

PARK RIDGE BOARD OF EDUCATION

MONTHLY MEETING MINUTES

Date: November 22, 2021

Public Started: 6:00 P.M.

Private Started: 6:05 P.M.

Public Started: 7:00 P.M.

Public Ended: 7:18 P.M.

I. Roll Call

N. Triano	J. Pierotti	N. Agoos	L. Sum	D. Clare	A. Wagner	D. Bradler
A	X	X	X	X	X	X

Also Present:

R. Gamper	R. Wright	B. You
X	X	X

II. Pledge of Allegiance – was led by Board President, David Bradler.

III. Open Public Meetings Statement – was read by Board President, David Bradler.

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Park Ridge Board of Education on January 12, 2021 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey and on January 12, 2021 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805 and on January 12, 2021 delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

IV. Adjournment to Private Session

Private Closed Session was read by *President Bradler*.

The Park Ridge Board of Education will adjourn into private session to discuss item(s), which fall within specific exceptions contained in N.J.S.A. 10:4-12b.

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel – employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified (RICED – in accordance with Policy #0162, Notice of Board Meetings by the Board Secretary/Business Administrator).

Motion, second and vote to enter into private session at 6:05 pm.

M: LS S: DC
NT JP NA LS DC AW DB
A Y Y Y Y Y Y

Private Session Agenda

The Regular Session of the Board of Education was recalled at 7:00 pm.

M: JP S: DC
NT JP NA LS DC AW DB
A Y Y Y Y Y Y

V. Minutes for Approval

Private Meeting	October 18, 2021	Board Approved
Monthly Meeting	October 18, 2021	Board Approved
Private Meeting	November 1, 2021	Board Approved
Special Meeting	November 1, 2021	Board Approved

M: DC S: JP
NT JP NA LS DC AW DB
A Y Y Y Y Y Y

VI. Special Presentations to the Board - None

VII. Hearing of Citizens - None

Agenda Items Only

Hearing of Citizens will be restricted to three minutes per person for a total of thirty minutes for questions and/or comments on agenda items only.

VIII. Student Representative's Report

Mr. You reported that there were no council meetings that month and all the fund raiser events went well.

IX. President's Report

Mr. Bradler thanked the teachers and staff for all their hard work. He congratulated the Girls Cross Country, and Boys Football teams for becoming Sectional Champs. He then reminded everyone of the upcoming championship game at Met Life stadium. For those who would prefer to stream the game, the link is on the district website.

X. Superintendent's Report

 **HIB Update**

Dr. Gamper reported that there were six confirmed HIB cases at the High School, one at East Brook and none at West Ridge. Dr. Gamper explained that while the High School count was high, it involved the same people. Dr. Gamper reported that he attended the play "Almost Maine" and thought everyone did a great job. He congratulated all of the staff for their hard work over the year. Dr. Gamper mentioned that he went to watch the football game on Friday. He congratulated the Girls cross country and Boys football teams. He will be at Met life on Friday at 1:00 pm for the State Football championship.

Dr. Gamper spoke about the 2022-23 School Calendar. The calendar was reviewed with the Board and staff. School will start in August, the same as this year. He went over the staff only days and school closings mentioning that there will be a full week off in February. The last day of school is June 22nd.

Ms. Agoos asked if they could add wording to the calendar for "Indigenous people day." Dr. Gamper indicated that the calendar does not list the name of the holidays with the exception of Thanksgiving and Martin Luther King Day.

He concluded by wishing everyone a Happy Thanksgiving.

XI. BOE Committee Reports

Education committee – Ms. Wagner reported that the committee reviewed the Algebra 2 textbooks, reviewed the 2022-23 calendar, and school electives. On the 17th they met with Mr. Brown and Mr. Lederman to review extra-curricular activities and sports.

XII. Supplemental Agenda - None

XIII. Consent Agenda

A motion was made to pull Policy 5751 from PO1 on the consent agenda. The motion passed as follows:

M: JP S: LS
NT JP NA LS DC AW DB
A Y Y Y Y Y Y

The revised agenda was then voted on and passed as follows:

M: DC S: JP
NT JP NA LS DC AW DB
A Y Y Y Y Y Y

XIV. Hearing of Citizens

Mr. You asked how long will it take to complete the courts? Mr. Wright answered that the project will be bid early spring in hopes of completion by September.

XV. Board Comments - New/Unfinished Business

Ms. Agoos - asked about having food service in the Elementary schools. Mr. Wright responded that he is waiting for the equipment cost estimates from the Food Service Management company (Pomptonian). He expected to receive them shortly.

