



PARK RIDGE BOARD OF EDUCATION

MONTHLY MEETING MINUTES

Date: December 14, 2020

Public Started: 7:00 P.M.

Private Started: 7:05 P.M.

Public Started: 8:00 P.M.

Public Ended: 8:44 P.M.

High School Little Theater/Virtual Option

<https://parkridge.webex.com/meet/ParkRidge>

I. Roll Call

N. Triano	D. Bradler	B. von Bradsky	R. Sileo	A. Wagner	J. Pierotti	F. Church
X	X	X	X	X	X	X

Also Present:

R. Gamper	R. Wright	D. Lopez
X	X	X

II. Pledge of Allegiance – was led by Board President Frank Church.

III. Open Public Meetings Statement – was led by Board President Frank Church.

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Park Ridge Board of Education on November 24, 2020 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey and on November 24, 2020 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805 and on November 24, 2020 delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

IV. Adjournment to Private Session

Private Closed Session was read Board President Frank Church.

The Park Ridge Board of Education will adjourn into private session to discuss item(s), which fall within specific exceptions contained in N.J.S.A. 10:4-12b.

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel – employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified (RICED) in accordance with Policy #0162, Notice of Board Meetings by the Board Secretary/Business Administrator).

Motion, second and vote to enter into private session at 7:05 pm.

M: RS S: DB
NT DB BVB RS AW JP FC
Y Y Y Y Y Y Y

Private Session Agenda

The Regular Session of the Board of Education was recalled at 8:00 pm.

M: AW S: RS
NT DB BVB RS AW JP FC
Y Y Y Y Y Y Y

V. Minutes for Approval

Private Session Meeting	November 16, 2020	Board Approved
Monthly Meeting	November 16, 2020	Board Approved

The Board reviewed the minutes. The minutes passed as follows:

M: NT S: DB
NT DB BVB RS AW JP FC
Y Y Y Y Y Y Y

Ms. Wagner indicated that she was not in favor of the virtual school day. She felt students deserved a snow day and wanted to clarify that she was not in agreement with the decision.

VI. Special Presentations to the Board

- A. Outgoing Board of Education Members – Mr. Bradler, BOE Vice President
- | | |
|---------------------|-----------|
| Frank Church | 2001-2020 |
| Robert Sileo | 2008-2020 |
| Barbara von Bradsky | 2001-2020 |

Mr. Bradler read a statement and thanked each of the Board members for their years of service. He then presented the three outgoing Board members with a plaque.

- B. National Merit Scholarship Program Commended Student – Mr. Lederman
Megan Kennedy, Tyler Sum – Commended Students
Michael Kuron – Semifinalist

Mr. Lederman spoke about the accomplishments of each student. He explained that Commended Students need to score in the top 5% of those who took the test while Semifinalists represented the top 16,000 highest scorers in the nation. Only 1% of those taking the test qualify for that honor. He congratulated the students and presented them with an award. Dr. Gamper also congratulated all those who took the test.

Mr. Bruno, a former Board member, spoke about each of the Board members who were leaving with whom he served with over several years. Of Ms. vonBradsky, he said she was a calming influence. He thanked Mr. Sileo for sharing his expertise and experience as a Principal without being overbearing. He thanked Mr. Church for his guidance on the Finance committee. Mr. Bruno said being a Board member was one of the most rewarding experiences he has ever had. He thanked the Board members for their service and for always putting the children of Park Ridge first.

Mr. Sileo commented that his time on the Board has been a labor of love. Both of his children went through the Park Ridge school system. He was proud to be a Board member. Dr. Gamper then recessed the Board so that pictures could be taken with the Scholarship winners.

- C. ACCESS for Ells Assessment Presentation – Ms. Bernardo

Ms. Bernardo spoke about the ACCESS for Ells Assessment test. She stated that by statute, the scores needed to be presented within 30 days of the district receiving them. A total of 25 students took the test. Nine students were able to exit the program. On average, students will exit after two years. Test results will be posted on the district website.

VII. Hearing of Citizens - None

Agenda Items Only

Hearing of Citizens will be restricted to three minutes per person for a total of fifteen minutes for questions and/or comments on agenda items only.

VIII. Student Representative's Report

Mr. Lopez reported that there would be a meeting on Wednesday to discuss fundraising and/or community service for the year. The student body is looking to give back to the community. He wished everyone a Happy Holiday.

IX. President's Report

Mr. Church commented that it has been a pleasure serving on the Board. He started in August of 2001. He said that it has been a privilege to represent the community. He thanked Barbara vonBradsky and Mr. Sileo for their work on the Board. He thanked Dr. Gamper and Mr. Wright for all they have done. He thanked the support staff, secretaries and faculty. He noted that there were never any real confrontations in negotiations, and always had fair agreements. He thanked the administration for making the Board's job easier. He wished the new Board continued success and wished everyone a Happy Holidays.

