



**PARK RIDGE BOARD OF EDUCATION**

**MONTHLY MEETING MINUTES**

*Date:* November 18, 2019

*Public Started:* 7:00 P.M.

*Private Started:* 7:05 P.M.

*Public Started:* 8:00 P.M.

*Public Ended:* 8:35 P.M.

Park Ridge High School Little Theater

**I. Roll Call**

F. Church	P. Montalbano	B. von Bradsky	R. Sileo	D. Bradler	A. Wagner	J. Bruno
X	X	X	X	X	X	X

Also Present:

R. Gamper	R. Wright	S. Burns
X	X	X

**II. Pledge of Allegiance – was led by Board President Joseph Bruno.**

**III. Open Public Meetings Statement** *was read by Board President Joseph Bruno.*

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Park Ridge Board of Education on January 11, 2019 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey and on January 11, 2019 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805 and on January 11, 2019 delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

**IV. Adjournment to Private Session –**

Private Closed Session was read by *President Bruno*.

The Park Ridge Board of Education will adjourn into private session to discuss item(s), which fall within specific exceptions contained in N.J.S.A. 10:4-12b.

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel – employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified (RICED – in accordance with Policy #0162, Notice of Board Meetings by the Board Secretary/Business Administrator).

Motion, second and vote to enter into private session at 7:05 pm.

M: BvB            S: RS  
FC PM BVB RS DB AW JB  
Y Y Y Y Y Y Y

Private Session Agenda

*The Regular Session of the Board of Education was recalled at 8:00 pm.*

M: BVB            S: RS  
FC PM BVB RS DB AW JB  
Y Y Y Y Y Y Y

**V. Minutes for Approval**

Private Meeting	November 18, 2019	Board Approved
Monthly Meeting	November 18, 2019	Board Approved

M: FC S: AW  
FC PM BVB RS DB AW JB  
Y Y Y Y Y Y Y

**VI. Special Presentations to the Board *None***

**VII. Hearing of Citizens - *None***

## VIII. Student Representative's Report

Shannon reported that the student body is still undecided as to whether there will be winter Pep activity day due to low interest level at the last one. They are still planning to have the Pep Rally. The Middle School transition training was focusing on kindness. The National Honor Society wrapped up their fundraiser this week. The Yearbook club has its 2<sup>nd</sup> weekend meeting with fall sports section. Students are planning a trip to California. The Play, "Much Ado about Nothing" was a success. Shrek was selected as the Spring musical and there is a lot of excitement over it. The OWL witness news Halloween episode was very popular. Girl's volleyball lost in the quarter-final round. Football is going to Section Finals at Hasbrouck Heights. Students are looking forward to the Thanksgiving break.

Dr. Gamper congratulated Volleyball for making it to quarter finals.

## IX. President's Report - None

## X. Superintendent's Report

### HIB Update

Dr. Gamper reported that there was no HIB incidents at the High School, Three at East Brook of which two were confirmed and one at West Ridge, which was confirmed.

Dr. Gamper informed the Board about a Crisis Response plan meeting with the Park Ridge Police department. Dr. Gamper attended the National Honor Society induction, the PTO Ladies nights out on 11/13 and the Fall Drama on Friday. This upcoming Friday, he will be attending the Football Game. He wished the team the best of luck.

## XI. BOE Committee Reports

Buildings and Grounds – Reported that they spoke about the final closeout of the Heating conversion project.

## XII. Supplemental Agenda -NONE

## XIII. Consent Agenda

Dr. Gamper responded to several questions on Board motions as follows...

F15. Polled the Board on which option they wanted. The option to upgrade for a laser bulb projector would add between \$2-3K but would give the projector a longer life. Board agreed to upgrade to the laser bulb projector.

Substitute rate and pay – Dr. Gamper stated that Park Ridge is behind other districts. The last time we adjusted Teacher substitute rates was 2013-14. Paraprofessional rates are adjusted each year. As a result, they are now getting paid more than teacher substitutes.

Dr. Gamper recommended Increases as follows:

	From	To
Non-Certified	\$ 80.00	\$ 95.00
Certified	\$ 90.00	\$105.00
Certified >20 days	\$105.00	\$115.00

Substitute Nurse pay will remain the same. The Board agreed and asked Dr. Gamper to put this on the next agenda.

