

RECORD OF PROCEEDINGS 069

Minutes of MADEIRA BOARD OF EDUCATION

*Regular Meeting
Held October 16, 2023*

The Regular meeting of the Madeira Board of Education was held on Monday, October 16, 2023 at 7pm respectively in accordance with written notices sent to each member. The meeting was called to order by President Richard Palmer.

Present: Paula Andruss, David Eberly, Ryan Lex, Richard Palmer

Nor Present: Steve Bernicke

Also present at the meeting were Kenji Matsudo, Emily Hauser, Dave Bergan, Chris Andruss, Les LeFevre, Kathy LeFevre, Ann Ramos and Julie Leslie.

AGENDA (110-23) – Mr. Lex moved, seconded by Mrs. Andruss that the Board approve the agenda for the October 16, 2023 meeting of the Board of Education.

Vote: Mr. Eberly, aye; Mr. Lex, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

HEARING OF THE PUBLIC – There were no public comments at this time.

CONSENT CALENDAR (111-23) – Mr. Lex moved, seconded by Mr. Eberly to approve the consent calendar.

A. Minutes

1. **September 18, 2023** (Exhibit-1)

B. Resignations – Certified

1. **Kirby Slater** – MMS Winter Site Coordinator

C. Supplemental Contract for the 2023-2024 School Year unless otherwise specified (*pending background checks and appropriate licensure*)

Funded with General Funds – Certified

Name	Assignment	Amount
Lisa Egan	Home Instruction	\$35/Hour Up to 55 Hours
Brandon Opichka	MMS – Wrestling Coach	\$2,600.00
Abby Horwitz	MHS – Winter Cheer Coach	\$3,432.00
Mike Shafer	MMS – Winter Site Coordinator	\$1,125.00
McKenna Flores	MHS – Theatre Director (Corrected)	\$8,492.00
Mike Lockhart	MHS – Boys Basketball Coach	\$3,588.00

D. Treasurers Report

1. **General Fund Financial Report for September, 2023** and warrant payments for all funds in the amount of **\$1,693,026**. (Exhibit-2)

	Sept. 1- Sept. 30	FY24 FYTD	FY23 FYTD
Revenues	\$10,049,200	\$11,289,374	\$11,531,297
Expenditures	\$1,961,701	\$5,662,375	\$5,453,990
Ending Cash	\$20,379,606	\$20,379,606	\$21,169,975

2. Donations

Donor	Item/Recipient	Amount
Anonymous	MMS – DC Trip	\$300.00

Vote: Mr. Eberly, aye; Mr. Lex, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

RECORD OF PROCEEDINGS 070

Minutes of MADEIRA BOARD OF EDUCATION

*Regular Meeting
Held October 16, 2023*

LIMITED CONTRACTS FOR NON-TEACHING PUPIL ACTIVITY DUTIES (112-23) – Mr. Lex moved, seconded by Mrs. Andruss that the Board resolve that a vacancy exists in the positions listed below, that the position was offered to current district or out of district licensed employees and no such qualified person applied for or accepted the position. The following non-licensed person/s applied for and is qualified for the position. ***Coach employment and contract finalization will be dependent upon person/s obtaining background checks, completing OHSAA requirements, valid pupil activity program permit issued by the State Board of Education per 3319.303, signing contract and personnel file paperwork completion.***

Name	Assignment	Amount
Peter Hopewell	MHS – Boys Basketball Coach	\$3,848.00
Taylor Brannon	MHS – Boys Basketball Coach	\$3,120.00
Robert Manning	MMS – Boys Basketball Coach	\$2,548.00
Ed Leborgne	MMS – Boys Basketball Coach	\$2,548.00
Chris Davidson	MHS – Wrestling Coach	\$4,680.00
Kevin Cloran	MHS – Wrestling Coach	\$3,068.00
Beth Hertzman	MHS – Winter Cheer Coach	\$2,080.00
Shelley Haas	MMS – Winter Cheer Coach	\$1,664.00
Howard Miller	MHS – Boys Lacrosse Coach	\$4,650.00
Jared Kline	MHS – Girls Basketball Coach	\$7,400.00
Brian Lutes	MHS – Girls Basketball Coach	\$2,400.00
Greg Ervin	MHS – Girls Basketball Coach	\$2,400.00
Erin Cofskey	MHS – Girls Basketball Coach	\$2,400.00
Alyssa Frye	MHS – Girls Basketball Coach	\$780.00
Amy Simmons	MMS – Girls Basketball Coach	\$2,450.00
Jeremy Carpenter	MMS – Girls Basketball Coach	\$2,450.00

