

BUSD March 7, 2023 Board Meeting Minutes

1. Open Session 5:30 P.M.

The Board Meeting of the Bellevue Union School District Board of Trustees was called to order at 5:31 pm by Lisa Reyes, Trustee, in person at the Bellevue Union School District Office.

1.1. Call To Order

1.2. Public Comment on Closed Session Agenda N/A

2. Adjourn to Closed session 5:31 P.M.

2.1. Closed Session Agenda

2.1.1. Public Employment § 54957

2.1.2. Public Employee Discipline/Dismissal/Release § 54957

2.1.3. Conference With Labor Negotiator §54957.6

2.1.4. Conference With Legal Counsel – Existing Litigation (Gov. Code §54956.9(d)(1))

2.1.4.1. Case Name Unspecified: Disclosure of case name would jeopardize existing settlement negotiations (Legal Counsel Must Be Present - In Room Or Via Telephone)

3. Reconvene To Regular Session: 6:47 P.M.

3.1. Flag Salute: Chris Kim led the flag salute.

Members Present: Jamie Padilla, Lisa Reyes, Adele Walker, Irene Rosario and Michael Kellison

Members Absent: John Jarvis

Late Arrivals: None

Early Departures: None

District Office Staff Present: Michael Kellison, Moriah Hart, Chris Kim, Tracy Whitaker, Aracely Romo-Flores, Stacy Spector, Bill Jereb, Julie Synard

Others Present: See Sign in

3.2. Report on Closed Session NA

3.3. Consider Agenda Adjustment The order of Information items 4.1 & 4.2 were swapped

3.4. Public Comment: None

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4. Information

- 4.1. Board Policy Manual Revisions per California School Boards Association (CSBA) Update Recommendations 1st Reading, Michael Kellison, Superintendent
- 4.2. FY 2022/23 Second Interim Financial Report and Budget Transfers, Chris J. Kim, Ed.D., Chief Business Official

5. Action

- 5.1. On a motion by Jamie Padilla, second by Irene Rosario, the Board approved the FY 2022/23 Second Interim Financial Report and Budget Transfers

Action: Approved

| | | |
|------|---|---------------------|
| Vote | 4 | Ayes |
| | 0 | Noes |
| | 1 | Absent: John Jarvis |

- 5.2. On a motion by Adele Walker, second by Jamie Padilla, the Board approved the Bellevue Union School District Transportation Plan for FY 2022-2023

Action: Approved

| | | |
|------|---|---------------------|
| Vote | 4 | Ayes |
| | 0 | Noes |
| | 1 | Absent: John Jarvis |

- 5.3. On a motion by Jamie Padilla, second by Irene Rosario, the Board approved the the 2023-24 Calendar

Action: Approved

| | | |
|------|---|---------------------|
| Vote | 4 | Ayes |
| | 0 | Noes |
| | 1 | Absent: John Jarvis |

- 5.4. On a motion by Adele Walker, second by Jamie Padilla, the Board approved the the Memorandum of Understanding with the Bellevue Education Association re: Summer School Pay

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Action: Approved

| | | |
|------|---|---------------------|
| Vote | 4 | Ayes |
| | 0 | Noes |
| | 1 | Absent: John Jarvis |

5.5. Ratification of Bills and Warrants

Payroll Totals

Manual Payroll

| | |
|-------------------|------------|
| Certificated | TBD |
| <u>Classified</u> | <u>TBD</u> |
| | TBD |

Regular Payroll 02/28/2023

| | |
|-------------------|-------------------|
| Certificated | 904,546.86 |
| <u>Classified</u> | <u>444,956.83</u> |
| Total | 1,349,503.69 |

Supplemental Payroll 3/10/2023

| | |
|-------------------|------------|
| Certificated | TBD |
| <u>Classified</u> | <u>TBD</u> |
| | TBD |

Total: 1,349,503.69

Accounts Payable Totals:

| Fund Description | Expensed Amount |
|-------------------------------|-----------------|
| 01 General Fund | 530,389.11 |
| 13 Cafeteria Fund | 955.25 |
| 21 Building Fund | 842,085.87 |
| <u>25 Cap Facilities Fund</u> | <u>2,541.18</u> |
| Total Payables | \$1,375,971.41 |

On a motion by Adele Walker, second by Jamie Padilla, the Board ratified the Bills and Warrants.

