

RECORD OF PROCEEDINGS 061

Minutes of MADEIRA BOARD OF EDUCATION

**Regular Meeting
Held August 7, 2023**

The Regular meeting of the Madeira Board of Education was held on Monday, August 7, 2023 at 7pm respectively in accordance with written notices sent to each member. The meeting was called to order by Vice President Steve Bernicke.

Present: Paula Andruss, Steve Bernicke, David Eberly, Ryan Lex

Nor Present: Richard Palmer

Also present at the meeting were Kenji Matsudo, Emily Hauser, Dave Bergan, Julie Leslie, Kristen Oyler, Amy Delgado and Claudia Harrod.

AGENDA (93-23) – Mr. Lex moved, seconded by Mrs. Andruss that the Board approve the agenda with changes for the August 7, 2023 meeting of the Board of Education.

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Eberly, aye; Mr. Lex, aye.

HEARING OF THE PUBLIC – There was no hearing of the public at this time.

CONSENT CALENDAR (94-23) – Mr. Lex moved, seconded by Mr. Eberly to approve the consent calendar.

A. Minutes

1. July 17, 2023 (Exhibit-1)

A. Employment – Classified Support, Special Educational Assistant, *dependent upon valid license and background checks.*

1. Crystallynn Howlett
2. Caleb Lipsey

B. Contract Addendum – Certified

1. Sharon Fitter – MHS Intervention Specialist Substitute

**C. Supplemental Contracts for the 2023-2024 School Year
Funded with General Funds – Certified**

Name	Assignment	Amount
Lori Timpone	Summer Student Evaluation	Up to 10 hours @ \$35/hour
Christin Bohrofen	Summer Academy	1 day @ \$125.00
Julia Cabral	MMS – National Junior Honor Society	\$352.00

Funded with General Funds – Classified/Support

Name	Assignment	Amount
Crystallyn Howlett	CPI Training	Up to 6 Hours @ Per Diem
Jennifer Wagner	MMS – Math Counts	\$822.00

Funded with Non-General Funds – Certified

Name	Assignment	Amount
Erin Cofskey	Girls Basketball Camp Director	\$1,000.00

Funded with Non-General Funds – Classified/Support

Name	Assignment	Amount
Greg Ervin	Girls Basketball Camp Instructor	\$500.00
Daniel Kuntz	Basketball Official	\$45.00

RECORD OF PROCEEDINGS 062

Minutes of MADEIRA BOARD OF EDUCATION

**Regular Meeting
Held August 7, 2023**

E. Treasurers Report

1. General Fund Financial Report for July 2023 and warrant payments for all funds in the amount of **\$1,036,818.** (Exhibit - 2)

	July 1- July 31	FY24 FYTD	FY23 FYTD
Revenues	\$789,222	\$789,222	\$419,837
Expenditures	\$1,820,467	\$1,820,467	\$1,707,069
Ending Cash	\$13,721,363	\$13,721,363	\$13,805,255

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Eberly, aye; Mr. Lex, aye.

LIMITED CONTRACTS FOR NON-TEACHING PUPIL ACTIVITY DUTIES (95-23) – Mrs. Andruss moved, seconded by Mr. Lex that the Board resolve that a vacancy exists in the positions listed below, that the position was offered to current district or out of district licensed employees and no such qualified person applied for or accepted the position. The following non-licensed person/s applied for and is qualified for the position. ***Contract will be dependent upon person/s obtaining a valid pupil activity program permit issued by the State Board of Education per 3319.303.***

Name	Assignment	Amount
Emma Boomershine	MHS – Girls Lacrosse Coach	\$4,680.00

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Eberly, aye; Mr. Lex, aye.

GOVERNANCE

A. Complimentary Passes Resolution (96-23) – Mr. Lex moved, seconded by Mrs. Andruss that the Board approve distribution of complimentary passes for the 2023-2024 school year to District events for designated individuals or groups of individuals per resolution. (Exhibit - 3)

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Eberly, aye; Mr. Lex, aye.

B. Declaring Transportation Impractical (97-23) – Mr. Lex moved, seconded by Mr. Eberly that the Board approve the resolution declaring transportation impractical for the 2023-2024 school year and rescind initial determination that transportation was impractical for those students attending St. Ursula Academy and St. Ursula Villa School. (Exhibit-4)

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Eberly, aye; Mr. Lex, aye.

C. Policies (98-23) – Mr. Lex moved, seconded by Mrs. Andruss that the Board resolve the following policies are hereby adopted and that any prior corresponding policy heretofore adopted by the Madeira City Schools Board of Education is hereby rescinded. (Exhibit-5)

Policy#	Policy Name	Action
0164	Notice of Meetings	Revised

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Eberly, aye; Mr. Lex, aye.

D. Membership with Equalis and the Cooperative Council of Governments (99-23) – Mrs. Andruss moved, seconded by Mr. Lex that the Board approve the resolution approving a contract and membership with Equalis and the Cooperative Council of Governments. (Exhibit-6)

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Eberly, aye; Mr. Lex, aye.

