



PARK RIDGE BOARD OF EDUCATION

MONTHLY MEETING MINUTES

Date: December 17, 2018

Public Started: 7:00 P.M.

Private Started: 7:05 P.M.

Public Started: 8:00 P.M.

Public Ended: 8:48 P.M.

Park Ridge High School Little Theater

I. Roll Call

F. Church	P. Montalbano	B. von Bradsky	R. Sileo	D. Browne	P. Moran	J. Bruno
Y	Y	Y	Y	Y	Y	Y

Also Present:

R. Gamper	R. Wright	J. Lim
Y	Y	Y

II. Pledge of Allegiance *was led by Board President Joseph Bruno.*

III. Open Public Meetings Statement *was read by Board President Joseph Bruno.*

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Park Ridge Board of Education on January 11, 2018 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey and on January 11, 2018 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805 and on January 11, 2018 delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

IV. Adjournment to Private Session

Private Closed Session was read by *Board President Joseph Bruno*.

The Park Ridge Board of Education will adjourn into private session to discuss item(s) which fall within specific exceptions contained in N.J.S.A. 10:4-12b.

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel – employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified (RICED – in accordance with Policy #0162, Notice of Board Meetings by the Board Secretary/Business Administrator).

Motion, second and vote to enter into private session at 7:05 P.M.

M: S:
FC PM BVB RS DB PatM JB

Private Session Agenda

The Regular Session of the Board of Education was recalled at 8:00 P.M.

M: PM S: BvB
FC PM BVB RS DB PatM JB
Y Y Y Y Y Y Y

V. Minutes for Approval

Private Session Meeting	November 19, 2018	For Board Approval
Monthly Meeting	November 19, 2018	For Board Approval

M: S:
FC PM BVB RS DB PatM JB

VI. Special Presentations to the Board

- A. National Merit Scholarship Program Commended Student – Jane Lim & Michael Pantaleo
- B. Outgoing Board of Education Members – Joseph Bruno, President
Daniel Browne 2006-2018
Patrick Moran 2009-2018
- C. Sports:

Boys' Soccer	NJIC Patriot Division Champions
Football	NJIC Patriot Division Champions
Ryan Dennis	NJIC Patriot Division Coach of the Year – Boys Soccer
Tara Kane	NJIC Patriot Division Coach of the Year - Volleyball
Tom Curry	NJIC Patriot Division Coach of the Year – Football
Record Athletes of the Week:	Ashley Ziltz Volleyball
	Vincent Pinto Football

Park Ridge had two students who qualified as National Merit Commended Students. Mr. Lederman commended the two students stating that of the 1.5 million who took the test, these students placed among the top 5%. He called the students up to receive an award and congratulate them.

President Bruno spoke about the two outgoing Board members. Dan Browne was the Board's resident computer geek. Pat Moran brought his knowledge of Finance to the Board. Both were instrumental in getting the laptop program off the ground. He appreciates their friendship over the years and commented that there has never been any cross words spoken between Board Members.

Mr. Brown then came up to acknowledge the athletic achievements. He commented that this year's fall sports was one for the ages. He was proud of job the student athletes did. This year the district had two (2) athletes of the week, two (2) league champs and three (3) league recognition for coaches.

Mr. Brown then spoke about Tara Kane. Tara led her team to a successful season. She was instrumental in creating the middle school and freshman volleyball program. He congratulated her for being named NJIC Patriot division coach of the year in Volleyball.

Mr. Brown then spoke about the Boys' Soccer team. The team finished with a record of 19-3 and claimed their first league title. They also made a run for the state sectional final. During the season, several players received recognition. One student was selected to play in the State All-Star game. Each member of the team was then called up to receive their championship sweatshirt. At the conclusion, Mr. Brown congratulated Coach Ryan Dennis for being named Head Soccer coach of the year in the NJIC and presented him with a trophy.

Mr. Brown then spoke about the Owl Football team. Among the team's accomplishments was a NJIC division championship and an Athlete of the Week. The team made it to state sectional finals but fell just short of winning. Mr. Brown congratulated the team on an amazing season and called each student up to receive a championship sweatshirt. He then spoke about Tom Curry who was named NJIC Patriot division coach of the year. Mr. Curry had a 9-2 record and went undefeated in league play. He presented the coach with a trophy.

Mr. Brown then spoke about the accomplishments of the two students who were named Athletes of the week. Ashley Ziltz recorded her record 600th career kill in Volleyball. Vincent Pinto accounted for six touchdowns against Boonton and completed 12 of 16 passes. He congratulated both of them on their accomplishments and said that their trophies will be put in the district display case.