Action: Approved

| | | |
|------|---|------|
| Vote | 4 | Ayes |
| | 0 | Noes |

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|--|---|---------------------|
| | 1 | Absent: John Jarvis |
|--|---|---------------------|

6. Consent Calendar

6.1. Contracts

6.1.1. Ellevation (EL Program management & support)

6.2. Board Meeting Minutes

6.2.1. Regular Board Minutes February 21, 2023

6.2.2. Special Board Minutes February 21, 2023

6.3. Acknowledge and Accept Grants & Donations

6.3.1. Diana Freeland: violin, two ukuleles, three tin whistles and music books, BUSD Music Program

6.4. Board Personnel Transaction Form

6.4.1. 2023-24 Job Share Packets

6.4.2. Retirement Incentive Award Recipient

On a motion by Jamie Padilla, second by Adele Walker, the Board approved the Consent calendar

Action: Approved

| | | |
|------|---|---------------------|
| Vote | 4 | Ayes |
| | 0 | Noes |
| | 1 | Absent: John Jarvis |

7. Reports

7.1. California School Employees Association, Chapter 501

N/A

7.2. Bellevue Education Association

Hello members of the board and Superintendent Kellison,

We hope you are doing well! We are happy to report that second trimester assessments have been completed, report cards are stuffed and ready to go, and we are counting down the days to Spring break.

Last week we held a general BEA meeting and voted to ratify the summer school MOU and the 2023/2024 calendar. We appreciate the pay incentive along with the “attendance bonus”. We've heard several teachers express interest in teaching summer school so we are hopeful it will be a successful time.

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Teachers are also thankful for the opportunity to apply for the “Educational Grants” and are excited to implement new projects in our classrooms.

Last week at Taylor Mountain we had a marimba assembly where kids from Petaluma came and played for us. We all agree that it was one of the best assemblies we have ever had. The students were fascinated and we now have a waiting list for 5th graders hoping to join the marimba class that is being offered after school. Our K-3 classes also started music classes this week. It is so fun to bring more arts onto our campuses.

The longer I teach the more I can relate to the saying, “The days are long but the years are short”. In the blink of an eye we are already $\frac{2}{3}$ of the way through this school year. In the next few months we will be administering the ELPAC, prepping for and giving the CAASPP, and then planning end of year activities.

Thank you and we’ll see you next month!

7.3. Principal Reports

Jean Walker, Meadow View Principal, reported:

Good evening members of the board, community and Superintendent Kellison. Welcome Irene Rosario. It’s March and we have entered the last trimester of the year. It feels like we just met recently and shared our report, and yet, so much is happening in our schools everyday!

We know that last week’s incident at Montgomery affected many of the families in our community, and are so sad for the families and students’ who lost a loved one or were impacted by what happened. In light of this, we are reflecting and revisiting our safety protocols and acknowledge that school safety continues to be of utmost importance.

Academics:

We continue to ensure adult learning in our district. All teachers will be trained tomorrow by site TOSA’s and teacher leaders in the Diagnostic Reading Assessment. This is a comprehensive diagnostic reading assessment that will give us more information about our students’ needs, will guide teachers in delivering small group, targeted reading instruction, and will ultimately, we hope, lead to greater achievement.

Since we have completed trimester 2, sites are reviewing school-wide trimester data and progress toward their SPSA goals. Report cards are going home next week on March 13.

Administration of the ELPAC has started and our testers are making good progress as they work one on one with our students. 3th-6th teachers will be completing ELPAC testing in their classrooms before Spring Break.

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Principals have begun to dive into the Youth truth Survey and participated in a training with SCOE last week. We gained some new ideas and are looking forward to sharing information with stakeholders.

Meadow View will begin the in person federal program monitoring tomorrow. Many thanks to Julie Synyard for supporting our district through this process.

Enrichment:

We are so excited to hear music on our campuses!

All sites enjoyed Marimba assemblies to kick off our after school Marimba program.

The Joy of Singing program, also taught by Andrew DeVeny, has begun for TK-3rd grade students. Teachers and students, alike, have given rave reviews about the engaging musical lessons.

We principals hope you all stay dry and enjoy this cold weather. And if we don't see you before, Have a great Spring Break.

