



PARK RIDGE BOARD OF EDUCATION

MONTHLY MEETING MINUTES

Date: September 16, 2019

Public Started: 7:00 P.M.

Private Started: 7:05 P.M.

Public Started: 8:00 P.M.

Public Ended: 8:22 P.M.

PRHS Little Theater

I. Roll Call

F. Church	P. Montalbano	B. von Bradsky	R. Sileo	D. Bradler	A. Wagner	J. Bruno
Y	X	Abs	X	X	X	X

Also Present:

R. Gamper	R. Wright	S. Burns
X	X	X

II. Pledge of Allegiance - *was led by Board President Joseph Bruno*

III. Open Public Meetings Statement - *was read by Board President Joseph Bruno*

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Park Ridge Board of Education on January 11, 2019 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey and on January 11, 2019 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805 and on January 11, 2019 delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

IV. Adjournment to Private Session

Private Closed Session was read by *President Bruno*.

The Park Ridge Board of Education will adjourn into private session to discuss item(s), which fall within specific exceptions contained in N.J.S.A. 10:4-12b.

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel – employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified (RICED – in accordance with Policy #0162, Notice of Board Meetings by the Board Secretary/Business Administrator).

Motion, second and vote to enter into private session at 7:05 pm.

M: RS S: PM
 FC PM BVB RS DB AW JB
 Y Y A Y Y Y Y

Private Session Agenda

The Regular Session of the Board of Education was recalled at 8:05 PM.

M: PM S: RS
 FC PM BVB RS DB AW JB
 Y Y A Y Y Y Y

V. Minutes for Approval

Private Meeting	August 26, 2019	Board Approved
Monthly Meeting	August 26, 2019	Board Approved

M: RS S: FC
 FC PM BVB RS DB AW JB
 Y Y A Y Y Y Y

VI. Special Presentations to the Board - None

VII. Hearing of Citizens - None

Agenda Items Only

Hearing of Citizens will be restricted to three minutes per person for a total of fifteen minutes for questions and/or comments on agenda items only.

VIII. Student Representative's Report

President Bruno welcomed Shannon as the new Student Representative. Shannon spoke about the student ambassador outreach program. The program pairs upper class students with new middle school students to help them transition. The program has been a success. There will be another outreach on Wednesday 9/25. Play auditions for "Much ado" have begun. The women's choir has had its first meeting. All Park Ridge sport teams have winning records. DECA has had multiple meetings and is planning its annual trip. The National Honor Society had its first meeting and is in the process of planning, tutoring. The student council has assigned members to different committees to create events throughout the year. The Middle School class will be holding elections next week.

IX. President's Report

President Bruno reported he attended the welcome breakfast for new staff. It was very enjoyable. This year he will be taking on a student intern who is from Pascack Valley High School and is part of the internship program that the Board participates in. He also mentioned that over the summer he worked with a paid intern who was a 2018 graduate of Park Ridge.

X. Superintendent's Report

HIB Update

Dr. Gamper thanked everyone for getting school off to a great start. The new teacher orientation went well. Dr. Gamper then spoke about back to school night mentioning that the back to school nights at East Brook and West Ridge were highly attended. The High School back to school night is this Wednesday and the Middle School's is next week.

Dr. Gamper reported that there were two unconfirmed HIB investigations at West Ridge. There were none at the other schools. He welcomed Shannon and looks forward to her reports.

XI. BOE Committee Reports

Buildings and Grounds – Mr. Montalbano reported that there was a lot of work done over the summer. The new High School Bathrooms look great. The Art room renovation looks terrific. The Heating project is down to punch list items. Both East Brook and West Ridge walls have been repaired. The ventilation is being installed in the kitchens at both grammar schools.

Education committee will meet to discuss a new Algebra book.

There will be a Finance meeting to discuss the West Ridge trailer.

XII. Supplemental Agenda

Supplemental resolutions, if any, will be available the night of the meeting.

There were three items on the Supplemental agenda. All three items were moved to the consent agenda.

XIII. Consent Agenda

The Board reviewed the consent agenda. There were no questions. The consent agenda passed as follows.

