



**PARK RIDGE BOARD OF EDUCATION**

**PARK RIDGE, NEW JERSEY**

**REORGANIZATION MEETING MINUTES**

**High School Little Theater**

**WEDNESDAY, JANUARY 5, 2022**

**7:00 P.M. Public**



**I. Call to Order**

The meeting was called to order by Mr. Wright at 7:00 p.m.

Roll Call

N. Triano	J. Pierotti	N. Agoos	L. Sum	D. Clare	A. Wagner	D. Bradler
A	X	X	X	X	X	X

Also Present:

Dr. Robert Gamper                      Robert Wright

Pledge of Allegiance was led by Mr. Wright.

Reading of the "Open Public Meetings Act" by Mr. Wright.

**OPEN PUBLIC MEETINGS ACT**

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Park Ridge Board of Education on January 12, 2021 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey and on January 12, 2021 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 1 Garrett Mountain Plaza, PO Box 471, Woodland Park NJ 07424-0471 and on January 12, 2021 delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

Public participation may be limited to 3 minutes per person.

David Bradler and Amara Wagner to be sworn in as Board Members with a term to expire in the year 2024.

Mr. Wright issued the Oath of Office to both Mr. Bradler and Ms. Wagner. Upon completion, he congratulated both of them.

II. ORGANIZATION MEETING Superintendent’s/Business Administrator’s Report:

A. RESULTS OF THE ELECTION:

CANDIDATES – 2 Members for 3 years:

	<u>Mail-In</u>	<u>Absentee</u>	<u>Provisional</u>	<u>Total</u>
David Bradler	297	0	100	880
Amara Wagner	328	0	115	988

NOMINATIONS AND ELECTION OF A PRESIDENT

*Mr. Wright asked for a nomination for Board President.*

*Ms. Wagner moved the nomination of David Bradler for President.*

*Ms. Sum seconded the motion.*

Roll call for election of Mr. Bradler as President:

NT	JP	NA	LS	DC	AW	DB
A	Y	Y	Y	Y	Y	Y

Upon the completion of the vote, Mr. Wright turned the Gavel and meeting over to Mr. Bradler.

B. NOMINATIONS AND ELECTION OF A VICE-PRESIDENT

*Mr. Bradler asked for a nomination for Vice-President.*

*Ms. Agoos moved the nomination of Ms. Wagner for Vice-President.*

*Ms. Sum seconded the motion.*

Roll call for election of Ms. Wagner as Vice-President:

NT	JP	NA	LS	DC	AW	DB
A	Y	Y	Y	Y	Y	Y

*Mr. Bradler congratulated Ms. Wagner on her appointment.*

- C. PUBLIC PARTICIPATION – LIMITED TO AGENDA ITEMS  
Public participation may be limited to 3 minutes per person.

Non-Consent Agenda:

Withdrawn:

Consent Agenda:

Moved:

Action Taken:

M: S:  
NT JP NA LS DC AW DB

1. **PAYMENT OF VOUCHERS**  
Authorize the payment of vouchers that are due and payable each month prior to the regular meeting of the Board, including payroll, health benefits, debt service, social securities, and investments.
2. **APPROVAL OF VOUCHERS**  
Designate the Board Members on a rotating basis to review vouchers contained on the monthly List of Bills.
3. **CHART OF ACCOUNTS**  
Approval of the continuation of the Uniform Minimum Chart of Accounts in accordance with State statutes.
4. **LEGAL NEWSPAPERS**  
**The Ridgewood News** and **The Record** are appointed as the legal newspapers for advertisements. **The Record** is designated for legal notices; **The Ridgewood News** is being recommended in order to provide flexibility for emergencies.
5. **FACSIMILE SIGNATURE**  
The Park Ridge Board of Education approves the use of facsimile signatures of the Board President for the Operating Account.
6. **TIME AND PLACE OF REGULAR MONTHLY MEETING** – Pursuant to Board Policy #0154.

The Regular Monthly Meetings of the Park Ridge Board of Education will generally be held on the third Monday of each month at 7:00 p.m. in the Little Theater of the Park Ridge High School, except as indicated.

The dates for the regular monthly meetings are as follows:

January 24, 2022	August 29, 2022
February 28, 2022	September 19, 2022
March 21, 2022	October 17, 2022
April 18, 2022	November 21, 2022
May 16, 2022	December 19, 2022
June 20, 2022	

January 4, 2023 Reorganization Meeting

Other meetings will be designated as Special Meetings and advertised as needed.

