



PARK RIDGE BOARD OF EDUCATION

MONTHLY MEETING MINUTES

Date: February 25, 2019

Public Started: 7:00 P.M.

Private Started: 7:05 P.M.

Public Started: 8:00 P.M.

Public Ended: 8:36 P.M.

Park Ridge High School Little Theater

I. Roll Call

F. Church	P. Montalbano	B. von Bradsky	R. Sileo	D. Bradler	A. Wagner	J. Bruno
X	Abs	X	X	X	X	X

Mr. Montalbano left after the Private session due to personal reasons.

Also Present:

R. Gamper	R. Wright	J. Lim
X	X	X

II. Pledge of Allegiance *was led by Board President Joseph Bruno*

III. Open Public Meetings Statement *was read by Board President Joseph Bruno*

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Park Ridge Board of Education on January 11, 2019 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey and on January 11, 2019 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805 and on January 11, 2019 delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

IV. Adjournment to Private Session

Private Closed Session was read by President Bruno.

The Park Ridge Board of Education will adjourn into private session to discuss item(s), which fall within specific exceptions contained in N.J.S.A. 10:4-12b.

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel – employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified (RICED – in accordance with Policy #0162, Notice of Board Meetings by the Board Secretary/Business Administrator).

Motion, second and vote to enter into private session at 7:05 pm.

M: RS S: FC
FC PM BVB RS DB AW JB
Y Y Y Y Y Y Y

Private Session Agenda

The Regular Session of the Board of Education was recalled at 8:00 pm.

M: BVB S: RS
FC PM BVB RS DB AW JB
Y A Y Y Y Y Y

V. Minutes for Approval

Monthly Meeting January 28, 2019 Board Approved
Private Session Meeting January 28, 2019 Board Approved

The Board reviewed and approve the minutes as follows:

M: RS S: FC
FC PM BVB RS DB AW JB
Y A Y Y Y Y Y

VI. Special Presentations to the Board	<i>None</i>
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VII. Student Representative's Report

Jennifer reported that the Jr. /Sr. snowball dance was held on February 2nd. Those in attendance enjoyed the night. The final portion of the "outreach program" is scheduled for this week with the 7th grade. The Spring Musical, Footloose, will be performed Friday, Saturday and Sunday. The PRE went to Illinois over the winter break. While there, they visited several Chicago landmarks. Shannon Burns scored her 1000 point in basketball. She is only the 8th person to do so in Park Ridge history. The Varsity Cheer team won a State tournament. The DECA students are preparing for a State competition on March 4-6. There will be a dodgeball fundraiser for OPGRAD next month. There will be a NHS fundraiser that will take place on "Makerspace" day. Spring sports will begin March 1, 2019.

VIII. President's Report

President Bruno thanked the administration and teaching staff for their assistance in helping students with the recent passing of former students. President Bruno commented that in Park Ridge, everyone comes together in times of need, and that it is a wonderful community. He asked everyone to keep the families in their prayers.

IX. Superintendent's Report

 HIB Update
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Dr. Gamper reported that there was one confirmed HIB case at East Brook. The High School had five confirmed HIB cases reported and one which was unfounded.

Dr. Gamper thanked Mr. Pierro and the Buildings and Grounds department for their work over the break. They did a lot of work in a short period of time.

Dr. Gamper reported that a survey was conducted to see if there was an interest in having a Kindergarten camp over the summer. Of the 78 asked, 34 expressed interest. He is currently speaking with the Principals about the program and will have a tuition for the March agenda. It will be called "Hoot" Camp.

East Brook had Career Day on February 8, 2019. There were a lot of parents and members of the community in attendance.

Dr. Gamper wished the winter athletes who are still competing, good luck.

X. BOE Committee Reports

There will be an Education Committee meeting on Monday.

Buildings and Grounds – There was a lot of work done on the heating system project over the break. President Bruno asked the district to post photos of the boiler room on the school website. He also commented that people should expect a breaking in period. The new system will be much better than the old antiquated one. Mr. Wright was asked to schedule another Buildings and Grounds meeting.

