SCHOOL SITE-SPECIFIC COVID-19 PREPAREDNESS PLAN SUMMARY

Santa Clara County PUBLIC HEALTH

SCHOOL INFORMATION

Today's date (mm/dd/yy): 3/29/2021

School name: McKinley Elementary School

School reopening date (mm/dd/yy): 4/19/2021

Indicate school setting: Elementary (TK-6th grade) [X] Middle (6th-8th grades) [X] High (9th-12th grades) [ ]

School/Program address:
651 Macredes Ave

City: San Jose

Zip code: 95116

District Office/Main Administration address (if applicable):
Franklin-McKinley School District
645 Wool Creek Drive

City: San Jose

Zip code: 95112

COVID-19 Designee Name: Jason E. Vann

Name of person completing form: Jason E. Vann

Direct phone for person completing form: 408-283-6064

Direct email for form completer: jason.vann@fmsd.org

CAMPUS PHYSICAL SPACE

	Students:	Staff:
1. Provide the current anticipated number of students/staff on campus daily:	24	10

2. Which grades are/will be open? TK [X] K [X] 1 [X] 2 [X] 3 [X] 4 [X] 5 [X] 6 [X] 7 [ ] 8 [ ] 9 [ ] 10 [ ] 11 [ ] 12 [ ]

3. How many individuals are expected to be on campus at any point in the coming month? 34

4. Provide the planned minimum distance between student desks: 3 feet

VOLUNTARY IMPLEMENTATION OF PRIORITY RECOMMENDATIONS

5. **Describe site plans to minimize COVID-19 transmission in staff breakrooms:**

We follow all requirements within the Santa Clara County Public Health Department's "COVID-19 Prepared: Reopening of Santa Clara County K-12 Schools" document and related documents, such as the K-12 School Re-opening guidance from the State. This includes following social distance protocols, wearing masks, closing rooms that do not allow social distancing, implementing routine testing for staff, and providing guidance to staff, parents, students, and community based organization

6. **Describe any plans to assess potential outdoor learning spaces (e.g., outdoor seating and shade/ protection from elements) and/or to move instruction outdoors:**

The administration is looking at using all available outdoor space at this school site for outdoor learning including fields and play areas. We are also looking at the feasibility of adding outdoor learning areas with seats, tables, and shading on our campus.

7. **Describe any site plans to optimize indoor ventilation (e.g., opening operable windows, using high efficiency filters, etc.):**

Most windows are left shut at the site but we have upgraded to MERV 13 filters and bi-polar ionizers in all of our HVAC units and we have hired outside consultants (along with HVAC staff) to test all HVAC units to ensure they are working properly and meet State guidelines for air circulation. If a room has an HVAC unit fail, we will open windows and doors to allow for ventilation or stop use of that room

8. **Describe any plans to facilitate routine testing of teachers and staff (e.g., by healthcare providers or at County testing sites):**

We have partnered with Curative, Inc and the Santa Clara County of Education to conduct testing of staff twice a month. The first round of testing started on December 9th and will continue to the end of the school year. We will increase our testing cadence to once a week when we reopen our school sites in April 2021.

9. **Describe any plans to resume in-person instruction in phases (e.g., elementary in month 1, middle school in month 2, etc.):**

We plan to resume in-person instruction on April 19, 2021. It will be on a voluntary basis for all grade levels. School teachers must first volunteer to participate and then we notify the students family of the re-opening and they can choose to have their child participate in-person or continue distance learning.

10. **Provide link to complete school opening plan:**

www.fmsd.org

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Santa Clara County PUBLIC HEALTH

School Preparedness Plan to Meet County Guidance for COVID-19

Visitor Information

(POST ON WEBSITE AND AT ALL SCHOOL ENTRANCES)

VISITORS/VOLUNTEERS

The school allows only necessary visitors and volunteers on the campus and will limit the number of students and staff who come into contact with them.

FACE COVERINGS - We will support students and staff wearing masks by:

-Issuing all students 4 masks and all staff 6 masks
-Issuing 4 face shields to all staff
-Providing disposable masks to students and staff if they forget their masks at home
-All students and staff must wear a mask unless they have health issues or if they are eating or drinking or if the student has special needs and unable to tolerate the mask or face covering
-Educate and distribute protocols on when masks should be worn to students, staff, and parents (i.e. while arriving, departing, waiting for the bus, riding on the bus, in class, outside, etc.)
-Provide face-covering alternatives for students and staff that are having trouble breathing.