RECORD OF PROCEEDINGS 063
Minutes of MADEIRA BOARD OF EDUCATION

Regular Meeting
Held August 7, 2023

- E. Single Source Contract from Solar Tint (100-23)** – Mr. Lex moved, seconded by Mrs. Andruss that the Board approve the resolution awarding a single source contract from Solar Tint. (Exhibit-7)

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Eberly, aye; Mr. Lex, aye.

- F. High School Cross Country Team Camp at Michigan State University (101-23)** – Mr. Eberly moved, seconded by Mr. Lex that the Board approve an extended field trip for the high school cross country team to compete at Michigan State University from September 14 through September 16, 2023. (Exhibit-8)

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Eberly, aye; Mr. Lex, aye.

- G. Transportation Bus Routes (102-23)** – Mrs. Andruss moved, seconded by Mr. Lex that the Board approve the following resolution: WHEREAS Board of Education are required under provisions of ORC 3327.01 to adopt bus routes and WHEREAS routes have now been firmly established, THERE, BE IT RESOLVED that the bus routes for the 2023-2024 school year on file in the Transportation Office, are hereby approved. (Exhibit-9)

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Eberly, aye; Mr. Lex, aye.

PLANNING COMMISSION

- A. 2023-2024 Planning Commission Members (103-23)** – Mr. Lex moved, seconded by Mrs. Andruss that the Board approve the following members of the 2022-2023 Planning Commission and their associated terms.

- 1. Cara Kuester, term ending 2026**
- 2. Kasey O'Reilly, term ending 2026**
- 3. Brad Cunningham, term ending 2026**
- 4. Ian Avery, term ending 2026**
- 5. Shelby Ledford, term ending 2026**
- 6. Brian Kellett, term ending 2026**

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Eberly, aye; Mr. Lex, aye.

SUPERINTENDENT COMMITTEE REPORTS

- Finance – Mrs. Hauser reported that the next Finance Committee meeting will be in September.
- Buildings and Grounds – Mr. Bergan reported that the MHS projects are winding down. The gymnasiums have been painted and the auxiliary gym floor has been poured. The new floor and paint in the auxiliary gym will breathe some new life into that space. Mr. Bergan also reported that they hope to wrap up the HVAC project soon so that kids can get back into that space.
- Community Relations – Mr. Matsudo reported that the first staff workday is on Friday and students will be returning on Wednesday, August 16th. Madeira police and fire held a full scale safety drill at MHS where they ran through a bunch of scenarios without students/staff in the buildings. District administrators were able to participate in the drills and learn alongside Madeira police and fire.
- Policy - No formal update at this time.

RECORD OF PROCEEDINGS 064
Minutes of MADEIRA BOARD OF EDUCATION

Regular Meeting
Held August 7, 2023

BOARD COMMITTEE/LIASION REPORTS

- Planning Commission – Mr. Matsudo reported that the planning commission kickoff reception will be in September. The 2023-2024 studies are as follows: building transitions (5th to 6th and 8th to 9th), surveying our parents for effective feedback, career and tech readiness/internship opportunities and salary and benefits study.
- Great Oaks – No formal update at this time.
- Legislation – Mrs. Hauser reported that legislators are on summer recess and will return in September.
- Student Achievement Liaison – Mr. Bergan stated that a state report card update will be provided in September.

DISCUSSION ITEMS

- New Staff Orientation – Mr. Matsudo made the Board aware of the new staff orientation on Wednesday at 8AM if the Board members would like to attend to welcome our new staff.
- OSBA Capital Conference Update – Mr. Matsudo stated that the OSBA capital conference will be November 12-14 and to please let Mrs. Hauser know if you would like to attend.
- MES Construction Update – Mr. Bergan reported that we are still tracking to be ready to start school on time. There are currently two phases to the building right now: the staff members who are in the existing building who can now get into their rooms and the staff members in the new build which will be allowed into their rooms this week. Professional movers moved classroom items into the new upstairs classrooms. We are hoping that we will gain occupancy tomorrow for the staff in the upstirs rooms to begin setting up in that space. All the homerooms will be ready to go for the start of the school year but the library has some intricate woodworking that may not be entirely completed until after the school year begins. Since that space will likely take a little more time we may have to temporarily modify the library special. Mr. Matsudo stated that this has been a tight turnaround and we are almost to the finish line. He went on to say that we want everything to be perfect but realistically, some of the details will need to be finished up on evenings and weekends. Tomorrow a few key inspections take place to allow us to gain occupancy. We are planning to give MES teachers the most freedom to work on their rooms during professional development days.

ADJOURNMENT (104-23) – Mr. Eberly moved, seconded by Mrs. Andruss that the August 7, 2023 regular meeting of the Madeira Board of Education be adjourned.

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Eberly, aye; Mr. Lex, aye.

Board President

Treasurer