XVI. Adjournment - 7:18 pm

M: DC S:AW
NT JP NA LS DC AW DB
A Y Y Y Y Y Y

Robert Wright
Business Administrator/Board Secretary

RESOLUTIONS FOR CONSENT AGENDA (XIII)

EDUCATION RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

E1. The Park Ridge Board of Education accepts the suspension, truancy and HIB reports from the Superintendent for the month of October with (2) SSDS suspensions and (2) truanancies to report.

M: S:
NT JP NA LS DC AW DB

E2. The Park Ridge Board of Education approves Four Winds Learning Center to provide bedside instruction as follows:

<u>Provider/Program</u>	<u>Student</u>	<u>Weekly Hours</u>	<u>Hourly Rate</u>	<u>Weekly Total</u>	<u>Duration</u>	<u>Estimated Session Total</u>
Four Winds Learning Center/Bedside Instruction	2215-050	10	\$40	\$400	11/1/2021–11/30/2021	\$1,600.00

M: S:
NT DB BVB RS AW JP FC

E3. The Park Ridge Board of Education approves the School Calendar, as attached, for the 2022-2023 school year. **“E3”**

M: S:
NT JP NA LS DC AW DB

E4. The Park Ridge Board of Education approves the submission of the Statement of Assurance (SOA) for the Park Ridge School District “School Safety and Security Plan” for the 2021/22 school year.

M: S:
NT JP NA LS DC AW DB

E5. Be it resolved that the Park Ridge School district affirms its membership in the Pascack Valley Council for Special Education for the 2021/2022 school year, and commits its full support and financial participation in the Council.

M: S:
NT DB BVB RS AW JP FC

E6. The Park Ridge Board of Education approves the adoption of the following basic textbook for the 2021-2022 school year:

<u>COURSE</u>	<u>TITLE</u>	<u>AUTHOR</u>	<u>COST*</u>	<u>COPYRIGHT</u>
Algebra 2	Algebra 2	Ron Larson & Laurie Boswell	\$109.20/book* \$84/eBook	2022

*Included w/ the purchase price of the 25 hard copies is, at no charge, eBook access for 6 years.

M: S:
NT JP NA LS DC AW DB

E7. The Park Ridge Board of Education approves the following student on home instruction, as indicated below, subject to revision:

<u>STUDENT</u>	<u>DATES</u>	<u>APPROXIMATE TIME</u>	<u>SUBJECTS</u>
*2711	10/29/21 – 11/12/21	2 hours/week	British Literature
*2711	10/29/21 – 11/12/21	2 hours/week	German I
*2711	10/29/21 – 11/12/21	2 hours/week	US History II
*2711	10/29/21 – 11/12/21	2 hours/week	Algebra II
*2711	10/29/21 – 11/12/21	2 hours/week	CP Anatomy & Physiology

M: S:
NT JP NA LS DC AW DB

E8. The Park Ridge Board of Education approves the course title addition, Advanced Statistics, for the 2021/2022 school year.

M: S:
NT JP NA LS DC AW DB

E9. The Park Ridge Board of Education approves the following student teacher for the 2021/22 school year:

<u>NAME</u>	<u>COLLEGE</u>	<u>TIME</u>	<u>PR TEACHER</u>
Kacie Reilly	Ramapo College	Jan. 3, 2022 – May 2022	Dana Omland (East Brook)

M: S:
NT JP NA LS DC AW DB

E10. The Park Ridge Board of Education accepts the revised Bylaws for the Pascack Valley Council for Special Education (Region II). **“E10”**

M: S:
NT DB BVB RS AW JP FC

E11. The Park Ridge Board of Education approves the student fees for the evening SAT Prep Math and English courses:

\$450 Math & English (both sessions) – includes cost of books and instruction

The in-person program will run weekly from 3:00 p.m. to 6:00 p.m., beginning January 27, 2022 and ending on March 10, 2022.

M: S:
NT DB BVB RS AW JP FC

E12. The Park Ridge Board of Education approves EduSage Consulting for professional development staff workshops, on August 30, 2021 and November 2, 2021, totaling \$6,475.00.

M: S:
NT DB BVB RS AW JP FC

EDUCATION DISCUSSION

A. 2022-23 District Calendar

FINANCE RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

F1. Certification Resolution: The Park Ridge Board of Education, pursuant to N.J.A.C. 6:20-2.13 (e), certifies that the Board Secretary's October 2021 monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, has not been over expended in violation of N.J.A.C. 6:20 – 2.13(b), and based on the advice of the district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. The Park Ridge Board of Education also certifies that the financial records are in compliance with Park Ridge Policy numbers 0171, 1320, 4413 and 6510. **"F1"**

M: S:
NT JP NA LS DC AW DB

F2. The Park Ridge Board of Education accepts the Cafeteria Report for the month of N/A.

