



## PARK RIDGE BOARD OF EDUCATION

### MONTHLY MEETING MINUTES

*Date:* May 21, 2018

*Public Started:* 7:00 P.M.

*Private Started:* 7:05 P.M.

*Public Started:* 8:00 P.M.

*Public Ended:* 9:15 P.M.

*Park Ridge High School Little Theater*

#### **I. Roll Call**

F. Church	P. Montalbano	B. von Bradsky	R. Sileo	D. Browne	P. Moran	J. Bruno
X	X	X	Abs	X	X	X

Also Present:

R. Gamper	R. Wright	S. Green
X	X	

#### **II. Pledge of Allegiance** *was led by Board President Joseph Bruno.*

#### **III. Open Public Meetings Statement** *was read by Board President Joseph Bruno.*

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Park Ridge Board of Education on January 11, 2018 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey and on January 11, 2018 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805 and on January 11, 2018 delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

#### **IV. Adjournment to Private Session**

Private Closed Session was read by President Bruno.

The Park Ridge Board of Education will adjourn into private session to discuss item(s), which fall within specific exceptions contained in N.J.S.A. 10:4-12b.

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel – employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified (RICED – in accordance with Policy #0162, Notice of Board Meetings by the Board Secretary/Business Administrator).

Motion, second and vote to enter into private session at 7:05 pm.

M: *PM*                      S: *BVB*  
 FC PM BVB RS DB PatM JB  
 Y Y Y A Y Y Y

##### **Private Session Agenda**

A. Personnel

The Regular Session of the Board of Education was recalled at 8:00 pm.

M: *BVB*                      S: *DB*  
 FC PM BVB RS DB PatM JB  
 Y Y Y A Y Y Y

#### **V. Minutes for Approval**

Private Meeting	April 16, 2018	Board Approved
Monthly Meeting	April 16, 2018	Board Approved
Special Meeting	May 7, 2018	Board Approved
Private Meeting	May 7, 2018	Board Approved

M: *PatM*                      S: *FC*  
 FC PM BVB RS DB PatM JB  
 Y *Abs* Y A Y Y Y

*Mr. Montalbano abstained.*

## **VI. Special Presentations to the Board**

- A. 7<sup>th</sup> Grade Transition Project Student Ambassadors
- B. NJSMA Elementary Honors Band Festival

West Ridge Participants:

Mary Grace Craffey	Baritone Horn
Amanda Gorrin	Clarinet
Avedis Hanessian	Trumpet

*Mr. Lederman spoke about the student ambassadors. He is very proud of the program. It was conceived three years ago as a way to create an easier transition for 7<sup>th</sup> graders. He introduced the two advisors, Tara Kane and Ms. Erdman. He noted that there has been positive feedback from community for the program. He then explained how the program works with the “big brothers and sisters” meeting with 7<sup>th</sup> graders on regular basis. They then review topics like building layout, time management and then move on to social issues. As the year goes on, the time spent grows shorter. When asked, the 7<sup>th</sup> grade students indicated that they enjoyed having mentors. Mr. Lederman then called out the names of the mentors and presented them each with a certificate.*

*Dr. Gamper mentioned that 6<sup>th</sup> grade parents are always thankful for the program.*

*Ms. Garcia recognized three students from West Ridge School for their musical accomplishments. The students were selected to participate in the 7<sup>th</sup> annual NJSIAA band festival. Out of 253 students who tried out, 187 were selected. Each of the students were required to learn a new piece of music for their instrument. Ms. Garcia then called the students up to receive their certificates. Dr. Gamper joked that he once played an instrument, a clarinet, but was not very good.*

*The Board took a five minute break to take pictures of the award recipients in the lobby.*

## **VII. Hearing of Citizens - None**

Agenda Items Only

Hearing of Citizens will be restricted to three minutes per person for a total of fifteen minutes for questions and/or comments on agenda items only.

## **VIII. Student Representative’s Report**

*Samantha reported that the Thespian society inducted 6 new members and elected their board members for 2018-19. The 8<sup>th</sup> grade students went on their trip to Washington DC. Samantha reported on the recent school musical and Instrumental concerts. Both were a big success. Samantha reported about the upcoming PARCC testing for math. She concluded by reporting on the Renaissance dinner. Participants need to have a 93 or higher GPA to attend.*

## **IX. President’s Report**

*President Bruno reported that he once again participated in Teacher for a day. This year, he mixed things up and spent the day in Ms. McKenna’s classroom. He had fun being in the elementary schools for a change. He was invited back to be mystery reader. He thanked teachers and said the kids were awesome.*

**X. Superintendent's Report****HIB Update**

*Dr. Gamper reported that there was 1 confirmed HIB at the High School. There were none at either Elementary school.*

*Dr. Gamper informed the Board that he cooked a pancake breakfast with the OWL house students.*

*Dr. Gamper reviewed some upcoming events with the Board.*

*On April 30<sup>th</sup> he will be attending the dare golf outing.*

*On May 10<sup>th</sup> he will be attending the East Brook ladies night out.*

*He Congratulated the Renaissance students.*

*Dr. Gamper reported that on June 1, 2018, the 100<sup>th</sup> episode of OWL witness news will air. He encouraged everyone to watch it.*

**XI. BOE Committee Reports - None****XII. Supplemental Agenda - None**

Supplemental resolutions, if any, will be available the night of the meeting.