The Board then voted. The consent agenda passed as follows:

M: RS            S: BvB  
FC PM BVB RS DB AW JB  
Y Y Y Y Y Y Y

**XIV. Hearing of Citizens - None**

**XV. Board Comments – New/Unfinished Business**

Dr. Gamper reported that he received an email about installing a fence at East Brook. He will bring that information to Board at the next meeting.

The Board discussed security issues in the building. They asked Dr. Gamper if access to the building through the Gym can be limited. Dr. Gamper responded that it could but not completely. The Board agreed to look into creating a Security committee.

Ms. Wagner asked about the Livesafe App. Dr. Gamper reported that the purpose of the app was to report violence. A Presentation was made at the Superintendent’s meeting today. There are still some details to work out. He spoke to the developers about having Park Ridge be a pilot program.

It was requested that the West Bergen do a presentation for the Board on their counseling services.

A question was asked if the school could obtain a system similar to one at Paramus where people log-in and are cleared to enter the building. Dr. Gamper reported that there was a system at the High School which he believed did that but will check with the Principal.

**XVI. Adjournment – 8:35 pm.**

M: PM            S: RS  
FC PM BVB RS DB AW JB  
Y Y Y Y Y Y Y

\_\_\_\_\_  
Robert Wright  
Business Administrator/Board Secretary

**RESOLUTIONS FOR CONSENT AGENDA (XIII)**

**EDUCATION RESOLUTIONS**

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

E1. The Park Ridge Board of Education accepts the suspension, truancy and HIB reports from the Superintendent for the month of October with no SSDS suspensions and no truancy to report.

M: S:  
FC PM BVB RS DB AW JB

E2. The Park Ridge Board of Education accepts the revised Bylaws for the Pascack Valley Council for Special Education (Region II). **"E2"**

M: S:  
FC PM BVB RS DB AW JB

E3. Be it resolved that the Park Ridge School district affirms its membership in the Pascack Valley Council for Special Education for the 2019-2020/2020-2021 school years, and commits its full support and financial participation in the Council.

M: S:  
FC PM BVB RS DB AW JB

E4. The Park Ridge Board of Education approves the following student on home instruction, as indicated, subject to revision:

<u>STUDENTS</u>	<u>DATES</u>	<u>APPROXIMATE TIME/SUBJECT</u>
1719	11/18/19 – 12/20/19	10 hours/Study Skills

M: S:  
FC PM BVB RS DB AW JB

E5. The Park Ridge Board of Education approves the student fees for the evening ACT and SAT Math and English review courses:

\$450 Math & English (both sessions) – includes cost of books and instruction  
\$400 Math or English (one session) -- includes cost of books and instruction

The program will run weekly from 6:00 p.m. to 9:00 p.m., beginning January 9, 2020 and ending on March 12, 2020.

M: S:  
FC PM BVB RS DB AW JB

E6. The Park Ridge Board of Education approves the Annual Uniform Memorandum of Agreement with the local police authorities for the 2019/20 school year, copy available in the Superintendent's office.

M: S:  
FC PM BVB RS DB AW JB

E7. The Park Ridge Board of Education approves Marianne and Robert Gray as educational surrogates for the Park Ridge School District.

M: S:  
FC PM BVB RS DB AW JB

**FINANCE RESOLUTIONS**

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

F1. Certification Resolution: The Park Ridge Board of Education, pursuant to N.J.A.C. 6:20-2.13 (e), certifies that the Board Secretary's October 2019 monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, has not been over expended in violation of N.J.A.C. 620 – 2.13(b), and based on the advice of the district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. The Park Ridge Board of Education also certifies that the financial records are in compliance with Park Ridge Policy numbers 0171, 1320, 4413 and 6510. **"F1"**

M: S:  
FC PM BVB RS DB AW JB

F2. The Park Ridge Board of Education accepts the Cafeteria Report for the month of September 2019. **"F2"**

M: S:  
FC PM BVB RS DB AW JB

F3. The Park Ridge Board of Education approves the Check Journal (List of Bills) containing Check #42753-42932 in the total amount of \$3,165,725.75. **"F3"**

M: S:  
FC PM BVB RS DB AW JB

F4. The Park Ridge Board of Education approves the payment of Athletic Vouchers #11689-11791 in the total amount of \$9,098.00. **"F4"**

M: S:  
FC PM BVB RS DB AW JB

F5. The Park Ridge Board of Education approves the Varsity Athletic Club Voucher # N/A in the total amount of \$N/A. **"F5"**

