



PARK RIDGE BOARD OF EDUCATION

MONTHLY MEETING MINUTES

Date: April 6, 2020

Public Started: 8:00 P.M.

Public Ended: 8:42 P.M.

Teleconference +1(312) 757-3121 Access Code: 531-364-021

I. Roll Call

N. Triano	D. Bradler	B. von Bradsky	R. Sileo	A. Wagner	J. Pierotti	F. Church
X	X	X	X	X	Abs	X

Also Present:

R. Gamper	R. Wright
X	X

II. Pledge of Allegiance *was led by Board President Frank Church*

III. Open Public Meetings Statement *was read by Board President Frank Church*

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Park Ridge Board of Education on April 2, 2020 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey and on April 2, 2020 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805 and on April 2, 2020 delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

IV. Adjournment to Private Session N/A

V. Minutes for Approval

Monthly Meeting	February 24, 2020	Board Approved
Private Session Meeting	February 24, 2020	Board Approved

M: NT S: RS
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VI. Special Presentations to the Board *None*

VII. Hearing of Citizens *None*

Agenda Items Only

Hearing of Citizens will be restricted to three minutes per person for a total of fifteen minutes for questions and/or comments on agenda items only.

VIII. Student Representative's Report *None*

IX. President's Report

Mr. Church noted that there are two Board members (Mr. Triano and Mr. Pierotti) who are first responders and thanked them both for their service. He also thanked all the doctors and healthcare workers who are on the front lines. He thanked the faculty and staff for what they have done over the past three weeks by continuing to provide education to students in difficult circumstances. He then thanked the members of the Buildings and Grounds department for working to keep the district clean and safe. He thanked Dr. Gamper and Mr. Wright for putting this meeting together during difficult times. He reported that there were 25 residents who tested positive. He extended his thoughts and prayers for a speedy recovery for them and everyone going through this. He noted that this was the first conference call Board Meeting in Park Ridge history.

X. Superintendent's Report

HIB Update

Dr. Gamper reported that there was on confirmed HIB at West Ridge and at the High School. There were none at East Brook.

There are 52 students registered for Kindergarten at East Brook and 46 at West Ridge. This will most likely result in six sections of Kindergarten. The homework committee had its last meeting in March. There is one more unofficial meeting left. At this point, the administration will now take over the process.

Dr. Gamper thanked the teachers, administration and parents for all their efforts. Everyone is working hard to keep education moving forward. He thanked everyone who participated in the virtual school spirit day.

He wished the best for anyone who is sick and asked everyone to keep them in their thoughts and prayers.

XI. BOE Committee Reports

Negotiations - Mr. Church reported that they have had two positive meetings. There is another meeting scheduled. He felt the meetings so far were positive and moving forward.

XII. Supplemental Agenda

Supplemental resolutions, if any, will be available the night of the meeting.

XIII. Consent Agenda

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XIV. Hearing of Citizens

Kelly Epstein – She reiterated the sentiments expressed by Mr. Church and Dr. Gamper. These are unprecedented times. She thanked the administration and Board of Education for the handling of this and how understanding and trusting they have been. She also thanked the Administration for the virtual snow day which allowed everyone to regroup.

XV. Adjournment – 8:42 p.m.

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Robert Wright
Business Administrator/Board Secretary

RESOLUTIONS FOR CONSENT AGENDA (XIII)

EDUCATION RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

E1. The Park Ridge Board of Education accepts the suspension, truancy and HIB reports from the Superintendent for the month of February with no out of school suspensions, and no truanancies to report.

M: S:
NT DB BVB RS AW JP FC

E2. The Park Ridge Board of Education rescinds motion E6 approved at the January 27, 2020 meeting. The corrected resolution is below.