VII. Hearing of Citizens NONE

Agenda Items Only

Hearing of Citizens will be restricted to three minutes per person for a total of fifteen minutes for questions and/or comments on agenda items only.

VIII. Student Representative's Report

Ms. Lim reported that November was an exciting month. The Little Theater Players put on *Pride and Prejudice*. They had a successful two day run despite an earlier snow dismissal. Students were honored at the fall sports awards program. The program where 7th graders are mentored by older students is doing well. Participants say the program helps them better prepare them for Middle School life. Rehearsals for *Footloose* the musical have started. Winter sports started. On December 21, there will be a winter activity day. There will be arts, crafts and games. A winter pep rally will follow. The Student Council is doing a penny war as fundraiser. There will also be a Ginger bread house contest and a holiday fashion show. Morning announcements were made instructing students to keep their laptop covers on. The Technology department is seeing an overall decrease in reported "oops." As a senior, she is excited to see alumni over the break and talk about their college experiences. She is going to miss Park Ridge.

IX. President's Report NONE

X. Superintendent's Report

HIB Update

Dr. Gamper reported that there were three HIB investigations at East Brook, with one confirmed as HIB.

Dr. Gamper reported that he attended the High School Holiday concert and enjoyed it. He will be attending the West Ridge concert before break. He wished everyone a happy holiday season.

XI. BOE Committee Reports

President Bruno thanked the custodial staff for doing a great job during the ongoing construction. The sooner the steam heat is gone the better. On Friday, after school is out, the contractor will begin installing the new heating units and putting them online. He thanked Dr. Gamper and Mr. Wright for their efforts in keeping the project on track.

XII. Supplemental Agenda

There was one Supplemental resolution for a revised job description. It was moved to the consent agenda.

XIII. Consent Agenda

M: PM S: DB
FC PM BVB RS DB PatM JB
Y Y Y Y Y Y Y

XIV. Hearing of Citizens

Emily Montanez asked the Board if there was any truth to the rumors that that students of PRHS are going to be sent to Pascack Hills due to mold problems. Dr. Gamper responded that the statement is not true. Ms. Montanez then asked if the mold was creating health issues. Dr. Gamper responded that the District is working with a licensed environmental consultant. They have checked the entire High School. They have cleared all spaces for occupancy. There is one classroom that remains closed until a stained wall tile can be removed but this is out of an overabundance of caution as opposed to any identified problem. Mr. Browne asked Ms. Montanez where she heard this rumor. Ms. Montanez responded that she heard it from friends at a dance.

XV. New Unfinished Business NONE

XVI. Adjournment 8:48 P.M.

M: PM S: DB
FC PM BVB RS DB PatM JB
Y Y Y Y Y Y Y

Robert Wright
Business Administrator/Board Secretary

RESOLUTIONS FOR CONSENT AGENDA (XIII)

EDUCATION RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

E1. The Park Ridge Board of Education accepts the suspension, truancy and HIB reports from the Superintendent for the month of November with no suspensions and no trancies reported.

M: S:
FC PM BVB RS DB PatM JB

E2. The Park Ridge Board of Education approves the following school field trip for the 2018/19 school year:

<u>TEACHER'S NAME CLASS NAME/GROUP</u>	<u>DESTINATION FOR FIELD TRIP</u>	<u>DATE OF TRIP *</u>
Lisa Chestnutt DECA Club	NJ State DECA Competition Harrah's Resort Atlantic City, NJ	March 4 – March 6, 2019

* Changes in dates will not require BOE action.

M: S:
FC PM BVB RS DB PatM JB

E3. The Park Ridge Board of Education approves Four Winds Learning Center to provide bedside instruction as follows:

Provider/Program	Student	Weekly Hours	Hourly Rate	Weekly Total	Total Weeks	Estimated Session Total
Four Winds Learning Center/Bedside Instruction	1720-050	10	\$40	\$400	2	\$800.00
Four Winds Learning Center/Bedside Instruction	2026a-050	10	\$40	\$400	1	\$400.00

M: S:
FC PM BVB RS DB PatM JB

E4. The Park Ridge Board of Education approves the following school field trip for the 2018/19 school year:

<u>TEACHER'S NAME CLASS NAME/GROUP</u>	<u>DESTINATION FOR FIELD TRIP</u>	<u>DATE OF TRIP *</u>
Dana Caine Exchange Trip with Lisle HS	Lisle, Illinois	Feb. 13 – Feb. 17, 2019

* Changes in dates will not require BOE action.