**XIII. Consent Agenda**

The Board reviewed the consent agenda. The agenda passed as follows:

M: FC S: BVB

FC PM BVB RS DB PatM JB

Y Y Y A Y Y Y

**XIV. Hearing of Citizens - None****XV. Board Comments – New/Unfinished Business**

*President Bruno asked what the policy was on wearing seatbelts on district buses. Mr. Wright informed him that all the buses have them and students and staff are required to use them.*

**XVI. Adjournment – 9:15P.M.**

M: PM S: DB

FC PM BVB RS DB PatM JB

Y Y Y A Y Y Y

Robert Wright  
Business Administrator/  
Board Secretary

## **RESOLUTIONS FOR CONSENT AGENDA (XIII)**

### **EDUCATION RESOLUTIONS**

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

- E1. The Park Ridge Board of Education accepts the suspension, truancy and HIB reports from the Superintendent for the month of April with no out-of-school suspensions and no truanies to report.

M: S:  
FC PM BVB RS DB PatM JB

- E2. The Park Ridge Board of Education rescinds Resolution E6 on the April 16, 2018 agenda and replaces with the following High School students as chaperones for the 6<sup>th</sup> Grade Camp Bernie Trip scheduled for May 30 to June 1, 2018:

Amber Borgersen	Sarah Vicari
Spencer Ghiraldini	Kalley Flaherty
Veronica Anguili	Anthony Battaglia
Peter McNamara	Gisselle Carino
Aldair Valdez	Ryan Buckner

M: S:  
FC PM BVB RS DB PatM JB

- E3. The Park Ridge Board of Education approves the attached agreement of SD Gameday, LLC to provide athletic training services for the 2018/19 school year, at the at the rate of \$50 per hour, 4-hour minimum. ***"E3"***

M: S:  
FC PM BVB RS DB PatM JB

- E4. The Park Ridge Board of Education approves all curricular/extracurricular and textbooks for all grades from Pre-K through Grade 12 for the subjects listed, including all state-mandated programs and services, for the 2018/2019 school year. This approval includes the curricula and curriculum guides and program of studies as stipulated in N.J.A.C 6:8-4.3(a)3. All documents are available in the Superintendent's office.

M: S:  
FC PM BVB RS DB PatM JB

- E5. The Park Ridge Board of Education approves student 1019(a) on bedside instruction, as indicated below, subject to revision:

<u>PLACEMENT</u>	<u>DATES</u>	<u>TIME/RATE</u>	<u>TOTAL</u>
Education, Inc.	April 24, 2018 – May 1, 2018	9 Hours @ \$40.00/Hour	\$360.00
Education, Inc. (Administration Fee)	April 24, 2018 – May 1, 2018	9 Hours @ \$13.20/Hour	\$118.80
<u>PLACEMENT</u>	<u>APPROXIMATE DATES</u>	<u>APPROX. TIME/RATE</u>	<u>ESTIMATED TOTAL</u>
Silvergate Prep	May 2, 2018 – June 2, 2018	5 Hours/Week x 6 Weeks @ \$40.00/Hour	\$1200.00

M: S:  
FC PM BVB RS DB PatM JB

- E6. The Park Ridge Board of Education approves the tuition rate for the placement of the following students for the summer of 2018:

<u>STUDENT</u>	<u>PLACEMENT Or SERVICES</u>	<u>DATES</u>	<u>AMOUNT NOT TO EXCEED</u>
2523(a)	Camp EXCEL Harrington Park School Harrington Park, NJ	July 2, 2018 – August 10, 2018	\$5200.00

M: S:  
FC PM BVB RS DB PatM JB

- E7. The Park Ridge Board of Education approves the Valley Program & Region III to provide home consulting services, half-day program for five days per week, for Student 820(e), as follows:

<u>ASSIGNMENT</u>	<u>TIME &amp; RATE</u>	<u>ESTIMATED TOTAL</u>
Pamela Giacchi, M.Ed., BCBA – Home Behavior Consultant	May 14 – June 30, 2018 6 Hours @ \$80/Hour	\$480.00
Home Consulting Behavior Aide	May 14 – June 30, 2018 12 Hours @ \$40.00	\$480.00

M: S:  
FC PM BVB RS DB PatM JB

- E8. The Park Ridge Board of Education approves the transfer of Student 119 to New Milford Knight School in New Milford, NJ, from May 15, 2018 through June 22, 2018. Transportation will also be required.

M: S:  
FC PM BVB RS DB PatM JB

- E9. The Park Ridge Board of Education approves the attached Agreement for a Partnership Between the Park Ridge School District and West Bergen Mental Healthcare, Inc., at an annual cost of \$85,000, to be pro-rated to the number of months included at the time of agreement execution.  
“E9”

M: S:  
FC PM BVB RS DB PatM JB

- E10. The Park Ridge Board of Education approves the electronic submission of the District’s Bilingual Waiver State Data.

