

MT. HOPE HIGH SCHOOL

STUDENT HANDBOOK 2023-2024

**199 Chestnut St.
Bristol, RI 02809
401-254-5980
Fax 401-254-5925**

BRISTOL WARREN REGIONAL SCHOOL COMMITTEE

**Nichola Piper ~ Chairperson
Adam McGovern ~ Vice Chairperson
Tara Thibaudeau ~ Secretary
Jessica Almeida ~ Treasurer
Marjorie McBride
Carly N. Reich
Karen Cabral
Sarah Bullard
Kyle Jackson**

DISTRICT MISSION

Engaging families and community partners in creating vibrant and adaptive learning environments that support all students in realizing their full potential as productive and successful members of our society.



BRISTOL WARREN REGIONAL SCHOOL DISTRICT ADMINISTRATION

Superintendent of Schools Ana C. Riley

Assistant Superintendent Diane Sanna

Director of Student Support Services Lisa Colwell

Director of Finance & Administration Danielle Carey

Director of Technology Rose O'Connor

Athletic Director Christy Belisle

Director of Facilities Frank Caliri

MT. HOPE HIGH SCHOOL ADMINISTRATION

Principal: Michelle King

Associate Principal: Wayne Lima

Assistant Principal: Robert Campion

Dean of Students: Frank DeVall

MT. HOPE HIGH SCHOOL CORE VALUES

Strengthen your core and get RRHIPP'ed!

Respect ~ Responsibility ~ Honesty

Integrity ~ Intellectual Curiosity ~ Perseverance

TABLE OF CONTENTS:

SCHOOL COMMITTEE1

DISTRICT ADMINISTRATION2

MT. HOPE ADMINISTRATION2

MT. HOPE CORE VALUES2

SCHOOL CALENDAR6

GENERAL INFORMATION

Academic Eligibility.....7

Academic Integrity.....9

Advisories.....8

Attendance.....9

Cancellation of School.....11

Code of Conduct.....11

Dress Code District Policy.....31

Driving & Parking on Campus15

Electronic Devices.....17

Extended Day.....18

Fire Drills/Evacuations/Lockdowns.....18

Grading.....18

Graduation Requirements.....19

School Counseling.....21

Hall Passes21

Health Services.....	21
Honor Societies.....	22
Identification Cards.....	23
Insurance	23
Lavatories	23
Student Leadership Roles	24
Library	24
Lost and Found	24
Make-up Work	24
Residency Requirements.....	25
Student Privileges	24/25
Student Rights, Responsibilities, Searches	25
Visitor’s Pass	27
Weapons	27
Wellness Center/Policy	28

POLICIES + PROCEDURES

Bullying	31
Bus Safety	31
Family Educational Rights and Privacy Act	31
Armed Forces Recruiter Access to Students	32
Non-Discrimination Policy	31
Plagiarism.....	32
Sexual Harassment	31
Technology Resources Responsible Use Policy	31
Technology Device Care.....	31

Use Policy Guide for Students/Families 31
Tobacco, Alcohol, and other Drugs (TAOD)..... 32
Prohibition Against Dating Violence Policy 32



MT. HOPE HIGH SCHOOL ALMA MATER

As we stand here before you Mt. Hope High
We stand straight and tall, hearts full of pride.
And the memories we share, just knowing that you
care, Help make our future bright. The purple and
white our colors fly,
Symbolizing Mt. Hope as unified,
And together as one forever at Mt. Hope High

MT. HOPE HIGH SCHOOL HISTORY

Mt. Hope High School, located in Bristol, Rhode Island, officially opened in September 1993, when Bristol High School and Warren High School merged. This was the result of the regionalization that took place between the Bristol and Warren School Districts

21ST CENTURY LEARNING EXPECTATIONS

I. Academic

- Read for a variety of purposes
- Write for a variety of audiences and purposes
- Listen and speak to gain, evaluate and present complex information
- Solve complex problems
- Access, evaluate and utilize information, media and technology

II. Social

- Learn from and work collaboratively with individuals representing diverse cultures, religions, and lifestyles in a spirit of mutual respect
- Know how to make appropriate choices with respect to one's physical, social, and emotional well-being
- Act responsibly and respectfully towards self and others keeping the interest of the larger community in mind
- Utilize time and manage workload efficiently

III. Civic

- Participate effectively in civic life by being a responsible and skilled citizen
- Exhibit ethical behavior in the areas of honesty, integrity, and self-discipline
- Value and respect school and community property
- Exercise the rights and responsibilities of citizenship in a democracy

Calendar for the 2023-2024 School Year (insert link)

Academic Integrity

Mt. Hope High School recognizes the need for all students to assume responsibility for their own schoolwork. Academic integrity must be preserved not only for its own sake but also in fairness to the objective evaluation of all.

Academic dishonesty occurs when students obtain or assist others in obtaining credit for work which is not their own. Students are expected to conduct themselves according to the highest standards of

personal integrity. Students are expected to follow rules prohibiting dishonest academic behavior and to resist peer pressure to violate Mt. Hope High School's standards.

Students are expected not to use dishonest methods to fulfill academic expectations and responsibilities. Whenever students have a question about this procedure, or any procedure, they should ask their teachers, counselors, or administrators. Study or homework collaboration is not considered academic dishonesty unless prohibited or limited by procedures or expectations which have been established by the teacher. Teachers shall guide students in understanding when collaborative efforts are not appropriate. Examples of academic dishonesty may include, but are not limited to, the following:

- unauthorized communication with another student during an examination or quiz; forgery;
- copying material from another student during an examination or quiz;
- allowing another student to copy from one's examination or quiz;
- using unauthorized notes or devices;
- submitting falsified data or other material for grading purposes;
- submitting a paper or project which is not the student's work;
- copying another person's assignment;
- allowing another student to copy one's assignment;
- stealing or accepting stolen copies of tests or answer keys;
- changing answers and seeking credit on an assignment or examination after the work has been graded and returned;
- altering a teacher's grade book;
- using electronic devices, internet sources and programmable calculators in violation of guidelines established by the teacher;
- using professional help such as an author, expert, or purchased service in violation of guidelines established by the teacher;
- copying computer files, online documents, or data created by others and claiming them as one's own;
- any other violation that constitutes plagiarism.

