

BUSD September 12, 2023 Board Meeting Minutes

1. Open Session 5:30 P.M.

The Board Meeting of the Bellevue Union School District Board of Trustees was called to order at 5:30 pm by Lisa Reyes, Trustee, in person at the Bellevue Union School District Office.

1.1. Call To Order 5:30 P.M.

1.2. Public Comment on Closed Session Agenda N/A

2. Adjourn to Closed session 5:30 P.M.

2.1. Closed Session Agenda

2.1.1. Public Employment § 54957

2.1.2. Conference with Labor Negotiator §54957.6

Agency Designated Representative: Michael Kellison, Superintendent

Employee Organization: Bellevue Education Association (BEA), Classified School

Employees Association (CSEA) Chapter 501

2.1.3. Conference With Legal Counsel – Existing Litigation (Gov. Code §54956.9(d)(1))

Case Name Unspecified: Disclosure of case name would jeopardize existing settlement negotiations

3. Reconvene to Open Session 6:42 P.M.

3.1. Flag Salute: Margaret Jacobson led the flag salute.

Members Present: Lisa Reyes, Adele Walker, Jamie Padilla, Irene Rosario, Nikigiovonie Rogers, and Michael Kellison

Members Absent: None

Late Arrivals: None

Early Departures: None

District Office Staff Present: Michael Kellison, Moriah Hart, Chris Kim, Aracely Romo-Flores, Stacy Spector, Bill Jereb, Ryan Green

Others Present: See Sign in

3.2. Report on Closed Session NA

3.3. Consider Agenda Adjustment NA

3.4. Public Comment: NA

BUSD September 12, 2023 Board Meeting Minutes

4. Public Hearing

4.1. Sufficiency or Insufficiency of Instructional Materials

5. Information and Discussion Items

- 5.1. FY 2022-23 Unaudited Actuals Fiscal Report, Chris J. Kim, Chief Business Official
- 5.2. BUSD Summer School Report 2023, Aracely Romo-Flores, Director of Education Services
- 5.3. Joint Department Back to School Update, Stacy Spector, Director of Human Resources
- 5.4. BUSD Maintenance & Operations Annual Report, Bill Jereb, Director of Maintenance & Operations
- 5.5. Review of Board Policy 3290 “Gifts, Grants and Bequests”

6. Action

- 6.1. On a motion by Adele Walker, second by Jamie Padilla, the Board approved FY 2022-23 Unaudited Actuals Fiscal Report

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 6.2. On a motion by Irene Rosario, second by Adele Walker, the Board approved FY 2023-24 Consolidated Application for Funding

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 6.3. On a motion by Jamie Padilla, second by Irene Rosario, the Board approved Resolution No. 4: Adoption of the GANN Limit

Action: Approved

Vote	5	Ayes
	0	Noes

BUSD September 12, 2023 Board Meeting Minutes

	0	Absent
--	---	--------

- 6.4. On a motion by Adele Walker, second by Nikigiovonie Rogers, the Board approved Resolution No. 5: Sufficiency of Instructional Materials

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 6.5. On a motion by Irene Rosario, second by Nikigiovonie Rogers, the Board approved Resolution No. 6: Week of the School Administrator (October 8-14, 2023)

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 6.6. On a motion by Jamie Padilla, second by Irene Rosario, the Board approved the Memorandum of Understanding between the Sonoma Ecology Center and the Bellevue Union School District to Carry Out CAL FIRE Planning Grant for Greening of Four BUSD Elementary Schools

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 6.7. On a motion by Jamie Padilla, second by Irene Rosario, the Board approved the Provisional Internship Permit (PIP) and Intent to Employ Teacher Sergio Santiago

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

BUSD September 12, 2023 Board Meeting Minutes

- 6.8. On a motion by Jamie Padilla, second by Irene Rosario, the Board approved the Provisional Internship Permit (PIP) and Intent to Employ Teacher Mia Zoia-Buescher

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 6.9. On a motion by Jamie Padilla, second by Irene Rosario, the Board approved the Temporary County Certificate (TCC) for a Short Term Staff Permit (STSP) and Intent to Employ Teacher Taylor Krenwinkel

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 6.10. On a motion by Jamie Padilla, second by Irene Rosario, the Board approved the Short Term Staff Permit (STSP) and Intent to Employ Teacher Evelin Servin

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 6.11. On a motion by Jamie Padilla, second by Irene Rosario, the Board approved the Application for District Internship Credentials and Intent to Employ Teacher Vincent Valladolid

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

BUSD September 12, 2023 Board Meeting Minutes

- 6.12. On a motion by Jamie Padilla, second by Irene Rosario, the Board approved the Application for District Internship Credential and Intent to Employ Teacher Melanie Campbell

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 6.13. On a motion by Jamie Padilla, second by Irene Rosario, the Board approved the Temporary County Certificate (TCC) for a Short Term Staff Permit (STSP) and Intent to Employ Teacher Megan Calderon