**7. DEPOSITORIES AND SIGNATURES JANUARY 1, 2022 THROUGH THE NEXT REORGANIZATION MEETING:**

N.J.S.A. 17:9-9; 18a:17-34 and 18A:19-1

Bank – Lakeland Bank

- A. AGENCY ACCOUNT #627408117
  - SBA/BS, Robert Wright
  - and
  - Superintendent, Dr. Robert Gamper
  - or
  - Assistant to SBA/BS, Grace Biancorosso
  
- B. PAYROLL ACCOUNT #627408125
  - Superintendent, Dr. Robert Gamper
  
- C. UNEMPLOYMENT COMPENSATION ACCOUNT #627408141
  - SBA/BS, Robert Wright
  - and
  - Superintendent, Dr. Robert Gamper
  - or
  - Assistant to SBA/BS, Grace Biancorosso
  
- D. OPERATING ACCOUNT #627408109
  - President or V.P.
  - and
  - SBA/BS, Robert Wright
  - and
  - Superintendent, Dr. Robert Gamper
  - or
  - Assistant to SBA/BS, Grace Biancorosso
  
- E. MERCHANT SERVICES DEPOSIT ACCOUNT #627408222
  
  
- F. ATHLETIC ACCOUNT #627408168
  - SBA/BS, Robert Wright
  - and/or
  - Superintendent, Dr. Robert Gamper
  - and/or
  - Assistant to SBA/BS, Grace Biancorosso

- G. EXTRA CURRICULAR ACCOUNT #627408176  
SBA/BS, Robert Wright  
and/or  
Superintendent, Dr. Robert Gamper  
and/or  
Assistant to SBA/BS, Grace Biancorosso
  
- H. PARK RIDGE BOARD OF EDUCATION ERNA FOLKENS TRUST  
Account #627408184  
SBA/BS, Robert Wright  
or  
Superintendent, Dr. Robert Gamper  
or  
Assistant to SBA/BS, Grace Biancorosso  
or  
Assistant Business Administrator, Krista Kersting
  
- I. PARK RIDGE BOARD OF EDUCATION VARSITY CLUB, A/C #627408192  
SBA/BS, Robert Wright  
or  
Superintendent, Dr. Robert Gamper  
and  
Assistant to SBA/BS, Grace Biancorosso
  
- J. ROLAND C. QUACKENBUSH SCHOLARSHIP FUND, A/C #627408206
  
- K. BEER FAMILY SCHOLARSHIP FUND, A/C #627408214
  
- L. WASHNIK AWARD SCHOLARSHIP FUND, A/C #627409571
  
- M. ICS INVESTMENT ACCOUNT, A/C# 627409539
  
- N. JOHANNA MULHALL SCHOLARSHIP ACCOUNT, Managed by State of New  
Jersey Cash Management Fund A/C #117-51578-171
  
- O. ANDREW AND MARIE JOHNSON PRIZE, Managed by son, Edward Johnson  
through Vanguard Wellington  
A/C #0021/09910849226

8. **DEPOSITORIES AND INVESTMENTS**

Pursuant to Title 17:12b-241, the Park Ridge Board of Education to authorize Robert Wright, School Business Administrator/Board Secretary and/or Krista Kersting, Assistant Business Administrator, to invest school funds and order wire transfers, if necessary to complete the transaction, in one or more accounts in any insured bank, whose principal office is located in New Jersey in any amount up to, but not exceeding, the amounts for which such accounts are insured.

Additionally, the Park Ridge Board of Education may invest in Cash Management Plans subject to the provisions outlined in LFN 2017-24R and as amended by P.L. 2018 c.40 which stipulates that funds be initially invested through a public depository participating in the Governmental Unit Deposit Protection Act (GUDPA) and that 100 percent of the principal and interest of each deposit is insured by the Federal deposit Insurance Corporation (FDIC).
9. **PETTY CASH FUND**

Approval of the petty cash fund, as per Policy 6620.
10. **FLEXIBLE SPENDING PLAN**

Approval of the continuation of the district's flexible spending plan with Aflac.
11. **403(b) AND 457 DEFERRED COMPENSATION PLANS**

Approval of the continuation of the district's 403(b) and 457 deferred compensation plans and waiver of coverage incentive plan.
12. **ORGANIZATIONAL CHART**

Approval of Organizational Chart, as listed under Policy 1110.
13. **SECTION 125/CAFETERIA PLAN**

The Park Ridge Board of Education to authorize the Premium Conversion Plan, the "Plan," effective January 1, 2019 to allow eligible employees to elect to reduce their cash compensation in consideration of their receipt of certain employee and dependent health care coverage under the employer sponsored health plans. This Plan is intended to qualify as a "cafeteria plan" within the meaning of Section 125 of the Internal Revenue Code.
14. **RE-ADOPTION OF BOARD POLICIES**

The Park Ridge Board of Education to re-adopt Board Policies and Regulations on file and shall remain in effect until the next organizational meeting unless otherwise amended.
15. **JOB DESCRIPTIONS**

The Park Ridge Board of Education to re-approve job descriptions, which are on file in the Superintendent's office.