Plagiarism is the act of taking and using as one's own work another's published or unpublished thoughts, ideas and/or writings. This definition includes computer programs, drawings, artwork, and all other types of work which are not one's own. Types of plagiarism include word- forword, mosaic (rearrangement or rewording without documentation) and indirect (paraphrasing of a passage without documentation). Material taken from another source without adequate documentation may include, but not be limited to, the following:

- failing to cite with quotation marks the written words or symbols of another author;
- failing to footnote the author and sources of materials used in a composition;
- failing to cite research materials in a bibliography;
- failing to name a person quoted in an oral report;
- failing to cite an author whose works are paraphrased or summarized;
- presenting another person's creative work or ideas as one's own in essays, poems, music, art, computer programs, or other projects; and
- copying or paraphrasing ideas from literary criticism or study aids without documentation.

First Offense

When a teacher finds reason to believe a student or group of students has violated the academic honesty policy, the following steps will be taken:

- The teacher will share his/her observation with the student.
- The teacher will refer in writing whatever information the teacher has to the Dean of Students..
- The Dean and the teacher will confer.
- If they concur that cheating has occurred, the teacher will notify parent(s) and student(s).
- Any work submitted by a student or students in which he or she has cheated may receive a grade of zero. Resubmission of work will be at teacher discretion in collaboration with administration.

Additional or More Serious Offenses

More serious offenses include but are not limited to:

- theft, sales or distribution of any evaluation materials including, but not limited to, examinations and/or quizzes;
- hacking into any school or teacher software or device to access and/or alter any data for personal use or to share access with others
- breaking into and/or examining a teacher's personal possessions (e.g., desk, files, cabinet, etc.) to obtain or view evaluation instruments;
- changing and/or falsifying a grade in a teacher's grade book, on the computer or through other school devices used to record student grades;
- unauthorized possession of a stolen evaluation instrument;
- repeated incidents of academic dishonesty.

Consequences for any offense beyond the first or a more serious initial offense shall include:

- The teacher will share his/her observation with the student.
- The teacher will refer in writing whatever information the teacher has to the Dean of Students.
- The Dean and the teacher will confer.
- If they concur that cheating has occurred, the assistant principal will notify parent(s) and student(s).
- Any work submitted by a student or students in which he or she has cheated may receive a grade of zero. Resubmission of work will be at teacher discretion in collaboration with administration.
- National Honor Society members will be placed on probation or dismissed from the NHS.

See Code of Conduct for additional information regarding the disciplinary process

ADVISORIES

The Mt. Hope High School Advisory program provides personalization where all students experience a meaningful relationship with an advisor to express academic, personal and social concerns. Students participate in activities that build group cohesion and a sense of community

within the school.

ATTENDANCE, CHRONIC ABSENTEEISM and TRUANCY

Rhode Island State Law 16-19-1 requires all students between the ages of six (6) and eighteen (18) years of age must be registered and attend school on a regular basis. Attendance at school is part of a student's permanent record and parents/guardians are urged to assist the school by supporting the attendance policy. It is the responsibility of the parent/guardian to encourage and monitor school attendance, report absences according to the attendance policy, and work cooperatively with the school to solve any attendance issues. **Chronic Absenteeism** is a measure of how many students miss a defined number of school days for any reason. Rhode Island defines **Chronic Absenteeism** as when a student is absent 10% or more school days during the year (or 2 days per month).

Encouraging school attendance is a multipronged effort including:

- Establishing an engaging school environment
- Having all students known/monitored by at least one adult
- Clearly articulating the expectation that students will attend school
- Having consequences that encourage students to attend school
- Understanding and responding to why a student is not attending school

DEFINITIONS:

1. **UNEXCUSED ABSENCES** – Every absence is considered unexcused unless a phone call from a parent/guardian has been received by the attendance office stating the specific reason for the absence. The reason for the absence must be contained in the excused absence definition below. Student absence for travel/vacation is an unexcused absence. Students absent due to an illness, injury or suspension or any other unexcused reason on the day of any school related activity e.g. athletic event, club event, dances, (Or day before if the event is on a weekend) may not attend those functions.
2. **EXCUSED ABSENCES** – These include a student's participation in an approved school-sponsored activity, a pre-approved college visit, driving test, funeral, religious holiday, family emergency (approved by administration), court appearance, dentist/doctor or other medical professional excused illness or injury (note from that medical professional must be submitted within 3 days of the absence), acute or chronic illness or suspension days.
 - Acute Illness – When a student has a medical need that does not require on-going/long term care (e.g. knee surgery, etc.) A note from the medical professional must be shared with the school. Subsequent absences due to the nature of care for the illness will be considered excused.

- Chronic Illness – A student that requires continued care with a doctor or medical professional (e.g. Type II Diabetes, etc.) must provide documentation of the treatment. Subsequent absences due to the nature of care will be considered excused.

PLEASE NOTE: Parent/Guardian permission in and of itself is not recognized as a legitimate reason for absence per the State of Rhode Island. Every effort should be made to schedule appointments for students outside of school hours.

3. TARDY TO SCHOOL

- Students arriving late to school must be accompanied by parent/guardian or have a note (that will be verified) from a parent/guardian or a phone call by parent/guardian prior to arrival. Without any of the above it will be recorded as an unexcused tardy.

4. TARDY TO CLASS

- It is the responsibility of every student to arrive at class on time. Passing time DOES NOT allow for socializing. Tardiness to class may result in teacher detention.

5. LEAVING SCHOOL WITHOUT PERMISSION

- Consequences for any student leaving the school without permission during school hours will include parent notification, social probation, loss of credit for class work missed and/or placement in Saturday detention/V.I.B.E/ISS.

After three unexcused dismissals, disciplinary action/intervention may be taken.

- 6. **Early Dismissal:** - Early dismissals will be excused by the administration for emergency reasons only. Dismissals for reasons other than an emergency will be at the discretion of administration. ***A note must be presented to the attendance office on the day of dismissal and the note will be verified.*** No early dismissals will be taken over the phone without verification. If a student is dismissed early, they will NOT be allowed to participate in any extracurricular activities for that day. NOTE: appointments are not valid reasons for an absence and should be scheduled after school.

After three unexcused dismissals, disciplinary action/intervention may be taken.

- 7. **Chronic absenteeism** is a measure of how many students miss a defined number of school days for any reason. The Rhode Island Department of Education defines a school's chronic absenteeism rate as the percentage of students who miss 10% or more school days throughout the school year. As a total, this means that chronic absenteeism is defined as 18 absences per year or, generally speaking, 2 days per month. Research indicated that chronic absenteeism is associated with a number of negative consequences, including lower

achievement, disengagement from school, course failure, and an increased risk of dropping out. Students who meet these criteria may receive disciplinary action at the discretion of the administration. Student's may also be referred to the Truancy Diversion Program. Community Service may be assigned at the discretion of the judge in the Truancy Diversion Program. If truancy continues a student may be referred to Family Court for a formal hearing in Providence.