M: S:  
FC PM BVB RS DB PatM JB

**EDUCATION DISCUSSION**

## A. Grades 4-12 Laptop Fees

*Dr. Gamper reviewed a proposed revision to the laptop fees. The current policy calls for a onetime fee of \$50. This covers one oops. The current "oops" does not include coverage for water damage. Over the past few years, the district has found out that the most common problem is liquid damage. If they use the one oops, they can buy second oops for \$200. In the new proposal, the district would forego purchasing Apple Care and purchase additional spares instead. They would raise the fee to \$100 for onetime fee but cover liquid damage. To implement the plan for 2018-19, Grade 4 would pay \$100. They would charge grades 5-11, \$50. Seniors would have the option to purchase the coverage or not.*

*Mr. Wright explained the balance was currently in the fund was about \$60K. He answered questions regarding repair history.*

*Dr. Gamper reported that ten districts charge an annual insurance fee between \$35-\$75. He also explained that the district has had some complaints about water damage not being covered.*

*The Board directed Dr. Gamper move the item for vote on the June agenda.*



## FINANCE RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

- F1. Certification Resolution: The Park Ridge Board of Education, pursuant to N.J.A.C. 6:20-2.13 (e), certifies that the Board Secretary's April 2018 monthly financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, has not been over expended in violation of N.J.A.C. 6:20 – 2.13(b), and based on the advice of the district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. The Park Ridge Board of Education also certifies that the financial records are in compliance with Park Ridge Policy numbers 0171, 1320, 4413 and 6510. ***"F1"***

M: S:  
FC PM BVB RS DB PatM JB

- F2. The Park Ridge Board of Education accepts the Cafeteria Report for the month of March 2018. ***"F2"***

M: S:  
FC PM BVB RS DB PatM JB

- F3. The Park Ridge Board of Education approves the Check Journal (List of Bills) containing Check #38104-38256 in the total amount of \$2,939,905.09. ***"F3"***

M: S:  
FC PM BVB RS DB PatM JB

- F4. The Park Ridge Board of Education approves the payment of Athletic Vouchers #10691-10766 in the total amount of \$8,337.50. ***"F4"***

M: S:  
FC PM BVB RS DB PatM JB

- F5. The Park Ridge Board of Education approves the Varsity Athletic Club Vouchers #1200-1201 in the total amount of \$526.84. ***"F5"***

M: S:  
FC PM BVB RS DB PatM JB

- F6. The Park Ridge Board of Education approves the Unemployment Compensation Vouchers #\_N/A\_ in the total amount of \$\_N/A\_. ***"F6"***

M: S:  
FC PM BVB RS DB PatM JB

- F7. The Park Ridge Board of Education approves the April 2018 "Report of the Secretary" and the "Report of the Treasurer" to the Board of Education. **"F7"**

M: S:  
FC PM BVB RS DB PatM JB

- F8. The Park Ridge Board of Education approves the following 2017/2018 General Fund Transfers for the month of April 2018 in the amount indicated per Appendix A. **"F8"**

M: S:  
FC PM BVB RS DB PatM JB

- F9. The Park Ridge Board of Education approves the purchase of technical support and equipment, and maintenance, repair and operational supplies through State Contract/Cooperative pricing. Listed below are expenses anticipated to exceed the threshold (cumulatively):

<u>ITEMS PURCHASED FROM</u>	<u>AMOUNT</u>
W.W. Grainger (Per State Contract #72605)	N/A
GL Group, Inc.	N/A

M: S:  
FC PM BVB RS DB PatM JB

- F10. The Park Ridge Board of Education approves the appointment of the firm of Lerch, Vinci & Higgins as School Auditor, per N.J.S.A. 18A:23-1, for the 2018/2019 school year.

M: S:  
FC PM BVB RS DB PatM JB

- F11. The Park Ridge Board of Education approves the appointment of Dr. Edward Gold as School Physician of record for the period of July 1, 2018 through June 30, 2019.

M: S:  
FC PM BVB RS DB PatM JB

- F12. The Park Ridge Board of Education approves the appointment of the following legal firms, per Board Policy 0153, for the period of July 1, 2018 through June 30, 2019:

- Kenney, Gross, Kovats, & Parton L.L.P. - School Attorney
- Schenck Price Smith & King, LLP - Counsel for Special Services
- Wilentz Goldman & Spitzer - Bond Counsel
- Meyerson, Fox, Mancinelli & Conte

M: S:  
FC PM BVB RS DB PatM JB

- F13. The Park Ridge Board of Education approves the Bond Counsel Services Agreement between Wilentz Goldman & Spitzer and the Park Ridge School District for the 2018/2019 school year. **"F13"**

M: S:  
FC PM BVB RS DB PatM JB

- F14. The Park Ridge Board of Education approves the appointment of The Vozza Agency as insurance advisor for the Park Ridge School District for the 2018/2019 school year

M: S:  
FC PM BVB RS DB PatM JB

- F15. The Park Ridge Board of Education approves the appointment of Brown & Brown Benefit Advisors as Health Insurance Advisor of record for the Park Ridge School District for the 2018/2019 school year.