M: S:
NT JP NA LS DC AW DB

F3. The Park Ridge Board of Education approves the Check Journal (List of Bills) containing Check #46140-46305 in the total amount of \$3,166,403.04, and EFTs using ACH technology #L50744-L50749 in the amount of \$65,968.92. **"F3"**

M: S:
NT JP NA LS DC AW DB

F4. The Park Ridge Board of Education approves the payment of Athletic Vouchers #12476-#12576 in the total amount of \$12,092.00. **"F4"**

M: S:
NT JP NA LS DC AW DB

F5. The Park Ridge Board of Education approves the Varsity Athletic Club Voucher # N/A in the total amount of \$N/A.

M: S:
NT JP NA LS DC AW DB

F6. The Park Ridge Board of Education approves the Unemployment Compensation Voucher #N/A in the total amount of \$N/A.

M: S:
NT JP NA LS DC AW DB

F7. The Park Ridge Board of Education approves the October 2021 “Report of the Secretary” and the “Report of the Treasurer” to the Board of Education. **“F7”**

M: S:
NT JP NA LS DC AW DB

F8. The Park Ridge Board of Education approves the following 2021/22 General Fund Transfers for the month of October 2021 in the amount indicated per Appendix A. **“F8”**

M: S:
NT JP NA LS DC AW DB

F9. The Park Ridge Board of Education approves amending the 2021/22 ESSA grant application to include carry-over amounts from the 2020/21 school year, for use in the 2021/22 school year as follows:

<u>GRANT</u>	<u>PARK RIDGE SCHOOL DISTRICT</u>	<u>NON-PUBLIC</u>
Title I	\$352.00	\$0
Title II	\$11,238.00	\$1,957.00
Title III Immigrant	\$63.00	\$0
Title IV	\$1,315.00	\$229.00

M: S:
NT JP NA LS DC AW DB

F10. The Park Ridge Board of Education accepts and approves the submission of the School Security Grant totaling \$66,841.00. In the event that school security costs exceed the amount provided for under the grant, the additional costs will be charged to the district’s operating budget.

M: S:
NT JP NA LS DC AW DB

F11. The Park Ridge Board of Education accepts the following scholarship donations for the 21/22 school year:

<u>DONOR</u>	<u>TO</u>	<u>TYPE OF DONATION</u>	<u>AMOUNT</u>
Connie Washnik	The Washnik Award Scholarship Fund	Monetary	\$4,734.23

M: S:
NT JP NA LS DC AW DB

FINANCE DISCUSSION

A. Election Results

Amara E. Wagner	988
David Bradler	880

BUILDINGS AND GROUNDS RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

BG1. The Park Ridge Board of Education approves the following payments to Parette Somjen Architects for the following projects: **"BG1"**

<u>PROJECT NO.</u>	<u>PROJECT NAME</u>	<u>AMOUNT</u>
8420	EB Ceiling Replacement	\$1,000.00
8363	WR & HS Ceiling Replacement	\$3,705.71
8612	HS Restroom Renovation Phase 3	\$1,546.96

M: S:
NT JP NA LS DC AW DB

BG2. The Park Ridge Board of Education approves the Use of the Building Facilities Application by Pride Lacrosse, for use of the PRHS Football Field, as per Board Policy #7510 "Use of School Facilities," from 3/1/2022 – 6/12/2022, as listed on the attached. **"BG2"**

M: S:
NT JP NA LS DC AW DB

POLICY RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

PO1. The Park Ridge Board of Education reviews the following Policies and Regulations for second reading and approval on November 22, 2021: **“PO1”**

