



**PARK RIDGE BOARD OF EDUCATION**

**PARK RIDGE, NEW JERSEY**

**REORGANIZATION MEETING MINUTES**

**High School Little Theater**

**WEDNESDAY, JANUARY 2, 2019**

**Meeting Started: 8:00 P.M.**  
**Meeting Ended: 9:21 P.M.**

**I. Call to Order**

The meeting was called to order by *Robert Wright* at 8:00 p.m.

Roll Call

F. Church	P. Montalbano	B. von Bradsky	R. Sileo	J. Bruno	A. Wagner	D. Bradler
Y	Y	Y	Y	Y	Y	Y

Also Present:

Dr. Robert Gamper	Robert Wright
Y	Y

Pledge of Allegiance was led by *Robert Wright*.

Reading of the "Open Public Meetings Act" by *Robert Wright*.

**OPEN PUBLIC MEETINGS ACT**

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, 7 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, NJ, and on January 11, 2018 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805 and on January 11, 2018 delivered to the Office of the Municipal Clerk of Park Ridge a meeting notice setting forth the time, date and location of this meeting.

Public participation may be limited to 3 minutes per person.

*Mr. Wright then led the Oath of Office for David Bradler and Amara Wagner. All were sworn in as Board Members with a term to expire in the year 2021.*

**II. ORGANIZATION MEETING Superintendent’s/Business Administrator’s Report:**

**A. RESULTS OF THE ELECTION:**

CANDIDATES – 2 Members for 3 years:

	<u>Polls</u>	<u>Mail-In</u>	<u>Absentee</u>	<u>Provisional</u>	<u>Total</u>
David Bradler	1150	138	0	0	1288
Amara Wagner	1081	154	0	0	1235
Daniel Brown	946	135	0	0	1081

**NOMINATIONS AND ELECTION OF A PRESIDENT**

*Mr. Montalbano* moved the nomination of *Mr. Joseph Bruno* for President.

*Mr. Church* seconded the motion.

Roll call for election of *Mr. Joseph Bruno* as President:

FC PM BVB RS JB AW DB  
 Y Y Y Y Y Y Y

*Mr. Bruno* was unanimously approved as Board President.

**B. NOMINATIONS AND ELECTION OF A VICE-PRESIDENT**

*Mr. Bruno* moved the nomination of *Mr. Church* for Vice-President.

*Mr. Montalbano* seconded the motion.

Roll call for election of *Mr. Church* as Vice-President:

FC PM BVB RS JB AW DB  
 Y Y Y Y Y Y Y

*Mr. Church* was unanimously approved as Board Vice-President.

- C. PUBLIC PARTICIPATION – LIMITED TO AGENDA ITEMS - *NONE*  
Public participation may be limited to 3 minutes per person.

Consent Agenda:

*A Supplemental resolution for the appointment of nurses to the Non-public grant was moved to the consent agenda.*

Moved:

Action Taken:

M:	PM		S:	BvB				
FC	PM	BVB	RS	DB	AM	JB		
Y	Y	Y	Y	Y	Y	Y		

1. **PAYMENT OF VOUCHERS**  
Authorize the payment of vouchers that are due and payable each month prior to the regular meeting of the Board, including payroll, health benefits, debt service, social securities, and investments.
2. **APPROVAL OF VOUCHERS**  
Designate the Board Members on a rotating basis to review vouchers contained on the monthly List of Bills.
3. **CHART OF ACCOUNTS**  
Approval of the continuation of the Uniform Minimum Chart of Accounts in accordance with State statutes.
4. **LEGAL NEWSPAPERS**  
The Ridgewood News and The Record are appointed as the legal newspapers for advertisements. The Record is designated for legal notices; The Ridgewood News is being recommended in order to provide flexibility for emergencies.
5. **FACSIMILE SIGNATURE**  
The Park Ridge Board of Education approves the use of facsimile signatures of the Board President for the Operating Account.
6. **TIME AND PLACE OF REGULAR MONTHLY MEETING** – Pursuant to Board Policy #0154.

The Regular Monthly Meetings of the Park Ridge Board of Education will generally be held on the third Monday of each month at 8:00 p.m. in the Little Theater of the Park Ridge High School, except as indicated.

The dates for the regular monthly meetings are as follows:

January 28, 2019	August 26, 2019
February 25, 2019	September 16, 2019
March 18, 2019	October 21, 2019
April 29, 2019	November 18, 2019
May 20, 2019	December 16, 2019
June 17, 2019	

January 2, 2020 Reorganization Meeting\*

\*To be held in Board Office Conference Room

Other meetings will be designated as Special Meetings and advertised as needed.