Allowable Unexcused Absences Chart and Social Probation:

- As of October 6th - 2 or less unexcused absences
- As of November 10th - 4 or less unexcused absences
- As of December 22nd - 6 or less unexcused absences
- As of February 2nd - 8 or less unexcused absences
- As of March 15th - 10 or less unexcused absences
- As of April 26th - 12 or less unexcused absences
- As of May 31st - 14 or less unexcused absences

To avoid being placed on social probation students should not exceed the allowable number of unexcused absences per the chart above. There is a process in place for the student to earn back their social privileges. Students that want to regain social privileges must see administration to obtain a contract to earn them back. Administration being: Mr. Campion (VP), Mr. Devall (Dean) or Ms. Belisle (Athletic Director).

CANCELLATION OF SCHOOL

In case of inclement weather or other unexpected events, school may be delayed or canceled. This decision is made at the discretion of the Superintendent, and an announcement/alert will be made on all local radio and television stations as early as possible. The Connect-Ed Phone System may be used to communicate as well. When a cancellation is in effect, students are expected to access curriculum, instruction, and instructional materials via Google Classroom, and follow the applicable day schedule for all virtual sessions.

CODE OF CONDUCT

Self-discipline is the only real discipline. Students who follow these simple guidelines will encounter no discipline difficulties within school.

- **Be on time and prepared for school and class.**
- **Follow the directions/directives of teachers, staff and administrators or any adult working at MHHS.**

- **Remain attentive and on task during the full class period.**
- **Be considerate of the rights and feelings of others.**

Progressive Discipline

A positive school climate means everyone – students, parents, faculty, staff, administrators and community members feel safe, welcome and respected in our school and at school sponsored events. Everyone has a role to play in developing a school climate and culture which encourages appropriate student behavior and promotes the building of positive, healthy relationships.

The Code of Conduct is based on a system of progressive discipline with the goal of limiting the use of out of school suspension as a consequence for student misconduct. However, there are certain infractions that will result in out of school suspension. When a student is not adhering to the expectations of the school or classroom, teachers and administrators will determine the most appropriate way to handle each situation and help students learn from their poor choices and behavior.

The administrator will exercise discretion in determining disciplinary consequences. The administrator may utilize their discretion to significantly increase consequences in the case of multiple offenses or for other factors. In determining the severity of the consequences, the administrator will consider all relevant facts including but not limited to: 1) previous disciplinary record, 2) severity of the disruption to the educational process, 3) the degree of danger to self and others, 4) the degree to which the student is willing to change their inappropriate behavior and 5) whether alternative consequences are appropriate to re-engage the student in learning. Alternative consequences may include restorative practices, mediation, conflict resolution and counseling from school SEL staff members.

Classroom Conduct

Teachers are responsible for keeping order and handling routine misbehavior in their classes. Teachers will discuss the expectations and rules established for their classes with all their students so that effective teaching and learning can take place. Teachers will deal with violations of the rules governing normal school behavior in a variety of ways including:

- Teacher reprimand/warning
- Teacher/student conference
- Parent/Guardian contact (preferably by phone)
- Teacher Detention
- Consultation with Department Chair/student
- Referral to a counselor or SEL staff member
- Parent/Guardian meeting
- Office referral

Possible Disciplinary Infractions: PLEASE NOTE This list is to be used as a sampling of actions, behaviors or choices that would warrant school discipline. This is not to be considered a complete list. Any student sent out of class is ineligible to participate in any extracurricular activities for that

day or any day until the student has completed or served the assigned consequence for the infraction.

- Alcohol (Possession, use, purchase/sale of)
- Arson
- Assault/Battery (Physical, Sexual, Verbal)
- Attendance (Class cut, left school without permission, tardy, truant) R.I. Gen. Law 16-19-1
- Bomb Threat
- Bullying/Threat/Intimidation (Cyber, Mental, Physical)
- Cheating/Plagiarism
- Communication/Electronic Device Misuse
- Controlled Substance (Possession, use, purchase/sale of)
- Disorderly Conduct/Disrespect/Insubordination (Including during fire drills, evacuations, lockdowns)
- Fight/Physical Altercation
- Fire Regulations
- Forgery/Gambling
- Harassment/Hatred (Including sexual and stalking)/Hazing
- Larceny/Theft
- Obscene/Abusive Language
- Sexual Misconduct
- Technology Violation/Unauthorized use
- Tobacco/VAPE (Nicotine or THC) R.I. Gen. Laws Ann. 23-20.9-5[2018]
- Trespass/Unauthorized area
- Vandalism
- Weapons (Harm inflicting device)

PotentialAdministrative Disciplinary Actions:

- Detention:(Teacher/Office/lunch/Saturday school)
- Suspension (In school (V.I.B.E.) or Out of School), Expulsion
- Loss of parking privileges
- Social Probation

Social Probation:

A social probation is when a student is not allowed to attend or participate in functions or extracurricular activities that take place outside of the regular school day . These privileges include, but are not limited to being a member of an athletic team, extracurricular team or club, attending JR/SR PROM or school dances, student parking, attending sporting events (fan/spectator) or any other school sponsored event. The following negative actions/choices will automatically qualify a student to be placed on Social Probation for a minimum of one month.

- Accumulation of 3 or more discipline referrals per quarter.
- Failure to serve teacher/Dean’s detention.
- Inappropriate behavior at an after school event on or off campus.
- Being in the building after school hours without permission.

- An act of gross misconduct; physical altercation, use of vulgar language, bullying
- Unexcused absences above the allowable limit.

There is a process in place for the student to earn back their social privileges. Students that want to regain social privileges must see administration to obtain a contract to earn them back.

Administration being: Mr. Campion (VP), Mr. Devall (Dean) or Ms. Belisle (Athletic Director).

Out of School Suspension (OSS) – 1 to 5 days assigned by Principal, possible referral to Superintendent for additional days

Procedures Governing Suspension

Unless an emergency situation exists requiring the pupil's immediate removal, no student shall be suspended prior to having an informal hearing before the principal or his/her designee. At said hearing, the student will be informed of the charges and given an opportunity to respond. In the event of an emergency, the informal hearing shall be held as soon as possible. The administrator shall make all possible attempts to notify the parent or guardian of the student about the suspension and state the cause(s) leading to the suspension.

