

# PARK RIDGE BOARD OF EDUCATION

# **MONTHLY MEETING MINUTES**

Date:	May 20, 2019
Public Started:	7:00 P.M.
Private Started:	7:05 P.M.
Public Started:	8:00 P.M.
Public Ended:	8:50 P.M.

Park Ridge High School Little Theater

I.	Roll Ca	11						
	F. Church	P. Montalbano	B. von Bradsky	R. Sileo	D. Bradler	A. Wagner	J. Bruno	
	X	X	X	Х	Х	X	X	
	Also Prese	nt:						
	R. Gamper	R. Wright J. Li	im					
	Х	X	Х					

# II. Pledge of Allegiance was led by Board President Joseph Bruno

# III. Open Public Meetings Statement was led by Board President Joseph Bruno

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Park Ridge Board of Education on January 11, 2019 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey and on January 11, 2019 sent to <u>The Record</u>, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and <u>The Ridgewood News</u>, 41 Oak Street, Ridgewood, NJ 07450-3805 and on January 11, 2019 delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

# IV. Adjournment to Private Session

Private Closed Session was read by President Bruno.

The Park Ridge Board of Education will adjourn into private session to discuss item(s), which fall within specific exceptions contained in N.J.S.A. 10:4-12b.

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel – employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified (RICED – in accordance with Policy #0162, Notice of Board Meetings by the Board Secretary/Business Administrator).

Motion, second and vote to enter into private session at 7:05.

M: *PM* S: *RS* FC PM BVB RS DB AW JB *Y Y Y Y Y Y* <u>Private Session Agenda</u> A. Personnel

The Regular Session of the Board of Education was recalled at 8:05.

M: *PM* S: *BvB* FC PM BVB RS DB AW JB *Y Y Y Y Y Y* 

## V. Minutes for Approval

Special Meeting Private Meeting Monthly Meeting Special Meeting March 28, 2019 April 29, 2019 April 29, 2019 May 6, 2019 Board Approved Board Approved Board Approved Board Approved

The Board reviewed and approve the minutes as follows:

M: *PM* S: *RS* FC PM BVB RS DB AW JB *Y Y Y Y Y Y* 

PM Abstained from the April meeting minutes.

# VI. Special Presentations to the Board

- A. 7<sup>th</sup> Grade Transition Project Student Ambassadors
- B. NJSMA Elementary Honors Band Festival

East Brook Participants:

Caroline Sheridan	Alto Sax
Galen Liu	Clarinet

*Mr.* Lederman spoke about the Transition project that the district does annually. The Program is designed to help ease the transition from elementary school to middle school. The mentors are upper class students (11<sup>th</sup> and 12<sup>th</sup> graders) who are trained by their advisors. While there is adult supervision, it is still a peer to peer interaction. Mr. Lederman stated that the students do a great job helping the 7th graders with time management, test preparation and dealing with social pressures. The students were then called up and presented with a certificate of appreciation from the Board.

*Ms.* Garcia spoke about two students who, on, May 4<sup>th,</sup> were accepted into the honors band. Only 200 students were accepted statewide to compete. The students needed to demonstrate above average ability in their instrument. They then performed in a concert in Maplewood NJ. The students were both given certificates as recognition for their accomplishment. Dr. Gamper said that he played the clarinet in school but he never won an award. He congratulated both students on their accomplishment.

## VII. Hearing of Citizens None

Agenda Items Only

Hearing of Citizens will be restricted to three minutes per person for a total of fifteen minutes for questions and/or comments on agenda items only.

# VIII. Student Representative's Report

Ms. Lim reported that the Spring instrumental concert took place on May 2nd. They did songs from Lala land. PRHS students took AP exams during May in an effort to gain college credit. There was a Teen arts festival at Bergen Community College. A PRHS Student was honored at the art show. This is a highly coveted honor. The Concert choir performed the Pink Panther and Brown eyed girl and received praise from the judges. There was a Spring Pep rally. The Vocal music group sang the Star spangled banner and students played family feud and floor hockey. May will end with a vocal concert titled True Colors. The Middle School Concert theme will be 1989. Finally, there will be a Renaissance dinner for students who have achieved academic excellence.