M: S:  
FC PM BVB RS DB AW JB

F6. The Park Ridge Board of Education approves the Unemployment Compensation Voucher #1005 in the total amount of \$6,790.95. **"F6"**

M: S:  
FC PM BVB RS DB AW JB

F7. The Park Ridge Board of Education approves the Park Ridge Basketball Boosters voucher #1003 in the amount of \$238.00 **"F7"**

M: S:  
FC PM BVB RS DB AW JB

F8. The Park Ridge Board of Education approves the October 2019 "Report of the Secretary" and the "Report of the Treasurer" to the Board of Education. **"F8"**

M: S:  
FC PM BVB RS DB AW JB

F9. The Park Ridge Board of Education approves the following 2019/2020 General Fund Transfers for the month of October 2019 in the amount indicated per Appendix A. **"F9"**

M: S:  
FC PM BVB RS DB AW JB

F10. The Park Ridge Board of Education accepts the donation of playground equipment and related installation from the East Brook PTO as follows:

- Large Geo Dome – Freestanding Spinning Component
- Spin Max Orbit – Freestanding Spinning Component
- Extra Large Pyramid Net Climber Freestanding Component

The total value of which is \$59,988.50.

M: S:  
FC PM BVB RS DB AW JB

F11. The Park Ridge Board of Education approves the payment of \$24,999 to River Valley Recreation from the EXTRAS account for playground equipment at East Brook Elementary school as per attached. **"F11"**

M: S:  
FC PM BVB RS DB AW JB

F12. The Park Ridge Board of Education approves amending the 2019/20 IDEA and ESSA grant applications to include carry-over amounts from the 2018/19 school year, for use in the 2019/20 school year as follows:

<u>GRANT</u>	<u>PARK RIDGE SCHOOL DISTRICT</u>	<u>NON-PUBLIC</u>
Title I	\$1,000.00	\$0
Title II	\$8,542.00	\$1,772.00
Title III Immigrant	\$149.00	\$33.00
Title IV	\$104.00	\$22.00
IDEA Basic	\$-0-	\$9,450.00



M: S:  
FC PM BVB RS DB AW JB

F13. The Park Ridge Board of Education accepts the funding from the Bergen County Utilities Authority in the amount of \$1,978.65, representing \$1,000.00 for Park Ridge High School, and \$978.65 for West Ridge Elementary School, for the 2019/20 school year. This is a continuance of the Environmental Awareness Challenge Grant that was implemented in 2011.

M: S:  
FC PM BVB RS DB AW JB

F14. The Park Ridge Board of Education approves the appropriation of 2018-19 Extraordinary Aid funds in the amount of \$180,971 to be used in the 2019-20 Budget as follows:

12-140-100-730-050-01-28	Grades 9-12 Equipment	\$ 15,000
12-000-400-450-000-06-47	Construction Services	\$120,000
11-000-261-420-000-01-34	HS Contracted Services	\$ 45,971

M: S:  
FC PM BVB RS DB AW JB

F15. The Park Ridge Board of Education approves the purchase of an Epson lumen projector for the High School Little Theater, in an amount not to exceed \$12,000.00.

M: S:  
FC PM BVB RS DB AW JB

F16. The Park Ridge Board of Education accepts the donation of \$12,990, for new stage curtains for EB Elementary School, from the Parks family.

M: S:  
FC PM BVB RS DB AW JB

**FINANCE DISCUSSION**

A. Election Results

Nicholas Triano	910
John Pierotti, Jr.	759
Travis DeCotiis	615
Thomas Tracy	467

B. Substitute Rates (Teachers, Aides, Nurses)

**BUILDINGS AND GROUNDS RESOLUTIONS**

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

BG1. The Park Ridge Board of Education approves payment #14 to H&S Construction & Mechanical, Inc. for work on the Steam to Hot Water Heating Conversion at Park Ridge High School in the amount of \$43,751.64. **"BG1"**

M: S:  
FC PM BVB RS DB AW JB

BG2. The Park Ridge Board of Education approves payment #1 to Alimi Builders, Inc. for work on the WR Exterior Gymnasium Wall, in the amount of \$72,884.00. **"BG2"**

M: S:  
FC PM BVB RS DB AW JB

BG3. The Park Ridge Board of Education approves payment #2 to Alimi Builders, Inc. for work on the WR Exterior Gymnasium Wall, in the amount of \$16,409.00. **"BG3"**