PHYSICAL DISTANCING - We will support physical distancing by:

-Educate & provide County guidance on social distancing to all staff, students, parents, and guardians
-Adding signage, floor markings, and physical barriers to remind people of social distancing protocols
-Moving student desks 6 feet apart and teacher desks 6 feet from all student desks
-Close off common areas and conference rooms where social distancing cannot be maintained
-Reduce class sizes and office space to accommodate social distancing and enact a Hybrid Model to limit students, staff, parents, and other third parties on site
-Designating larger rooms for special ed assessments

CLEANING & MAINTENANCE

We will support cleaning and maintenance of our campus by:

-At least daily, and more frequently if feasible, clean and disinfect frequently touched hard surfaces (e.g., tables, desks, chairs, door handles, light switches, phones, copy/fax machines, bathroom surfaces (toilets, countertops, faucets), drinking fountains, and playground equipment) and shared objects (toys, games, art supplies, books) pursuant to CDC guidance.
-Increase custodial staffing levels to meet the cleaning & disinfecting guidelines of SCC Public Health Department
-Bus Drivers to clean & disinfect their buses after each drop-off
-Purchase equipment and supplies for custodians and teachers to expedite cleaning and disinfecting

HYGIENE - We will support routine and frequent handwashing by:

-Teach and reinforce proper hand washing technique, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes.
-Post signage in high visibility areas to remind students and staff of proper techniques for hand washing and covering of coughs and sneezes and other prevention measures.
-Ensure adequate supplies to support healthy hygiene behaviors, including soap, tissues, non-touch faucets, and non-touch soap dispensers, face coverings, and hand sanitizers (with at least 60 percent ethyl alcohol) for staff and students who can safely use hand sanitizer.
- Minimize the sharing of supplies and equipment among staff and students to the extent feasible. When items must be shared, clean, and disinfect items between uses.

ROUTINE TESTING - We will encourage and support staff testing by:

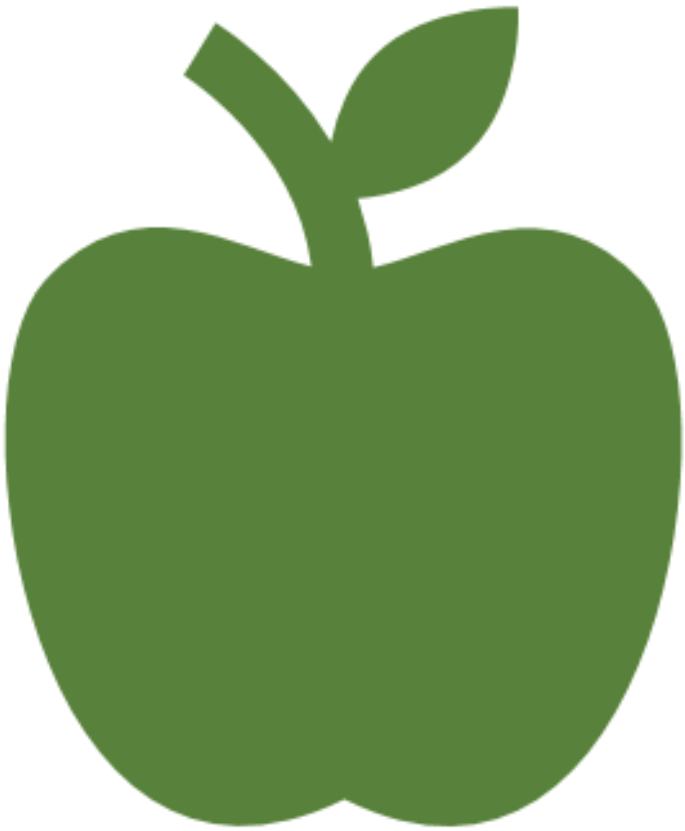
-District providing routine testing on the school site and district office every two weeks which is mandatory for all staff working on-site and optional for those staff members working from home.
-Require students and staff to get tested after they develop one or more COVID-19 symptoms or if one of their household members or non-household close contacts tested positive for COVID-19
-Follow quarantining, isolation, and return to work guidelines provided by Santa Clara County Public Health
-Provide parents and staff with information regarding nearby testing sites, which is available through www.sccfreetest.org.

- **Families are required to report known cases of COVID-19 in their household to the school immediately. The school will report all known COVID-19 cases to Santa Clara Public Health.**
- **For more details, see our complete school opening plan here:** www.fmsd.org

Rev. 11/12/20

COVID-19 Prepared School

Initial Plan Date: 6/30/2020 Revised Preparedness Plan Date: 4/1/2021



This school, McKinley Elementary School , has completed a **School COVID-19 Preparedness Plan** to prevent the spread of **COVID-19**.

For more information or to learn how to file a complaint, see this school's School COVID-19 Preparedness Plan Visitor Information Sheet (required to be posted with this sign). To see this school's complete School COVID-19 Preparedness Plan, go to: www.fmsd.org

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