# IX. President's Report

*President Bruno reported that he will be participating in Teacher for a day. This year he will be going to the first grade.* 

# X. Superintendent's Report

Dr. Gamper reported that there were two confirmed HIB cases at the High School and none at the elementary schools. West Ridge and East Brook had their spring concerts. Mr. Ostrow did a great job. Thursday was East Brook PTO Ladie's night out. Dr. Gamper won a few baskets including a manicure and pedicure. The OWL house had a BBQ where Dr. Gamper cooked. Dr. Gamper also announced that the District is launching a Park Ridge school district app. It is available on iTunes and Android for download now.

### XI. BOE Committee Reports

Buildings and Grounds – The District will go out for bid on two of the bathrooms. The tiles were selected. The heating system upgrade project is still on schedule.

Education committee – Spoke about a new textbook series.

## XII. Supplemental Agenda

Supplemental resolutions, if any, will be available the night of the meeting.

*Mr.* Wright reviewed a change order, and *Dr.* Gamper reviewed the Policy revision. Both were put on the consent agenda.

## XIII. Consent Agenda

The Board reviewed the consent agenda. The agenda passed as follows:

M: RS S: BvB FC PM BVB RS DB AW JB Y Y Y Y Y Y

AW – Abstained from E2.

## XIV. Hearing of Citizens None

### XV. Board Comments – New/Unfinished Business

*Dr. Gamper updated the Board on the Projector quote. It has increased by \$146 from the previous quote provided. Mr. Lederman gave examples of what it would be used for.* 

Dr. Gamper reported that he spoke to Mr. Rodgers from CRG. He is trying to get a site visit together. Buildings & Grounds/Finance wanted to see a demonstration. The Board asked to review the matter again in June. Mr. Church requested information on on-going costs.

# **XVI. Adjournment** 8:50p.m.

 M:
 PM
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 RS

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Robert Wright Business Administrator/ Board Secretary

# **RESOLUTIONS FOR CONSENT AGENDA (XIII)**

## **EDUCATION RESOLUTIONS**

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

E1. The Park Ridge Board of Education accepts the suspension, truancy and SSDS reports from the Superintendent for the month of April with two out-of-school suspensions, one in-school suspension, and no truancies to report.

M: S:

FC PM BVB RS DB AW JB

E2. The Park Ridge Board of Education approves the attached agreement of SD Gameday, LLC to provide athletic training services for the 2019/20 school year, at the at the rate of \$55 per hour, 4-hour minimum. *"E2"* 

M: S:

- FC PM BVB RS DB AW JB
- E3. The Park Ridge Board of Education approves all curricular/extracurricular and textbooks for all grades from Pre-K through Grade 12 for the subjects listed, including all state-mandated programs and services, for the 2019/2020 school year. This approval includes the curricula and curriculum guides and program of studies as stipulated in N.J.A.C 6:8-4.3(a)3. All documents are available in the Superintendent's office.
- M: S:

FC PM BVB RS DB AW JB

E4. The Park Ridge Board of Education approves the appointment of the following outside agency and/or consultants for services for the 2018/19 school year:

NAME	SERVICE	TIME/RATE
Hillmar, LLC	Speech-Language Evaluations/Therapy Applied Behavior Analysis	As Needed/TBD
	Occupational Evaluations/Therapy Counseling Services	

E5. The Park Ridge Board of Education approves the attached Agreement for a Partnership Between the Park Ridge School District and West Bergen Mental Healthcare, Inc., at an annual cost of \$129,775.00, to be pro-rated to the number of months included at the time of agreement execution. **"E5"** 

M: S: FC PM BVB RS DB AW JB

E6. The Park Ridge Board of Education authorizes the submission of the Comprehensive Equity Plan (CEP) for three years, 2019-22, along with the Comprehensive Equity Plan 3 – Year Statement of Assurance.

M: S: FC PM BVB RS DB AW JB

E7. The Park Ridge Board of Education approves the Clinical Placement Agreement with Long Island University in New York, to provide a program for Occupational Therapy students to perform field work in the District, at no cost to the District. *"E7"* 

M: S: FC PM BVB RS DB AW JB

E8. The Park Ridge Board of Education approves the tuition rate for the placement of the following student for the summer of 2019:

<u>STUDENT</u>	<u>PLACEMENT</u> Or SERVICES	DATES	AMOUNT NOT <u>TO EXCEED</u>
2523(a)	Camp EXCEL	July 1, 2019 – July 26, 2019	\$5000.00
	Harrington Park School		
	Harrington Park, NJ		