XI. Supplemental Agenda

Supplemental resolutions, if any, will be available the night of the meeting.

The Board reviewed a motion for a change order to the current heating project. They expressed concern about the dollar amount involved and questioned why it was necessary. Mr. Wright was given direction to amend the working of the motion to add the phrase "pending B&G approval" at the end.

XII. Consent Agenda

The Board reviewed the Consent agenda. The Consent agenda passed as follows:

M: FC S: BVB
FC PM BVB RS DB AW JB
Y A Y Y Y Y Y

XIV. Hearing of Citizens - None

XV. Board Comments – New/Unfinished Business

Dr. Gamper explained a proposal on the table by the Critical Response Group. They would provide a drawing of all the building maps, which would then be used by the Police and Fire department to improve response times. The project is recommended by Police Chief Madden.

The Board asked several questions. They wanted to know if other companies are providing this service. Dr. Gamper responded that he was not aware of any. Another Board member asked if the Borough was looking to do this. Dr. Gamper responded that he was not sure. A question was asked if other school districts are doing this. Dr. Gamper indicated that he will contact the company and have them meet with the Board.

The Board asked Dr. Gamper to get an update on the status of the town easement by the Basketball Courts.

XVI. Adjournment – 8:36 P.M.

M: BVB S: RS
FC PM BVB RS DB AW JB
Y A Y Y Y Y Y

Robert Wright
Business Administrator/
Board Secretary

RESOLUTIONS FOR CONSENT AGENDA (XIII)

EDUCATION RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

- E1. The Park Ridge Board of Education accepts the suspension, truancy and HIB reports from the Superintendent for the month of January with (1) out of school suspension, and no truanies to report.

M: S:
FC PM BVB RS DB AW JB

- E2. The Park Ridge Board of Education approves the 34rd Summer Music School as part of the Park Ridge Community School Program, effective July 1, 2019 – July 31, 2019, from 8:00 a.m. to 12:00 p.m. The cost per student is \$210.00 for the complete program, or prorated at \$50 per week or any part of a week.

M: S:
FC PM BVB RS DB AW JB

- E3. The Park Ridge Board of Education approves the following school field trip for the 2018/19 school year:

<u>TEACHER'S NAME CLASS NAME/GROUP</u>	<u>DESTINATION FOR FIELD TRIP</u>	<u>DATE OF TRIP *</u>
Lisa Chestnutt (Advisor) Steve Kopelman DECA Club	DECA Nationals Competition Orlando, FL	April 26 - May 1, 2019

** Changes in dates will not require BOE action.*

M: S:
FC PM BVB RS DB AW JB

FINANCE RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

F1. Certification Resolution: The Park Ridge Board of Education, pursuant to N.J.A.C. 6:20-2.13 (e), certifies that the Board Secretary's January 2019 monthly financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, has not been over expended in violation of N.J.A.C. 6:20 – 2.13(b), and based on the advice of the district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. The Park Ridge Board of Education also certifies that the financial records are in compliance with Park Ridge Policy numbers 0171, 1320, 4413 and 6510. ***"F1"***

M: S:
FC PM BVB RS DB AW JB

F2. The Park Ridge Board of Education accepts the Cafeteria Report for the month N/A.

M: S:
FC PM BVB RS DB AW JB

F3. The Park Ridge Board of Education approves the Check Journal (List of Bills) containing Check #41260-414000 in the total amount of \$3,016,556.95. ***"F3"***

M: S:
FC PM BVB RS DB AW JB

F4. The Park Ridge Board of Education approves the payment of Athletic Vouchers #11304-#11368 in the total amount of \$7,443.75. ***"F4"***

M: S:
FC PM BVB RS DB AW JB

F5. The Park Ridge Board of Education approves the Varsity Athletic Club Voucher #1015 in the total amount of \$47.85. ***"F5"***

M: S:
FC PM BVB RS DB AW JB

F6. The Park Ridge Board of Education approves the Unemployment Compensation Vouchers #1003 in the total amount of \$9,456.30. **"F6"**