M:	PM		S:	AW			
FC	PM	BVB	RS	DB	AW	JB	
Y	Y	A	Y	Y	Y	Y	

XIV. Hearing of Citizens - None**XV. Board Comments – New/Unfinished Business**

President Bruno received a call from a Park Ridge Police officer about an unauthorized group of adults using the school fields. President Bruno re-iterated that all outside groups have to properly apply for field usage (i.e. hold harmless, fees). It is important for the district to protect its investment.

XVI. Adjournment – 8:22 PM

M:	PM		S:	FC			
FC	PM	BVB	RS	DB	AW	JB	
Y	Y	A	Y	Y	Y	Y	

Robert Wright
Business Administrator/
Board Secretary

RESOLUTIONS FOR CONSENT AGENDA (XIII)

EDUCATION RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

E1. The Park Ridge Board of Education has reviewed and approves the Park Ridge School District's Nursing Services Plan for the 2019/20 school year, on file in the Superintendent's Office.

M: S:
FC PM BVB RS DB AW JB

E2. The Park Ridge Board of Education approves the Shared Services Agreement with the Emerson School District in a Student Internship Program for the 2019/20 school year.

M: S:
FC PM BVB RS DB AW JB

FINANCE RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

F1. Certification Resolution: The Park Ridge Board of Education, pursuant to N.J.A.C. 6:20-2.13 (e), certifies that the Board Secretary's August 2019 monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, has not been over expended in violation of N.J.A.C. 6:20 – 2.13(b), and based on the advice of the district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. The Park Ridge Board of Education also certifies that the financial records are in compliance with Park Ridge Policy numbers 0171, 1320, 4413 and 6510. **“F1”**

M: S:
FC PM BVB RS DB AW JB

F2. The Park Ridge Board of Education accepts the Cafeteria Report for the month of __N/A__ 2019.

M: S:
FC PM BVB RS DB AW JB

F3. The Park Ridge Board of Education approves the Check Journal (List of Bills) containing Check # 42384-42501 in the total amount of \$2,184,478.66. **“F3”**

M: S:
FC PM BVB RS DB AW JB

F4. The Park Ridge Board of Education approves the payment of Athletic Vouchers #11630-11637 in the total amount of \$1,475.00. **“F4”**

M: S:
FC PM BVB RS DB AW JB

F5. The Park Ridge Board of Education approves the Varsity Athletic Club Vouchers #1029-1032 in the total amount of \$2,495.83. **“F5”**

M: S:
FC PM BVB RS DB AW JB

F6. The Park Ridge Board of Education approves the Unemployment Compensation Vouchers #N/A in the total amount of \$ N/A.

M: S:
FC PM BVB RS DB AW JB

F7. The Park Ridge Board of Education approves the August 2019 “Report of the Secretary to the Board of Education” and the “Report of the Treasurer” to the Board of Education. **“F7”**

M: S:
FC PM BVB RS DB AW JB

F8. The Park Ridge Board of Education approves the following 2019/20 General Fund Transfers for the month of July and August 2019 in the amount indicated per Appendix A. **“F8”**

M: S:
FC PM BVB RS DB AW JB

F9. The Park Ridge Board of Education approves the following non-public nursing allocations for the 2019/20 school year:

- Nursing supervision services for Our Lady of Mercy Academy with Bergen County Department of Health Services, in the amount of \$3,165.84.
- Board administration fee, 3% of state aid entitlement in the amount of \$651.84.
- Appointment of Olga Mahoney to provide nursing services to students attending Our Lady of Mercy Academy, in the amount of \$9,710.67.
- Appointment of Tina Buckley to provide nursing services to students attending Our Lady of Mercy Academy, in the amount of \$6,473.78.
- Payroll taxes and DCRP pension related fees in the amount of \$1,725.87

M: S:
FC PM BVB RS DB AW JB

F10. The Park Ridge Board of Education approves the 12-month lease renewal with WillScott for the East Brook Elementary trailer, commencing July 1, 2019, at a rate of \$1,223.00 per month.