M: S:

FC PM BVB RS DB AW JB

E9. The Park Ridge Board of Education approves the following revised job description:
 Elementary Media Center Assistant "E9"

# E10. The Park Ridge Board of Education approves the tuition rate for the following student for the 2018/2019 school year:

	PLACEMENT		AMOUNT NOT
<b>STUDENT</b>	Or SERVICES	DATES	TO EXCEED
2730(a)	YCS Sawtelle Learning Center	2/5/19 - 6/30/19	Tuition \$27,673.94
	Montclair, NJ		1:1 Aide \$17,390.92

M: S:

### **FINANCE RESOLUTIONS**

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

F1. Certification Resolution: The Park Ridge Board of Education, pursuant to N.J.A.C. 6:20-2.13 (e), certifies that the Board Secretary's April 2019 monthly financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, has not been over expended in violation of N.J.A.C. 620 – 2.13(b), and based on the advice of the district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. The Park Ridge Board of Education also certifies that the financial records are in compliance with Park Ridge Policy numbers 0171, 1320, 4413 and 6510. "F1"

M: S: FC PM BVB RS DB AW JB

F2. The Park Ridge Board of Education accepts the Cafeteria Report for the month of N/A.

M: S: FC PM BVB RS DB AW JB

F3. The Park Ridge Board of Education approves the Check Journal (List of Bills) containing Check #41708-41814 in the total amount of \$3,023,994.58. **"F3"** 

M: S: FC PM BVB RS DB AW JB

F4. The Park Ridge Board of Education approves the payment of Athletic Vouchers #11463-11517 in the total amount of \$7,305.00. *"F4"* 

M: S:

FC PM BVB RS DB AW JB

F5. The Park Ridge Board of Education approves the Varsity Athletic Club Vouchers #N/A in the total amount of N/A.

M: S: FC PM BVB RS DB AW JB

F6. The Park Ridge Board of Education approves the Unemployment Compensation Vouchers  $\#_N/A_$  in the total amount of  $\$_N/A_$ .

F7. The Park Ridge Board of Education approves the Erna Folkens Trust Voucher 1001 in the total Amount of \$7,865.00 "F7"

M: S: FC PM BVB RS DB AW JB

F8. The Park Ridge Board of Education approves the April 2019 "Report of the Secretary" and the "Report of the Treasurer" to the Board of Education. **"F8"** 

M: S: FC PM BVB RS DB AW JB

F9. The Park Ridge Board of Education approves the following 2018/2019 General Fund Transfers for the month of April 2019 in the amount indicated per Appendix A. *"F9"* 

M: S: FC PM BVB RS DB AW JB

F10. The Park Ridge Board of Education approves the purchase of technical support and equipment, and maintenance, repair and operational supplies through State Contract/Cooperative pricing. Listed below are expenses anticipated to exceed the threshold (cumulatively):

ITEMS PURCHASED FROM	AMOUNT
W.W. Grainger	N/A
(Per State Contract #72605)	
GL Group, Inc.	N/A

M: S:

FC PM BVB RS DB AW JB

F11. The Park Ridge Board of Education approves the appointment of the firm of Lerch, Vinci & Higgins as School Auditor, per N.J.S.A. 18A:23-1, for the 2019/2020 school year.

M: S: FC PM BVB RS DB AW JB

F12. The Park Ridge Board of Education approves the appointment of Dr. Edward Gold as School Physician of record for the period of July 1, 2019 through June 30, 2020.

M: S: FC PM BVB RS DB AW JB

F13. The Park Ridge Board of Education approves the appointment of the following legal firms, per Board Policy 0153, for the period of July 1, 2019 through June 30, 2020:

- Kenney, Gross, Kovats, & Parton L.L.P. School Attorney
- Schenck Price Smith & King, LLP Counsel for Special Services
- Wilentz Goldman & Spitzer Bond Counsel

M: S:

FC PM BVB RS DB AW JB

F14. The Park Ridge Board of Education approves the Bond Counsel Services Agreement between Wilentz Goldman & Spitzer and the Park Ridge School District for the 2019/2020 school year. "F14"

M: S: FC PM BVB RS DB AW JB

F15. The Park Ridge Board of Education approves the appointment of The Vozza Agency as insurance advisor for the Park Ridge School District for the 2019/2020 school year. *"F15"* 

M: S: FC PM BVB RS DB AW JB

F16. The Park Ridge Board of Education approves the appointment of Brown & Brown Benefit Advisors as Health Insurance Advisor of record for the Park Ridge School District for the 2019/2020 school year.