M: S:
FC PM BVB RS DB PatM JB

FINANCE RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

F1. Certification Resolution: The Park Ridge Board of Education, pursuant to N.J.A.C. 6:20-2.13 (e), certifies that the Board Secretary's November 2018 monthly financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, has not been over expended in violation of N.J.A.C. 6:20 – 2.13(b), and based on the advice of the district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. The Park Ridge Board of Education also certifies that the financial records are in compliance with Park Ridge Policy numbers 0171, 1320, 4413 and 6510. **"F1"**

M: S:
FC PM BVB RS DB PatM JB

F2. The Park Ridge Board of Education accepts the Cafeteria Report for the month of October 2018. **"F2"**

M: S:
FC PM BVB RS DB PatM JB

F3. The Park Ridge Board of Education approves the Check Journal (List of Bills) containing Check #40838-41066 in the amount of \$3,215,177.48. **"F3"**

M: S:
FC PM BVB RS DB PatM JB

F4. The Park Ridge Board of Education approves the payment of Athletic Vouchers #11207-#11260 in the total amount of \$5,305.00. **"F4"**

M: S:
FC PM BVB RS DB PatM JB

F5. The Park Ridge Board of Education approves the Varsity Athletic Club Vouchers #1008-1011 in the total amount of \$1,711.00 **"F5"**

M: S:
FC PM BVB RS DB PatM JB

F6. The Park Ridge Board of Education approves the Unemployment Compensation Vouchers #N/A in the total amount of \$N/A. **"F6"**

M: S:
FC PM BVB RS DB PatM JB

F7. The Park Ridge Board of Education approves the November 2018 “Report of the Secretary” and the “Report of the Treasurer” to the Board of Education. **“F7”**

M: S:
FC PM BVB RS DB PatM JB

F8. The Park Ridge Board of Education approves the following 2018/2019 General Fund Transfers for the month of November 2018 in the amount indicated per Appendix A. **“F8”**

M: S:
FC PM BVB RS DB PatM JB

F9. The Park Ridge Board of Education approves the revised June 2018 – October 2018 “Report of the Treasurer” to the Board of Education. **“F9”**

M: S:
FC PM BVB RS DB PatM JB

F10. The Park Ridge Board of Education approves the purchase of technical support and equipment, and maintenance, repair and operational supplies through State Contract/Cooperative pricing. Listed below are expenses anticipated to exceed the threshold (cumulatively):

<u>ITEMS PURCHASED FROM</u>	<u>AMOUNT</u>
American Paper Supply Co.	\$30,719.92
Eastern Data Comm	\$47,026.64
Tree House, Inc.	\$25,817.87

M: S:
FC PM BVB RS DB PatM JB

F11. The Park Ridge Board of Education approves the cancellation of outstanding checks, as per attached listing, from the Operating, Net Payroll, Athletic and Extracurricular Accounts. **“F11”**

M: S:
FC PM BVB RS DB PatM JB

F12. The Park Ridge Board of Education accepts the following donation to be used for a scholarship during the 2018/19 school year:

<u>DONOR</u>	<u>TO</u>	<u>TYPE OF DONATION</u>	<u>AMOUNT</u>
Suzanne Belsole-Douglas	The Rossi and Belsole Family Scholarship	Monetary	\$602.00

M: S:
FC PM BVB RS DB PatM JB

BUILDING AND GROUNDS RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

BG1. The Park Ridge Board of Education approves the following payments to Parette Somjen Architects for the following Projects: **“BG1”**

<u>PROJECT NO.</u>	<u>PROJECT NAME</u>	
7381	HS Hot Water Boiler Conversion	\$1,000.00
7381	HS Hot Water Boiler Conversion	\$244.50
7448	HS A Wing HVAC	\$77.10
7564	WR Media Center	\$83.47
7772	HS Little Theater Roof HVAC	\$600.00
7772	HS Little Theater Roof HVAC	\$478.31
7869	District Toilet Renovation	\$3,500.00
7869	District Toilet Renovation	\$207.85
7870	HS Water Mitigation	\$1,500.00
7870	HS Water Mitigation	\$11.25

M: S:
FC PM BVB RS DB PatM JB

BG2. The Park Ridge Board of Education approves the Use of the Building Facilities Application by TGA Premier Sports, for use of the East Brook Gymnasium, as per Board Policy #7510 “Use of School Facilities,” from March 6, 2019 – May 15, 2019, as indicated on the attached. **“BG2”**

