



PARK RIDGE BOARD OF EDUCATION

PARK RIDGE, NEW JERSEY

REORGANIZATION MEETING MINUTES

High School Little Theater

MONDAY, JANUARY 6, 2020

8:00 P.M. Public



I. Call to Order

The meeting was called to order by Mr. Wright at 8:00 p.m.

Roll Call

F. Church	B. von Bradsky	R. Sileo	D. Bradler	A. Wagner	J. Pierotti	N. Triano
Y	Y	Y	Y	Y	Y	Y

Also Present:

Dr. Robert Gamper Robert Wright

Pledge of Allegiance was led by Mr. Wright.

Reading of the "Open Public Meetings Act" by Mr Wright.

OPEN PUBLIC MEETINGS ACT

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, NJ, and on December 3, 2019 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805 and on December 3, 2019 delivered to the Office of the Municipal Clerk of Park Ridge a meeting notice setting forth the time, date and location of this meeting.

Public participation may be limited to 3 minutes per person.

John Pierotti, Jr. and Nicholas Triano to be sworn in as Board Members with a term to expire in the year 2022.

II. ORGANIZATION MEETING Superintendent’s/Business Administrator’s Report:

A. RESULTS OF THE ELECTION:

CANDIDATES – 2 Members for 3 years:

	<u>Polls</u>	<u>Mail-In</u>	<u>Absentee</u>	<u>Provisional</u>	<u>Total</u>
Nicholas Triano	910	91	0	19	1020
John Pierotti, Jr.	759	80	0	15	854
Travis DeCotiis	615	80	0	25	720
Thomas Tracy	467	85	0	18	570

NOMINATIONS AND ELECTION OF A PRESIDENT

Mr. Sileo moved the nomination of Mr. Church for President.

Ms. Wagner seconded the motion.

Roll call for election of Mr. Church as President:

FC BVB RS AW DB JP NT
 Y Y Y Y Y Y Y

B. NOMINATIONS AND ELECTION OF A VICE-PRESIDENT

Mr. Sileo moved the nomination of *Mr. Bradler* for Vice-President.

Ms. Wagner seconded the motion.

Roll call for election of Mr. Bradler as Vice-President:

FC BVB RS AW DB JP NT
 Y Y Y Y Y Y Y

- C. PUBLIC PARTICIPATION – LIMITED TO AGENDA ITEMS
Public participation may be limited to 3 minutes per person.

Non-Consent Agenda:

Withdrawn:

Consent Agenda:

Moved:

Action Taken:

M: S:
FC BVB RS AW DB JP NT

1. **PAYMENT OF VOUCHERS**
Authorize the payment of vouchers that are due and payable each month prior to the regular meeting of the Board, including payroll, health benefits, debt service, social securities, and investments.
2. **APPROVAL OF VOUCHERS**
Designate the Board Members on a rotating basis to review vouchers contained on the monthly List of Bills.
3. **CHART OF ACCOUNTS**
Approval of the continuation of the Uniform Minimum Chart of Accounts in accordance with State statutes.
4. **LEGAL NEWSPAPERS**
The Ridgewood News and The Record are appointed as the legal newspapers for advertisements. The Record is designated for legal notices; The Ridgewood News is being recommended in order to provide flexibility for emergencies.
5. **FACSIMILE SIGNATURE**
The Park Ridge Board of Education approves the use of facsimile signatures of the Board President for the Operating Account.
6. **TIME AND PLACE OF REGULAR MONTHLY MEETING** – Pursuant to Board Policy #0154.

The Regular Monthly Meetings of the Park Ridge Board of Education will generally be held on the third Monday of each month at 8:00 p.m. in the Little Theater of the Park Ridge High School, except as indicated.

The dates for the regular monthly meetings are as follows:

January 27, 2020	August 31, 2020
February 24, 2020*	September 21, 2020
March 23, 2020	October 19, 2020
April 27, 2020	November 16, 2020
May 18, 2020	December 21, 2020
June 15, 2020	

January 6, 2021 Reorganization Meeting

*To be held in the HS Media Center

Other meetings will be designated as Special Meetings and advertised as needed.

