Chromeboxes and Licensing units. Qualified bidders will include form quotations based upon the specifications noted below. Requests for proposals and instructions for bidders may be obtained on the Bristol Warren Regional School District's website on the Business & Finance Department's Bid page located at the following link: <https://www.bwrsd.org/Page/2880>.

All bid proposals must be received by the school district in the BWRSD Administrative Offices, 151 State Street Bristol, RI 02809, no later than **4:00 PM on April 15th, 2021**. At that time, bids will be opened and read in public. The bid opening will be live streamed via the Bristol Warren Regional School District's YouTube Channel at the following link: https://www.youtube.com/channel/UCMfoo1G_4jBMUOuP2Viv4xw.

All bid proposals are to be submitted in a sealed envelope, **(3) three copies**, plainly marked with the name of the company submitting the proposal and the phrase identifying the bid item "**Chromebox & Licensing Unit-RFP**".

General Project Schedule

RFP Released	April 1, 2021
Bidder Questions and Clarifications Ends	April 8, 2021 at 4:00 pm
Bids Due Back	April 15, 2021 at 4:00 pm
Bid Opening	April 15, 2021 at 4:00 pm

Questions and clarifications regarding bid specifications must be sent via email to Rose Muller-Director of Technology no later than **April 8, 2021 at 4:00 pm**. Email messages must contain "**Chromebox & Licensing Unit-RFP**" in the subject line and be sent to rose.muller@bwrsd.org. Questions and clarifications will only be communicated between the bidder and the owner unless the owner determines that the information is relevant to all bidders.

The BWRSD reserves the right to reject any/all bids, waive any informalities in the bids received and to accept and award the bid to the lowest qualified bid deemed most favorable to the interest of the BWRSD.

BWRSD does not discriminate on the basis of age, color, gender, national origin, race, religion, sexual orientation, or disability in accordance with applicable laws and regulations. Individuals requesting interpreter services for the hearing impaired must notify (401) 253-4000 x5103 seventy-two (72) hours in advance.

Instructions

The following instructions are standards for all proposals submitted:

1. Receipt and Opening of Proposal

Sealed proposals (bids) will be accepted in the BWRSD Administrative Offices, Attn: Rose Muller, Director of Technology, 151 State Street, Bristol, RI 02809 until the time indicated on the advertisement for Bids, for the commodities, equipment, and/or services designated in the specifications and will then be virtually opened and read.

2. Form of Bid

Proposal must be submitted on and in accordance with the forms attached hereto, blank places must be filled in as noted, no change shall be made in the phraseology of the proposal or in the item or items mentioned therein, must contain the name and proper address of the bidding firm, and must be signed by a responsible member of the firm with his/her signature and official title. Proposals that are not complete, or contain any omissions, erasures, alterations, additions and/or contain irregularities of any kind, may be rejected.

3. Submission of Bids

- a. Envelopes containing bids must be sealed and addressed to BWRSD Administrative Offices, Attn: Rose Muller, Director of Technology, 151 State Street, Bristol, RI 02809 and must be marked with the name and address of bidder, date and hour of opening, and name of bid.
- b. The District will decide when the specified time has arrived to virtually open bids, and no bid received thereafter will be considered.
- c. Any bidder may withdraw his/her bid by written request at any time prior to the advertised time for opening. Telephonic bids, amendments, or withdrawals will not be accepted.
- d. Unless otherwise specified, no bid may be withdrawn for a period of ninety (90) days from the date of bid opening.
- e. Negligence on the part of the bidder in preparing the bid confers no rights for the withdrawal of the bid after it has been opened.
- f. Proposals received prior to the time of opening will be securely kept unopened. No responsibility will attach to an officer or person for the premature opening of a proposal not properly addressed and identified.

4. Prices

Bidders shall state the proposed price in the manner as designated in the Bid Proposal Form. In the event that there is a discrepancy between the unit prices and the extended totals, the unit prices shall govern. In the event there is a discrepancy between the price written in words and written in figures, the prices written in words shall govern.

5. Rhode Island Sales Tax

The Regional District is exempt from the payment of R.I. Sales Tax under the 1956 General Laws of the State of Rhode Island, 44-18-30 (1), as amended.

6. Federal Excise Taxes

The District is exempt from the payment of any excise or federal transportation taxes. The price bid must be exclusive of taxes and will be so construed.

7. Equal Employment Opportunity Policy Statement

For the purposes of this Policy, the term “vendor” shall mean any and all individuals, companies, corporations, and business entities that provide goods or services to the BWRSD pursuant to any and all relevant and appropriate Federal, State, and local purchasing rules, regulations, and procedures.

The BWRSD is committed to the general policy and principle of Equal Employment Opportunity in terms of retaining vendors to provide the District with goods and services necessary for routine and emergency operations. The BWRSD shall not discriminate against vendors as entities, or individual employees thereof on any legally recognized basis included, but not limited to, race, age, color, religion, gender, gender identification, marital status, national origin, physical or mental disability, Veteran’s status, pregnancy, sexual orientation, genetic conditions, predisposition to certain diseases, or ancestry, except where a bona fide occupational qualification exists.