M: S:
FC PM BVB RS DB AW JB

- F11. The Park Ridge Board of Education approves the following tuition contracts for the Life Skills Program for the 2019 ESY:

<u>STUDENT</u>	<u>SCHOOL DISTRICT</u>	<u>AMOUNT</u>
1020 – 050	Emerson Board of Education	\$3,700.00
1715(B) – 050	Emerson Board of Education	\$3,700.00

M: S:
FC PM BVB RS DB AW JB

- F12. The Park Ridge Board of Education approves the transportation contracts for the following school district students attending The Owl House Program for the 2019/20 school year:

<u>STUDENT</u>	<u>SCHOOL DISTRICT</u>	<u>AMOUNT</u>
1232 - 050	Emerson	\$7,500.00
179 - 050	Emerson	\$7,500.00
1020 - 050	Emerson	\$8,250.00
1715(B) - 050	Emerson	\$8,250.00

M: S:
FC PM BVB RS DB AW JB

BUILDING AND GROUNDS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

BG1. The Park Ridge Board of Education approves the Use of the Building Facilities Application by PR Rec Men's Basketball, for use of the High School Mini Gym, as indicated on the attached, as per Board Policy #7510 "Use of School Facilities. ***"BG1"***

M: S:
FC PM BVB RS DB AW JB

BG2. The Park Ridge Board of Education approves the Use of the Building Facilities Application by TGA of Bergen County, for use of the West Ridge School Gym, as indicated on the attached, as per Board Policy #7510 "Use of School Facilities. ***"BG2"***

M: S:
FC PM BVB RS DB AW JB

BG3. The Park Ridge Board of Education approves the Use of the Building Facilities Application by TGA of Bergen County, for use of the East Brook School Gym, as indicated on the attached, as per Board Policy #7510 "Use of School Facilities. ***"BG3"***

M: S:
FC PM BVB RS DB AW JB

BG4. The Park Ridge Board of Education approves the Use of the Building Facilities Application by the Park Ridge Recreation Committee, for use of the East Brook School Gym, as indicated on the attached, as per Board Policy #7510 "Use of School Facilities. ***"BG4"***

M: S:
FC PM BVB RS DB AW JB

BG5. The Park Ridge Board of Education approves Change Order #1 to Alimi Builders, Inc. for work on the EB Exterior Wall Repairs in the amount of (\$35,000.00). ***"BG5"***

M: S:
FC PM BVB RS DB AW JB

BG6. The Park Ridge Board of Education approves payment No. 2 to GL Group, Inc. for work on the HS Toilet Renovation in the amount of \$249,631.50. ***"BG6"***

M: S:
FC PM BVB RS DB AW JB

BG7. The Park Ridge Board of Education approves the following payments to Parette Somjen Architects for the following projects:

PROJECT NO.	PROJECT NAME	AMOUNT
7381	High School Hot Water Conversion	\$766.07
7381	High School Hot Water Conversion	\$567.37
7381	High School Hot Water Conversion	\$641.34
7448	High School HVAC Improvements	\$98.29
7448	High School HVAC Improvements	\$60.09
7869	District Toilet Renovation	\$4,932.44
7869	District Toilet Renovation	\$52,661.24
7869	District Toilet Renovation	\$1,378.35
7985	EB Exterior Wall Repair	\$2,426.75
7985	EB Exterior Wall Repair	\$99.85
8103	EB Temporary Classroom Buildings	\$4,718.94
8103	EB Temporary Classroom Buildings	\$5,437.59
8123	WR Gym Wall Investigation	\$690.00
8123	WR Gym Wall Investigation	\$14,450.17
8179	WR/EB HVAC Improvements	\$12,649.56
8210	WR Temporary Classroom Buildings	\$7,519.33

M: S:
FC PM BVB RS DB AW JB

BG8. The Park Ridge Board of Education approves payment to Wilentz, Goldman & Spitzer for bond counsel services in the amount of \$2,827.60.

M: S:
FC PM BVB RS DB AW JB

BG9. The Park Ridge Board of Education approves payment No. 1 to Alimi Builders, Inc. for work on the HS Exterior Masonry Repair Room 16, in the amount of \$38,285.00. **"BG9"**

M: S:
FC PM BVB RS DB AW JB

BG10. The Park Ridge Board of Education accepts the Settlement Agreement with H&S (S1.) Construction as attached.