7. **DEPOSITORIES AND SIGNATURES JANUARY 1, 2020 THROUGH THE NEXT REORGANIZATION MEETING:**

N.J.S.A. 17:9-9; 18a:17-34 and 18A:19-1
Bank – Lakeland Bank

- A. AGENCY ACCOUNT #XXXXX8117
SBA/BS, Robert Wright
and
Superintendent, Dr. Robert Gamper
or
Assistant to SBA/BS, Grace Biancorosso
- B. PAYROLL ACCOUNT #XXXXX8125
Superintendent, Dr. Robert Gamper
- C. UNEMPLOYMENT COMPENSATION ACCOUNT #XXXXX8141
SBA/BS, Robert Wright
and
Superintendent, Dr. Robert Gamper
or
Assistant to SBA/BS, Grace Biancorosso
- D. OPERATING ACCOUNT #XXXXX8109
President or V.P.
and
SBA/BS, Robert Wright
and
Superintendent, Dr. Robert Gamper
or
Assistant to SBA/BS, Grace Biancorosso
- E. MERCHANT SERVICES DEPOSIT ACCOUNT #XXXXX8222
- F. ATHLETIC ACCOUNT #XXXXX8168
SBA/BS, Robert Wright
and/or
Superintendent, Dr. Robert Gamper
and/or
Assistant to SBA/BS, Grace Biancorosso

- G. EXTRA CURRICULAR ACCOUNT #XXXXXX8176
SBA/BS, Robert Wright
and/or
Superintendent, Dr. Robert Gamper
and/or
Assistant to SBA/BS, Grace Biancorosso

- H. PARK RIDGE BOARD OF EDUCATION ERNA FOLKENS TRUST
Account #XXXXXX8184
SBA/BS, Robert Wright
or
Superintendent, Dr. Robert Gamper
or
Assistant to SBA/BS, Grace Biancorosso
or
Assistant Business Administrator, Krista Kersting

- I. PARK RIDGE BOARD OF EDUCATION VARSITY CLUB, A/C #XXXXXX8192
SBA/BS, Robert Wright
or
Superintendent, Dr. Robert Gamper
and
Assistant to SBA/BS, Grace Biancorosso

- J. ROLAND C. QUACKENBUSH SCHOLARSHIP FUND, A/C #XXXXXX8206

- K. BEER FAMILY SCHOLARSHIP FUND, A/C #XXXXXX8214

- L. JOHANNA MULHALL SCHOLARSHIP ACCOUNT, Managed by State of New
Jersey Cash Management Fund A/C #XXX-XXXX-171

- M. ANDREW AND MARIE JOHNSON PRIZE, Managed by son, Edward Johnson
through Vanguard Wellington
A/C #XXXX/XXXXXXXX9226

8. **DEPOSITORIES AND INVESTMENTS**

Pursuant to Title 17:12b-241, the Park Ridge Board of Education to authorize Robert Wright, School Business Administrator/Board Secretary and/or Krista Kersting, Assistant Business Administrator, to invest school funds and order wire transfers, if necessary to complete the transaction, in one or more accounts in any insured bank, whose principal office is located in New Jersey in any amount up to, but not exceeding, the amounts for which such accounts are insured.

9. **PETTY CASH FUND**
Approval of the petty cash fund, as per Policy 6620.
10. **FLEXIBLE SPENDING PLAN**
Approval of the continuation of the district's flexible spending plan with Aflac.
11. **403(b) AND 457 DEFERRED COMPENSATION PLANS**
Approval of the continuation of the district's 403(b) and 457 deferred compensation plans and waiver of coverage incentive plan.
12. **ORGANIZATIONAL CHART**
Approval of Organizational Chart, as listed under Policy 1110.
13. **SECTION 125/CAFETERIA PLAN**
The Park Ridge Board of Education to authorize the Premium Conversion Plan, the "Plan," effective January 1, 2019 to allow eligible employees to elect to reduce their cash compensation in consideration of their receipt of certain employee and dependent health care coverage under the employer sponsored health plans. This Plan is intended to qualify as a "cafeteria plan" within the meaning of Section 125 of the Internal Revenue Code.
14. **RE-ADOPTION OF BOARD POLICIES**
The Park Ridge Board of Education to re-adopt Board Policies and Regulations on file and shall remain in effect until the next organizational meeting unless otherwise amended.
15. **JOB DESCRIPTIONS**
The Park Ridge Board of Education to re-approve job descriptions, which are on file in the Superintendent's office.
16. **DISTRICT MISSION STATEMENT**
The Park Ridge Board of Education to approve the District Mission Statement.
17. **CUSTODIAN OF RECORDS**
The Park Ridge Board of Education to approve Robert Wright as Custodian of Records.
18. **QUALIFIED PURCHASING AGENT**
The Park Ridge Board of Education to approve Robert Wright as the district's Qualified Purchasing Agent.

