

**BERLIN-BOYLSTON REGIONAL AND UNION #60 SCHOOL COMMITTEE
BERLIN SCHOOL COMMITTEE
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Mission Statement: To support and challenge all students to achieve personal and academic excellence in a student-centered environment.

Tuesday, June 19, 2018

6:30 p.m.

Tahanto Regional Middle-High School – Multi-Purpose Room
1001 Main Street – Boylston, MA

This meeting is being recorded, and your image or voice may be broadcast.

- I. Call to Order
- II. Public Comments
- III. Vote for Chair and Vice Chair of Regional School Committee
- IV. Reaffirm Policy BDA-E: School Committee Norms and Standards-*Vote*
- V. Approval of Payroll & Payable Warrants
- VI. Introduction of New Member - Berlin School Committee
 - A. Introduce Dr. Susan Henry as new School Committee Member from Berlin.
 - B. Appoint Dr. Henry to Regional School Committee
- VII. Consent Agenda
 - A. **Berlin School Committee**
 1. May 22 Open Session Meeting
 2. June 4 Open Session Policy Subcommittee Meeting
 3. June 11 Open Session Meeting (joint with Berlin Town Selectmen)
 4. Approve the recommendation of the Policy Subcommittee the addition of new policies:
 - a. Policy *IMG-with Therapy Dog Addendum*
 - b. Cooperative Athletic Teams

- c. Policy EFD-*Meal Charging Policy*
 - d. Policy GBEBD-*Alcohol, Tobacco and Drug Use by Students Prohibited*
 - e. Policy ILD-*Online Fundraising and Solicitations-Crowdfunding Policy*
 - f. Policy ILD-*Student Submission to Educational Surveys and Research*
5. Approve recommendations of the Policy Subcommittee to revise or remove policies:
- a. Policy IGB-*Support Services Programs*
 - b. Policy IHAMB-*Teaching About Drugs, Alcohol, & Tobacco*
 - c. Policy IHBEA-*English Language Learners*
 - d. Policy JLCB-*Inoculations of Students*
 - e. Policy KBBA-*Non-Custodial Parents' Rights*
 - f. Policy BBBA/BBBB-*School Committee Member Qualifications/Oath of Office*
 - g. Policy BEDH-E-*School Committee Guidelines for Public Comment*
 - h. Policy IHAM-*Health Education*
 - i. Policy AC-*Nondiscrimination*
 - j. Policy GBA-*Equal Employment Opportunity*
 - k. Policy GBAA-*Policy Against Harassment & Discrimination for Employees and Adult Volunteers*
 - l. Policy GCF-*Professional Staff Hiring*
 - m. Policy JB- *Equal Educational Opportunities*
 - n. Policy JFBB- *School Choice*
 - o. Policy JICFB- *Bullying Prevention*
 - p. Policy GBEB- *Staff Conduct*
 - q. Policy JFAA- *Berlin-Boylston Residency Statement*
 - r. Policy EEAEA- *Bus Driver Examination and Training*
 - s. Policy JLCD- *Administering Medicine to Students*

The listing of items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

t. Policy JEB-*Age of Entrance*

B. Boylston School Committee

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2. June 4 Open Session Policy Subcommittee Meeting
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 - b. Cooperative Athletic Teams
 - c. Policy EFD-*Meal Charging Policy*
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- p. Policy GBEB- *Staff Conduct*
- q. Policy JFAA- *Berlin-Boylston Residency Statement*
- r. Policy EEAEA- *Bus Driver Examination and Training*
- s. Policy JLCD- *Administering Medicine to Students*
- t. Policy JEB-*Age of Entrance*

C. Berlin-Boylston Regional / Union #60 School Committee

1. May 22 Open Session Meeting
2. June 4 open Session Policy Subcommittee Meeting
3. Approve the recommendation of the Policy Subcommittee regarding the addition of new policies:
 - a. Policy IMG-*with Therapy Dog Addendum*
 - b. Cooperative Athletic Teams
 - c. Policy EFD-*Meal Charging Policy*
 - d. Policy GBEBD-*Alcohol, Tobacco and Drug Use by Students Prohibited*
 - e. Policy ILD-*Online Fundraising and Solicitations-Crowdfunding Policy*
 - f. Policy ILD-*Student Submission to Educational Surveys and Research*
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VIII. Communications

IX. Reports

A. **SEPA**C-*Ms. Jessica Meltzer*

B. **Superintendent** – *Mr. Jeffrey Zanghi*

1. Superintendent’s Entry Plan Results-***Discussion***
2. Revise Title from Director of Financial Services to Director of Finance and Operations-***Vote***
3. School Committee Participation on Interview Committees-***Vote***

C. **Director of Financial Services** – *Mr. Robert Conry*

1. Year-to-Date Budget Transfers
2. Pellet Boiler Energy Usage and Expense
3. Annual authorization of Student Activity Accounts
4. Job Description Changes and Job Description Addition
5. Update on Playground Bid

X. Business Items

A. **Berlin School Committee**

1. Year-to-Date Budget Transfers-***Vote***
2. Annual Authorization of Student Activity Account-***Vote***
3. Job Description Change (Assistant to Director of Finance and Operations)-***Vote***
4. Job Description Addition (Accounts Receivable/Payable Clerk)-***Vote***
5. Proposed 2018-2019 School Committee Calendar-***Vote***
6. Appoint Berlin School Committee Secretary
7. Appoint Superintendent Jeffrey Zanghi as Representative to Assabet Valley Collaborative Board of Directors

8. Appoint Kristi Turgeon as Member of Central Office to be Copied on All Emails
9. Approve Technology Technician Job Description-*Vote*

B. Boylston School Committee

1. Year-to-Date Budget Transfers-*Vote*
2. Annual Authorization of Student Activity Account-*Vote*
3. Job Description Change (Assistant to Director of Finance and Operations)-*Vote*
4. Job Description Addition (Accounts Receivable/Payable Clerk)-*Vote*
5. Proposed 2018-2019 School Committee Calendar-*Vote*
6. Appoint Superintendent Jeffrey Zanghi as Representative to Assabet Valley Collaborative Board of Directors
7. Appoint Kristi Turgeon as Member of Central Office to be Copied on All Emails
8. Approve Technology Technician Job Description-*Vote*

C. Berlin-Boylston Regional / Union #60 School Committee

1. Year-to-Date Budget Transfers-*Vote*
2. Annual Authorization of Student Activity Account-*Vote*
3. Job Description Change (Assistant to Director of Finance and Operations) and Job Description Addition (Accounts Receivable/Payable Clerk)
4. Proposed 2018-2019 School Committee Calendar-*Vote*
5. Appoint 3 members to the Regional Subcommittee for Payroll and Payable
6. Authorization to Transfer Tahanto Capital Project Final Balance to Excess and Deficiency-*Vote*
7. Appoint Superintendent Jeffrey Zanghi as Representative to Assabet Valley Collaborative Board of Directors
8. Appoint Kristi Turgeon as Member of Central Office to be Copied on All Emails
9. Approve Technology Technician Job Description-*Vote*

XI. School Committee Comments / Future Agenda Items

- A. Next School Committee meeting is scheduled for Tuesday, August 28, 2018.

XII. Executive Session (if needed)

- A. To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.