M: S:
FC PM BVB RS DB AW JB

BG11. WHEREAS, the Park Ridge Board of Education is desirous of replacing a portable classroom (S2.) unit at the West Ridge Elementary School, and;

WHEREAS the Board Architect, Parette Somjen, has recommended that it would be advantageous for the Board proceed with this project by utilizing a National Cooperative vendor, and;

WHEREAS the Board has identified Willscot as a vendor who is qualified to do this work under the National IPA Cooperative Purchasing Agreement,

NOW, THEREFORE BE IT RESOLVED that the Park Ridge Board of Education hereby authorizes Willscot to proceed with the demolition and replacement of the existing portable classroom at West Ridge utilizing design and specifications provided by the Board Architect.

M: S:
FC PM BVB RS DB AW JB

POLICY & PROCEDURES RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

PO1. The Park Ridge Board of Education reviews the following Policies and Regulations for second reading and approval on September 16, 2019: ***"PO1"***

Policy 7650	School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting
Regulation 7650	School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting

M: S:
FC PM BVB RS DB AW JB

PERSONNEL RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

- P1. The Park Ridge Board of Education approves the appointment of the following substitutes for the 2019/20 school year:

SUBSTITUTE TEACHER

William Cruz
Linda Lodder

SUBSTITUTE SECRETARY

Julie DeSimone

M: S:
FC PM BVB RS DB AW JB

- P2. The Park Ridge Board of Education approves and acknowledges the appointments of the following, as indicated in the areas and amounts listed, for the summer and/or 2019/20 school year or as indicated:

SCHEDULE "E" APPOINTMENTS:

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Ruth McIlhargy	Co-Class Advisor, Senior	\$1,485.00
Cathy Nalesnik	Co-Class Advisor, Senior	\$1,485.00
Taline Gebhardt	Literary IMPRINTS, Art Advisor, HS	\$1,289.00
Dan Carey*	Baseball Volunteer	0.00
Tim Vogel*	Football Volunteer	0.00
Matt Gray*	Football, Wrestling, Boys Lacrosse Volunteer	0.00
Justin Brennan*	HS Security Monitor	3.15Hours@\$15.00/hour

**Contingent upon completion of state-mandated paperwork.*

PARAPROFESSIONAL APPOINTMENTS/REVISIONS FOR 2019/20 YEAR:

<u>NAME</u>	<u>POSITION</u>	<u>Rate/Salary</u>
William Cruz*	Substitute Paraprofessional	\$15.39/hour
Linda Lodder*	Substitute Paraprofessional	\$15.39/hour
William Cruz*	HS Paraprofessional 3 hours/day	\$9464.29 (pro-rated)

**Contingent upon completion of state-mandated paperwork.*

M: S:
FC PM BVB RS DB AW JB

P3. The Park Ridge Board of Education approves the reimbursement of anticipated conference/seminar expenses for the following staff members for the 2019/20 school year:

<u>NAME</u>	<u>REASON/LOCATION FOR CONFERENCE/SEMINAR</u>	<u>DATE</u>	<u>AMOUNT(S) NOT TO EXCEED</u>
Robert Gamper	NJSBA 2019 Convention Atlantic City, NJ	10/21 – 10/24/19	\$950.00
Robert Wright	NJSBA 2019 Convention Atlantic City, NJ	10/21 – 10/24/19	\$950.00
David Bradler	NJSBA 2019 Convention Atlantic City, NJ	10/21 – 10/24/19	\$950.00
Cathy Nalesnik	Assoc. of Learning Consultants Somerset, NJ	10/17 - 10/18/19	\$250.00
Debra Aach	NJPSA Fall Conference Long Branch, NJ	10/17 - 10/18/19	\$350.00
Maria Papadopoulos	NJPSA Fall Conference Long Branch, NJ	10/17 – 10/18/19	\$400.00
Taline Gebhardt	Art Educators of NJ Long Branch, NJ	10/7/2019	\$275.00
Theresa Russo	Art Educators of NJ Long Branch, NJ	10/7/2019	\$275.00
Chris Brown	NIAAA National Harbor, MD	12/14 – 12/17/19	\$1600.00
Stephanie O'Brien	Teachers College, Columbia Univ. New York, NY	10/24 – 10/26/19	\$850.00
Lisa Bernardo	TMI Education Mahwah, NJ	10/18, 12/9/2019 1/15/20	\$450.00
Chris Kirkby	TMI Education Mahwah, NJ	10/18/19	\$165.00
Patrick Bernardo	TMI Education Mahwah, NJ	12/9/19	\$165.00
Kevin Stokes	TMI Education Mahwah, NJ	1/15/20	\$165.00
Jeanne Russel	NJ American Academy of Pediatrics	10/16/19	\$250.00
Melissa Ballaera	PESI Nanuet, NY	11/15/19	\$225.00
Karen Yates	PESI Nanuet, NY	11/15/19	\$225.00