M: S:  
FC PM BVB RS DB AW JB

BG4. The Park Ridge Board of Education approves the Use of the Building Facilities Application by Dance Extensions, for use of the High School Little Theater, as per Board Policy #7510 "Use of School Facilities," on May 29 and May 30, 2020, as listed on the attached. **"BG4"**

M: S:  
FC PM BVB RS DB AW JB

BG5. The Park Ridge Board of Education approves Change Order #2 for a credit of (\$30,706.83), as per attached, to Alimi Builders, Inc. for WR Gym Exterior Wall project. **"BG5"**

M: S:  
FC PM BVB RS DB AW JB

BG6. The Park Ridge Board of Education approves payment #3 to Reiner Group, Inc. for work on the HS Little Theater HVAC in the amount of \$12,995.00. **"BG6"**

M: S:  
FC PM BVB RS DB AW JB

BG7. The Park Ridge Board of Education approves payment #3 to Alimi Builders, Inc. for work on the EB Exterior Gymnasium Wall, in the amount of \$15,508.00. **"BG7"**

M: S:  
FC PM BVB RS DB AW JB

BG8. The Park Ridge Board of Education approves payment #2 to Alimi Builders, Inc. for work on the HS Room 16 Exterior wall repair, in the amount of \$71,535. **"BG8"**

M: S:  
FC PM BVB RS DB AW JB

BG9. The Park Ridge Board of Education approves the following payments to Parette Somjen Architects for the following projects: **"BG9"**

<u>PROJECT NO.</u>	<u>PROJECT NAME</u>	<u>AMOUNT</u>
7381	High School Hot Water/Boiler Conversion	\$325.32
7448	High School HVAC Improvements	\$32.44
7985	EB Exterior Wall Repair	\$20.91
8123	WR Gym Wall Investigation	\$555.45
8179	WR/EB HVAC Improvements	\$5,926.27
8210	WR Trailer Replacement	\$3,026.53

M: S:  
FC PM BVB RS DB PatM JB

**POLICY RESOLUTIONS**

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

PO1. The Park Ridge Board of Education reviews the following Policies and Regulations for second reading and approval on November 18, 2019: **“PO1”**

Policy No.

- 2415.06 Unsafe School Choice Option
- 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing
- 5330.04 Administering an Opioid Antidote
- 5600 Student Discipline/Code of Conduct
- 5611 Removal of Students for Firearms Offense
- 5612 Assaults on District Board of Education Members or Employees
- 5613 Removal of Students for Assaults with Weapons Offenses
- 5756 Transgender Students
- 7440 School District Security
- 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and other Drug Offenses
- 8561 Procurement Procedures for School Nutrition Programs

Regulation No.

- 2460.8 Special Education-Free and Appropriate Public Education
- 5330.04 Administering and Opioid Antidote
- 5530 Substance Abuse
- 5600 Student Discipline/Code of Conduct
- 5611 Removal of Students for Firearms Offense
- 5612 Assaults on District Board of Education Members or Employees
- 5613 Removal of Students for Assaults with Weapons Offenses
- 7440 School District Security
- 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and other Drug Offenses

M: S:  
FC PM BVB RS DB AW JB

PO2. The Park Ridge Board of Education reviews the following Policy for first reading on November 18, 2019 and with second reading and approval on December 16, 2019: **“PO2”**

Policy

- 5110 Eligibility of Resident/Nonresident Pupils

M: S:  
FC PM BVB RS DB AW JB

**PERSONNEL RESOLUTIONS**

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

- P1. The Park Ridge Board of Education approves the appointments of the following substitute teachers for the 2019/20 school year:

New

Melissa McClutchy\*  
 Sheri Bierman\*  
 Anthony Giraldo  
 Nicole Heid\*

M: S:  
 FC PM BVB RS DB AW JB

- P2. The Park Ridge Board of Education acknowledges and approves the appointments and rescinds of the following, as indicated in the areas listed, and for the amounts cited for the 2019/20 school year:

SCHEDULE "E" APPOINTMENTS:

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Carol Jurgensen	Garden Club Advisor for EB & WR	\$2,500.00
Danielle Schwartz	Competitive Cheer Coach Winter	\$3,500.00
Anthony Giraldo	Assistant Wrestling Coach	\$5,305.00
Emily Kline	Volunteer Softball Coach	N/A

SCHEDULE "E" RESCIND 2019/20 SCHOOL YEAR:

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Richard Eichenlaub	Assistant Wrestling Coach	\$5,613.00

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>DATES</u>	<u>AMOUNTS NOT TO EXCEED</u>
Sharon Smith-Raska	ACT/SAT Prep Course (English) – 8 Sessions*	1/9/20-3/12/20	\$6,500.00
Muhammad Awais	ACT/SAT Prep Course (Math) – 8 Sessions*	1/9/20 – 3/12/20	\$6,500.00
Nicole Trimper	1:1 Nurse for Student 820(d)-060 for EB Band Rehearsals	10/24/19-5/28/20	\$1,262.40

*\*Program will run subject to enrollment.*

OTHER APPOINTMENTS:

**AG 111819**

<u>NAME</u>	<u>POSITION</u>	<u>RATE/SALARY</u>
Joseph Giordano	EXTRAS Volunteer Student Aide	N/A
Tyler Duffy	EXTRAS Volunteer Student Aide	N/A
Michelle Waldorf	EB Lunch Aide	\$16.97/hr
Elizabeth Werner	HS Paraprofessional 3 hours/day	\$9,464.29 (pro-rated)
Gladys Rosado	Washington, D.C, Overnight chaperone (5/6/19 - 5/8/19)	\$117.00/night
Nicole Heid	Substitute Paraprofessional	\$15.39/hr
Joanne Afram	EXTRAS Teacher	\$32.50/hr
Joanne Afram	EXTRAS Adult Aide/Lobby Monitor	\$22.00/hr
Kelsey McConville	EXTRAS Student Aide	\$11.00/hr
Paige McConville	EXTRAS Student Aide	\$11.00/hr

**RESCIND APPOINTMENTS**

<u>NAME</u>	<u>POSITION</u>	<u>RATE/SALARY</u>
William Cruz	HS Paraprofessional 3 hours/day	\$9,464.29 (pro-rated)

Approval for the following 1:1 Paraprofessionals Assisting Special Ed. Student in the Middle /High School Vocal Concert on December 4, 2019:

<u>NAME</u>	<u>POSITION</u>	<u>TIME/RATE</u>
Gladys Rosado	1:1 Paraprofessional for Student 239-050 for MS/HS Vocal Concert	3.5 hours @ \$23.97/Hr. Estimated Total: \$83.90

M: S:  
FC PM BVB RS DB AW JB

P3. The Park Ridge Board of Education approves the reimbursement of anticipated conference/expenses for the following staff members, for the 2019/20 school year:

<u>NAME</u>	<u>REASON/LOCATION FOR CONFERENCE/SEMINAR</u>	<u>DATE</u>	<u>AMOUNTS NOT TO EXCEED</u>
Ann Schoenkopf	PESI, Autism Workshop Parsippany, N.J.	12/13/2019	\$225.00
Tara Saykin	Teacher Learning Center Saddle Brook, NJ	12/12/2019	\$245.00
Susan Baitala	Teacher Learning Center Saddle Brook, NJ	12/12/2019	\$245.00
Rachel Avery	Teacher Learning Center Saddle Brook, NJ	12/12/2019	\$245.00

M: S:  
FC PM BVB RS DB AW JB

P4. The Park Ridge Board of Education approves the following staff member as home instructor for the student listed:

For the period November 18, 2019 through December 20, 2019:

<u>STUDENT</u>	<u>STAFF MEMBERS</u>	<u>SUBJECT</u>	<u>TIME</u>	<u>RATE</u>	<u>AMOUNT NOT TO EXCEED</u>
1719	Heather Wall	Study Skills	10 hours	\$55.00	\$550.00

M: S:  
FC PM BVB RS DB AW JB

P5. The Park Ridge Board of Education approves additional hours for the following staff member for the 2019/20 school year:

Staff Member	Hourly Rate	Total Hours	Total Amount	Assignment
Nancy Alvarado	\$16.97	2	\$33.94	Parent/Teacher conference translator

M: S:  
FC PM BVB RS DB AW JB

P6. The Park Ridge Board of Education approves a Leave-of-Absence for Katie Haake (High School Teacher) as follows:

- A Disability Leave-of-Absence from February 24, 2020 through April 2, 2020, with pay and with benefits
- A State Family Leave-of-Absence effective April 3, 2020 through September 8, 2020, without pay and with benefits.

The dates listed above are based on current attendance and are subject to change

M: S:  
FC PM BVB RS DB AW JB