M: S: FC PM BVB RS DB AW JB

F17. The Park Ridge Board of Education approves the Consultant Services Agreement between Brown & Brown Benefit Advisors and the Park Ridge School District for the 2019/2020 school year. **"F17"** 

M: S:

FC PM BVB RS DB AW JB

F18. The Park Ridge Board of Education approves the maintenance contracts with Eastern DataComm for the 2019/20 fiscal year at a total amount of \$10,232.00. *"F18"* 

F19. The Park Ridge Board of Education approves the renewal of the agreement with Frontline Services (Aesop), effective July 1, 2019 to June 30, 2020 for the following:

DESCRIPTION	AMOUNT
Absence & Substitute Management	
(Unlimited usage for internal employees)	\$8,158.28
IEP-Direct	
(Unlimited usage for internal employees)	\$11,040.27
504 Program Management	
(Unlimited usage for internal employees)	\$2,760.07

M: S:

FC PM BVB RS DB AW JB

F20. The Park Ridge Board of Education accepts the report of the School Business Administrator in compliance with PL 2015, Chapter 47, on contracts, which are intended to be renewed, awarded or to expire. These contracts have been and will continue to be in full compliance with all state and federal statutes and regulations, in particular, New Jersey Title 18A:18 et seq., NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et seq.

M: S: FC PM BVB RS DB AW JB

F21. The Park Ridge Board of Education approves the continuing agreement with Ameriflex to process Cobra paperwork and run the District's Flexible Spending Plan for 2019/20.

M: S: FC PM BVB RS DB AW JB

F22. The Park Ridge Board of Education approves the following Resolution for Park Ridge Board of Education's Participation in a Cooperative Pricing System:

WHEREAS, *N.J.S.A.* 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission hereinafter referred to as the "Lead Agency", has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on May 21, 2018, the governing body of the Park Ridge Board of Education, County of Bergen, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

#### TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Park Ridge Board of Education.

#### AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(15)*, the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

#### CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

#### EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

M: S: FC PM BVB RS DB AW JB

F23. The Park Ridge Board of Educational approves the renewal of its participation in a cooperative pricing system with Educational Services Commission of New Jersey (ESCNJ), formerly Middlesex Regional Cooperative, for the purchase of goods and services for the 2019/20 school year.

M: S: FC PM BVB RS DB AW JB

F24. WHEREAS, NEW JERSEY P.L., 2011 Chapter 139 permits school districts to "use contracts awarded by national or regional cooperatives or other states that were competitively bid," and WHEREAS, the Keystone Purchasing Network meets the criteria as defined under this law,

and

WHEREAS, the Park Ridge Board of Education feels that by joining the Keystone Purchasing Network, there will be a significant benefit to the taxpayers due to anticipated savings, and

WHEREAS, the Park Ridge Board of Education is not obligated to use the program once a member, nor will it be assessed any fees for participating;

NOW, THEREFORE BE IT RESOLVED that the Park Ridge Board of Education authorizes Robert Wright, School Business Administrator, to sign and deliver any and all necessary documents in connection with the enrollment of the district in this program.

M: S:

F25. WHERAS, the amount of district taxes needed to meet the obligations of the Park Ridge Board of Education for the 2018/2019 school year is \$30,324,472.00.

NOW, THEREFORE BE IT RESOLVED, by the Park Ridge Board of Education and in accordance with RS54:44-75, that the Secretary be authorized to request the Borough of Park Ridge to place in the hands of the Superintendent of Schools said amount, same to be paid as follows:

<u>2019</u>	<u>General Fund</u>
July	\$2,467,171.00
August	\$2,467,171.00
September	\$2,467,171.00
October	\$2,467,171.00
November	\$2,467,171.00
December	\$2,467,170.00
Subtotal	<u>\$14,803,025.00</u>
2020	
January	\$2,467,171.00
February	\$2,467,171.00
March	\$2,467,171.00
April	\$2,467,171.00
May	\$2,467,171.00
June	\$2,467,170.00
Subtotal	<u>\$14,803,025.00</u>
Total	<u>\$29,606,050.00</u>
Debt Service	
Date Payable	Amount
8/1/19	\$359,211.00
2/1/20	<u>\$359,211.00</u>
Total	<u>\$718,422.00</u>

M:

**S**:

FC PM BVB RS DB AW JB

F26. The Park Ridge Board of Education approves the AHA Heartsaver CPR/AED certification program by LifeForce USA, to be held on June 26, 2019, at 12:30 p.m.

