

## Holbrook Public Schools – School Meals Program

### Student Meals Account Balance Form

I have a balance on my school lunch account and I would like to do the following:  
(If you do nothing, the balance will roll over to the next school year)

- 1) **Donate my balance** to those students who can't afford to pay their balances, my name is:

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Student Name	Student PIN number	Date
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- 2) **Transfer my balance** to a sibling or relative in the Holbrook Public Schools, my name is:

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Student Name	Student PIN number	Date
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My sibling or relative's name is:

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Name	Grade (if known)	Student PIN number (if known)
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- 3) **I would like a refund**, (this is a 2 – 3 week process and a check will be mailed (**make sure that we have your correct address**)):

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Student Name	Student PIN number	Parent Name	Date
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Please return this form to the Business Office. Email is [csuckow@holbrook.k12.ma.us](mailto:csuckow@holbrook.k12.ma.us) or mail to:  
**Christine Suckow, Business Administrator**  
**245 South Franklin St. Holbrook, MA 02343**  
**Phone 781-767-1226 x 21541**  
**(Charge account number 22-300-4371 for payment refund)**