7.4. Board Reports/Board Items

Jamie Padilla thanked Principal Craig for hosting the board at the Bellevue Elementary School for a facility tour. She said seeing all of the kids, teachers and staff working, laughing, playing was amazing. And she was especially impressed by all of the work completed at the BUSD Bus Barn.

Irene Rosario said she was really glad to be here on the board and she is looking forward to working with everyone. She said she's really impressed with the work everyone has been doing.

Adele Walker said she has been enjoying the visits to all of the school sites and especially seeing the kids laughing, playing and learning, that's who we're here for. For those who have spring break off, enjoy your time.

Lisa Reyes said she was very impressed with the work completed at the bus barn, she knows what a huge effort that was.

7.5. Superintendent Report

7.5.1. Enrollment Update

Superintendent Kellison shared:

The outstanding efforts of our talented students continue to fill me with a sense of pride and hope for our future. We are a community of innovators, creators, artists, musicians and scholars. BUSD students are incredible and I continue to be honored to serve them and this community.

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State of the District

Tragedy in Santa Rosa:

I would like to acknowledge the tragedy that occurred on the Montgomery High School campus one week ago and offer my condolences to the family of the young person who lost his life while also sending my support and sympathy to the entire Montgomery community. As school leaders, having to respond to acts of violence at school is something we all relentlessly seek to prevent. As individuals who have collectively dedicated our lives to students, we remain devastated by the recent events impacting our community.

When something that once seemed unthinkable happens, we can't help but turn our minds to our own students and own school communities and think of them. As an elementary district, we have worked hard to expand our scope of services to include education and support around pro-social skills and wellness. We have implemented a district-wide social emotional curriculum, provided each campus with a full-time counselor, contracted a behaviorist, trained staff in crisis prevention strategies, reviewed and updated our comprehensive safety plan, and so much more. We understand our role and have prioritized the mental health needs of our students. While there continues to be much work to be done in this area, I am confident that we are doing the right things for our students and that they will grow into strong, responsible and resilient adults.

Recruiting the Next Cadre of BUSD Staff:

Through the efforts of Stacy and the administrative team, we have started the recruiting and staffing process for the upcoming school year. I am pleased to announce that we have already hired two individuals to fill roles as a school psychologist and speech pathologist. Additionally, we are preparing for the recruitment of additional vacancies across the district. It is so exciting to begin to see the next cadre of new hires take shape.

Federal Program Monitoring:

Kudos to Aracely, Julie and the rest of the BUSD Team as they have worked hard in preparation for our upcoming Federal Program Monitoring. This process requires us to analyze current practices related to our Title programs and to gather evidence of those practices to present to the audit team. This has been a tremendous amount of work and I would like to acknowledge all of those involved in this process. Our visit will occur this Wednesday through Friday with the focus being on Meadow View.

In closing, I am excited for what lies ahead for our community. We are generating some excellent ideas on how to enhance the educational programs for our students and on how to make improvements to the overall quality of our district facilities and grounds.

With great pride.

Submitted by: Michael Kellison, Superintendent

8. Planning

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| | | | |
|----------------|---|--------|---|
| April 18, 2023 | Special Board Meeting: Facilities Tour | 1:45pm | Kawana Springs ES 2121 Moraga Dr |
| April 18, 2023 | Regular Board Meeting | 5:30pm | BUSD District Office 3150 Education Drive |

9. ~~Return to Closed session as needed~~

Open Session Adjournment Time: 7:40 pm

Respectfully Submitted,

By Michael Kellison
Secretary to the Board and
District Superintendent

Board Signature: 

Date: 4/16/23

Bellevue Union School District
Board Meeting
Tuesday March 7, 2023
Sign-in Sheet

| | Name | School Site/Community Member |
|----|----------------------|------------------------------|
| 1 | Stacy Specter | DO-HR |
| 2 | Stacy Whitak | DO |
| 3 | JULIE OSWYARD | LC |
| 4 | Aracely Rocio Flores | Le |
| 5 | Bill Jones | DO-M&O |
| 6 | Becky Hansen | BEA |
| 7 | Julie McMurtrie | BEA |
| 8 | Joan Walker | MV |
| 9 | Margaret Jacobson | TM |
| 10 | Nina Cruz | BV |
| 11 | Deise MCMA | KS |
| 12 | | |
| 13 | | |
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