7. **DEPOSITORIES AND SIGNATURES JANUARY 1, 2019 THROUGH THE NEXT REORGANIZATION MEETING:**

N.J.S.A. 17:9-9; 18a:17-34 and 18A:19-1  
Bank – Lakeland Bank

- A. AGENCY ACCOUNT #627408117  
SBA/BS, Robert Wright  
and  
Superintendent, Dr. Robert Gamper  
or  
Assistant to SBA/BS, Grace Biancorosso
- B. PAYROLL ACCOUNT #627408125  
Superintendent, Dr. Robert Gamper
- C. UNEMPLOYMENT COMPENSATION ACCOUNT #627408141  
SBA/BS, Robert Wright  
and  
Superintendent, Dr. Robert Gamper  
or  
Assistant to SBA/BS, Grace Biancorosso
- D. OPERATING ACCOUNT #627408109  
President or V.P.  
and  
SBA/BS, Robert Wright  
and  
Superintendent, Dr. Robert Gamper  
or  
Assistant to SBA/BS, Grace Biancorosso
- E. MERCHANT SERVICES DEPOSIT ACCOUNT #627408222
- F. ATHLETIC ACCOUNT #627408168  
SBA/BS, Robert Wright  
and/or  
Superintendent, Dr. Robert Gamper  
and/or  
Assistant to SBA/BS, Grace Biancorosso

- G. EXTRA CURRICULAR ACCOUNT #627408176  
SBA/BS, Robert Wright  
and/or  
Superintendent, Dr. Robert Gamper  
and/or  
Assistant to SBA/BS, Grace Biancorosso
  
- H. PARK RIDGE BOARD OF EDUCATION ERNA FOLKENS TRUST  
Account #627408184  
SBA/BS, Robert Wright  
or  
Superintendent, Dr. Robert Gamper  
or  
Assistant to SBA/BS, Grace Biancorosso  
or  
Assistant Business Administrator, Krista Kersting
  
- I. PARK RIDGE BOARD OF EDUCATION VARSITY CLUB, A/C #627408192  
SBA/BS, Robert Wright  
or  
Superintendent, Dr. Robert Gamper  
and  
Assistant to SBA/BS, Grace Biancorosso
  
- J. PARK RIDGE BASKETBALL BOOSTERS, A/C #627408249  
SBA/BS, Robert Wright  
or  
Superintendent, Dr. Robert Gamper  
and  
Assistant to SBA/BS, Grace Biancorosso
  
- K. ROLAND C. QUACKENBUSH SCHOLARSHIP FUND, A/C #627408206
  
- L. BEER FAMILY SCHOLARSHIP FUND, A/C #627408214
  
- M. JOHANNA MULHALL SCHOLARSHIP ACCOUNT, Managed by State of New  
Jersey Cash Management Fund A/C #117-51578-171
  
- N. ANDREW AND MARIE JOHNSON PRIZE, Managed by son, Edward Johnson  
through Vanguard Wellington  
A/C #0021/09910849226

8. **DEPOSITORIES AND INVESTMENTS**  
Pursuant to Title 17:12b-241, the Park Ridge Board of Education to authorize Robert Wright, School Business Administrator/Board Secretary and/or Krista Kersting, Assistant Business Administrator, to invest school funds and order wire transfers, if necessary to complete the transaction, in one or more accounts in any insured bank, whose principal office is located in New Jersey in any amount up to, but not exceeding, the amounts for which such accounts are insured.
9. **PETTY CASH FUND**  
Approval of the petty cash fund, as per Policy 6620.
10. **FLEXIBLE SPENDING PLAN**  
Approval of the continuation of the district's flexible spending plan with Aflac.
11. **403(b) AND 457 DEFERRED COMPENSATION PLANS**  
Approval of the continuation of the district's 403(b) and 457 deferred compensation plans and waiver of coverage incentive plan.
12. **ORGANIZATIONAL CHART**  
Approval of Organizational Chart, as listed under Policy 1110.
13. **SECTION 125/CAFETERIA PLAN**  
The Park Ridge Board of Education to authorize the Premium Conversion Plan, the "Plan," effective January 1, 2019 to allow eligible employees to elect to reduce their cash compensation in consideration of their receipt of certain employee and dependent health care coverage under the employer sponsored health plans. This Plan is intended to qualify as a "cafeteria plan" within the meaning of Section 125 of the Internal Revenue Code.
14. **RE-ADOPTION OF BOARD POLICIES**  
The Park Ridge Board of Education to re-adopt Board Policies and Regulations on file and shall remain in effect until the next organizational meeting unless otherwise amended.
15. **JOB DESCRIPTIONS**  
The Park Ridge Board of Education to re-approve job descriptions, which are on file in the Superintendent's office.