1. If a student is suspended (OSS), a parent conference must take place before reinstatement.
2. Textbooks and homework may be provided for each pupil for the duration of the suspension period exceeding five days. It is the responsibility of the student and/or parent to pick up this work from the school. The student shall be allowed to complete any class work, including examinations, without penalty, which he/she missed while under suspension.
3. All make-up work must be completed within the period of time equal to the number of days suspended, (i.e. 5 days OSS = 5 days to make up work). This period begins immediately upon returning from suspension.

Procedures Governing Exclusion

For suspensions of more than 10 days up to 180 school days, the School Committee shall follow its formal policy as outlined in the School Committee Policy Handbook. For further details, please see School Committee Policy.

The Principal may request exclusion of a pupil in a case where the Principal has cause to believe the student's conduct endangers persons or property, is seriously disruptive of the educational process, or violates a publicized committee school policy.

1. Requests for exclusion are to be directed to the school committee through the Superintendent of Schools.
2. Upon receipt of an exclusion request, the Superintendent shall conduct an inquiry as soon as possible.
3. If after the inquiry the Superintendent or designee determines that a student should be excluded, he/she shall forward such request to the School Committee as soon as possible.

In School Suspension (V.I.B.E./ISS) – During the school day in room A-138 with teacher support.

IN SCHOOL SUSPENSION/ VIBE

1. In School Suspension (VIBE/ISS) provides an alternative to Out of School Suspension. VIBE/ISS allows students to attend school and to complete and receive credit for class assignments in a structured environment.
2. Students must bring their Chromebook, textbooks and any other materials needed prior to the start of VIBE/ISS. Students will be responsible to turn in their assignments via Google Classroom at the end of the day.
3. While serving VIBE/ISS, students are expected to be respectful at all times and follow all Mt. Hope High School rules and regulations as well as specific VIBE/ISS behavioral expectations.
4. Behavior in violation of any rules and regulations will result in appropriate additional consequences.
5. Students will turn in cell phones at the start of their VIBE/ISS. Students that do not follow the rules/guidelines for VIBE/ISS will be sent home for the day and the student will repeat the day in VIBE/ISS on the next school day and/or may be referred back to the principal for further disciplinary action.

DUE PROCESS

If a parent believes a disciplinary action toward their child was unjust, they may appeal using the following process.

RIGHT TO APPEAL: Appeals related to student Code of Conduct violation decisions must be filed with the building Principal within forty-eight (48) hours of parental notification. Within five school days of receipt of a written appeal, the building Principal will provide a written response. If the decision of the building Principal does not resolve the matter, a written appeal may be filed with the Superintendent within seven days of receipt of the building Principal's written response. Within five school days of receipt of a written appeal, the Superintendent will provide a written response. If the decision of the Superintendent does not resolve the matter, a written appeal may be filed within seven days with the Chairperson of the School Committee. The Student Discipline Subcommittee will hear the appeal. Within five days of said meeting, the School Committee Chairperson will provide a written response. If the decision of the BWRSD School Committee does not resolve the matter, a written appeal may be filed with the Rhode Island Department of Education.

DRIVING AND PARKING ON CAMPUS

The BWRSD provides free bus transportation to and from school for all MHHS students who reside in excess of 1.5 miles from school. Those students who do not avail themselves of this service do so at their own risk. Any student using transportation other than that provided by the school department must bear full responsibility for punctuality and attendance. The parking of

student automobiles on school property is a school **PRIVILEGE**. This **privilege CAN and WILL be withdrawn** from those students who violate school rules, regulations and/or attendance policies.

The parking lots are monitored by the school administration and staff as well as the school resource officer (SRO). Disregarding parking policies and/or directives of those monitoring the lots will result in privileges being revoked.

The administration reserves the right to search a student vehicle on campus or at school sponsored events on or off campus if there is a reasonable suspicion that the vehicle contains evidence related to a violation of the code of conduct.

The MHHS campus has a limited number of student parking spaces. Therefore, parking permits will be issued first to seniors. If there are spaces available after all senior requests have been filled, juniors' names may be placed in a lottery and picked at random for parking permits for the remaining spaces.

1. Student parking areas will be designated by administration.
2. Parking permits will not exceed the number of available spaces.
3. Permits will be issued by administration.

Student parking permits will be issued to eligible seniors and juniors (by lottery). Students must obtain their parking permits in person with all forms **COMPLETED and SIGNED**. They must present a **copy of their license, registration, and proof of insurance**. Once the application and all required documentation is submitted, those students will be assigned a spot at random and given their parking permit sticker.

Parking permits must be displayed on the windshield of the car. Parking registration will take place on a date and time to be determined. It will be announced via the MHHS website and email.

The BWRSD will not be held responsible for the theft of and/or damage to student vehicles.

Student vehicles without parking permits will be removed at the owner's expense.

These are the parking policies students agree to abide by when they turn in a completed parking application and receive a parking permit.

When parking on campus, the student will:

1. Operate their vehicle reasonably, safely and in accordance with all traffic laws.
2. Have their parking permit sticker displayed as directed.
3. Park appropriately in assigned space.
4. Maintain proper registration, insurance and inspection and have it available on demand.
5. Arrive by 7:55 A.M.
6. Drive no more than 10 MPH while on campus.
7. Refrain from playing loud music and texting while driving..
8. Not park in faculty, visitor or reserved parking spots.

In order to maintain the privilege to park on campus, the student will:

1. Comply with all school rules and regulations in the student handbook.

2. Adhere to the attendance guidelines, especially unexcused absence guidelines.

In the event of the following actions, behaviors or choices, parking privileges may be forfeited and/or revoked permanently or for a period of time.

1. Leaving school grounds without permission
2. More than the allowable unexcused absences
3. Excessive tardies to school
4. Any breach of school conduct resulting in out of school suspension
5. Not serving detentions assigned by teachers or administration

MHHS administration reserves the right to:

1. Suspend or revoke parking permit due to a violation of these parking policies as well as violations of the school's Code of Conduct.
2. Assign a school consequence for parking violations.
3. Search a vehicle given reasonable suspicion of wrongdoing.
4. Tow vehicles at the owner's expense that are parked on campus in an unauthorized manner.

ELECTRONIC DEVICES

Cell Phones

The use of cell phones in educational environments (classroom or other locations where teaching and learning is taking place) is strictly prohibited. All students are expected to follow this expectation as outlined by their classroom teacher. Procedures to exclude cell phone use in class may include:

- Turn off and put in backpack or away
- Turn in to phone caddy in classroom
- Other as defined by teacher

This restriction applies to all smart technology and includes earbuds. Failure to comply with cell phone procedures will result in disciplinary action by the teacher or administration.