M: S:
NT DB BVB RS AW JP FC

E3. The Park Ridge Board of Education approves Learn Well, Robert Wood Johnson University Hospital Somerset to Provide beside instruction as follows:

Provider/Program	Student	Dates	Weekly Hours	Hourly Rate	Total Weeks	Estimated Session Total
Learn Well	*1725	1/24/20 – 2/21/20	5	\$57.19	5	\$1,429.75
Learn Well	*1725	2/28/20-3/27/20	3	\$43.00	5	\$645.00

M: S:
NT DB BVB RS AW JP FC

E4. The Park Ridge Board of Education approves the following school field trip for the 2019/20 school year:

<u>TEACHER'S NAME</u> <u>CLASS NAME/GROUP</u>	<u>DESTINATION FOR</u> <u>FIELD TRIP</u>	<u>DATE OF TRIP</u> *
Emily Fliesser, Joseph Mazzacca East Brook & West Ridge Grade 6 Students	Camp Bernie	May 27 to May 29, 2020

M: S:
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FINANCE RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

F1. Certification Resolution: The Park Ridge Board of Education, pursuant to N.J.A.C. 6:20-2.13 (e), certifies that the Board Secretary's February 2020 monthly financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, has not been over expended in violation of N.J.A.C. 620 – 2.13(b), and based on the advice of the district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. The Park Ridge Board of Education also certifies that the financial records are in compliance with Park Ridge Policy numbers 0171, 1320, 4413 and 6510. **"F1"**

M: S:
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F2. The Park Ridge Board of Education accepts the Cafeteria Report for the month of January and February 2020. **"F2"**

M: S:
NT DB BVB RS AW JP FC

F3. The Park Ridge Board of Education approves the March Check Journal (List of Bills) containing Check # 43373-43526 in the total amount of \$2,878,147.14 and the April 6 Check Journal (List of Bills) containing Check #43528-43560 in the total amount of \$578,162.16. **"F3"**

M: S:
NT DB BVB RS AW JP FC

F4. The Park Ridge Board of Education approves the payment of Athletic Vouchers #11891-11974 in the total amount of \$11,492.25. **"F4"**

M: S:
NT DB BVB RS AW JP FC

F5. The Park Ridge Board of Education approves the Varsity Athletic Club Voucher #1046-1049 in the total amount of \$9,784.16. **"F5"**

M: S:
NT DB BVB RS AW JP FC

F6. The Park Ridge Board of Education approves the Unemployment Compensation Voucher # __N/A__ in the total amount of \$ __N/A__.

M: S:
 NT DB BVB RS AW JP FC

F7. The Park Ridge Board of Education approves the February 2020 “Report of the Secretary” and the “Report of the Treasurer” to the Board of Education. **“F7”**

M: S:
 NT DB BVB RS AW JP FC

F8. The Park Ridge Board of Education approves the following 2019/2020 General Fund Transfers for the month of February 2020 in the amount indicated per Appendix A. **“F8”**

M: S:
 NT DB BVB RS AW JP FC

F9. The Park Ridge Board of Education approves the purchase of technical support and equipment, and maintenance, repair and operational supplies through State Contract/Cooperative pricing. Listed below are expenses anticipated to exceed the threshold (cumulatively):

<u>ITEMS PURCHASED FROM</u>	<u>AMOUNT</u>
American Paper	\$30,154.00
Atlantic Tomorrow Office	\$43,968.41
CDW-G	\$58,410.66
Eastern Data Comm	\$175,090.55
Hertz Furniture of NJ	\$36,480.69
Williams Scotsman, Inc.	\$276,806.00

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F10. The Park Ridge Board of Education approves the Cooperative Skilled Trades, Compliance Services and Ancillary Bids package, as bid by Educational Data Services Inc., for the period 4/1/20 to 3/31/21, in the amount of \$2,000.00.

M: S:
 NT DB BVB RS AW JP FC

F11. The Park Ridge Board of Education approves the 2020/2021 Agreement for “Continuing Disclosure Agent Services and Appointment as Independent Registered Municipal Advisor” between the Park Ridge School District and Phoenix Advisors, LLC.

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F12. The Park Ridge Board of Education approves the following resolution:

WHEREAS it is required under State Law to participate in SEMI when the number of students identified is 40 or more, and

WHEREAS the number identified for Park Ridge is 45;

NOW, THEREFORE BE IT RESOLVED that the Park Ridge Board of Education will participate in the SEMI program in the 2020/21 fiscal year.