X. Superintendent's Report

HIB Update

Dr. Gamper reported that there were no investigations or cases under HIB in any building this past month.

Dr. Gamper informed the Board that he sent out an email poll to Bergen County districts on how they are providing instruction. The response was 81% of Elementary schools are doing in person learning as compared to the High Schools, which are doing 65-67%. Those who are doing in person instruction have plans similar to Park Ridge. His assessment is that the plan for Park Ridge to re-open is working. He was proud of everything the district has done/is doing to keep students in the buildings.

Dr. Gamper reported that he sent an email about to the community earlier that day regarding the plan to switch to remote learning for inclement weather.

Dr. Gamper thanked Mr. Church, Mr. Sileo and Ms. vonBradsky for all they have done for the children over the years. He thanked them for their professional relationship and friendship over the past ten years.

XI. BOE Committee Reports - None

XII. Supplemental Agenda – None

XIII. Consent Agenda

The Board reviewed the consent agenda. There were no questions. The consent agenda passed as follows:

M: RS S: BvB
NT DB BVB RS AW JP FC
Y Y Y Y Y Y Y

XIV. Hearing of Citizens -

Mr. Brickman asked why students could not be given a snow day for the storm closure?

Dr. Gamper responded that he would speak to other regional superintendents. Normally they make the decision in unison. It is possible that schools may be closed if there is the potential for power outages. Dr. Gamper pointed out that there is only three snow days available for the school year. He was concerned about using one so soon. He will keep a close eye on the forecast and make the best decision for students and staff. He thanked Mr. Brickman for his input.

Ms. Boyle commented that she has three daughters at East Brook and is a teacher in another school system. She expressed concern about the mental well-being of students. She felt that but not having a snow day, we are taking away one of the simple joys of childhood. She also expressed concern about the increased screen times students are getting and the constant use of a computer.

Dr. Gamper responded that the idea was to get a day of school in but be done by noon. Students would still be able to get outside in the afternoon. It would not be a full day of virtual learning.

Ms. Boyle commented that she wished the voices of the children would be heard, and felt the district should talk to children about this more.

Dr. Gamper restated that he was concerned about using the emergency days (snow days) up to quickly this early in the school year.

XV. Board Comments – New/Unfinished Business - None

XVI. Adjournment – 8:44 PM

M: RS S: AW
NT DB BVB RS AW JP FC
Y Y Y Y Y Y Y

Robert Wright
Business Administrator/Board Secretary

RESOLUTIONS FOR CONSENT AGENDA (XIII)

EDUCATION RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

- E1. The Park Ridge Board of Education accepts the suspension, truancy and HIB reports from the Superintendent for the month of November with no suspensions and no trancies reported.

M: S:
NT DB BVB RS AW JP FC

- E2. The Park Ridge Board of Education approves the following course title changes to meet the NCAA requirements for students considering playing Division I Athletics:

<u>COURSE #</u>	<u>COURSE</u>	<u>COURSE # CHANGE</u>	<u>Title Change</u>
3218	Fundamentals of Biology	FS01	Biology
9236	Fundamentals of Environmental Science	FS03	Environmental Science
9291	Fundamentals of English 9	FE01	English 9
9292	Fundamentals of English 10	FE02	English 10
9293	Fundamentals of English 11	FE03	English 11
9294	Fundamentals of English 12	FE04	English 12
9305	Fundamentals of World Cultures	FH01	World Cultures
9306	Fundamentals of US History 1	FH02	US History I
9307	Fundamentals of US History 2	FH03	US History II
9145	Fundamentals of Spanish 1	FW01	Spanish I
9146	Fundamentals of Spanish 2	FW02	Spanish II

M: S:
NT DB BVB RS AW JP FC

- E3. The Park Ridge Board of Education approves the student fees for the evening SAT Prep Math and English courses:

\$450 Math & English (both sessions) – includes cost of books and instruction

The 100% Virtual program will run weekly from 3:00 p.m. to 6:00 p.m., beginning January 26, 2021 and ending on March 9, 2021.