Responsible Use of Technology

Each user is responsible for his/her use of technology whether it is provided by the district or it is a personal device. Technology use is allowed only when permitted by a teacher. This includes use on school property, in school vehicles, at school sponsored events, or use of school/district resources via remote access. (See BWRSD Technology Resources Responsible Use Policy GCQB)

EXTENDED DAY PROGRAM (EDP)

The Extended Day Program is available to all students who need academic assistance after school Monday through Thursday from 2:45 pm - 4:30 pm. Students may stop by the library whenever they need after school.

FIRE DRILLS, EVACUATIONS, AND LOCKDOWNS

Students are to assume that all fire alarms indicate an actual fire unless told otherwise by the administration. Students are to file out of the building quickly and quietly, following all instructions which might be given. Eleven fire drills, two lockdown drills and two evacuation drills will be conducted each year, as required by law. Teachers will review all fire drill, lockdown, shelter in place and evacuation procedures with students within the first week of school during the Advisory period.

GRADING

Report cards will be issued approximately one week after the quarterly marking period ends and published to the Aspen student/parent portal. Report cards will include an academic grade and a social expectation grade for each subject. The Social expectation grade is determined using the social expectation [rubric](#).

Marking Periods 2023-2024

See the [2023-2024 school calendar](#)

Honor Roll

To be eligible for the Honor Roll, students must receive grades in at least six courses at Mt. Hope High School. The Honor Roll is computed four times each year based on quarterly grades. Students who earn a cumulative B average with no grade lower than a C will be placed on the Honor Roll. Students who earn a cumulative A- average or above with no grade lower than a C will be identified as achieving high honors.

AP Testing

Students enrolled in Advanced Placement courses are expected to take the AP exams in the spring. Failure to take the AP exam will result in the surrender of AP weight and status on student's transcript. Specific AP test dates are determined by the College Board and given in May.

Class Rank

For college admission purposes, a temporary class rank is computed at the end of the eleventh grade. **The final rank, from which the class valedictorian and salutatorian are determined, is**

computed at the conclusion of the third quarter of a student's senior year.

National Collegiate Athletic Association (NCAA) Eligibility

Please note that if your child would like to explore NCAA Division I, II and III initial eligibility requirements, do so early in their high school career. You may reference www.eligibilitycenter.org for more information.

Incomplete Grades

Under extenuating circumstances, a teacher may request permission from the Principal to issue an incomplete grade for a student. Since an incomplete grade cannot be a final grade, it is the responsibility of the student to arrange a schedule with the teacher to complete his or her missed work within two weeks of the end of the quarter. The teacher will then finalize the student's incomplete grade and report it to the guidance office.

GRADUATION REQUIREMENTS POLICY IKF

All students must meet the following requirements in order to graduate with a Mt. Hope High School Diploma:

a. Maintenance and active engagement with an Individualized Learning Plan (ILP):

Each Mt Hope High School student will continue to actively engage with their ILP. The guidance department, parents and members of the Mt. Hope Community will provide assistance and support to students as they engage with their ILP and its activities. The Individualized Learning Plan contains such components as an assessment of skills, values, interests, the creation of goals, and it is aligned to the course selection process. The graduation portfolio will reflect interests identified in the ILP.

b. Credit Requirements:

English	4
Social Studies	3
Mathematics (algebra I, Geometry, Alg II)	4
Science	3
Physical Education/Health	2
World Language	2
Financial Literacy	.5
Art and/or Music	1
Electives	4.5
Total Courses	23

PERFORMANCE-BASED GRADUATION REQUIREMENTS

- Senior Presentation for the Class of 2024: Seniors will participate in a performance-based graduation assessment that is aligned to their goals and their Individualized Learning Plan (ILP). This assessment will be presented to a panel of staff members, school and district administrators, and community members. Students will choose activities, experiences, and assignments from both inside and outside of school to showcase their talents and provide the panel with evidence of their proficiency, applied learning and future plans. Students must receive proficient or above on the presentation to meet the graduation requirement.

- Senior Presentation for the Class of 2025 and Beyond: In accordance with the new Rhode Island Secondary regulations, students will successfully complete at least one performance-based diploma assessment. All performance-based diploma assessments shall be scored utilizing a Mt Hope High School defined scoring criterion aligned with state standards, applied learning standards and the expectations of employers and postsecondary education.

BIG THREE		
Communication	Critical Thinking	Problem Solving
<ul style="list-style-type: none"> • Control and Supports Ideas • Organize • Appeal to Audience • Presentation 	<ul style="list-style-type: none"> • Conceptualize • Apply • Analyze • synthesize 	<ul style="list-style-type: none"> • Identify • Apply • Implement • Reflect/Analyze

Civic Responsibility	Social Responsibility
<ul style="list-style-type: none"> • Responsible Citizen • Ethical, Honest Behavior • Integrity and Self Discipline • Value and Respect • Citizenship 	<ul style="list-style-type: none"> • Collaboration • Acting Responsibly Toward Self and Others • Make Responsible Choices • Utilize and Manage Time and Workload

c. State Assessments:

Grade 9: PSAT 8/9

Grade 10: PSAT 10

Grade 11: SAT and NGSA (Next Generation Science Assessment)

These assessments are taken according to a timetable determined by the Rhode Island Council on Elementary and Secondary Education.

For additional information on SAT/PSAT please refer to the College Board Website at <https://www.collegeboard.org/> , www.actstudent.org, or check the Mt. Hope High School Guidance Department website at <https://www.bwrsd.org/domain/1196> .

d. Real World Relevant Proficiency Requirements:

Students shall successfully demonstrate proficiency in the following subject areas to provide them with real-world relevant skills that will develop and support their success in participating in society, thriving in the 21st century economy, and in securing their own financial security.

a. Civics beginning with Class of 2028

This requirement is in development at the state level. Beginning with class of 2027, students will have the opportunity to meet this requirement within their social studies coursework.

b. Financial Literacy beginning with Class of 2024.

This requirement can be fulfilled through coursework, self-directed study, the All Course Network (ACN) or EverFi.

School Counseling Department

The School Counseling Department at Mt. Hope High School is concerned with the academic, emotional, social, personal and career development of all students. The counselor assists each student to know and to fulfill his/her potential for being a responsible and productive member of the school, community, and society. Students are assigned a counselor based alphabetically on their last names. Counselors are available to students and parents one week prior to the start of school and one week following the end of school.

ELECTRONIC HALL PASSES: E-Hall Pass

Students leaving a classroom must have the teacher approve an official E- hall pass.