Bylaw 0131	Bylaws, Policies, and Regulations
Policy 1648.11	The Road Forward COVID 19 – Health and Safety
Policy 1648.13	School Employee Vaccination Requirements
Policy 2422	Comprehensive Health and Physical Education
Policy 2425	Emergency Virtual or Remote Instruction Program
Policy 2467	Surrogate Parents and Resource Family Parents
Policy 3221	Evaluation of Teachers
Regulation 3221	Evaluation of Teachers
Policy 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
Regulation 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
Policy 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
Regulation 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
Policy 3224	Evaluation of Principals, Vice Principals, and Assistant Principals
Regulation 3224	Evaluation of Principals, Vice Principals, and Assistant Principals
Policy 5111	Eligibility of Resident/Nonresident Students
Policy 5460.02	Bridge Year Pilot Program
Regulation 5460.02	Bridge Year Pilot Program
Policy 5751	Sexual Harassment of Students (Tabled)
Regulation 5751	Sexual Harassment of Students (Tabled)
Policy 6115.01	Federal Awards/Funds Internal Controls-Allowability of Costs
Policy 6115.02	Federal Awards/Funds Internal Controls-Mandatory Disclosures
Policy 6115.03	Federal Awards/funds Internal Controls-Conflict of Interest
Policy 6311	Contracts for Goods or Services Funded by Federal Grants
Policy 6471	School District Travel
Regulation 6471	School District Travel
Policy 7432	Eye Protection
Regulation 7432	Eye Protection
Policy 8420	Emergency and Crisis Situations
Regulation 8420.1	Fire and Fire Drills
Policy 8540	School Nutrition Programs
Policy 8550	Meal Charges/Outstanding Food Service Bill
Policy 8561	Procurement Procedures for School Nutrition Programs

M: S:
NT JP NA LS DC AW DB

PERSONNEL RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

P1. The Park Ridge Board of Education approves the appointments of the following substitute teachers for the 2021/22 school year:

Substitute Teachers

Bedrosian, Kristina
 Espinosa, Lysbeth
 Gnoinski, Lauren
 Reilly, Kacie
 Simpson, Tyler

Substitute Secretary

Laney, Catherine*

M: S:
 NT JP NA LS DC AW DB

**Contingent upon completion of state-mandated paperwork.*

P2. The Park Ridge Board of Education acknowledges and approves the appointments and rescinds of the following, as indicated in the areas listed, and for the amounts cited for the 2021/22 school year:

PARAPROFESSIONAL RESIGNATIONS

<u>NAME</u>	<u>POSITION</u>
Travalja, MaryAnn	FT EB Paraprofessional

SCHEDULE "E" APPOINTMENTS:

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Burgos, Ami	Volunteer Cheerleading Coach	N/A
Diomedede, John	Musical Director-Music*	\$2,375.00
Dow, Christine	Dramatics Director Middle School	\$2,195.00
Dow, Christine	International Thespian Society Advisor	\$1,738.00
McClair, Patricia	Dramatics Director Ass't MS	\$1,373.00
Ostrow, Luke	Musical Director-Music*	\$2,375.00
Park, Hannah	Costume/Props Coord Musical	\$920.00
Park, Hannah	Musical Ass't Director	\$1,642.00
Roca, Chris	Head Boys Lacrosse Coach	\$7,324.00
Weltler, Lynn	Musical Director-Acting	\$4,750.00
Welter, Lynn	Musical Ass't Choreographer	\$1,642.00
Weltler, Todd	Set Construction Musical	\$1,790.00

**The Musical Director-Music position stipend of \$4,750.00, will be split among the two positions.*

APPOINTMENTS/RESIGNATIONS FOR 2021/22 YEAR:

<u>NAME</u>	<u>POSITION</u>	<u>RATE</u>
Awais, Muhammad	SAT Prep Course (Math)	\$6,000.00
Brimigion, Carly	EXTRAS Student Aide	\$13.00/hour
Glynn, Caroline	EXTRAS Adult Aide	\$22.00/hour
Glynn, Erika	EXTRAS Student Aide	\$13.00/hour
Kennedy, Catherine	EXTRAS Adult Aide	\$22.00/hour
Machado, Aracelis	Owl House FT Job Coach/Bus Driver	\$35,000.00*
Smith-Raska, Sharon	SAT Prep Course (English)	\$6,000.00

*Prorated to her start date

RESCIND 6th PERIOD 2021/22 SCHOOL YEAR:

<u>NAME</u>	<u>POSITION</u>	<u>Dates</u>
Awais, Muhammad	Period 14/15 (Semester 1 only) SAT Prep	10/20/21 – 1/25/22
Awais, Muhammad	Period 16/17 (Semester 2 only) Math Prep	1/26/22 – 4/4/22
Melen, Daniella	Perion 11/12 Calculus Honors	10/20/21 – 4/4/22

SCHEDULE "E" RESCINDS:

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Dunn, Alex	Assistant Boys Basketball Coach	\$5,404.00

M: S:
NT JP NA LS DC AW DB

P3. The Park Ridge Board of Education approves the reimbursement of anticipated conference/expenses for the following staff members, for the 2021/22 school year:

<u>NAME</u>	<u>REASON/LOCATION FOR CONFERENCE/SEMINAR</u>	<u>DATE</u>	<u>AMOUNTS NOT TO EXCEED</u>
Rosemary Colangelo	Center for Literacy Development New Brunswick, NJ	12/7/21, 4/5/22	\$375.00
Danielle Centurione	Life Force USA Neptune, NJ	12/2-12/3/2021	\$450.00