M: S:  
FC PM BVB RS DB PatM JB

- F16. The Park Ridge Board of Education approves the Consultant Services Agreement between Brown & Brown Benefit Advisors and the Park Ridge School District for the 2018/2019 school year. **"F16"**

M: S:  
FC PM BVB RS DB PatM JB

- F17. The Park Ridge Board of Education approves the appointment of Parette Somjen Architects LLC to provide architectural services to the District for the 2018/2019 school year.

M: S:  
FC PM BVB RS DB PatM JB

- F18. The Park Ridge Board of Education approves the following licensing and maintenance fees for bidding that will be utilized in ordering district school supplies, along with Right-To-Know services, with Educational Data Services, Inc., for the 2018/19 school year:

Licensing & Maintenance Fee	\$3,930.00
Right-To-Know	\$3,360.00

M: S:  
FC PM BVB RS DB PatM JB

- F19. The Park Ridge Board of Education approves National Vision Administrators, L.L.C. for vision coverage, for the period July 1, 2018 to June 30, 2022, as per attachment. **"F19"**

M: S:  
FC PM BVB RS DB PatM JB

- F20. The Park Ridge Board of Education approves the renewal of the Dental Insurance Contract with Horizon, for a two-year period, effective July 1, 2018 to June 30, 2020, at the following monthly rates:

<u>TYPE OF COVERAGE</u>	<u>GROUP 1</u>	<u>GROUP 2</u>
Single	\$52.22	\$53.43
Husband/Wife	\$98.37	\$100.64
Parent/Child	\$98.37	\$100.64
Family	\$166.10	\$169.67

M: S:  
FC PM BVB RS DB PatM JB

- F21. The Park Ridge Board of Education approves the maintenance contracts with Eastern DataComm for the 2018/19 fiscal year at a total amount of \$9,503.00. **"F21"**

M: S:  
FC PM BVB RS DB PatM JB

- F22. The Park Ridge Board of Education approves the renewal of the agreement with Frontline Services (Aesop), effective July 1, 2018 to June 30, 2019 for the following:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Absence & Substitute Management (Unlimited usage for internal employees)	\$7,920.66
IEP-Direct (Unlimited usage for internal employees)	\$13,398.39

M: S:  
FC PM BVB RS DB PatM JB

- F23. The Park Ridge Board of Education approves the following:

MAXIMUM TRAVEL EXPENDITURE

WHEREAS, Pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the Park Ridge Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

WHEREAS, The Board of Education had previously established a maximum amount for the pre-budget year 2017-2018 as \$50,000.00; and

WHEREAS, The Board of Education has expended \$31,109.48 of the maximum amount for the pre-budget year to date; and

WHEREAS, The Board of Education has elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds from the school year 2016-2017 was \$3,118.04; and

WHEREAS, The Board has determined that the total amount of travel expenditures supported by federal funds for the school year 2017-2018 is \$10,000.00, be it

RESOLVED THAT, the Park Board of Education hereby establishes the maximum travel expenditure amount for the 2018-2019 school year as \$50,000.00.

M: S:  
FC PM BVB RS DB PatM JB

- F24. The Park Ridge Board of Education accepts the report of the School Business Administrator in compliance with PL 2015, Chapter 47, on contracts, which are intended to be renewed, awarded or to expire. These contracts have been and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et seq., NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et seq.

M: S:  
FC PM BVB RS DB PatM JB

- F25. The Park Ridge Board of Education approves the Transfer Waiver Request to be sent to the Executive County Superintendent for approval.

M: S:  
FC PM BVB RS DB PatM JB

- F26. The Park Ridge Board of Education approves the continuing agreement with Ameriflex to process Cobra paperwork and run the District's Flexible Spending Plan for 2018/19.

M: S:  
FC PM BVB RS DB PatM JB

- F27. The Park Ridge Board of Education approves the following Resolution for Park Ridge Board of Education's Participation in a Cooperative Pricing System:

WHEREAS, *N.J.S.A. 40A:11-11(5)* authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission hereinafter referred to as the "Lead Agency", has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on May 21, 2018, the governing body of the Park Ridge Board of Education, County of Bergen, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Park Ridge Board of Education.

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(15)*, the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

M: S:  
FC PM BVB RS DB PatM JB

- F28. The Park Ridge Board of Educational approves the renewal of its participation in a cooperative pricing system with Educational Services Commission of New Jersey (ESCNJ), formerly Middlesex Regional Cooperative, for the purchase of goods and services for the 2018/19 school year.

M: S:  
FC PM BVB RS DB PatM JB

- F29. WHEREAS, NEW JERSEY P.L., 2011 Chapter 139 permits school districts to “use contracts awarded by national or regional cooperatives or other states that were competitively bid,” and  
WHEREAS, the Keystone Purchasing Network meets the criteria as defined under this law, and  
WHEREAS, the Park Ridge Board of Education feels that by joining the Keystone Purchasing Network, there will be a significant benefit to the taxpayers due to anticipated savings, and  
WHEREAS, the Park Ridge Board of Education is not obligated to use the program once a member, nor will it be assessed any fees for participating;  
NOW, THEREFORE BE IT RESOLVED that the Park Ridge Board of Education authorizes Robert Wright, School Business Administrator, to sign and deliver any and all necessary documents in connection with the enrollment of the district in this program.