HEALTH SERVICES

School Nurse

The Nurse's Office is located in the A-building corridor. Students must obtain a pass from a teacher or an administrator to visit the health office. The certified nurse-teacher monitors and helps maintain the health and safety of students and educates them on health issues. Only the nurse-teacher may administer medication. All accidents, injuries, or illnesses must be reported. The school nurse will provide medical attention and will notify a parent or guardian if necessary.

Prescription Drugs & Medications

Only the School Nurse may accept medication of any kind from a parent or student. Medication must be in the original container or prescription bottle with the appropriate label. The nurse will administer the medication in the health office. Students may not carry or self-administer any medications, including over-the-counter medications, other than inhalers and EpiPens. Annual documentation by a physician must be on file in the nurse's office.

School Psychologist and School Social Worker

Provide testing and counseling services upon referral by a teacher, administrator, guidance counselor or by student/parent/guardian request.

Student Assistance Counselor

The Student Assistance Counselor is available for students who are concerned about substance abuse, alcohol, tobacco and other dependency issues. Students may make an appointment by speaking with a guidance counselor, teacher, administrator or the student assistance counselor.

Athletic Trainer

The athletic trainer is available after school for all varsity, junior varsity and freshman athletes. The certified athletic trainer's schedule will fluctuate daily in accordance with game schedules.

HONOR SOCIETIES

National Honor Society: selection is administered during the second semester of junior year. Selection is based on students demonstrating excellence in four areas: Scholarship, Leadership, Character, and Service. Scholarship criteria is a weighted GPA of 4.0. Leadership, character and service are all demonstrated by eligible students on the resume portion of the NHS application. Students are required to submit the following:

- Student resume that includes a written response to a specific prompt
- 8 recommendations from their teachers
- 1 from their Guidance Counselor.

- 1 recommendation from the Dean of Students

Rhode Island Honor Society: selection is administered following the end of the first semester of senior year. Selection is based on a non-weighted average of course grades, from freshman year through the end of first semester of senior year, of a 3.3 or higher, per Rhode Island Honor Society by-laws.

The Art Honor Society: is a chapter of the National Art Honor Society which has a chapter from the National Art Education Association. Participation is open to students in grades 10 – 12 who are currently enrolled in an art class and maintain a B or better average in their art courses. Students must attend meetings regularly, provide service to the community, and be committed to excellence in their artwork.

World Language Honor Society: The Mt. Hope High School Foreign Language Honor Society recognizes the achievements of students who excel in foreign language study. Seniors who are currently enrolled in a level IV or V language course who have maintained a B+ average throughout their years of foreign language study are eligible for membership.

IDENTIFICATION CARDS

All students are required to carry and present their school ID to faculty/staff when asked. All students must have their ID in their possession at all times while in the school, on school grounds or at school sponsored events. Students will be provided with this ID, free of charge, in September. Replacement ID's may be purchased, through the Deans' Office, at a cost of \$5.00.

INSURANCE

The school district has made arrangements with an insurance company through which parents can purchase accident insurance for their children at a nominal cost. Students participating in interscholastic sports are required to carry school insurance.

LAVATORIES

Students should plan to use the lavatories before school, during lunch and after school. If a student needs to use the lavatory during the day he/she must ask a teacher for permission.

There will be no E-Hall Passes issued during homeroom or advisory period or the last 10 minutes of the school day. Loitering is prohibited in any school lavatory. No more than 4 students are

allowed in any lavatory at one time. If a student sees that a lavatory is at capacity, he/she should wait in the hall for students to exit, or go to another lavatory in a different wing of the building.

STUDENT LEADERSHIP ROLES

Students who have the privilege of holding a position of leadership (class or student council officer, team captains, etc.) are expected to behave in a manner which represents the school, the community and themselves in an honorable manner. Officers must be in good standing academically and behaviorally. Students who fail to live up to the requirements of leadership may be removed from their positions by the administration.

LIBRARY

The library is open from 7:50 am to 5:00 pm, Monday through Thursday and 7:50 am to 2:40 pm on Friday. During the school day, students must have a pass from the classroom teacher to be admitted into the library. The library has a copy machine and computers for student use. Students who are disruptive will lose library and/or computer privileges. Students are encouraged to utilize the library after school to complete assignments, do research and develop their digital portfolios.

LOST & FOUND

The lost and found is located in the Assistant Principal's Office. Please return any found items to a secretary in that office. The school is not responsible for any lost or stolen items.

MAKE-UP WORK

It is the responsibility of the student to make arrangements with his/her teachers to make up work and receive credit. This must be done within the number of days equal to the number of days absent. If a student is absent for three or more consecutive days, parents may contact guidance to request homework. Students should be checking their Google Classroom to access missing work. Students will be allowed to make up work only if the absence is excused.

Prom Early Dismissal Procedure

Beginning with this school year - 2023-2024 and In accordance with our Attendance Policy, the Prom Early Dismissal Procedure will no longer be in effect.

Students who have an unexcused absence or dismissal on the date of prom will not be permitted to attend. Prom is a school privilege and not a right.

RESIDENCY REQUIREMENTS

A senior who has moved out of the district may be permitted to continue to attend Mt. Hope High School for their senior year. Parents or guardians must first petition the principal to have the student remain at Mt. Hope High School. At the discretion of the principal and superintendent, the student may be allowed to complete senior year at Mt. Hope High School. Disciplinary violations and/or poor attendance will jeopardize initial and continuing placement at Mt. Hope High School.

SENIOR PRIVILEGES

Good to the Core Social and Civic Expectations

Students receive a Social Expectation Grade for each class on the quarterly report card (see Social Expectation Rubric). This grade is used to determine a student's eligibility for special privileges. Such privileges include a labeled ID to serve as a hall pass, possible discounts at the school store and other privileges to be developed. Initial first quarter determination for privileges shall be based on the Mt. Hope 4th quarter social expectation grades of the previous school year. Beginning with the issuance of the first quarter report card and for each subsequent quarter, the social expectation grade will determine a student's privilege status for the following quarter. Students enrolled in a minimum of 6 classes with high social expectation grades (a maximum of three 3s and all remaining 4s) will be eligible for privileges.

Social and Civic Expectations – As socially responsible members of society, all Mt. Hope students adhere to the district's common core principles of Respect, Responsibility, Integrity and Learning by following the school rules with conduct that contributes to a positive learning atmosphere.