M: S:
FC PM BVB RS DB AW JB

F7. The Park Ridge Board of Education approves the January 2019 "Report of the Secretary" and the "Report of the Treasurer" to the Board of Education. **"F7"**

M: S:
FC PM BVB RS DB AW JB

F8. The Park Ridge Board of Education approves the following 2018/2019 General Fund Transfers for the month of January 2019 in the amount indicated per Appendix A. **"F8"**

M: S:
FC PM BVB RS DB AW JB

F9. The Park Ridge Board of Education approves the purchase of technical support and equipment, and maintenance, repair and operational supplies through State Contract/Cooperative pricing. Listed below are expenses anticipated to exceed the threshold (cumulatively):

<u>ITEMS PURCHASED FROM</u>	<u>AMOUNT</u>
American Paper	\$48,284.32
Eastern DataComm	\$47,026.64

M: S:
FC PM BVB RS DB AW JB

F10. **WHEREAS**, the Park Ridge Board of Education was desirous of selling Solar Renewable Energy Credits (SREC's) generated by the use of their Solar Panels and;

WHEREAS, a public bid was held by Flett Exchange on January 16, 2019 to sell said SREC's and;

WHEREAS, the highest responsible bid received for the SREC's was \$220.50

NOW THEREFORE BE IT RESOLVED that the Park Ridge Board of Education accepts the \$220.50 for the sale of its SREC's and transfers 1707 SREC units to the high bidder in return for a gross revenue of \$376,393.50.

BE IT FURTHER RESOLVED that a commission check in the amount of \$33,911.48 be issued to DiCara and Rubino Architects in accordance with their agreement with the district. **"F10"**

M: S:
FC PM BVB RS DB AW JB

F11. The Park Ridge Board of Education approves the following resolution to continue membership in the Northeast Bergen County School Board Insurance Group:

WHEREAS, a number of Boards of Education in Bergen County have joined together to form a Joined Insurance Group as permitted by N.J. Title 18A-.18B and;

WHEREAS, said Group was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulation governing the creation and operation of this Insurance Group contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Group, and;

WHEREAS, the Board of Education of Park Ridge has determined that membership in the Northeast Bergen County School Board Insurance Group is in the best interest of the District;

NOW THEREFORE BE IT RESOLVED, that the Board of Education of Park Ridge does hereby agree to renew membership in the Northeast Bergen County School Board Insurance Group and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2019 to June 30, 2022.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Group as are required by the Group’s Bylaws and to deliver the same to the Executive Director.

M: S:
FC PM BVB RS DB AW JB

F12. The Park Ridge Board of Education accepts the following donations to be used during the 2018/19 school year:

<u>DONOR</u>	<u>TO</u>	<u>TYPE OF DONATION</u>	<u>AMOUNT</u>
PRHS Class of 1978	Two \$500.00 Scholarships for the Class of 2019	Monetary	\$1,000.00
Park Ridge Football Boosters	Mioli Grades & Gridiron Scholarship	Monetary	\$1,000.00
Park Ridge Football Boosters	Mioli Wayward Son Scholarship	Monetary	\$1,000.00
West Ridge PTO	Fifth Grade Theater activity with the Mayo Performing Arts Center	Monetary	\$2,000.00

M: S:
FC PM BVB RS DB AW JB

F13. The Park Ridge Board of Education accepts the terms, in accordance with the provisions of the Settlement Agreement, with the parents of Student No. 2915-050.

M: S:
FC PM BVB RS DB AW JB

FINANCE DISCUSSION

A. 2019-2020 Budget discussion

Mr. Wright reported that he was waiting for the State Aide figures to be released in March. He plans to have the Budget approval for County review at the next meeting.