M: S:  
FC PM BVB RS DB PatM JB

- F30. WHEREAS, the amount of district taxes needed to meet the obligations of the Park Ridge Board of Education for the 2018/2019 school year is \$29,712,438.

NOW, THEREFORE BE IT RESOLVED, by the Park Ridge Board of Education and in accordance with RS54:44-75, that the Secretary be authorized to request the Borough of Park Ridge to place in the hands of the Superintendent of Schools said amount, same to be paid as follows:

<u>2018</u>	<u>General Fund</u>
July	\$2,418,798.00
August	\$2,418,798.00
September	\$2,418,798.00
October	\$2,418,799.00
November	\$2,418,799.00
December	\$2,418,799.00
Subtotal	<u>\$14,512,791.00</u>

<u>2019</u>	
January	\$2,418,799.00
February	\$2,418,799.00
March	\$2,418,798.00
April	\$2,418,798.00
May	\$2,418,798.00
June	\$2,418,798.00
Subtotal	<u>\$14,512,790.00</u>
Total	<u>\$29,025,581.00</u>

<u>Debt Service</u>	
<u>Date Payable</u>	<u>Amount</u>
8/1/18	\$582,452.75
2/1/19	<u>\$104,404.25</u>
Total	<u>\$686,857.00</u>

M: S:  
FC PM BVB RS DB PatM JB

- F31. The Park Ridge Board of Education approves the following tuition rates for the 2018/19 school year:

<u>Grade</u>	<u>Amount</u>
Kindergarten	\$19,482
1 – 5	\$23,809
6 – 8	\$19,859
9 – 12	\$28,486
Primary LLD	\$25,000
Secondary LLD	\$35,000
Integrated Pre-school (Reg. Ed.)	\$ 3,000

The Owl House (In-County):

- In-County (10 Months) \$46,000
- 1-Month Extended School Year \$ 3,700
- Transportation (10 Months) \$ 7,500
- Transportation (1 Month - Extended School Year) \$ 750
- Out -of-County (10 Months) \$48,500

M: S:  
FC PM BVB RS DB PatM JB

- F32. WHEREAS, D&M Tours, Inc. was the successful bidder for athletic transportation in 2004/05, and

WHEREAS, D&M Tours, Inc. has requested to remain as the district's athletic transportation provider with an increase of 1.51% (the CPI rate for 2017/2018), and

WHEREAS, Title 18A:39-3 permits the award of said contract when increases do not exceed the CPI Index.

NOW THEREFORE BE IT RESOLVED that the Park Ridge Board of Education awards the contract for athletic transportation with D&M Tours, Inc. for the 2018/2019 school year at an amount not to exceed \$51,000.

M: S:  
FC PM BVB RS DB PatM JB

- F33. The Park Ridge Board of Educational approves the transfer of Extraordinary Aid funds from 2016/17 from the District's Unreserved Balance to the 2017/18 budget in the amount of \$216,589.

M: S:  
FC PM BVB RS DB PatM JB



F34. The Park Ridge Board of Educational appropriates the 2016/17 Extraordinary Aid funds in the 2017/18 budget to the following line items:

11-000-240-103-000-04-96 \$216,589

M: S:

FC PM BVB RS DB PatM JB

## BUILDING & GROUNDS RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

- BG1. The Park Ridge Board of Education approves the following payments to Parette Somjen Architects for the following projects:

<u>PROJECT NO.</u>	<u>PROJECT NAME</u>	<u>AMOUNT</u>
7381	HS Hot Water Boiler Conversion	\$777.04
7381	HS Hot Water Boiler Conversion	\$4,000.00
7381	HS Hot Water Boiler Conversion	\$26,813.00
7448	HS A-Wing HVAC Improvements	\$211.43
7448	HS A-Wing HVAC Improvements	\$3,000.00
7448	HS A-Wing HVAC Improvements	\$10,202.50
7564	WR School Library Media Center	\$3,400.00
7565	EB School Library Media Center	\$4,400.00

M: S:  
FC PM BVB RS DB PatM JB

- BG2. The Park Ridge Board of Education approves the following change orders to Haig's Service Corporation for fire alarm upgrades to the High School and two elementary schools. There will be no change to the contract.

<u>CHANGE ORDER NO.</u>	<u>AMOUNT</u>
001A	Credit: \$5,452.00
002	Deduct: \$5,650.00
003	Credit: \$2,400.00

M: S:  
FC PM BVB RS DB PatM JB

- BG3. The Park Ridge Board of Education approves the Use of the Building Facilities Application by Pride Lacrosse, for use of East Brook Field, as per Board Policy #7510 "Use of School Facilities," as attached. **"BG3"**

M: S:  
FC PM BVB RS DB PatM JB

BG4. WHEREAS, the Park Ridge Board of Education opened bids on May 8, 2018 for the Elementary Media Center Renovation at West Ridge and East Brook schools, and

WHEREAS, the district received four bids as follows:

Construction Contractors of New York	\$525,000
K&D Contractors LLD	\$524,000
Belmont Construction Cooperation	\$735,000
GL Group	\$528,900

and,

WHEREAS, K&D Contractors LLD was deemed to be the lowest, responsible bidder,

NOW THEREFORE BE IT RESOLVED, that the Park Ridge Board of Education awards the Elementary Media Center Renovation to K&D Construction for \$524,000.