\$60/Person for 26-50 people \$55/Person for 51 or more people

F27. The Park Ridge Board of Education approves the 2019/2020 Price List for food provided by Pomptonian, as per the attachment. Menu items will increase as follows: **"F27"** 

Complete Student Lunch	+.50
Featured Favorite Student Lunch	+.50
Complete Faculty Lunch	+.50
Featured Favorite Faculty Lunch	+.50
Hot Lunch Entrée & Bread	+.50
Featured Favorite Entrée	+.50
reatured favorite Entree	+.30
Salad Sandwich or Wrap	+.50
	1.50
(A la carte or Complete Lunch)	
Thumann's Deli Sandwich or Wrap	+.50
(A la carte or Complete Lunch)	
Featured Favorite Salad Bar	+.50
(A la carte or Complete Lunch)	
French Fries	+.15
Mashed Potatoes w/Gravy	+.10
Soup – Cup 8 oz.	+.15
Soup – Bowl 12 oz.	+.25
Bagel w/Butter or Cream Cheese	+.25
Roll with Butter	+.25
Baked Snacks/Chips	+.15
Milk, plastic bottle	+.05
Juice	+.05
Green Mountain Coffee – 10 oz.	+.10
Tea – 10 oz.	+.10

M: S:

FC PM BVB RS DB AW JB

F28. The Park Ridge Board of Education approves Bergen County Special Services to provide 192/193 services for the 2019/20 school year, as per Agreement.

M: S:

FC PM BVB RS DB AW JB

F29. The Park Ridge Board of Education accepts the following scholarship donations:

DONOR	TO	<u>TYPE OF</u> DONATION	<u>AMOUNT</u>
Helyn and Melville Beer	Beer Family Scholarship Fund	Monetary	\$5,000.00
Barry and Deborah Fadem	2019 Outstanding Student Award	Monetary	\$1,000.00

M: S:

FC PM BVB RS DB AW JB

## **BUILDING & GROUNDS RESOLUTIONS**

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

BG1. The Park Ridge Board of Education approves the Application for Use of Building Facilities by the Borough of Park Ridge, for use of the High School Mini Gym for bus trip pick up/drop of Park Ridge Recreation Summer Camp attendees during the month of July 2019, as per Board Policy #7510 "Use of School Facilities," per schedule attached. **"BG1"** 

M: S:

FC PM BVB RS DB AW JB

BG2. The Park Ridge Board of Education approves payment #10 to H & S Construction & Mechanical, Inc. for work on the Steam to Hot Water Heating Conversion at Park Ridge High School in the amount of \$316,487.51. "**BG2**"

M: S:

FC PM BVB RS DB AW JB

- BG3. The Park Ridge Board of Education approves Change Order 17 in the amount of \$31,208 to H&S
- (S1.) Construction & Mechanical for work to be done in accordance with the attached change order. The work will be done using contingency funds already in the project budget. There will be no change to the contracted amount. *"BG3"*

M: S:

# **POLICY & PROCEDURES RESOLUTIONS**

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

PO1. The Park Ridge Board of Education reviews the following Policies and Regulations for second reading and approval: "**PO1**"

Policy 2422	Health and Physical Education
Policy 5111	Eligibility of Resident/Nonresident Students
Regulation 5111	Eligibility of Resident/Nonresident Students

M: S:

FC PM BVB RS DB AW JB

PO2. The Park Ridge Board of Education reviews the following Policy for first reading May 20, 2019, and with second reading and approval on June 17, 2019: "PO2"

Policy 6620 Petty Cash

M: S:

FC PM BVB RS DB AW JB

PO3. The Park Ridge Board of Education reviews the following Policy for first and second reading and
(S2.) approval on May 20, 2019: "PO3"

Policy No. 2610 Educational Program Evaluation

## **PERSONNEL RESOLUTIONS**

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

P1. The Park Ridge Board of Education approves the appointment of substitute teachers for the 2018/19 school year:

Substitute Teachers John Livathares Substitute Custodians Christopher Kaufmann\* Derrick Hancock\*

\*Pending completion of state-mandated paperwork.