BUILDINGS AND GROUNDS RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

BG1. The Park Ridge Board of Education approves payment #7 to H & S Construction & Mechanical, Inc. for work on the Steam to Hot Water Heating Conversion at Park Ridge High School in the amount of \$80,146.80. ***"BG1"***

M: S:
FC PM BVB RS DB AW JB

BG2. The Park Ridge Board of Education approves the following payment to Parette Somjen Architects for the following Project: ***"BG2"***

<u>PROJECT NO.</u>	<u>PROJECT NAME</u>	<u>AMOUNT</u>
7448	HS A-Wing HVAC Improvements	\$58.23
7870	HS Water Infiltration Mitigation	\$502.02

M: S:
FC PM BVB RS DB AW JB

BG3. The Park Ridge Board of Education approves the "Use of the Building Facilities Application" by Our Lady of Mercy School's use of the outdoor track at the High School Sulak Field, as per Board Policy #7510 "Use of School Facilities," per attached schedule. ***"BG3"***

M: S:
FC PM BVB RS DB AW JB

BG4. The Park Ridge Board of Education approves the contract agreement with Parette Somjen Architects, for the emergency repair wall project at East Brook Elementary, at a flat fee of \$19,900.00, as per attached. ***"BG4"***

M: S:
FC PM BVB RS DB AW JB

BG5. The Park Ridge Board of Education approves the "Use of the Building Facilities Application" by the Park Ridge Police Department, for use of the High School Gyms, as per Board Policy #7510 "Use of School Facilities," per attached schedule. ***"BG5"***

M: S:
FC PM BVB RS DB AW JB

BG6. The Park Ridge Board of Education approves the "Use of the Building Facilities Application" by the Park Ridge Fire Department, for use of the Softball Field at East Brook Elementary School, as per Board Policy #7510 "Use of School Facilities," per attached schedule. **"BG6"**

M: S:
FC PM BVB RS DB AW JB

BG7. The Park Ridge Board of Education approves Change order #8 to H&S Construction & Mechanical, Inc. for work on the HS Steam to Hot Water Conversion and A Wing HVAC, in the amount of \$8,697.60. **"BG7"**

M: S:
FC PM BVB RS DB AW JB

BG8. The Park Ridge Board of Education approves Change order #9 to H&S Construction & Mechanical, Inc. for (S1.) work on the HS Steam to Hot Water Conversion and A Wing HVAC, in the amount of \$67,283.14, pending review by the Buildings and Grounds Committee. **"S1"**

M: S:
FC PM BVB RS DB AW JB

PERSONNEL RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

- P1. The Park Ridge Board of Education approves the appointment of the following substitutes for the 2018/19 school year:

Teachers

- *Mark Harvey
- *Craig Nichols
- *Joseph Acuna

M: S:
FC PM BVB RS DB AW JB

**Contingent upon completion of state-mandated paperwork.*

- P2. The Park Ridge Board of Education approves the appointments of the following, in the areas listed, for the amounts cited, for 2018/19 school year, or as indicated:

Schedule E - Rescind:

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Allison Pagano	Marching Band Color Guard Co-Advisor	\$965.50
Allison Pagano	Summer Band Camp Color Guard Co-Advisor	\$569.00
Vicki Solis	Marching Band Color Guard Co-Advisor	\$965.50
Vicki Solis	Summer Band Camp Color Guard Co-Advisor	\$569.00
Angelo DeSalvo	Assistant Boys Lacrosse	\$5,053.00
Tara Kane	Head Volleyball Coach	\$7,364.00
William Allen	Assistant Softball Coach	\$5,275.00

Schedule E Appointments:

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Steve Kopelman	National DECA Chaperone	5 Nights @ \$123/Night
Vicki Solis	Marching Band Color Guard Advisor	\$1,931.00
Vicki Solis	Summer Band Camp Color Guard Advisor	\$1,138.00
Richard Popolizio*	Summer Music School Coordinator	\$3,294.00
Mark Harvey	Assistant Boys Lacrosse	\$4,833.00
Craig Nichols	Assistant Softball Coach	\$4,833.00
William Allen	Head Volleyball Coach	\$6,924.00
Dylan Evans	Volunteer Boys Baseball Coach	N/A
Sophia Cordeiro	Homework Club Advisor Elementary WR	\$4,000.00 Prorated from the start date of 2/4/19

Other Appointments:

<u>NAME</u>	<u>POSITION</u>	<u>RATE</u>
Richard Popolizio*	Summer Music School Director	\$6,706.00 (Maximum Amount – To Be Determined by Enrollment)

*Amount is contingent upon enrollment.