M: S:  
FC PM BVB RS DB PatM JB

## **BUILDING & GROUNDS DISCUSSION**

- A. PRAA Elementary School Basketball Backboards/Nets
- B. West Ridge PTO Donation – Multi-Purpose Room Sound System Upgrade

*Dr. Gamper reported that PRAA has approached the Board and requested that the Board share the cost of replacing the backboards. The cost to the Board would be \$6,200. The Board agreed to proceed with the joint project.*

*The West Ridge PTO is looking to donate a PA system. It would entail \$5,700 of microphones and \$4,800 of speakers. DiBella Music provided the quote. The Board agreed to move forward with the donation.*

## **POLICY & PROCEDURES RESOLUTIONS**

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

PO1. The Park Ridge Board of Education reviews the following Policies and Regulations for second reading and approval: ***"PO1"***

Regulation No. 2464

Gifted and Talented Pupils

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**PERSONNEL RESOLUTIONS**

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

- P1. The Park Ridge Board of Education approves the appointment of substitute teachers for the 2017/18 and 2018/19 school years:

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- P2. The Park Ridge Board of Education approves/acknowledges the resignation/appointments of the following, in the areas listed, and for the amounts cited for the 2017/18 school year, or unless otherwise indicated:

**RESIGNATIONS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE LAST DAY OF SERVICE</u>
Sandra Castro	F/T Paraprofessional	May 4, 2018

**APPOINTMENTS:**

<u>NAME</u>	<u>POSITION</u>	<u>RATE</u>
Remi D'Urso	EXTRAS Substitute Student Aides	\$9.00/Hour
Ryan Gincley	EXTRAS Substitute Student Aides	\$9.00/Hour
Justin Sharber	After-School Athletic Monitor	\$15.00/Hour
Carol Frasciello*	WR Paraprofessional Lunch Aide	TBD
Frank Zimmerman	Substitute Athletic Monitor	\$15.00/Hour
Paul Witte**	Substitute Paraprofessional	\$14.94/Hour
Paul Witte**	Substitute Athletic Monitor	\$15.00/Hour

\*2018/19 School Year

\*\*Pending completion of State-Mandated Paperwork

1:1 Paraprofessional for After-School Events on the dates indicated below:

<u>STAFF MEMBER</u>	<u>EVENT</u>	<u>TIME/RATE</u>	<u>ESTIMATED AMOUNT</u>
Lyzette Napier	MS Vocal Concert - Students 89 and 2525(a) May 3, 2018	3 Hours @ \$16.00/Hour	\$48.00
Michael Mullin	HS Junior/Senior Prom - Student 1127(b) June 7, 2018	5-1/2 Hours @ \$24.57/Hour	\$135.14

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- P3. The Park Ridge Board of Education approves the reimbursement of anticipated/conference/seminar expenses for the following staff member(s):

<u>NAME</u>	<u>REASON/LOCATION FOR CONFERENCE/SEMINAR</u>	<u>DATE</u>	<u>AMOUNT NOT TO EXCEED</u>
Sophia Cordeiro	PRISM Summer Workshop Montclair State Univ., Montclair, NJ	July 12, 2018	\$160.00
Krista Kersting	NJASBO Annual Conference Atlantic City, NJ	June 6-8, 2018	\$840.00
Robert Wright	NJASBO Annual Conference Atlantic City, NJ	June 6 or 7, 2018	\$450.00

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- P4. The Park Ridge Board of Education approves the appointment of Erin O'Brien as West Ridge Grade 2 Teacher, for the 2018/19 school year, on Step 2 of the BA Guide, at an annual salary of \$57,471.

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- P5. The Park Ridge Board of Education approves the appointment of Samantha Maenza as Grade 3 teacher at East Brook, for the 2018/19 school year, on Step 2 of the BA Guide, at an annual salary of \$57,471.

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- P6. The Park Ridge Board of Education approves the salaries of the Board Office Confidential Staff Members for the 2018/19 school year, as per attached. **"P6"**

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- P7. The Park Ridge Board of Education approves all District Paraprofessionals, hired at any time for the 2018/19 school year, as substitute classroom, lunch and office staff paraprofessionals.

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- P8. The Park Ridge Board of Education approves Dana Caine as the instructor for the Summer Remedial Algebra I PARCC prep class, as follows:

<u>WEEK</u>	<u>TIME/RATE</u>	<u>AMOUNT NOT TO EXCEED</u>
June 26 – June 29, 2018	3 Hours/Day X 4 Days @ \$94.45/Hour	\$1,133.40
July 2 – July 26, 2018	3 Hours/Day X 4 Days @ \$95.84/Hour	\$1,150.08 Weekly

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- P9. The Park Ridge Board of Education approves the Employment Agreement for Krista Kersting, Assistant Business Administrator, for the 2018/19 school year.

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- P10. The Park Ridge Board of Education approves the Employment Agreement of Brian Pierro, Buildings and Grounds Supervisor, for the 2018/19 school year.

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- P11. The Park Ridge Board of Education authorizes the submission of the Employment Agreement of Robert Wright, the Business Administrator for the 2018/19 school year to the County Office.