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 6.14. On a motion by Jamie Padilla, second by Irene Rosario, the Board approved the Temporary County Certificate (TCC) for a District Intern Permit and Intent to Employ Teacher Vicente Sosa

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 6.15. On a motion by Nikigiovonie Rogers, second by Jamie Padilla, the Board approved the MOU with S*P*A*R*K Creativity LLC (dba Move Over Mozart) to Provide After School Group Piano Lessons to BUSD Students

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

BUSD September 12, 2023 Board Meeting Minutes

- 6.16. On a motion by Jamie Padilla, second by Adele Walker, the Board approved the School Plan for Student Achievement (SPSA) for Bellevue Elementary, Kawana Springs Elementary, Meadow View Elementary and Taylor Mountain Elementary

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 6.17. On a motion by Irene Rosario, second by Jamie Padilla, the Board approved the Revised English Learner Reclassification Criteria

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 6.18. On a motion by Jamie Padilla, second by Nikigiovonie Rogers, the Board approved the Integrated Pest Management Plan 23-24

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 6.19. On a motion by Jamie Padilla, second by Irene Rosario, the Board approved Resolution 7: Approving and Authorizing Contract for Purchase of Furniture Pursuant to Public Contract Code Section 20118

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

BUSD September 12, 2023 Board Meeting Minutes

- 6.20. On a motion by Jamie Padilla, second by Nikigiovonie Rogers, the Board approved the Purchase Order Contract with School Outfitters, Quote # QUO 11414193

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 6.21. On a motion by Irene Rosario, second by Adele Walker, the Board approved the Purchase Order Contract with School Outfitters, Quote # QUO 11414194

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 6.22. On a motion by Jamie Padilla, second by Irene Rosario, the Board approved the Bellevue Union School District Governance Handbook for 2023-24

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 6.23. Ratification of Bills and Warrants

Payroll Totals

Manual Payroll 08/18/2023

Certificated	900.00
<u>Classified</u>	<u>3,577.00</u>
	4,477.00

Regular Payroll 08/31/2023

Certificated	902,548.62
<u>Classified</u>	<u>468,155.78</u>
Total	1,370,704.40

BUSD September 12, 2023 Board Meeting Minutes

Supplemental Payroll 08/10/2023

Certificated	78,832.86
<u>Classified</u>	<u>32,957.06</u>
	111,789.92

Total: 1,486,971.32

Accounts Payable Totals:

Fund Description	Expensed Amount
01 General Fund	534,102.18
13 Cafeteria Fund	36,956.13
21 Building Fund	101,921.40
<u>25 Capital Facilities Fund</u>	<u>20,169.36</u>
Total Payables	\$693,149.07

On a motion by Adele Walker, second by Jamie Padilla, the Board ratified the Bills and Warrants.

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

7. Consent Calendar

7.1. Consulting Services Agreement with Steve Nielsen to Provide Support for Chronic Absenteeism

7.2. Board Meeting Minutes

7.2.1. Special Board Meeting August 22, 2023

7.2.2. Regular Board Meeting August 15, 2023

7.3. Acknowledge Donations/Grants

7.3.1. Jalapenos Restaurant and Monse's Business Services: Donation of Backpacks, Back-to-School Supplies, and water bottles \$1000, Taylor Mountain

7.3.2. T-Mobile of Santa Rosa Ave: Back-to-School Supplies: \$750, Taylor Mountain

~~7.3.3. Monaco Mechanical: Basketball Jerseys: \$500, Taylor Mountain~~

7.4. Board Personnel Transaction Form

On a motion by Adele Walker, second by Jamie Padilla, the Board approved the Consent calendar

Action: Approved

Vote	5	Ayes
	0	Noes

BUSD September 12, 2023 Board Meeting Minutes

	0	Absent
--	---	--------

8. Reports

8.1. California School Employees Association, Chapter 501 N/A

8.2. Bellevue Education Association

Good evening members of the board and Superintendent Kellison,

We are Becky Hansen and Julie McMurtrie and we are starting our third year as BEA co-presidents. We don't have a ton to share tonight, but we wanted to be here to introduce ourselves to the new board members and say hello to the rest of you. We hope you all had a relaxing summer and are ready to take on this new school year.

Today was day 18 and we are happy to report that things are going well. Despite the heat and smoky weather, we had good turnouts at Back to School night and we are settling into daily routines and getting back into the groove of school.

One new thing this year is our new music program for ALL students. Grades K-3 are enjoying weekly singing classes while the upper grades started marimba. As 4th and 5th grade teachers, we get to accompany our classes and play along during marimba. We are three weeks in and already impressed with how much we have learned. And again, we appreciate it so much as the marimba is much nicer on the ears than the recorder!

BEA is looking forward to going back to the negotiating table next week and then again in October. We are hopeful that everything will be sorted out over these next few sessions. Thanks so much and have a wonderful evening.