M: S:
FC PM BVB RS DB AW JB

- P4. The Park Ridge Board of Education authorizes the submission of the Superintendent's 2019/20 Merit Goal to the County Office.

M: S:
FC PM BVB RS DB AW JB

- P5. The Park Ridge Board of Education authorizes the submission of the Business Administrator's 2019/20 Merit Goals to the County Office.

M: S:
FC PM BVB RS DB AW JB

- P6. The Park Ridge Board of Education approves the following staff members for CST Summer Eligibility/IEP Meetings, Testing and/or Evaluations:

July 1, 2019 to August 30, 2019

<u>STAFF MEMBER</u>	<u>HOURLY RATE</u>	<u>TOTAL HOURS</u>	<u>AMOUNT NOT TO EXCEED</u>
Kim Wagreich	\$97.13	3	\$291.39
Christine Dunay	\$91.85	2.5	\$229.63

M: S:
FC PM BVB RS DB AW JB

- P7. The Park Ridge Board of Education approves the following adjustment to the Schedule E rate (previously approved on June 17, 2019 under Resolution P18):

<u>STAFF MEMBER</u>	<u>FROM:</u>	<u>TO:</u>	<u>ASSIGNMENT</u>
Kevin Williams	\$1,616.00	\$3,232.00	Asst. Cheerleading Coach

M: S:
FC PM BVB RS DB AW JB

- P8. The Park Ridge Board of Education approves the following staff members for additional stipends for teaching a 6th period, effective November 11, 2019 through June 25, 2020:

<u>STAFF MEMBER</u>	<u>ASSIGNMENT</u>	<u>STIPEND</u>
Samuel Lebreault	CP Anatomy	\$10,221.02
Kevin Wilson	CP Anatomy	\$12,034.07

M: S:
FC PM BVB RS DB AW JB

- P9. The Park Ridge Board of Education approves additional hours for the following staff members for the 2019/20 school year:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>TIME/RATE</u>	<u>ADDITIONAL AMOUNT</u>
Lyzette Napier	Bus Transportation Parent Contact	2 Hours @ \$16.97 per hour	\$33.94
Monica Bednarz	A.M. Bus Paraprofessional	1 hour/ per day @ \$16.97 per hour	\$16.97 per day
Keri Montgomery	Lunch Bus Paraprofessional	1 hour/ per day @ \$16.97 per hour	\$16.97 per day
Susan Gincley	Daily Student Supervision	½ hour/ per day @ \$17.31 per hour	\$8.66 per day
Francine Moran	Student IEP needs	¾ hour/ per day @ \$18.63 per hour	\$13.97 per day

M: S:
FC PM BVB RS DB AW JB

- P10. The Park Ridge Board of Education approves the appointment of Shawn Rembecky as HS Teacher of Business, for the 2019/20 school year, on Step 5-6 of the BA + 30 Guide, at an annual salary of \$62,598.00, prorated to his start date.

M: S:
FC PM BVB RS DB AW JB

- P11. The Park Ridge Board of Education approves the appointment of Alice Freund as HS Environmental Science maternity leave replacement, for the 2019/20 school year, on Step 1 of the MA + 30 Guide .4, at an annual salary of \$25,449.20, prorated to her start date.

M: S:
FC PM BVB RS DB AW JB

P12. The Park Ridge Board of Education approves the reimbursement of anticipated
(S3.) conference/seminar expenses for the following staff member for the 2019/20 school year:

<u>NAME</u>	<u>REASON/LOCATION FOR CONFERENCE/SEMINAR</u>	<u>DATE</u>	<u>AMOUNT(S) NOT TO EXCEED</u>
Nicole Trimper	American Academy of Pediatrics Somerset, NJ	10/16/19	\$250.00

M: S:
FC PM BVB RS DB AW JB