8. Schools Right to Reject

The BWRSD reserves the right to reject any and all proposals, to waive any informality in the proposals received and to accept the proposal deemed to be most favorable to the best interests of the District.

9. Labor Regulations

a. The Contract for Work under this proposal will obligate the contractor and subcontractors not to discriminate in employment practices and conform with the Affirmative Action Plan pursuant to Executive Order No. 11246.

b. Bidders must, if required, submit a compliance report concerning their employment practices and policies in order to maintain their eligibility to receive award of the Contract.

c. Successful bidders must, if required, submit a list of all subcontractors who will perform Work on the Project, and written signed statements from authorized agents of labor pools with which they will or may deal with for employees on the Work, together with any information to the effect that such labor pools practices or policies are in conformity with Executive Order No. 11246

10. Payment

Vendor shall submit monthly invoices for payment to the BWRSD. The Invoices shall include: Dates of service, scope of work and hours worked The District will promptly pay within two weeks of receiving Invoices.

SPECIFICATIONS

BWRSD is seeking to deploy 150 Chromebox & Licensing Units with the minimum specifications below. This response to the proposal must allow for individual units to be added or removed if deemed necessary. This response to the proposal may be extended to future procurement of projection display units.

- Chromebox with the following minimum specifications:
 - Intel Core i3 10th Generation
 - Intel UHD Graphics
 - 8 GB DDR4 RAM
 - 30 GB storage
 - Gigabit Ethernet
 - Integrated Wireless (802.11ax / Wi-Fi 6)
 - 2 x HDMI outputs OR both HDMI & DisplayPort Video outputs
- Google Chrome Management Perpetual License for Education

Terms

The units must be “New” and not refurbished or rebuilt systems.

The units must be UL listed.

The units must be FCC approved for commercial use.

Each component origin must be from the specific vendor listed. Voluntary alternatives will be evaluated on an individual basis.

Each component will be required to have identical chipsets and components for each model described.

Each component must be from the Original Equipment Manufacturer (OEM) throughout the entire hardware and warranty periods associated with the component.

Owner reserves the right to have a third party audit all components and warranty terms at any time throughout the contracted period.

The BWRSD School Committee reserves the right to reject any or all bids deemed by it not to be in the best interest of the School District.

The systems must be received within 4 weeks of receipt of Purchase Order.

Required Warranty (for all specifications)

Minimum 1-year parts and labor.

Required Documentation

Provide all specifications, product cut sheets, warranty information, and any other relevant information to systems, solutions, and warranties included in your response.

Additional Information

Please attach to this proposal any additional items or services your company can supply, in regards to this specific request for proposal, in addition to the above requested information.

Bid Proposal Form

Bid to: Bristol Warren Regional School District
151 State Street
Bristol, RI 02809

Bid From: _____

Project: Bristol Warren Regional School 150 Chromebox & Licensing Units Request for Proposal

The undersigned, having familiarized themselves with all local conditions affecting the cost of work, and having examined the site and all applicable Bidding Documents herein, and herein referenced, including, but not limited to, all addenda issued thereto, hereby propose to furnish all labor, material, equipment, applicable taxes and services required for proper completion of each of the following categories of this project for the sum of:

Title: Bid: 150 Chromebox & Licensing Units Request for Proposal

Unit pricing:

- Chromebox and license

Price per total unit (if purchased individually) : \$ _____

Price per total unit (if purchased in quantity): \$ _____

Price per license: \$ _____

Itemized pricing:

Items	Individual Purchase Price	Quantity Purchase Price	Brand/Description
Chromebox			
Google License			

Allowances:

Base bid includes all applicable allowance cost(s) as set forth herein.

If awarded the contract, the undersigned agrees to commence work within ten (10) calendar days after date of issuance of a Purchase Order form, which shall be considered the Notice to Proceed, and agrees to complete the work in accordance with the schedule herein.

Exceptions:

Bidder takes no exception to terms, conditions, specifications and/or any other requirements herein unless expressly noted, and in writing to the Owner prior to the Bid Due Date of **April 15, 2021 at 4:00 pm.**

Agreement:

The undersigned agree(s) to provide information required within ten (10) days after the notification of a Letter of intent and to execute an agreement for work covered by this Bid Proposal on the Owner's standard Purchase Order for which terms and conditions are expanded to include all Bidding Documents and subsequent addenda issued thereto.

In submitting this bid, it is understood that the Owner reserves the right to reject any or all bids. It is further agreed that this bid is binding for a period of Ninety (90) days from the opening thereof.

Firm: _____

Address: _____

Phone Number: _____

Fax Number: _____

Printed Name: _____

Title: _____

Email Address: _____

Date: _____

Signed: _____