Vote: Mr. Eberly, aye; Mr. Lex, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

GOVERNANCE

- A. Policies (113-23)** – Mrs. Andruss moved, seconded by Mr. Lex that the Board resolve the following policies are hereby adopted and that any prior corresponding policy heretofore adopted by the Madeira City Schools Board of Education is hereby rescinded. (Exhibit-3)

Policy#	Policy Name	Action
0141.2	Conflict of Interest	Revised
2623.02	Third Grade Reading Guarantee	Revised
3120.08	Employment of Personnel for Co-Curricular/Extra-Curricular Activities	Revised
4120.08	Employment of Personnel for Co-Curricular/Extra-Curricular Activities	Revised
5320	Immunizations	Revised
5337	Care of Students with Seizure Disorders	New
6240	Board of Revision Complaints and Countercomplaints	New
6700	Fair Labor Standards Act (FLSA)	Revised
7440	Facility Security	Revised
8120	Volunteers	Revised
8210	School Calendar	Revised
8330	Student Records	Revised
8600	Transportation	Revised
8650	Transportation by School Van	Revised
9160	Public Attendance at School Events	Revised
9270	Equivalent Education Outside the Schools & Participation in Extra-Curricular for Students Not Enrolled in the District	Revised

Vote: Mr. Eberly, aye; Mr. Lex, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

RECORD OF PROCEEDINGS 071
Minutes of MADEIRA BOARD OF EDUCATION

Regular Meeting
Held October 16, 2023

- B. Resolution to make provisional changes to Board policies, administrative guidelines and forms to comply with HB33 (114-23)** – Mrs. Andruss moved, seconded by Mr. Eberly that the Board approve the Resolution to make provisional changes to Board policies, administrative guidelines and forms to comply with HB33. (Exhibit-4)

Vote: Mr. Eberly, aye; Mr. Lex, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

- C. Declaring Transportation Impractical (115-23)** – Mr. Lex moved, seconded by Mr. Eberly that the Board approve the resolution declaring transportation Impractical for the 2023-2024 school year. (Exhibit-5)

Vote: Mr. Eberly, aye; Mr. Lex, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

- D. Madeira High Schools Athletic Renovation Request for Qualifications for an Architect (116-23)** – Mr. Lex moved, seconded by Mrs. Andruss that the Board authorize the Treasurer to advertise for a request for qualifications for Architect services in accordance with Ohio Revised Code.

Vote: Mr. Eberly, aye; Mr. Lex, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

SUPERINTENDENT COMMITTEE REPORTS

- Finance – Mrs. Hauser reported that the finance committee met on October 2nd. The committee reviewed the plan to work towards removing the MES modular unit over winter break now that the MES project is complete. The finance committee also continued to discuss the best way to finance phase II of the athletic and science feasibility study that was presented at the February 21st Board meeting. If you recall, included in phase II is to renovate the existing locker rooms, install a new main gym floor, install new bleachers, improve the transition into the gymnasium and baseball upgrades. The total cost of all of the phase II items was estimated around \$3.4M. Approximately \$425K was already included in the district's long-term permanent improvement strategy and that budget has been considered during the planning. The feasibility study identified additional areas of scope to be completed during phase II beyond what was originally included in the permanent improvement plan. Mrs. Hauser provided a simulation to the finance committee for the strategy to finance the funds. The finance committee discussed the possibility of financing it through a bank lease purchase agreement. However, the committee came to a consensus that given the district's current cash balance, the need to finance the project out into further years and pay interest through a lease purchase agreement does not prove necessary. The Board approves the annual transfer to the Permanent Improvement fund each December. The plan is to approve the transfer of \$3M to the Permanent Improvement fund for phase II simultaneously at the December Board meeting so that the district can move forward into phase II.
- Buildings and Grounds – Mr. Bergan reported that they are still working through the close out punch list items at MES. The day to day operations at MES are going great but there are still some back of the house operations that are included on the punch list. Mr. Lex mentioned that he ran into some teachers recently who mentioned they are loving the space and it was really well designed. Mr. Bergan went on to say that the MHS HVAC project is working through the close out. Additionally, they continue to work with Chief Schaeffer regarding the best way to spend safety grant funding. The newest expense to the safety grant is to add well marked speed humps at MES on the drive down the hill.
- Community Relations – Mr. Matsudo reported that the open house at MES was a success. It was a great opportunity to showcase the plan that came together in just 11 months. Mr. Matsudo also reported that the community leaders meeting was held at Madeira last week. This meeting is a great opportunity for the schools, police, fire, clergy, mayor, and city manager to share about our different organizations. He mentioned that they discussed that when there was a need to call the squad to MES they were there in a matter of minutes and that the police and fire mentioned that they really enjoy being in our buildings every day.
- Policy – No report beyond the approval of updated policies above.