M: S:
NT JP NA LS DC AW DB

P4. The Park Ridge Board of Education approves additional hours for the following staff members for the 2021/22 school year, for Student 239-050:

<u>Staff Member</u>	<u>Assignment</u>	<u>Rate</u>	<u>Total Amount</u>
Glynn, Caroline	1:1 Paraprofessional Westwood Holiday Parade (12/3/2021)	4 hours @ \$18.00/hour	\$72.00
Glynn, Caroline	1:1 Paraprofessional Greek Independence Parade (TBD)	6 hours @ \$18.00/hour	\$108.00
Glynn, Caroline	1:1 Paraprofessional Memorial Day Parade (5/30/2022)	4 hours @ \$18.00/hour	\$72.00
Revie, Mary Ann	1:1 Paraprofessional St. Patrick's Day Parade (3/17/2022)	6 hours @ \$20.22/hour	\$121.32

M: S:
NT JP NA LS DC AW DB

P5. The Park Ridge Board of Education approves the following staff members as home instructors for Student *2711, from October 29, 2021 to November 12, 2021:

<u>STAFF MEMBER</u>	<u>SUBJECTS TO BE COVERED</u>	<u>HOURS PER WEEK</u>	<u>HOURLY RATE</u>	<u>TOTAL AMOUNT PER WEEK</u>
Ady, Kimberly	German I	2	\$55.00	\$110.00
Afkari, Yashar	CP Anatomy & Physiology	2	\$55.00	\$110.00
Caine, Dana	Algebra II	2	\$55.00	\$110.00
Fogarty, John	US History II	2	\$55.00	\$110.00
Kovacs, Chuck	British Literature	2	\$55.00	\$110.00

M: S:
NT JP NA LS DC AW DB

P6. The Park Ridge Board of Education approves the following staff members for additional stipends for teaching a 6th period, effective November 29, 2021 through June 22, 2022:

<u>STAFF MEMBER</u>	<u>ASSIGNMENT</u>	<u>STIPEND</u>
Loll, Heather	Period 12/13 Fundamentals of Science 7	\$13,981.63
Maskin, Sarah-Kate	Period 12/13 Science 7 Collab Teacher	\$10,059.27

M: S:
NT JP NA LS DC AW DB

P7. The Park Ridge Board of Education approves the appointment of Kevin Meyer as a Full-time Custodian, on Step 4 of the Custodian guide for the 2021-2022 school year, at an annual salary of \$44,747.00, pro-rated to his start date.

M: S:
NT JP NA LS DC AW DB

P8. The Park Ridge Board of Education accepts the resignation, due to retirement, of Barbara Berberich, Owl House Job Coach, effective December 31, 2021.

M: S:
NT JP NA LS DC AW DB

P9. The Park Ridge Board of Education approves the appointment of Catherine Laney, as Substitute Guidance Secretary at Park Ridge High School, on step 1 of the Secretarial Guide at an annual salary of \$49,757.0, effective January 3, 2022 through May, 31, 20229 (prorated).

M: S:
NT JP NA LS DC AW DB

P10. The Park Ridge Board of Education approves a Leave-of-Absence for Kathleen Perry (High School Paraprofessional) as follows:

- A Federal Family Leave-of-Absence from December 2, 2021 through December 22, 2021, without pay and with benefits.

M: S:
NT JP NA LS DC AW DB

P11. The Park Ridge Board of Education approves a Leave-of-Absence for Carla Palacios (High School Teacher) as follows:

- A Disability Leave-of-Absence from January 6, 2022 through March 3, 2022 with pay and with benefits.
- A State Family Leave-of-Absence effective March 4, 2022 through June 2, 2022, without pay and with benefits.

The dates listed above are based on current attendance and are subject to change.

M: S:
NT JP NA LS DC AW DB

P12. The Park Ridge Board of Education approves the appointment of Alexia Russo Luna for the position of School Psychologist, on Step 2 of the MA+30 Salary Guide for the 2021-2022 school year, at an annual salary of \$66,409.00, pro-rated to her start date.

M: S:
NT JP NA LS DC AW DB

P13. The Park Ridge Board of Education rescinds motion P6 from the October 18, 2021 Board of Education agenda.

M: S:
NT JP NA LS DC AW DB

P14. The Park Ridge Board of Education approves the appointment of Tally Sulejmani as a Night Custodian, Step 4, effective November 1, 2021, at an annual salary of \$44,747.00, pro-rated to her start date.

M: S:
NT JP NA LS DC AW DB