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- P12. The Park Ridge Board of Education approves the Employment Agreement of Michael Marseglia, the Technology Coordinator, for the 2018/19 school year.

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- P13. The Park Ridge Board of Education approves the Employment Agreement of Barbara Dell'Armo, Data System Analyst, for the 2018/19 school year.

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- P14. The Park Ridge Board of Education approves the salaries of the Technology Technicians for the 2018/19 school year, as per attached. **"P14"**

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- P15. The Park Ridge Board of Education approves the following summer camp/clinic and coaches, as outlined: **"P15"**

	<u>COACH</u>	<u>GRADES ELIGIBLE*</u>	<u>DATES/TIMES</u>	<u>LOCATION</u>	<u>COST</u>
Boys Football Camp	Tom Curry & Staff	3 – 9	June 27–28, 2018 1:00 p.m. to 4:00 p.m.	PRHS Football Field	\$35/Day or \$65 for Both
Boys Lacrosse Camp	Steve Harvey & PRE Lacrosse Staff	2 – 9	July 9-12, 2018 9:00 a.m. to 1:00 p.m.	PRHS Turf Field	\$150/Player; Single Day Fees Prorated at \$40/Day
SOFTBALL CAMP	Christina Lizzi & Richard Eichenlaub	2 – 9	July 16-19, 2018; 9am-2pm (Rain date: July 20 <sup>th</sup> )	PRHS Softball Field	\$140.00

*\*As of September 2018*

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- P16. The Park Ridge Board of Education approves the appointments of the Schedule "E" Club Advisors, along with the stipends, as per attached list, for the 2018/19 school year. **"P16"**

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- P17. The Park Ridge Board of Education approves the attached PREA Schedule "E" Addendum for the 2018/19 school year. **"P17"**

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- P18. The Park Ridge Board of Education approves the resignation, due to retirement, of Golda Steiner, HS Physics Teacher, effective July 1, 2018.

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- P19. The Park Ridge Board of Education approves the resignation, due to retirement, of Donna Kadden, East Brook Elementary School Nurse, effective July 1, 2018.

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- P20. The Park Ridge Board of Education approves the appointment of personnel and rates for the 2018/19 EXTRAS Program, as listed on the attached. **"P20"**

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- P21. The Park Ridge Board of Education accepts the resignation of Meghan Hahn, West Ridge Grade 1 Teacher, effective July 1, 2018.

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- P22. The Park Ridge Board of Education approves the appointment of Karen Finnerty as West Ridge Grade 5 Teacher, for the 2018/19 school year, on Step 12 of the MA Guide, at an annual salary of \$75,676.

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- P23. The Park Ridge Board of Education approves the following Guidance Counselors for the summer at the per diem rates indicated:

<u>NAME</u>	<u>2017-18 SCHOOL YEAR</u>	<u>2018-19 SCHOOL YEAR</u>	<u>AMOUNT NOT TO EXCEED</u>
Alison Heller	June 27 & 28, 2018 \$416.02 x 2 Days = \$832.04	July 3, Aug. 7, 8 & 9, 2018 \$429.77 x 4 Days = \$1,719.08	\$2,551.12
Dawn Huffman	N/A	July 24 & 25, Aug. 14, 16, 28 & 29, 2018 \$457.94 x 6 Days = \$2,747.64	\$2,747.64
Tara Saykin	June 28, 2018 \$532.94 x 1 Day = \$532.94	July 3 & 5, 2018 \$556.70 x 2 Days = \$1,113.40	\$1,646.34

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- P24. The Park Ridge Board of Education approves the appointment of the following students for summer employment at the positions, rates and time listed:

The following students will share the Summer Buildings & Grounds Positions:

<u>NAME</u>	<u>POSITION</u>	<u>RATE/TIME</u>	<u>AMOUNT NOT TO EXCEED</u>
Joseph DeRienzo	Maintenance	\$9.50/Hr. x 35 Hrs. x 8 Weeks	\$2660.00
Conor Lepore	Custodian – HS	\$8.60/Hr. x 35 Hrs. x 8 Weeks	\$2408.00
Vincent Ippolito	Custodian – HS	\$8.60/Hr. x 35 Hrs. x 8 Weeks	\$2408.00
Nicholas Ippolito	Custodian – West Ridge	\$8.60/Hr. x 35 Hrs. x 8 Weeks	\$2408.00
Nicholas Sharps	Custodian – West Ridge	\$9.50/Hr. x 35 Hrs. x 8 Weeks	\$2660.00
Philip Vetsas	Custodian - East Brook	\$9.50/Hr. x 35 Hrs. x 8 Weeks	\$2660.00
Jack Burns	Custodian – East Brook	\$9.50/Hr. x 35 Hrs. x 8 Weeks	\$2408.00
Julia Macfie	Substitute Custodian	\$8.60/Hr.	N/A
Aldair Valdez	Substitute Custodian	\$8.60/Hr.	N/A
Evan Burns	Substitute Custodian	\$8.60/Hr.	N/A

The following students will share the Summer High School Office Positions:

<u>NAME</u>	<u>POSITION</u>	<u>TIME*</u>	<u>HOURLY RATE</u>
Victoria Parente	Full Time	4 Weeks	\$9.50
Caroline Grueneis	Full Time	4 Weeks	\$9.50
Victoria Parente	Part Time	2 Weeks	\$9.50
Caroline Grueneis	Part Time	2 Weeks	\$9.50
Victoria Parente	Substitute or Alternate	TBD	\$9.50
Caroline Grueneis	Substitute or Alternate	TBD	\$9.50
Jessica Sharps	Substitute or Alternate	TBD	\$8.60
Adriana Vargas	Substitute or Alternate	TBD	\$8.60
Jesenia Vargas	Substitute or Alternate	TBD	\$8.60
Julia Macfie	Substitute or Alternate	TBD	\$8.60

\* Individual hours for each student to be determined.