M: S:

FC PM BVB RS DB AW JB

P2. The Park Ridge Board of Education approves/acknowledges the resignation/appointments of the following, in the areas listed, and for the amounts cited for the 2018/19 school year, or unless otherwise indicated:

**APPOINTMENTS:** 

ATTOINTMENTS.				
NAME	POSITION	RATE	AMOUNTS NOT	
			TO EXCEED	
Araceli Mones	Camp Bernie Chaperone	3 Days @ \$105	\$315	
		2 Nights @ \$117	\$234	
Lauren Sum	EXTRAS Adult Summer Aide	\$22.00/Hour		
Elizabeth Werner	EXTRAS Adult Summer Aide	\$22.00/Hour		
Theresa Scrivanich	EXTRAS Adult Summer Aide	\$22.00/Hour		
Elizabeth Werner	Substitute Paraprofessional	\$14.94/Hour		

M: S:

FC PM BVB RS DB AW JB

P3. The Park Ridge Board of Education approves the reimbursement of anticipated/conference/ seminar expenses for the following staff member(s):

	REASON/LOCATION FOR		AMOUNT
NAME	CONFERENCE/SEMINAR	DATE	NOT TO EXCEED
N/A			

M: S:

P4. The Park Ridge Board of Education approves the appointment of Nancy Treby as East Brook Kindergarten leave replacement, for the 2019/20 school year, on Step 1 of the MA Guide, at an annual salary of \$60,273.00.

M: S: FC PM BVB RS DB AW JB

P5. The Park Ridge Board of Education approves the appointment of Kaitlyn Robertson as MS/HS Special Education Teacher, for the 2019/20 school year, on Step 1 of the BA Guide, at an annual salary of \$56,923.

M: S: FC PM BVB RS DB AW JB

P6. The Park Ridge Board of Education approves all District Paraprofessionals, hired at any time for the 2019/20 school year, as substitute classroom, lunch and office staff paraprofessionals.

M: S: FC PM BVB RS DB AW JB

P7. The Park Ridge Board of Education approves the Employment Agreement for Krista Kersting, Assistant Business Administrator, for the 2019/20 school year.

M: S:

FC PM BVB RS DB AW JB

P8. The Park Ridge Board of Education approves the appointment of Brian Pierro as the Buildings and Grounds Supervisor for the 2019/20 school year.

M: S:

FC PM BVB RS DB AW JB

P9. The Park Ridge Board of Education approves the Employment Agreement of Brian Pierro, Buildings and Grounds Supervisor, for the 2019/20 school year.

M: S: FC PM BVB RS DB AW JB

P10. The Park Ridge Board of Education authorizes the submission of the Employment Agreement of Robert Wright, the Business Administrator for the 2019/20 school year to the County Office.

M: S: FC PM BVB RS DB AW JB

P11. The Park Ridge Board of Education approves the Employment Agreement of Michael Marseglia, the Technology Coordinator, for the 2019/20 school year.

M: S:

FC PM BVB RS DB AW JB

P12. The Park Ridge Board of Education approves the Employment Agreement of Barbara Dell'Armo, Data System Analyst, for the 2019/20 school year.

M: S:

FC PM BVB RS DB AW JB

P13. The Park Ridge Board of Education approves the appointments of the Schedule "E" Club Advisors, along with the stipends, as per attached list, for the 2019/20 school year. **"P13"** 

M: S:

FC PM BVB RS DB AW JB

P14. The Park Ridge Board of Education approves the attached PREA Schedule "E" Addendum for the 2019/20 school year. **"P14"** 

M: S:

FC PM BVB RS DB AW JB

P15. The Park Ridge Board of Education approves the appointment of personnel and rates for the 2019/20 EXTRAS Program, as listed on the attached. *"P15"* 

M: S:

FC PM BVB RS DB AW JB

P16. The Park Ridge Board of Education approves the following Guidance Counselors for the summer at the per diem rates indicated:

	2018-19	2019-20	AMOUNT NOT
NAME	SCHOOL YEAR	SCHOOL YEAR	TO EXCEED
Alison Heller	June 27 & 28, 2019	July 24 & 25 , Aug. 7 & 8, 2019	<u>Total</u>
	\$429.77 x 2 Days =	\$440.13 x 4 Days = \$1,760.52	6 days
	\$859.54		\$2,620.06
Dawn Huffman	June 27 & 28, 2019	July 29 & 30, Aug. 13 & 14, 2019	<u>Total</u>
	\$457.94 X 2 Days=	\$470.82 x 4 Days = \$1,883.28	6 days
	\$915.88		\$2,799.16
Tara Saykin	June 28, 2019	July 30, August 22, 2019	<u>Total</u>
	\$556.70 x 1 Day =	\$582.78 x 2 Days = \$1,165.56	3 days
	\$556.70		\$1,722.26

M: S:

FC PM BVB RS DB AW JB

# P17. The Park Ridge Board of Education approves the appointment of the following students for summer employment at the positions, rates and time listed:

The following students will share the Summer High School Office Positions:

NAME	POSITION	TIME*	HOURLY RATE
Isabel Carino	Full Time	4 Weeks	
	Part Time	2 Weeks	\$11.00
Jane Lim	Full Time	4 Weeks	
	Part Time	2 Weeks	\$11.00

The following students will share the Summer Buildings & Grounds Positions:

NAME			AMOUNT NOT
	POSITION	RATE/TIME	TO EXCEED
Aldair Valdez	Custodian – HS	\$12.00/Hr. x 35 Hrs. x 8 Weeks	\$3360.00
Aidan Palacio	Custodian – HS	\$11.00/Hr. x 35 Hrs. x 8 Weeks	\$3080.00
Jack Lawler	Custodian – HS	\$11.00/Hr. x 35 Hrs. x 8 Weeks	\$3080.00
Steve Masson	Custodian – West Ridge	\$11.00/Hr. x 35 Hrs. x 8 Weeks	\$3080.00
Liam Nocella	Custodian – West Ridge	\$11.00/Hr. x 35 Hrs. x 8 Weeks	\$3080.00
Brian Otto	Custodian - East Brook	\$11.00/Hr. x 35 Hrs. x 8 Weeks	\$3080.00
Patrick Burns	Custodian – East Brook	\$11.00/Hr. x 35 Hrs. x 8 Weeks	\$3080.00
Jack Burns	Custodian - Floater	\$12.00/Hr. x 35 Hrs. x 8 Weeks	\$3360.00
Evan Burns	Custodian - Floater	\$12.00/Hr. x 35 Hrs. x 8 Weeks	\$3360.00
John Nilsen	Sub/Floater	\$11.00 Hr.	N/A

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P18. The Park Ridge Board of Education approves the completion of the Superintendent's 2018/19 Merit Goals.

BE IT RESOLVED by the Park Ridge Board Of Education that the Board, upon recommendation of the Superintendent of Schools, approves the completion of the following qualitative and quantitative goals for the Superintendent of Schools for the 2018-2019 school year:

#### **Qualitative Criteria**

<u>Note</u>: Each qualitative goal, if satisfied and approved by the Board of Education and County Executive Superintendent, represents a payment of 2.5% (\$4,544.00) of the Superintendent's annual salary.

- During the 2018-2019 school year, the Superintendent will establish an Administrative Book Club to develop conversation, empowerment and a vision among administrative leaders. This is a critical step for improving the educational environment for parents and students in the community. A minimum of two books will be read.
- 2. During the 2018-2019 school year, the Superintendent will research, and possibly implement, the utilization of a private cleaning service to maintain cleanliness at the High School. The research will include analysis of the following areas:

- Budget
- Personnel
- Effectiveness

The Superintendent will gather feedback from administrators in other districts who are currently using private companies for cleaning services.

#### **Quantitative Criteria**

<u>Note</u>: Each quantitative goal, if satisfied and approved by the Board of Education and County Executive Superintendent, represents a payment of 3.33% (\$6,052.00) of the Superintendent's annual salary.

- Following the goals outlined in the District Strategic Plan that was completed in June 2017, the Superintendent will distribute information to the school community, which focuses on student wellness. Possible topics include appropriate use of social media, understanding digital citizenship, dangers of vaping/e-cigarettes and "see something, say something." These communications will be posted periodically on the District website during the school year.
- 2. During the 2018-2019 school year, the Superintendent will host meetings with the P.T.O. Presidents or attend P.T.O. meetings with the general membership from the elementary schools. These sessions will give parents an opportunity to provide valuable feedback to the Superintendent about the Park Ridge School District. In addition, the Superintendent will be able to distribute pertinent information to parents about initiatives, programs, services and ongoing school construction.
- 3. During the 2018-2019 school year, the Superintendent will launch a mobile app, in conjunction with the new district website, which will encourage communication with all members of the school community by highlighting announcements, celebrating district accomplishments, and circulating emergency information.