M: S:
FC PM BVB RS DB PatM JB

BG3. The Park Ridge Board of Education approves the Use of the Building Facilities Application by TGA Premier Sports, for use of the West Ridge Gymnasium, as per Board Policy #7510 “Use of School Facilities,” from March 5, 2019 – May 21, 2019, as indicated on the attached. **“BG3”**

M: S:
FC PM BVB RS DB PatM JB

BG4. The Park Ridge Board of Education approves the Use of the Building Facilities Application by the West Ridge PTO & Little Ivy Academy, for use of a West Ridge classroom, as per Board Policy #7510 “Use of School Facilities,” from January – March 2019, as listed on the attached. **“BG4”**

M: S:
FC PM BVB RS DB PatM JB

BG5. The Park Ridge Board of Education approves the following change orders to K&D Contractors, LLC for West Ridge and East Brook Media Centers. There will be no change to the contract. **“BG5”**

<u>CHANGE ORDER NO.</u>	<u>AMOUNT</u>
#4 Media Center Renovations East Brook & West Ridge	Credit: \$42,822.00

M: S:
FC PM BVB RS DB PatM JB

BG6. The Park Ridge Board of Education approves the following final payment to K&D Contractors, LLC

- Media Center Renovation at East Brook and West Ridge Elementary Schools \$54,116.90 **“BG6”**

M: S:
FC PM BVB RS DB PatM JB

BG7. The Park Ridge Board of Education approves the following payment to GL Group Inc., for the following project:

- PRHS Band Room Carpet, floor tile & installation of new flooring, \$32,800.00 **“BG7”**

M: S:
FC PM BVB RS DB PatM JB

BG8. The Park Ridge Board of Education approves the Use of the Building Facilities Application by the Navigators, for use of a West Ridge classroom, as per Board Policy #7510 “Use of School Facilities,” from January – March 2019, as listed on the attached. **“BG8”**

M: S:
FC PM BVB RS DB PatM JB

BG9. The Park Ridge Board of Education approves the payment #5 to H & S Construction & Mechanical, Inc. for work on the Steam to Hot Water Heating Conversion at Park Ridge High School in the amount of \$247,977.35. **“BG9”**

M: S:
FC PM BVB RS DB PatM JB

POLICY & PROCEDURES RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

PO1. The Park Ridge Board of Education reviews the following Policy for first reading on December 17, 2018 and with second reading and approval January 2, 2019: **"PO1"**

Policy No.

7481 Unmanned Aircraft Systems (also known as Drones)

M: S:
FC PM BVB RS DB PatM JB

PERSONNEL RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

P1. The Park Ridge Board of Education approves the appointment of the following substitutes for the 2018/19 school year:

Teacher

Chelsea Bargas*

Nurse

Kelly Gasnick

**Contingent upon completion of state-mandated paperwork.*

M: S:

FC PM BVB RS DB PatM JB

P2. The Park Ridge Board of Education approves/acknowledges the appointments and rescinds of the following, as indicated in the areas listed, for the amounts cited (if applicable), for the 2018/19 school year:

SCHEDULE "E" RESCINDS:

<u>NAME</u>	<u>POSITION</u>	<u>TIME HOURLY RATE</u>
Taline Gebhardt	Outdoor Club Co-Advisor	\$528.50
Raina Lynn	Literary Imprints Art Advisor	\$1,289.00
Justin Sharber	After School Athletic Monitor	3.33 Hours@\$15.00 per diem

SCHEDULE "E" APPOINTMENTS:

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Taline Gebhardt	Overnight Chaperone for PRE Club Trip 2/13/19 - 2/17/19	(4 Nights @ \$117/Night) Total: \$468.00
Mark Cosgrove	Overnight Chaperone for PRE Club Trip 2/13/19 - 2/17/19	(4 Nights @ \$123/Night) Total: \$492.00
Danielle Centurione	Outdoor Club Co-Advisor	\$528.50
Dawn Huffman	Literary Imprints Art Advisor	\$1,289.00

<u>NAME</u>	<u>POSITION</u>	<u>RATE</u>	<u>TOTAL</u>
Steve Kopelman	Regional DECA Competition Chaperone	2 Nights @ \$123/Night	\$246.00
Lisa Chestnutt	Regional DECA Competition Chaperone	2 Nights @ \$117/Night	\$234.00

Approval for the following 1:1 Paraprofessionals Assisting Special Ed. Students in East Brook Winter Concert on December 11, 2018:

<u>NAME</u>	<u>POSITION</u>	<u>TIME/RATE</u>
Maria Malloy	1:1 Paraprofessional for Student 820(d)-060 for EB Winter Concert Rehearsals	4 Hours @ \$16.48/Hr. Estimated Total: \$65.92 (10/18/18 – 12/6/18) (6 Sessions)

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>TIME/HOURLY RATE</u>
Justin Sharber	P/T Paraprofessional - HS Effective December 18, 2018	5 Hours @ \$16.48 per diem
Siva Bonatti	EXTRAS Adult Aide	\$20.00

M: S:
FC PM BVB RS DB PatM JB

P3. The Park Ridge Board of Education approves the reimbursement of anticipated conference/ seminar expenses for the following staff members for the 2018/19 school year:

<u>NAME</u>	<u>REASON/LOCATION FOR CONFERENCE/SEMINAR</u>	<u>DATE</u>	<u>AMOUNT NOT TO EXCEED</u>
Diana Garcia	NJ Music Educators Assoc., East Brunswick, NJ	Feb. 21-23, 2019	\$225.00
Lisa Bernardo	NJASA Techpo, Atlantic City, NJ	Jan. 31-Feb. 1, 2019	\$450.00
Patrick Bernardo	NJASA Techpo, Atlantic City, NJ	Jan. 31-Feb. 1, 2019	\$775.00
Julie Melvin	NECTFL, New York, NY	Feb. 8-9, 2019	\$250.00
Nicole Trimper	Bureau of Education and Research, West Orange, NJ	January 28, 2019	\$300.00

M: S:
FC PM BVB RS DB PatM JB

P4. The Park Ridge Board of Education approves the extension of Virginia Weber, as replacement secretary to the High School Principal, through February 15, 2019, four days per week for a total of 28 hours per week, at a rate of \$25.00/hour.

M: S:
FC PM BVB RS DB PatM JB

- P5. The Park Ridge Board of Education approves the following staff members for additional pay for the dates indicated below:

<u>NAME</u>	<u>TOTAL NUMBER OF HOURS</u>	<u>ASSIGNMENT</u>	<u>HOURLY RATE</u>	<u>AMOUNTS NOT TO EXCEED</u>
<u>November 15, 2018</u>				
Gina DeMar	4	EXTRAS TEACHER	\$44.00	\$176.00
Susan Gincley	2.92	EXTRAS TEACHER	\$44.00	\$128.48
Caitlin Quinn	3	EXTRAS ADULT AIDE	\$29.50	\$88.50
Kathy Zaidan	1.5	EXTRAS ADULT AIDE	\$29.50	\$44.25
Lisa D'Urso	2.75	EXTRAS ADULT AIDE	\$29.50	\$81.13
Patty Werner	3.25	EXTRAS ADULT AIDE	\$29.50	\$95.88
Donna Sosa	2.75	EXTRAS ADULT AIDE	\$29.50	\$81.13
Mary Ann Kovacs	3	CPI Training	\$16.48	\$49.44

M: S:
FC PM BVB RS DB PatM JB

- P6. The Park Ridge Board of Education approves the following staff members for the LLD Parent/Guardian Workshops at East Brook:

November 2018, January 2019 and March 2019:

<u>STAFF MEMBER</u>	<u>TOTAL NUMBER OF HOURS</u>	<u>RATE</u>	<u>AMOUNTS NOT TO EXCEED</u>
Teresa Greenberg	4-1/2	\$69.85	\$314.33
Emily Jabel	4-1/2	\$42.48	\$191.16
Joanne DeSimone	4-1/2	\$45.59	\$205.16
Tammy Cinnotti-LaBruna	1-1/2	\$69.85	\$104.78
Jill Casey	1-1/2	\$67.57	\$101.36

M: S:
FC PM BVB RS DB PatM JB

- P7. The Park Ridge Board of Education approves the appointment of Paul Neralich as computer technician, effective January 17, 2019 or sooner (pending completion of state mandated paperwork) through June 30, 2019, at a salary of \$60,000, prorated to start date.

M: S:
FC PM BVB RS DB PatM JB

P8. The Park Ridge Board of Education approves a Leave-of-Absence for Erin Mullen (High School Teacher) as follows:

- A Federal Leave-of-Absence effective January 7, 2019 through March 15, 2019, without pay but with benefits.

M: S:
FC PM BVB RS DB PatM JB

P9. The Park Ridge Board of Education approves the revised job description:
(S1.)

“Elementary Media Center Assistant”

M: S:
FC PM BVB RS DB PatM JB