27. **SAFETY AND HEALTH**

The Park Ridge Board of Education to approve Robert Wright as the district's Safety and Health Coordinator.

28. **SUBSTANCE AWARENESS**

The Park Ridge Board of Education to approve Andrew Yeager as the Substance Awareness Coordinator.

29. **RIGHT-TO-KNOW**

The Park Ridge Board of Education to approve Robert Wright as the Right-To-Know Coordinator.

30. **CODE OF ETHICS**

The Park Ridge Board of Education to discuss and approve the Code of Ethics. Each board member has to acknowledge and sign the receipt.

31. **REGION II MEMBERSHIP**

Resolved that the School District of Park Ridge to affirm their membership in the Pascack Valley Council for Special Education (Region II) for the 2020/21 school year and commits their full support and financial participation in the Council.

32. **APPROVAL OF COMMITTEES BY THE BOARD**

A. Ad Hoc Committees

- 1) Finance Committee
- 2) Buildings & Grounds Committee
- 3) Education Committee
- 4) Technology Committee
- 5) Negotiations Committee
- 6) Personnel Committee

B. Delegates to:

- 1) New Jersey School Boards Association
- 2) Bergen County School Boards Association

33. **SCHOOL BOOSTER CLUBS**

The Park Ridge Board of Education recognizes the following school Booster Clubs:

S.P.A. - Supporters of the Performing Arts
PREF - Park Ridge Educational Foundation
Park Ridge HS Band

Park Ridge Athletic Booster Clubs:

- Cheerleader
- Football
- Boys and Girls Soccer
- Volleyball
- Wrestling
- Baseball
- Basketball
- Softball
- Track
- Boys and Girls Lacrosse
- Operation Graduation (OpGrad)

III. PUBLIC PARTICIPATION

IV. DISCUSSION

A. Appointment of Committees

The Board agreed to appoint the two delegate positions, but will decide on the membership of each committee at a special meeting.

The Consent agenda was reviewed and approved as follow:

M: *RS S: DB*

FC BVB RS AW DB JP NT

Y Y Y Y Y Y Y

FINANCE RESOLUTION

The Board discussed the appointment of Kenny, Gross, Kovats and Parton as the School Attorney.

A motion was made by Mr. Pierotti and seconded by Mr. Triano to modify the wording on item F2 to remove the appointment of Kenney, Gross, Kovats and Parton. The motion was voted on and failed 5-2 as follows:

M: *JP S: NT*

FC BVB RS AW DB JP NT

N N N N N Y Y

The Board discussed the option of doing Request for Proposals (RFP's) for professionals including the attorney.

F1. The Park Ridge Board of Education approves the appointment of Parette Somjen Architects LLC., to provide architectural services to the District for the period of January 1, 2020 through December 31, 2020.

M: RS S: BvB
FC BVB RS AW DB JP NT
Y Y N Y Y Y Y

F2. The Park Ridge Board of Education approves the appointment of the following legal firms, per Board Policy 0153, for the period of January 1, 2020 through December 31, 2020:

- Kenney, Gross, Kovats, & Parton L.L.P. - School Attorney
- Schenck Price Smith & King, LLP - Counsel for Special Services
- Wilentz Goldman & Spitzer - Bond Counsel

M: RS S: BvB
FC BVB RS AW DB JP NT
Y Y Y Y Y N N

V. ADJOURNMENT - 8:53 PM

M: DB S: BvB
FC BVB RS AW DB JP NT
Y Y Y Y Y Y Y

Robert Wright
Board Administrator/ Board Secretary