25. **FEES FOR COPIES**  
Approval of continuation of fees for copies of public documents as follows:
  - .75 per page for first ten pages
  - .50 per page for next 11-20 pages
  - .25 per page for over 20 pages
  
26. **BID AUTHORIZATION**  
The Park Ridge Board of Education to authorize the Board Secretary/Business Administrator to advertise for bids in accordance with the provisions of Title 18A:18A 'Public School Contracts Law' in The Record or The Ridgewood News whenever appropriate for the period through the next Organizational Meeting. Such bids for goods and/or services are to be in accordance with prepared bid specifications and to be opened at the office of the Board Secretary/Business Administrator not less than 10 days subsequent to advertising.
  
27. **SAFETY AND HEALTH**  
The Park Ridge Board of Education to approve Robert Wright as the district's Safety and Health Coordinator.
  
28. **SUBSTANCE AWARENESS**  
The Park Ridge Board of Education to approve Andrew Yeager as the Substance Awareness Coordinator.
  
29. **RIGHT-TO-KNOW**  
The Park Ridge Board of Education to approve Robert Wright as the Right-To-Know Coordinator.
  
30. **CODE OF ETHICS**  
The Park Ridge Board of Education to discuss and approve the Code of Ethics. Each board member has to acknowledge and sign the receipt.
  
31. **REGION II MEMBERSHIP**  
Resolved that the School District of Park Ridge to affirm their membership in the Pascack Valley Council for Special Education (Region II) for the 2019/20 school year and commits their full support and financial participation in the Council.

32. **APPROVAL OF COMMITTEES BY THE BOARD**

A. Ad Hoc Committees

- 1) Finance Committee
  - ♦ Peter Montalbano
  - ♦ Frank Church
  - ♦ David Bradler
  
- 2) Buildings & Grounds Committee
  - ♦ Peter Montalbano
  - ♦ Joseph Bruno
  - ♦ Amara Wagner
  
- 3) Education Committee
  - ♦ Robert Sileo
  - ♦ Barbara von Bradsky
  - ♦ David Bradler
  
- 4) Technology Committee
  - ♦ David Bradler
  - ♦ Amara Wagner
  - ♦ Robert Sileo
  
- 5) Negotiations Committee – TBD
  
- 6) Personnel Committee
  - ♦ Joseph Bruno
  - ♦ Amara Wagner
  - ♦ Barbara von Bradsky

B. Delegates to:

- 1) New Jersey School Boards Association
  - ♦ David Bradler
  
- 2) Bergen County School Boards Association
  - ♦ Barbara von Bradsky

33. **SCHOOL BOOSTER CLUBS**

The Park Ridge Board of Education recognizes the following school Booster Clubs:

S.P.A. - Supporters of the Performing Arts  
PREF - Park Ridge Educational Foundation  
Park Ridge HS Band (Check title)

Park Ridge Athletic Booster Clubs:

- Cheerleader
- Football
- Boys and Girls Soccer
- Volleyball
- Wrestling
- Baseball
- Softball
- Track
- Boys and Girls Lacrosse
- Operation Graduation (Upgrade)

**III. PUBLIC PARTICIPATION**

**IV. CONSENT AGENDA**

A Supplemental resolution for the appointment of nurses to the Non-public grant was moved to the consent agenda.

Consent Approval for Resolutions:

M: *PM*    S: *BvB*  
 FC PM BVB RS DB AW JB  
 Y Y Y Y Y Y Y

**POLICY RESOLUTION**

PO1. The Park Ridge Board of Education reviews the following Policy for second reading and approval on January 2, 2019: **“PO1”**

Policy No.  
 7481                      Unmanned Aircraft Systems (also known as Drones)

*The Board directed Mr. Wright to have signage posted at all three schools and the entrances to school fields.*

**PERSONNEL RESOLUTION**

S1. The Park Ridge Board of Education approves the amended appointment of the following personnel in conjunction with the Non-Public Nursing Grant:

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>TIME/HOURLY RATE</u>	<u>NOT TO EXCEED</u>
Tina Buckley	OLM Nurse	14 hours per week @ \$22.00 per hour Effective 9/1/2018 - 6/30/2019	\$24,170.00
Olga Mahoney	OLM Nurse	21 hours per week @ \$22.00 per hour Effective 9/1/2018 – 6/30/2019	\$24,170.00

M: S:  
FC PM BVB RS DB AW JB

*The Board asked for Dr. Gamper to schedule an Education Committee meeting and have Lisa Bernardo attend. They would like an update on her programs, in particular, the Kindercamp proposal. They would also like to discuss the High School schedule change. 4*

*The Buildings and Grounds committee asked Mr. Wright to schedule a building walkthrough.*

**V. ADJOURNMENT - 9:21 P.M.**

M: PM S: RS  
FC PM BVB RS JB AW DB  
Y Y Y Y Y Y Y

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Robert Wright  
Board Administrator/ Board Secretary