RECORD OF PROCEEDINGS 072

Minutes of MADEIRA BOARD OF EDUCATION

**Regular Meeting
Held October 16, 2023**

BOARD COMMITTEE/LIASION REPORTS

- Planning Commission – Mrs. Andruss reported that MHS Principal, Mr. Kennedy, and MMS Principal, Mrs. Huelsman, provided their reports on the progress of the beginning of school and where the year is headed for each building. They also identified a couple areas that they are hoping to give extra attention; for example, executive functioning skills. Mr. Matsudo reported that the MES Principal, Chandley Bacher, and the Student Services Director, Jessica Hunter, will provide an update at our next planning commission meeting. The board will hear the first planning commission study report in January.
- Great Oaks – Mr. Matsudo reported that he had the opportunity to meet with Chief Ashbrock. Chief Ashbrock mentioned that he is super impressed by Great Oaks and what they are able to provide for our kids. Great Oaks is growing so they will run a lottery program for students to get into their programs.
- Legislation – Mrs. Hauser reported that House Bill 187 passed in the House and is headed to the Senate. House Bill 187 would require the use of a three-year average for re-evaluating property values, resulting in real property valuations being based equally on the past three years, rather than a three-year lookback with an emphasis placed on the most recent year's sales that occur to the tax lien date. The bill would sunset in three years so the requirements would only apply to tax years 2023, 2024, and 2025. When the bill passed the House there was no emergency clause which would likely mean that the bill would go into effect too late to apply to tax year 2023. It is unknown what that would mean for Hamilton county since the next revaluation isn't until 2026. The emergency provision could still be added in the Senate. The biggest concern about if this bill does effect Hamilton county for the 2023 revaluation is that the Hamilton County Auditor would have to essentially redo the whole revaluation that they have been working on for many, many months which could likely result in a delay when tax bills are sent and ultimately in municipalities and school districts to receive their tax settlement from the Hamilton County Auditor late. Many school districts rely on these settlements to meet payroll and could present some serious challenges to districts. In our case, it certainly wouldn't be desirable to receive the settlement late, but in 2024 we would be okay as long as the settlement is received by the end of the fiscal year. Mrs. Hauser explained that regardless of whether HB187 passes or not, increasing values does not equate to additional revenue for school districts. Pertaining to a revaluation, public school districts only experience additional revenue from a small percentage of mills, called inside millage. Unless a district is on the Ohio State minimum millage "floor" of 20 mills, as values increase tax rates are rolled back so that the district does not collect more money on each voted levy than was earned the prior year. Madeira is not near the millage "floor" so tax rates will be rolled back.
- Student Achievement Liaison – Mr. Matsudo congratulated the following individuals: Madeira had eight commended scholars: Samuel Gaugh, Caroline Harrison, Nicholas Hyland, Andrew Sampson, Jeffrey Schwallie, Matthew Smith, Luke Spencer, and Lily Zoeckler. Madeira had six National Hispanic Scholars: Ava Henry, Anna Cornejo, Mariana Caceres, Eric Luther, Jon Miguel Lawrence, and Mateo Ramirez Laverde Guzman. Madeira had two National African American Scholars: Maxwell James and Samuel McClain. Mr. Matsudo stated that we will recognize these students and their success at a future Board meeting.

DISCUSSION ITEMS

Mr. Eberly mentioned that he has had a couple parents come to him and applaud the new MES Assistant Principal, Sara Gehring, and additionally that having the 5th grade in the building was a great move.

Mr. Palmer noted that one school board candidate was present at the meeting but wanted to publically thank each and every candidate that was running for school board. He noted that being willing to "put their name in the hat" and their willingness to serve their community and the students of Madeira was admirable and something he was very thankful for.

RECORD OF PROCEEDINGS 073
Minutes of MADEIRA BOARD OF EDUCATION

Regular Meeting
Held October 16, 2023

ADJOURNMENT (117-23) – Mr. Lex moved, seconded by Mrs. Andruss that the October 16, 2023 regular meeting of the Madeira Board of Education be adjourned.

Vote: Mr. Eberly, aye; Mr. Lex, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

Board President

Treasurer