16. **DISTRICT MISSION STATEMENT**  
The Park Ridge Board of Education to approve the District Mission Statement.
17. **CUSTODIAN OF RECORDS**  
The Park Ridge Board of Education to approve Robert Wright as Custodian of Records.
18. **QUALIFIED PURCHASING AGENT**  
The Park Ridge Board of Education to approve Robert Wright as the district's Qualified Purchasing Agent.
19. **INTEGRATED PEST MANAGEMENT COORDINATOR (IPM)**  
The Park Ridge Board of Education to approve Thomas Lepore as the IPM.
20. **AFFIRMATIVE ACTION OFFICER**  
The Park Ridge Board of Education to approve Troy Lederman as Public Agency Compliance (Affirmative Action) Officer of the Park Ridge School District.
21. **PUBLIC COMPLIANCE OFFICER**  
The Park Ridge Board of Education to approve Robert Wright as the district Public Agency Compliance Officer (P.A.C.O.).
22. **504 COMPLIANCE OFFICER**  
The Park Ridge Board of Education to approve Steven Fiedeldey as the district 504 Compliance Officer.
23. **HIB COORDINATOR AND COMMITTEE/SPECIALISTS**  
The Park Ridge Board of Education to approve the following for the Park Ridge School District:
  - Steven Fiedeldey as HIB Coordinator
  - Specialists
    - Wendy Rudis    East Brook
    - Tamar Keller-Moczarski    West Ridge
    - Andrew Yeager    High School
24. **AHERA**  
The Park Ridge Board of Education to approve Robert Wright as the AHERA Coordinator.

25. **FEES FOR COPIES**

Approval of continuation of fees for copies of public documents as follows:

- .75 per page for first ten pages
- .50 per page for next 11-20 pages
- .25 per page for over 20 pages

26. **BID AUTHORIZATION**

The Park Ridge Board of Education to authorize the Board Secretary/Business Administrator to advertise for bids in accordance with the provisions of Title 18A:18A 'Public School Contracts Law' in The Record or The Ridgewood News whenever appropriate for the period through the next Organizational Meeting. Such bids for goods and/or services are to be in accordance with prepared bid specifications and to be opened at the office of the Board Secretary/Business Administrator not less than 10 days subsequent to advertising.

27. **SAFETY AND HEALTH**

The Park Ridge Board of Education to approve Robert Wright as the district's Safety and Health Coordinator.

28. **SUBSTANCE AWARENESS**

The Park Ridge Board of Education to approve Andrew Yeager as the Substance Awareness Coordinator.

29. **RIGHT-TO-KNOW**

The Park Ridge Board of Education to approve Robert Wright as the Right-To-Know Coordinator.

30. **CODE OF ETHICS**

The Park Ridge Board of Education to discuss and approve the Code of Ethics. Each board member has to acknowledge and sign the receipt.

31. **REGION II MEMBERSHIP**

Resolved that the School District of Park Ridge to affirm their membership in the Pascack Valley Council for Special Education (Region II) for the 2021/22 school year and commits their full support and financial participation in the Council.

32. **APPROVAL OF COMMITTEES BY THE BOARD**

A. Ad Hoc Committees

- 1) Finance Committee (DC, LS, JP)
- 2) Buildings & Grounds/Security Committee (NA, DB, NT)
- 3) Education/Technology Committee (AW, NA, DC)
- 4) Personnel /Negotiations Committee (JP, LS, AW)
- 5) Community Relations (LS, NA, AW)

- 6) Housing & Development (NT, DB, JP)
- 7) Policy Committee (DB, NA, AW)

B. Delegates to:

- 1) New Jersey School Boards Association - DB
- 2) Bergen County School Boards Association - AW

33. **SCHOOL BOOSTER CLUBS**

The Park Ridge Board of Education recognizes the following school Booster Clubs:

S.P.A. - Supporters of the Performing Arts  
Park Ridge HS Band

Park Ridge Athletic Booster Clubs:

Cheerleader  
Football  
Boys and Girls Soccer  
Volleyball  
Wrestling  
Baseball  
Basketball  
Softball  
Track  
Boys and Girls Lacrosse  
Operation Graduation (OpGrad)

34. **ELECTRONIC FUNDS TRANSFER**

The Park Ridge Board of Education approves Robert Wright or Krista Kersting to initiate ACH payments for the district.

**III. PUBLIC PARTICIPATION - None**

**IV. DISCUSSION**

- A. Appointment of Committees

The Board agreed to the above committee assignments.

**FINANCE RESOLUTIONS**

F1. The Park Ridge Board of Education approves the appointment of Parette Somjen Architects LLC., to provide architectural services to the District for the period of January 1, 2022 through December 31, 2022.

F2. The Park Ridge Board of Education approves the appointment of the following legal firms, per Board Policy 0153, for the period of January 1, 2022 through December 31, 2022:

- Cleary, Jacobbe, Alfieri, Jacobs, L.L.C. - School Attorney
- Machado Law Group – Counsel for Special Services
- Wilentz Goldman & Spitzer - Bond Counsel

A combined vote was taken on all agenda items. The agenda items passed as follows:

M: JP S: DC  
 NT JP NA LS DC AW DB  
 A Y\* Y Y Y Y Y

*Note (\*) JP voted No on the Machado Law Group appointment but Yes to all other items.*

**V. ADJOURNMENT – 7:20 PM**

M: NA S: DC  
 NT JP NA LS DC AW DB  
 A Y Y Y Y Y Y

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Robert Wright  
 Board Administrator/ Board Secretary