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P19. WHEREAS, on September 16, 2018, the Park Ridge Board of Education approved a merit goal for the School Business Administrator for the 2018-19 school year which consisted of (1) quantitative merit criteria (Merit Bonus Goal) and submitted same to the Executive County Superintendent for approval in accordance with N.J.A.C. 6A:23A-3.1 (e) 10-11; and

WHEREAS, the Executive County Superintendent approved said Merit Bonus Goal thereby authorizing the Board to evaluate and award merit bonus increases to the School Business Administrator upon achievement of the objective(s) outlined below; and

1. The Park Ridge School Business Administrator initiated, monitored, and managed the following construction projects in the capacity of the District's Construction Manager ensuring that the capital improvement projects were successfully substantially completed within the approved budgets and timeline:

- a. Hot Water Conversion and A-Wing HVAC
- b. Elementary Media Center

Acting as the District's Construction Manager the School Business Administrator saved the Park Ridge School District \$50,000 in monies not spent on outside consultant services. In addition, the Business Administrator also achieved savings by managing the projects insuring no additional funds were needed and returning \$42,822 to the district in unused project funds.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby approves a nonpensionable merit bonus in the amount of 3.33% of the School Administrator's Annual salary in the amount of \$6,361 for the 2018-19 school year subject to approval by the Executive County Superintendent and that the quantitative merit criteria for the assessed objective has been satisfied for the payment of such merit bonus. Upon approval of the Executive County Superintendent, the Park Ridge Board of Education approves payment of the non-pensionable merit bonus in the amount of \$6,361 for the 2018-19 school year.

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- P20. The Park Ridge Board of Education approves a Leave-of-Absence for Daniella Melen (HS Mathematics Teacher) as follows:
  - A Disability Leave-of-Absence, including 10 accumulated sick days, from September 1, 2019 through September 16, 2019, with pay and with benefits, pending receipt of Doctor's note
  - A Federal Family Leave-of-Absence effective September 17, 2019 through December 9, 2019, without pay but with benefits, pending receipt of Doctor's note
  - A State Family Leave-of-Absence effective December 10, 2019 through March 19, 2020, without pay, but with benefits.
  - A Child-Rearing Leave effective March 20, 2020 through June 30, 2020, without pay and without benefits.

The dates listed above are based on current attendance and are subject to change

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- P21. The Park Ridge Board of Education approves a Leave-of-Absence for Jessica Macchione (EB Teacher) as follows:
  - A Disability Leave-of-Absence, including 21 accumulated sick days, from September 3, 2019 through October 3, 2019, with pay and without benefits pending receipt of Doctor's note

- An Unpaid Leave-of-Absence effective October 4, 2019 through January 23, 2020, without pay and without benefits,
- A State Family Leave-of-Absence from January 24, 2020 through May 1, 2020, without pay and without benefits,
- A Child-Rearing Leave effective May 2, 2020 through June 30, 2020, without pay and without benefits.

The dates listed above are based on current attendance and are subject to change

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P22. The Park Ridge Board of Education approves Muhammad Awais as the instructor for the Summer Remedial Algebra I PARCC prep class, as follows:

		AMOUNT NOT
WEEK	TIME/RATE	TO EXCEED
June 27 – June 28, 2019	3 Hours/Day X 2 Days @	\$534.06
	\$89.01/Hour	
July 1 – July 31, 2019	3 Hours/Day X 4 Days (54	\$5,060.34
	hours) \$93.71/Hour	

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P23. The Park Ridge Board of Education approves the following staff member to chaperone for the following:

#### STUDENT 2520-050 and 1010(c)-050 Chaperone (May 29, 2019)

STAFF MEMBERS	<u>EVENT</u>	TOTAL <u>HOURS</u>	HOURLY RATE	AMOUNTS <u>NOT TO EXCEED</u>
	"Under the Stars" Dance New Milford HS			
Jill Casey	New Milford, NJ	4	\$67.57	\$270.28

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