STUDENT RIGHTS AND RESPONSIBILITIES, INTERROGATIONS, AND SEARCHES

INTERROGATIONS BY SCHOOL OFFICIALS

Administrators, teachers, and other professional personnel have the right to question a student regarding the student's own conduct or the conduct of other students.

LOCKERS AND VEHICLES

Students have full responsibility for the security of their lockers, and for vehicles parked on school property. It is the student's responsibility to ensure that lockers and vehicles are locked and that the keys and combinations are not given to others. Students shall not place, keep, or maintain any article or material that is forbidden by District policy in lockers or in vehicles parked on school property.

School officials may search lockers, or vehicles parked on school property, if there is reasonable suspicion that they contain articles or materials prohibited by District policy. Students shall be responsible for any prohibited items found in their lockers or in vehicles parked on school property.

If a vehicle subject to search is locked, the student shall be asked to unlock the vehicle. If the student refuses, the District shall contact the student's parents. If the parents also refuse to permit a search of the vehicle, the District may turn the matter over to local law enforcement officials.

USE OF TRAINED DOGS

The District shall use specially trained non-aggressive dogs to sniff out and alert officials to the current presence of concealed prohibited items, illicit substances and alcohol.

Such visits to schools shall be unannounced. The dogs may be used to sniff vacant classrooms, vacant common areas, the areas around student lockers, and the areas around vehicles parked on school property. The dogs shall not be used with students. If a dog alerts a to a locker, a vehicle, or an item in a classroom, it will be searched by school officials. Searches of vehicles shall be conducted as described above.

Summary of Process:

1. Lockers may be sniffed by trained dogs at any time.
2. Vehicles parked on school property may be sniffed by trained dogs at any time.
3. Classrooms and other common areas may be sniffed by trained dogs at any time when students are not present.
4. If contraband of any kind is found, the possessing student shall be subject to appropriate disciplinary action in accordance with the Student Code of Conduct and may be referred to the local law enforcement agency.

PARENT NOTIFICATION

The student's parent or guardian shall be notified if any prohibited articles or materials are found in a student's locker, in a student's vehicle parked on school property, or on the student's person, as a result of a search conducted in accordance with this policy.

DEFINITIONS

For purposes of this regulation, the following definitions will be applicable:

1. Contraband will mean all substances or materials, the presence of which is prohibited by District policy, state and or local law, including but not limited to controlled substances, drugs, alcohol or alcoholic beverages, glue, volatile chemicals, aerosol paint, guns, knives, weapons, and incendiary devices.
2. Random searches will refer to searches that are conducted without reference to specific dates, locations, or times.
3. School property refers to all property owned, leased, or operated by the Bristol Warren Regional School District.

Random searches will be directed toward locating items prohibited by law or the Student Code of Conduct in public or common areas on BWRSD school property.

1. The Bristol Police Department will be authorized to utilize trained canines to aid in the search for contraband in or on school-owned property and automobiles parked on school property.
2. An authorized trainer will be responsible for training and documenting the dog's actions and must accompany the canine used in any random search.
3. An indication (trained alert) by the dog to the handler that contraband is present on school property or in or on an automobile being searched will be considered probable cause to extend the focus of the search as needed and, if deemed necessary, to file appropriate charges with the local law enforcement agency.
4. While a random search is being performed, all students and personnel must remain in their classrooms, work locations, or other areas of school property designated by the school administration in coordination with the Bristol Police Department.
5. The superintendent or designee, school principal, or designee may request a search of the school as needed. Searches requiring a canine will be scheduled in advance with the Bristol Police Department.
6. Unannounced searches may be conducted by the Bristol Police Department or upon request by the Superintendent or designee, as deemed necessary.

VISITOR'S PASS

In accordance with school safety and security protocols, all visitors to Mt. Hope High School must sign in at the Attendance at the Main Office Entry and obtain a visitor's pass. This pass must remain visible at all times.

WEAPONS

Any student found to be in possession of a weapon will immediately be suspended, in accordance with applicable due process provisions. During this suspension, the school district will take the necessary steps in determining any additional action, which may include exclusion.

In all cases involving weapons in schools or on school grounds, local police will be called, and all confiscated weapons will be handed over to the police department.

WELLNESS POLICY/WELLNESS CENTER

The Bristol Warren Regional School District promotes healthy schools by supporting student and staff wellness, nutrition, and physical activity as part of the total learning environment. The Mt. Hope High School Wellness Center offers Nautilus strength training equipment, cardiovascular equipment, a fully equipped weight room, and exercise bikes. In addition, the Wellness Center houses the only climbing wall in the entire East Bay. The facility is open daily after school hours. Permission slips can be obtained in the Wellness Center.

ACADEMIC ELIGIBILITY FOR STUDENT PARTICIPATION IN ATHLETIC AND EXTRACURRICULAR ACTIVITIES

- Initial eligibility for participation in fall season sports and all extra-curricular activities for the school year shall be based on the final grades of the prior school year and/or summer academy. Eligibility for each quarter of the school year is based on the below policy.
- **Any student failing more than two classes at the end of any quarter shall be deemed immediately ineligible until the end of the next grading term.**
- Upon the issuance of the first quarter report card and for each subsequent term, any student receiving one failing grade shall be placed on academic warning. Students on warning will be required to fully participate in the After School Academic Support program three sessions per week in order to maintain full eligibility. While on warning, students are fully eligible if they follow all requirements.
- Upon the issuance of the first quarter report card and for each subsequent term, any student receiving two failing grades shall be placed on academic probation. Students on probation will be prohibited from participating in athletic competitions/games, and all or any extra-curricular contests, competitions, concerts, plays, special events, trips or appearances sponsored by an extra-curricular school club/organization, etc. Students on probation will be required to fully participate in the After School Academic Support program five sessions per week in order to remain on probation. While on probation, students will be permitted to participate in team practices, rehearsals and/or attend routine meetings of their team or school club/organization.
- Students on warning or probation will be required to fully participate in the After School Academic Support Program as stated above. However, it is not sufficient for a student only to attend the program. There must be full engagement in academic work for the entire session. A student's failure or refusal to comply with this requirement will result in the forfeiture of eligibility until the next report card is issued. Coaches/activity advisors will be required to monitor reports of student

attendance and participation, ensuring that students meet all requirements.

- When progress is reviewed, if a student on warning is not passing one course, the student may continue full participation and competition in the athletic and/or extracurricular activity with the requirement to continue to attend After School Academic Support. When progress is reviewed, if the student on probation is passing all but one course, the student will be placed on warning with all accompanying requirements, until the next report card is issued.
- When progress is reviewed, if the student on probation is not passing two courses the students shall remain on probation with all accompanying requirements until the next quarter report card is issued.
- When report cards are issued in each subsequent grading term, the same rules and procedures shall apply.