M: S:
NT DB BVB RS AW JP FC

F13. The Park Ridge Board of Education approves the attached Corrective Action Plan for SEMI.
“F13”

M: S:
NT DB BVB RS AW JP FC

F14. The Park Ridge Board of Education accepts the following donations to be used during the 2019/20 school year:

<u>DONOR</u>	<u>TO</u>	TYPE OF DONATION	<u>AMOUNT</u>
Barry & Deborah Fadem	Outstanding Student Award Scholarship for the Class of 2020	Monetary	\$1,000.00
Community Foundation of New Jersey	Hackensack Meridian Health Take Vape Away Grant	Monetary	\$4,000.00
Vita Rotella	Nursing Scholarship	Monetary	\$500.00
Vita Rotella	All Around Athlete Scholarship	Monetary	\$500.00

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F15. The Park Ridge Board of Education approves the following:

MAXIMUM TRAVEL EXPENDITURE

WHEREAS, Pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the Park Ridge Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

WHEREAS, The Board of Education had previously established a maximum amount for the pre-budget year 2019-2020 as \$50,000.00; and

WHEREAS, The Board of Education has expended \$16,900.11 of the maximum amount for the pre-budget year to date; and

WHEREAS, The Board of Education has elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds from the school year 2018-2019 was \$3,393.00; and

WHEREAS, The Board has determined that the total amount of travel expenditures supported by federal funds for the school year 2019-2020 is \$2,868.00,

BE IT RESOLVED THAT, the Park Board of Education hereby establishes the maximum travel expenditure amount for the 2020-2021 school year as \$50,000.00

M: S:
NT DB BVB RS AW JP FC

F16. The Park Ridge Board of Education approves the Joint Transportation Agreement with High Point Regional High School Board of Education, for one (1) student attending in Sussex, NJ, for the 2019/20 school year, at an estimated amount of \$447.87

M: S:
NT DB BVB RS AW JP FC

F17. The Park Ridge Board of Education approves the following:

Opposing Delay in Transmission of Quarterly Property Tax Revenue to School Districts

WHEREAS, Assembly Bill 3902, currently pending in the State Legislature, would authorize the Department of Community Affairs to permit municipalities to delay the quarterly transmission of property tax revenues to school districts during gubernatorial-declared emergencies; and

WHEREAS, New Jersey's public schools are highly dependent on property tax revenue to support education programs; and

WHEREAS, on average, local property taxes constitute close to 60% of public school revenue, with the percentage even greater in a significant number of districts; and

WHEREAS, a delay in payments from municipalities would result in a financial crisis for school districts, seriously disrupting the educational process—and bringing it to a halt; and

WHEREAS, although public school buildings are closed during the current health emergency, the education of our students is taking place through remote learning and home instruction; and

WHEREAS, continued timely transmission of school property taxes is critical for the education process to continue without interruption; and

WHEREAS, even though municipalities are designated as the authorities to collect property taxes, these taxes are levied for specific purposes—e.g., municipal, school, county, fire district—and these obligations must continue to be met; and

WHEREAS, as currently written, A-3902, which is intended to ease a financial burden on municipalities, would place a severe strain on school districts and the students and families that they serve; and

WHEREAS, the Park Ridge Board of Education recognizes the impact of the current public health emergency on the state and local governments, as well as local school districts, but believes this legislation would worsen the situation for our communities.

NOW, THEREFORE, BE IT RESOLVED that the Park Ridge Board of Education urges the State Senate and the Governor to oppose A-3902; and be it further

RESOLVED, that this resolution be delivered to Governor Phil Murphy, State Senate President Stephen M. Sweeney, Assembly Speaker Craig Coughlin; and the 39th Legislative District's representatives in the state Senate and General Assembly; and be it further

RESOLVED, that copies of this resolution be sent to the New Jersey School Boards Association.

M: S:
NT DB BVB RS AW JP FC

BUILDINGS AND GROUNDS RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

BG1. The Park Ridge Board of Education approves the custodial/maintenance calendar for 2020/21.
"BG1"

M: S:
 NT DB BVB RS AW JP FC

BG2. The Park Ridge Board of Education approves the Use of the Building Facilities Application by Boom Academy, for use of West Ridge classrooms, as per Board Policy #7510 "Use of School Facilities," from 3/20/20 - 5/21/20, as per attached. **"BG2"**

M: S:
 NT DB BVB RS AW JP FC

BG3. The Park Ridge Board of Education approves the following payments to Parette Somjen Architects for the following projects: **"BG3"**

<u>PROJECT NO.</u>	<u>PROJECT NAME</u>	<u>AMOUNT</u>
7381	PRHS Hot Water Boiler Conversion	\$92.24
8103	East Brook Temporary Classroom Bldgs.	\$10,560.00
8145	PRHS Water Infiltration Mitigation Rm 16 &106	\$16.86
8179	WR & EB HVAC Improvements	\$764.50
8210	WR Classroom Trailer Replacement	\$1,299.50
8363	PRHS Room 106 Renovations	\$2,791.76
8363	PRHS Room 106 Renovations	\$10,038.95