M: S:
NT DB BVB RS AW JP FC

FINANCE RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

F1. Certification Resolution: The Park Ridge Board of Education, pursuant to N.J.A.C. 6:20-2.13 (e), certifies that the Board Secretary's November 2020 monthly financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, has not been over expended in violation of N.J.A.C. 6:20 – 2.13(b), and based on the advice of the district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. The Park Ridge Board of Education also certifies that the financial records are in compliance with Park Ridge Policy numbers 0171, 1320, 4413 and 6510. ***“F1”***

M: S:
NT DB BVB RS AW JP FC

F2. The Park Ridge Board of Education accepts the Cafeteria Report for the month of October 2020. ***“F2”***

M: S:
NT DB BVB RS AW JP FC

F3. The Park Ridge Board of Education approves the Check Journal (List of Bills) containing Check #44772 - 44898 in the amount of \$1,868,702.63, and EFTs using ACH technology #L48740 – L48743 in the total amount of \$24,908.14. ***“F3”***

M: S:
NT DB BVB RS AW JP FC

F4. The Park Ridge Board of Education approves the payment of Athletic Vouchers #12064 - #12123 in the total amount of \$6,295.00. ***“F4”***

NT DB BVB RS AW JP FC

F5. The Park Ridge Board of Education approves the Varsity Athletic Club Vouchers #1053 - #1054 in the total amount of \$519.94. ***“F5”***

M: S:
NT DB BVB RS AW JP FC

F6. The Park Ridge Board of Education approves the November 2020 “Report of the Secretary” and the “Report of the Treasurer” to the Board of Education. ***“F6”***

M: S:
NT DB BVB RS AW JP FC

F7. The Park Ridge Board of Education approves the following 2020/21 General Fund Transfers for the month of November 2020 in the amount indicated per Appendix A. ***"F7"***

M: S:
 NT DB BVB RS AW JP FC

F8. The Park Ridge Board of Education approves the purchase of technical support and equipment, and maintenance, repair and operational supplies through State Contract/Cooperative pricing. Listed below are expenses anticipated to exceed the threshold (cumulatively):

<u>ITEMS PURCHASED FROM</u>	<u>AMOUNT</u>
BioShine	\$81,442.38
CDW-G	\$99,250.83

M: S:
 NT DB BVB RS AW JP FC

F9. The Park Ridge Board of Education approves the cancellation of outstanding checks, as per attached listing, from the Operating, Athletic, Extracurricular and Net Payroll Accounts. ***"F9"***

M: S:
 NT DB BVB RS AW JP FC

F10. The Park Ridge Board of Education approves the ACH Origination Agreement with Lakeland Bank.

M: S:
 NT DB BVB RS AW JP FC

F11. The Park Ridge Board of Education accepts the following Grant award from Bergen County:

<u>GRANT</u>	<u>AMOUNT</u>
Bergen County CARES	\$25,000.00

M: S:
 NT DB BVB RS AW JP FC

BUILDING AND GROUNDS RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

BG1. The Park Ridge Board of Education approves the following resolution for submission of the Comprehensive Maintenance Plan, which is on file in the Business Office:

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Park Ridge Board of Education are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Park Ridge Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Park Ridge Board of Education in compliance with Department of Education requirements.

M: S:
NT DB BVB RS AW JP FC

BG2. The Park Ridge Board of Education approves the following payments to Parette Somjen Architects for the following projects: **"BG2"**

<u>PROJECT NO.</u>	<u>PROJECT NAME</u>	<u>AMOUNT</u>
8103	EB Temporary Classroom Bldgs.	\$17.10
8363	High School Room 106 Renovations	\$17.02
8419	High School Restroom Renovations	\$98.88

M: S:
NT DB BVB RS AW JP FC

BG3. The Park Ridge Board of Education approves Final payment #3 to GL Group Inc., for work on the HS Art Room 106 Renovation in the amount of \$21,617.50. **"BG3"**

M: S:
NT DB BVB RS AW JP FC

BG4. The Park Ridge Board of Education approves Final payment #3 to Alimi Builders Inc., for work on the site improvements at East Brook Elementary in the amount of \$11,312.00. **"BG4"**

M: S:
NT DB BVB RS AW JP FC

BG5. The Park Ridge Board of Education approves Change Order #3 to Northeastern Interior Services, LLC for General Construction, for a credit of \$42,904.93. **"BG5"**

M: S:
NT DB BVB RS AW JP FC

BG6. The Park Ridge Board of Education approves the payment to Eastern Data Comm, for installation of phones and upgrades at the High School and Elementary schools in the amount of \$137,922.95. **"BG6"**

M: S:
NT DB BVB RS AW JP FC

BG7. The Park Ridge Board of Education approves partial payment to Eastern Data Comm, for installation of LENS System at all schools in the amount of \$160,000.00. **"BG7"**

M: S:
NT DB BVB RS AW JP FC

POLICY RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

PO1. The Park Ridge Board of Education reviews the following Policies and Regulations for first reading on December 14, 2020, and with second reading and approval on January 25, 2021: ***“PO1”***