<u>NAME</u>	<u>POSITION</u>	<u>APPROXIMATE EFFECTIVE DATES</u>	<u>AMOUNT NOT TO EXCEED</u>
Stanley Solomons*	Woodwind Assistant for Summer Music Program	7/1/19 – 7/31/19	\$1,000.00**
Michael Ponella*	Brass Assistant Para-professional Volunteer	7/1/19 – 7/31/19	N/A

*Amount is contingent upon enrollment.

M: S:
FC PM BVB RS DB AW JB

P3. The Park Ridge Board of Education approves the reimbursement of anticipated conference/seminar expenses for the following staff members for the 2018/19 school year:

APPROVE:

<u>NAME</u>	<u>REASON/LOCATION FOR CONFERENCE/SEMINAR</u>	<u>DATE</u>	<u>AMOUNTS NOT TO EXCEED</u>
Brian Pierro	NJSBGA Conference Atlantic City, NJ	3/11/19 - 3/13/19	\$650.00
Christopher Kirkby	NJPSAFEA (Legal one) Monroe Twp., NJ	3/19/2019	\$190.00
Christopher Kirkby	NJPSAFEA (Legal one) Monroe Twp., NJ	5/3/2019	\$190.00
Elena Solis	NJTESOL/NJBE New Brunswick, NJ	5/30/2019	\$280.00
Desiree Misciagna	NJTESOL/NJBE New Brunswick, NJ	5/30/2019	\$199.00
Monica Twomey	NJTESOL/NJBE New Brunswick, NJ	5/30/2019	\$234.00
Jillian Powers	NJTESOL/NJBE New Brunswick, NJ	5/30/2019	\$199.00

M: S:
FC PM BVB RS DB AW JB

P4. The Park Ridge Board of Education approves additional hours for the following staff members for the 2018/19 school year:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>TIME/RATE</u>	<u>TOTAL AMOUNT</u>
Heather Loll	Supplemental Resource Reading Instruction	7 (44 minute) Sessions @ \$54.22 Session	\$379.54
Janis Bullis	Owl House Social Outing 2/13/19	2 Hours @ \$50.23/Hour	\$100.46
Michael Mullin	Owl House Social Outing 2/13/19	2 Hours @ \$25.31/Hour	\$50.62
Barbara Berberich	Owl House Social Outing 2/13/19	2 Hours @ \$24.56/Hour	\$49.12
Andrea Silverman	1:1 Paraprofessional Saturday Detention (1/26/19) Student 239-050	3 hours @ \$23.27/Hour	\$69.81
Gladys Rosado	1:1 Paraprofessional PRHS Movie Night (3/29/19) Student 239-050	2.5 Hours@ \$23.27/Hour	\$58.18
Dawn Morgan	CPI Training Workshop Mancinelli Center	3 hours @\$16.48	\$49.44

M: S:
FC PM BVB RS DB AW JB

P5. The Park Ridge Board of Education accepts the resignation of Hugo Serna, District Custodian, effective February 8, 2019.

M: S:
FC PM BVB RS DB AW JB

P6. The Park Ridge Board of Education approves a personal leave-of-absence for Antonino Fornari, weekend custodian, from April 29, 2019 through August 30, 2019, without pay and without benefits.

M: S:
FC PM BVB RS DB AW JB

P7. The Park Ridge Board of Education approves the following staff member for the Preschool Parent/Guardian Workshops at West Ridge:

November 1, 2018, and March 7, 2019:

<u>STAFF MEMBER</u>	<u>TOTAL NUMBER OF HOURS</u>	<u>RATE</u>	<u>AMOUNTS NOT TO EXCEED</u>
Kim Wagreich	4-1/2	\$73.93	\$332.69

M: S:
FC PM BVB RS DB AW JB

P8. The Park Ridge Board of Education approves Dr. Robert Gamper as the school district liaison to law enforcement authorities, to act as the primary contact person between the school district and the law enforcement authorities.

M: S:
FC PM BVB RS DB AW JB