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 NT DB BVB RS AW JP FC

BG4. The Park Ridge Board of Education approves Change Order #1 to ACP Contracting, Inc. for work on the HS Band Room HVAC Improvements in the amount of (\$20,000.00). **"BG4"**

M: S:
 NT DB BVB RS AW JP FC

<i>POLICY RESOLUTIONS</i>

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

PO1. The Park Ridge Board of Education reviews the following Policies and Regulations for first reading on March 23, 2020 and with second reading and approval on April 27, 2020: **"PO1"**

Policy No.

1642	Earned Sick Leave Law
3159	Teaching Staff Member/School District Reporting Responsibilities
3218	Use, Possession, or Distribution of Substances
4218	Use, Possession, or Distribution of Substances
6112	Reimbursement of Federal and Other Grant Expenditures
7440	School District Security
8600	Student Transportation
8630	Bus Driver/Bus Aide Responsibility
8670	Transportation of Special Needs Students
1581	Domestic Violence
2422	Health and Physical Education
5330	Administration of Medication
7243	Supervision of Construction
8220	School Day
8462	Reporting Potentially Missing or Abused Children

Regulation No.

1642	Earned Sick Leave Law
3218	Use, Possession, or Distribution of Substances
4218	Use, Possession, or Distribution of Substances
6112	Reimbursement of Federal and Other Grant Expenditures
7440	School District Security
8600	Student Transportation
8630	Bus Driver/Bus Aide Responsibility
1581	Domestic Violence
5330	Administration of Medication
8220	School Closing

M: S:
NT DB BVB RS AW JP FC

PERSONNEL RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

- P1. The Park Ridge Board of Education approves the following substitute teachers for the 2019/20 school year:

N/A

M: S:
NT DB BVB RS AW JP FC

- P2. The Park Ridge Board of Education approves the appointments of the following, as indicated in the areas listed, for the amounts cited for the 2019/20 school year (or as indicated):

Appointments:

<u>NAME</u>	<u>POSITION</u>	<u>RATE</u>
Alyssa Petillo	Registered Nurse for Camp Bernie Trip	Per Diem Day Rate: \$200.00 (3 Days) Per Diem Overnight Rate: \$117.00 (2 Nights)
Lauren Cooper	Substitute Paraprofessional	\$15.39/hour

Schedule E Appointments – 2019/20 School Year or as Indicated:

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Joseph Mazzacca	Camp Bernie Coordinator	\$677.00
Emily Fliesser	Camp Bernie Coordinator	\$677.00
Christopher Barba	Camp Bernie Chaperone	2 Nights@ \$117.00
Luke Ostrow	Camp Bernie Chaperone	2 Nights@ \$117.00
Mallorie Troast	Camp Bernie Chaperone	2 Nights@ \$117.00
Sophia Cordeiro	Camp Bernie Chaperone	2 Nights@ \$117.00
Jeanne Kohan	Camp Bernie Chaperone	2 Nights@ \$117.00
Krista Baumuller	Camp Bernie Chaperone	2 Nights@ \$117.00
Kim Cheman	Camp Bernie Chaperone	2 Nights@ \$117.00
William Allen	Camp Bernie Chaperone	2 Nights@ \$117.00
Karen Finnerty	Camp Bernie Chaperone	2 Nights@ \$117.00
Ashley Urmanowicz	Girls Assistant Softball Coach	\$4,833.00

Schedule E Resignations - 2019/20 School Year:

<u>NAME</u>	<u>POSITION</u>	<u>RATE/STIPEND</u>
Craig Nichols	Girls Assistant Softball Coach	\$4,833.00

M: S:
NT DB BVB RS AW JP FC

- P3. The Park Ridge Board of Education approves the reimbursement of anticipated conference/ seminar expenses for the following staff members:

<u>NAME</u>	<u>REASON/LOCATION FOR CONFERENCE/SEMINAR</u>	<u>DATE</u>	<u>AMOUNT(S) NOT TO EXCEED</u>
N/A			

M: S:
NT DB BVB RS AW JP FC

- P4. The Park Ridge Board of Education approves additional hours for the following staff members for the 2019/20 school year:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>TIME/RATE</u>	<u>TOTAL AMOUNT</u>
Janja Bussanich	CPI Training Workshop Mancinelli Center, Park Ridge	1.5 Hours @ \$16.97/Hour	\$25.46
Andrea Silverman	1:1 Paraprofessional PRHS Saturday Detention for student 821-050	1 Hour @ \$23.97/Hour	\$23.97
Gladys Rosado	1:1 Paraprofessional for PRHS Middle/ High School Junior National Honor Society for Student 239-050	2 Hours @ 23.97/Hour	\$47.94
Carrie Bianchi	Document Review for Special Services Department - Litigation (Student 1714-050)	2 Hours @ \$62.56/ Hour	\$125.12
Christine Dunay	Document Review for Special Services Department - Litigation(Student 1714-050)	2 Hours @ \$70.85/hour	\$141.70

M: S:
NT DB BVB RS AW JP FC

P5. The Park Ridge Board of Education accepts the resignation of Ruth McIlhargy, High School World Language Supervisor, due to retirement, effective September 1, 2020.

M: S:
NT DB BVB RS AW JP

P6. The Park Ridge Board of Education approves the appointment of Elda Alvarez as a school bus driver for the 2020/21 summer and school year.

M: S:
NT DB BVB RS AW JP FC

P7. The Park Ridge Board of Education approves an extension to the Leave-of-Absence for Daniella Melen (High School Teacher) as follows:

- A Child-Rearing Leave from September 1, 2020 to June 30, 2021, without pay and without benefits.

M: S:
NT DB BVB RS AW JP FC

P8. The Park Ridge Board of Education approves an extension to the Leave-of-Absence for Jessica Macchione (East Brook Teacher) as follows:

- A Child-Rearing Leave from September 1, 2020 to June 30, 2021, without pay and without benefits.

M: S:
NT DB BVB RS AW JP FC

P9. The Park Ridge Board of Education approves the following staff member for additional stipends for teaching a 6th period, effective March 4, 2020 through June 25, 2020:

<u>STAFF MEMBER</u>	<u>ASSIGNMENT</u>	<u>STIPEND</u>
Heather Wall	Environmental Science	TBD

M: S:
NT DB BVB RS AW JP FC

P10. The Park Ridge Board of Education approves the following camps/clinics and coaches for spring and summer 2020, as outlined: **"P10"**

	COACH	GRADES ELIGIBLE	DATES / TIMES	LOCATION	COST	REQUIREMENTS / MATERIALS PROVIDED
BASEBALL/SOFTBALL CAMP	Dylan Evans William Allen Richard Eichenlaub	1-9	June 29 –July 2, 2020; 9:00 am-1:00pm	PRHS Upper Field	\$180	No minimum number of campers required; Bring glove, bat, helmet, cleats, sunscreen, water bottle and sneakers; fee includes t-shirt
GIRLS' & BOYS' YOUTH VOLLEYBALL CAMP	William Allen	1-8	July 27-July 30, 2020; 12:30pm-4:00pm	PRHS Main Gym	\$160	Sneakers required. Campers receive a t-shirt.
BOYS' & GIRLS' BASKETBALL CAMP	Ryan Dennis, William Allen, & student counselors	1 - 9	Girls: July 6-9, 2020 Boys: July 13-16, 2020; 9:00am-3:00pm	PRHS Main & Mini Gym	\$190	No minimum number of campers required; fee includes t-shirt
VOLLEYBALL CAMP	Bill Allen	9 - 12	July 27-July 30, 2020; 9am-12pm	PRHS Main & Mini Gym	\$125	Sneakers required, kneepads recommended but not mandatory; All athletes will be given a t-shirt
BOYS'/GIRLS CO-ED BASKETBALL CAMP	Ryan Dennis William Allen	3 - 9	July 20-23, 2020; 9:00 am-3:00pm	PRHS Main & Mini Gym	\$190	Campers receive a t-shirt.
PRE LACROSSE	Steve Harvey & PRE Lacrosse Staff	2-9	June 29-July 2, 2020; 9:00am-1:00pm	PRHS Turf Field	\$150	Full lacrosse equipment including helmet, mouthpiece, shoulder pads, arm pads, gloves, and stick required; Camp pinnie and water provided

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