Policy 1620	Administrative Employment Contracts
Policy 1648.02	Remote Learning Options for Families
Policy 1648.03	Restart and Recovery Plan – Full-time Remote Instruction
Policy 2431	Athletic Competition
Regulation 2431.1	Emergency Procedures for Sports and Other Athletic Activity
Policy 2451	Adult High School
Policy 2464	Gifted and Talented Students
Policy 5200	Attendance
Regulation 5200	Attendance
Policy 5330.05	Seizure Action Plan
Regulation 5330.05	Seizure Action Plan
Policy 6440	Cooperative Purchasing
Policy 6470.01	Electronic Funds Transfer and Claimant Certification
Regulation 6470.01	Electronic Funds Transfer and Claimant Certification
Policy 7440	School District Security
Regulation 7440	School District Security
Policy 7450	Property Inventory
Policy 7510	Use of School Facilities
Policy 8420	Emergency and Crisis Situations
Policy 8561	Procurement Procedures for School nutrition Programs

PERSONNEL RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

- P1. The Park Ridge Board of Education approves the appointment of the following substitutes for the 2020/21 school year:

Teacher

Brian O'Connor*

Neeve Twomey*

M: S:
NT DB BVB RS AW JP FC

- P2. The Park Ridge Board of Education approves/acknowledges the appointments of the following, as indicated in the areas listed, for the amounts cited (if applicable), for the 2020/21 school year:

SCHEDULE "E" APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Samuel Lebreault	Robotics Club Advisor HS	\$2,200.00
Samuel Lebreault	Robotics Club Advisor MS	\$2,200.00
William Allen	Volunteer Girls' Basketball Coach	NA

APPOINTMENTS

<u>NAME</u>	<u>POSITION/SERVICE</u>	<u>DATES</u>	<u>AMOUNT NOT TO EXCEED</u>
Sharon Smith-Raska	SAT Prep Course (English)	1/26/2021 -3/9/2021	\$5,000.00
Muhammad Awais	SAT Prep Course (Math)	1/26/2021 -3/9/2021	\$5,000.00

M: S:
NT DB BVB RS AW JP FC

- P3. The Park Ridge Board of Education approves the reimbursement of anticipated conference/ seminar expenses for the following staff members for the 2020/21 school year:

<u>NAME</u>	<u>REASON/LOCATION FOR CONFERENCE/SEMINAR</u>	<u>DATE</u>	<u>AMOUNT NOT TO EXCEED</u>
None			

M: S:
NT DB BVB RS AW JP FC

- P4. The Park Ridge Board of Education approves additional hours for the following staff members for the 2020/21 school year:

Staff Member	Hourly Rate	Total Hours	Total Amount	Assignment
Lauren Conrad	\$52.25	9	\$470.25	Speech-Language Evaluation Student 2010(a)-070

M: S:
NT DB BVB RS AW JP FC

P5. The Park Ridge Board of Education approves a Leave-of-Absence for Lesley Riley (West Ridge Teacher) as follows:

- A Disability Leave-of-Absence from January 27, 2021 through April 7, 2021, with pay and with eligibility of benefits.
- A State Family Leave-of-Absence effective April 8, 2021 through September 3, 2021, without pay and with eligibility of benefits.
- A Family Leave-of-Absence effective September 6, 2021 to June 30, 2022, without pay and without benefits.

The dates listed above are based on current attendance and are subject to change.

M: S:
NT DB BVB RS AW JP FC

P6. The Park Ridge Board of Education accepts the resignation of Derrick Hancock, Custodian at Park Ridge High School, effective November 30, 2020.

M: S:
NT DB BVB RS AW JP FC

P7. The Park Ridge Board of Education approves the appointment of Thomas Hugh Cleary as substitute computer technician, effective December 1, 2020 through June 30, 2021, at a per diem rate of \$200.00 per day.

M: S:
NT DB BVB RS AW JP FC

- P8. The Park Ridge Board of Education approves the following staff members for additional stipends for teaching a 6th period, effective January 1, 2021 through June 23, 2021 or sooner:

<u>STAFF MEMBER</u>	<u>ASSIGNMENT</u>	<u>STIPEND</u>
Dana Caine	Period 1/2 Geometry CP	\$11,905.71
Sarah Kate Maskin	Period 3/4 fundamentals of Pre-Algebra	\$8,390.37
Ariel Goldberg	Period 9/10 Geometry CP	\$9,154.10
Carla Palacios	Period 12/13 Cycle 8	\$10,028.26

M: S:
NT DB BVB RS AW JP FC

- P9. The Park Ridge Board of Education approves the appointment of Ledion Bullari as a Custodian, Step 2, effective January 1, 2021, or sooner, at an annual salary of \$42,532, pro-rated to his start date.

M: S:
NT DB BVB RS AW JP FC

- P10. The Park Ridge Board of Education approves a Leave-of-Absence for Alexis Potkulski (East Brook Teacher) as follows:

- A Disability Leave-of-Absence from March 22, 2021 through May 7, 2021, with pay and with benefits.
- A State Family Leave-of-Absence effective May 10, 2021 through June 30, 2021, without pay and with benefits.

The dates listed above are based on current attendance and are subject to change.

M: S:
NT DB BVB RS AW JP FC