The above is a school committee policy on Academic Eligibility. The following is intended to clarify the above school committee policy.

- **One failing grade: on academic warning with three one-hour sessions a week in the After School Academic Support Program.** Can fully participate in extracurricular activities. The student needs to show the following evidence on the mid-quarter progress review:
 - **Passing the one class: now fully eligible**
 - **Failing the one class: remain on warning**
- **Two failing grades: on academic probation with five one-hour sessions a week in the After School Academic Support Program. Practice only.** Students on probation will be prohibited from participating in athletic competitions/games, and all or any extra-curricular contests, competitions, concerts, plays, special events, trips or appearances sponsored by an extra-curricular school club/organization. The student needs to show the following evidence on the mid-quarter progress review:
 - **Passing all classes: now fully eligible**
 - **Passing all but one class: now on warning**
 - **Failing two classes: remain on probation**
- **Three or more failing grades: fully ineligible for the quarter**
- **Additional rules and regulations may apply from the Student Athlete Handbook**

Rules and Regulations for School Functions and Extra-Curricular Activities

Rules and regulations as stated in the Student Handbook plus any other rules or regulations added by school administration during the year will apply at all school functions and extracurricular activities. These are necessary to ensure that students and guests who attend

activities can do so in a safe and pleasant environment. (See district attendance policy) □
Students must be in school for the entire day on the day of the activity unless a valid excuse (e.g. funeral, documented medical or legal appointment) is received and approved by the administration by 3:00 pm on the day of the activity.

- Students who are tardy to school or dismissed early and who do not have a valid excuse as determined by the administration may not participate in any extracurricular activity.
- If the activity is held on a non-school day (Saturday, Sunday, Holiday, etc.) the student must be in school for the entire day on the last school day before the activity. A valid excuse must be submitted to, and approved by, the administration by 3:00 pm on the last day of school before the activity.
- Students serving OSS on the day of an activity will not be allowed to attend the activity.
- Students on social suspension are not allowed to participate in extracurricular activities.
- Students bringing guests to proms and dances must have a contract signed by the student's parent/guardian and approved by the administration before purchasing tickets. (A guest is anyone not attending Mt. Hope High School.)

ACTIVITIES/ATHLETICS/CLUBS

American Sign Language

Art Club

Art Honor Society

Band (Concert, Jazz, Marching, Sting, Symphonic)

Baseball

Basketball

Best Buddies

Cheerleading

Chess Club

Chorus

Coding Club

Guitar Ensemble

Gymnastics

Hockey

Husky News Network(HNN)

Interact Club

JIVE

Lacrosse

Literary Magazine

Masqueraders(Drama Club)

Math Team

National Honor Society

Cross Country

Dance Squad

Debate Team

DECA

ESports

Executive Board

Flag Squad

Football

Foreign Language Honor Society

Gay/Straight Alliance

Golf

Solve For Tomorrow

Special Olympics

STAAND

Student Council

Sustainability/Environmental Club

Swimming

Student Athlete Advisory Committee

Tennis

Track

TRI-M

Unified Sports

POCSU
Robotics
Science Olympiad
Soccer
Softball

Volleyball
Yearbook
Vocal Ensemble
Wrestling

District Policies and Procedures

Use the links provided to access complete policy

School Committee Policies can also be found on the BWRSD District Website
(school committee tab)

District Policies:

[BULLYING POLICY](#)

[JFCL Transgender and Gender Non-Conforming](#)

[AC Anti-Discrimination/Anti-Harassment](#)

[ACC Discrimination Based on Disability](#)

[JFCC Student Conduct on School Buses](#)

[JFG Student Interrogations, Search, and Seizure](#)

[JICA Student Dress Code](#)

[JFBC-E Technology Chromebook Care and Use](#)

[JFBC Technology Student Equipment Policy](#)

[JFB Technology Resources Responsible Use](#)

[JEDB Student Dismissal](#)

[FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT](#)

[Tobacco, Alcohol and Other Drug \(TAOD\) Policy for Students](#)

[Prohibition Against Teen Dating Violence Policy for Students](#)

[FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT](#)

ARMED FORCES RECRUITER ACCESS TO STUDENTS AND STUDENT RECRUITING INFORMATION

Provisions of the “No Child Left Behind Act of 2001” require the release of student recruiting information on the request of military recruiters or an institution of higher education. Students’ names, addresses and telephone listings must be released upon request of military recruiters or representatives of an institution of higher education, ***unless otherwise indicated in writing by the student’s parent/guardian.***

1. ACCESS TO STUDENT RECRUITING INFORMATION- Each local educational agency receiving assistance under this act shall provide, on a request made by military recruiters or an institution of higher education, access to secondary school students’ names, addresses, and telephone listings.
2. CONSENT- A secondary school student or the parent of the student may request that the student’s name, address, and telephone listing described in paragraph one not be released without prior written parental consent, and the local educational agency or private school shall notify parents of the option to make a request and shall comply with any request.
3. SAME ACCESS TO STUDENTS- Each local educational agency receiving assistance under this Act shall provide military recruiters the same access to secondary school students as is provided generally to post-secondary educational institutions or to prospective employers of those students.

PLAGIARISM

Any attempt to present someone else’s work as one’s own, on quizzes, examinations, reports, or term papers, constitutes plagiarism. There are various forms of plagiarism. The following are the most common:

1. **Word-for-word plagiarism.** This includes: a) submission of another student's work as one's own; b) the submission of work from any source whatever (book, magazine, newspaper article, unpublished paper or thesis) without proper acknowledgement by footnote or reference within the text of the paper; and c) the submission of any part of another's work without proper use of quotation marks.
2. **Patchwork plagiarism.** This consists of piecing together of unacknowledged phrases and sentences quoted verbatim (or nearly verbatim) from a variety of sources. The mere reshuffling of other people's words does not constitute "original" work.
3. **Unacknowledged paraphrase.** It is perfectly legitimate to set forth another author's facts or ideas in one's own words, but if one is genuinely indebted to the other author for these facts or ideas, the debt must be acknowledged by footnote or reference within the text of the paper.¹

File: GBO

Asbestos Information

Each year Mt. Hope High School is required by Federal Law to inform you of the status of asbestos in our school. At this time, we are in compliance with all applicable Federal and State regulations. In addition, the schools have successfully completed their annual inspection by the Fire Department, OSHA and the Building Inspector.