8.3. Principal Reports

Jean Walker, Meadow View Principal, shared:

Good evening members of the Board, Superintendent. Kellison, District Community Members,

Academics:

All students are completing their beginning of the year assessments in both ELA and Math. Sites are using this data to form small student groups for classroom instruction and intervention.

Enrichments:

BTSN were joyful events. Site staff welcomed families, introduced goals for the year, and described school and classroom expectations. Volleyball tryouts and practices are occurring on some sites.

BUSD September 12, 2023 Board Meeting Minutes

All in all, the work we are doing on our sites and as a district has been focused on learning and building positive school communities and cultures. Thank you all for your support with the important work we do for our students, staff and families.

8.4. Board Reports/Board Items

8.4.1. Correspondence

Nikigiovonie Rogers shared she was excited about going to outdoor ed the following day as a chaperone for her student's class. Her student was in Summer School this year and it was great to see a new campus.

Jamie Padilla welcomed everyone back for the school year.

Irene Roasrio thanked everyone for their dedication to our students and community.

Adele Walker asked if something special would be planned for the Administrators after passing the Administrators week resolution. She thanked everyone and wished everyone a happy fall.

Lisa Reyes said her grandkids loved outdoor ed!

8.5. Superintendent Report

8.5.1. Enrollment Update

8.5.2. Approval of 2023-2024 Local Control Accountability Plan (LCAP)

Superintendent Kellison shared:

Today marks the 18th day of school which means that 1/10th of the school year is complete. It is remarkable to think of the school year in those terms as it still feels like the beginning of the year. With that in mind, we are reminded how important it is for our students to attend school regularly. The month of September is Attendance Awareness Month. During this month, we are sending out reminders to families about the importance of consistent attendance. To further support improving student attendance rates, we hired a District Family Engagement Facilitator who will be working with families who have been identified as chronically absent. Additionally, we contracted with a retired school administrator who will be overseeing student attendance throughout the district. We are hopeful that these efforts will support improved student attendance district-wide.

State of the District

- **LCAP Advisory Committee:** We are currently recruiting members of our community to serve on the LCAP Advisory Committee. The purpose of this committee is to provide support and guidance in the development of our new LCAP. We are hoping to recruit a representative body of staff and parents who can help us in the creation of our BUSD Roadmap to the Future. Our first meeting will be held on September 21st at the District Office.

BUSD September 12, 2023 Board Meeting Minutes

- **Safe Routes to School:** The Bellevue Union School District is committed to working with the City of Santa Rosa to identify opportunities for our students to get to and from school safely. Additionally, we will be working with the Safe Routes to School Task Force to encourage families to safely walk or bike to school. On September 28th at 10:30 am, we will be hosting a task force meeting at the BUSD District Office. We will be extending an invitation to our families to attend if they would like to hear more about what is being planned by the City of Santa Rosa and provide them with the opportunity to share what they see as community needs related to walking or biking to school.
- **Enrollment:** Enrollment in the district continues to trend upwards. We are closely watching class and grade level capacities, and we will be ready to open new sections throughout the school year should the need arise. With increased enrollment we continue to hire new staff to provide the support necessary for our schools to operate successfully, and we are continuing to invest in our employees by providing a significant amount of training to all employees as we continue to find ways to allow our people to grow and enjoy success in their work.

In closing, I would like to publicly thank our principals and site leaders for their outstanding work. I am inspired by their commitment to ensuring their schools are functioning at the highest of levels in spite of the myriad of challenges that they must tackle each and every day. With the Week of the School Administrator scheduled for October 8-14, I ask that our community joins me in taking time to appreciate and thank our site administrators.

With great pride.

Submitted by: Michael Kellison, Superintendent

9. Planning

October 17, 2023	Regular Board Meeting	5:30 pm	BUSD District Office 3150 Education Drive
------------------	-----------------------	---------	---

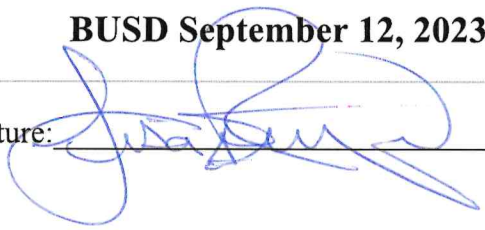
10. Open Session Adjournment Time: 7:48 pm

Respectfully Submitted,

By Michael Kellison
Secretary to the Board and
District Superintendent

BUSD September 12, 2023 Board Meeting Minutes

Board Signature:



Date:

Oct 17 23

Bellevue Union School District
Board Meeting
Tuesday September 12, 2023
Sign-in Sheet

	Name	School Site/Community Member
1	Stacy Spector	DO-HR
2	Bill Jones	DO-M&O
3	Aracely Romo Flores	DO.-LC
4	Ryan Green	LC-TT
5	Suzanne Anderson	DO TOSA
6	Julie McMurtrie	BEA
7	Nina Craig	BV
8	Margaret Jacobson	TM
9	Jean Walker	MV
10	Betsy Hansen	BEA
11	Margaret Jacobson	TM
12	Denise McCullough	KS
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		