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- P25. The Park Ridge Board of Education approves the completion of the Superintendent's 2017/18 Merit Goals.

BE IT RESOLVED by the Park Ridge Board Of Education that the Board, upon recommendation of the Superintendent of Schools, approves the completion of the following qualitative and quantitative goals for the Superintendent of Schools for the 2017-2018 school year:

Qualitative Criteria

Note: Each qualitative goal, if satisfied and approved by the Board of Education and County Executive Superintendent, represents a payment of 2.5% (\$4,455.00) of the Superintendent's annual salary.

1. In an effort to ease communication between the school district and community members, the Superintendent will oversee the revision of the district website. The Administration will meet on a monthly basis to research, investigate, discuss and implement an overhaul of the district website.
2. The current reverse 911 system only sends a recorded voice message to parents and staff. With so many school community members using text messaging and emails as their primary form of communication, it has become necessary to upgrade the system to send a voice recording, text message and email when notifying parents and staff. While completing this initiative, the Superintendent will:
  - Meet with appropriate personnel to select a new emergency notification system;
  - Develop a budget and purchase the new system;
  - Assist Technology Coordinator with developing an emergency contact survey and database;
  - Email emergency contact to parents and staff;
  - Place link to emergency contact survey on district website;
  - Assist with sending district-wide test message;
  - Analyze results of test message;
  - Finalize emergency contact date in the new system.

Once completed, the new reverse 911 message system will be used in the event of school closings, early dismissals or delayed openings.

Quantitative Criteria

Note: Each quantitative goal, if satisfied and approved by the Board of Education and County Executive Superintendent, represents a payment of 3.33% (\$5,880.00) of the Superintendent's annual salary.

1. During the 2017-2018 school year, the Superintendent will host four (4) luncheons for selected student leaders in each school (K-6 West Ridge, K-6 East Brook, HS Gr. 7-8, HS GR 9-12). These sessions will give students an opportunity to provide valuable feedback to the Superintendent about the Park Ridge School District. In addition, they will build student leadership capacity and

give students the necessary skills to promote open lines of communication between the Board of Education, Administration and the student body.

2. During the 2017-2018 school year, the Park Ridge School District will be revising and enhancing its K-6 STEAM learning opportunities for students. As a result of research completed last year, when visiting other schools and programs, two different initiatives are being undertaken:
  1. The focal point for student exposure to these principles will take place in the Media Center at the elementary schools. This will include a renovation of the Media Centers at both elementary schools to better meet the needs of students in this area.
  2. All K-6 teachers will include basic STEAM learning principles on a regular basis. Also, all sixth grade students will learn the value of digital citizenship and basic coding from a designated instructor.
3. As a result of last year's strategic planning process, the district identified the need to provide immediate and regular counseling to at-risk students. In order to accomplish this during the 2017-2018 school year, the Superintendent will implement a contract with West Bergen Mental Health for a full-time therapist. The therapist will be primarily located at the high school and will perform individual and group therapeutic counseling. To ensure success and monitor effectiveness, the Superintendent will meet with the Director of Special Services and/or the therapist on a regular basis to discuss the caseload and demands of this new position.

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- P26. WHEREAS, on September 18, 2017, the Park Ridge Board of Education approved a merit goal for the School Business Administrator for the 2017-18 school year which consisted of (1) quantitative merit criteria (Merit Bonus Goal) and submitted same to the Executive County Superintendent for approval in accordance with N.J.A.C. 6A:23A-3.1 (e) 10-11; and

WHEREAS, on or about December 1, 2017, the Executive County Superintendent approved said Merit Bonus Goal thereby authorizing the Board to evaluate and award merit bonus increases to the School Business Administrator upon achievement of the objective(s) outlined below; and

**OWL House Program** – The Park Ridge Business Administrator initiated cost control measures to ensure expenditures do not exceed revenues, marketed the program to increase revenues and added a transportation fee to create a new revenue structure all of which was meant to erase the previous year deficit and make the program profitable;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby approves a non-pensionable merit bonus in the amount of 3.33% of the School Administrator's Annual salary in the amount of \$6,236 for the 2017-18 school year subject to approval by the Executive County Superintendent and that the quantitative merit criteria for the assessed objective has been satisfied for the payment of such merit bonus. Upon approval of the Executive County Superintendent, the Park Ridge Board of Education approves payment of the non-pensionable merit bonus in the amount of \$6,236 for the 2017-18 school year.

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